

**AGENDA**  
**SELECT BOARD**  
**Select Board's Conference Room**  
**June 24, 2025**  
**5:30 p.m.**  
**REVISED**

RECEIVED  
TOWN CLERK'S OFFICE  
2025 JUN 20 A 10:13  
TOWN OF LUDLOW

*Pursuant to MGL Chapter 30A, section 20(f), after notifying the Select Board chair, any person may record the open session of this Select Board meeting, subject to reasonable requirements of the chair. This meeting is being recorded by Ludlow Community Television. If anyone else is recording, please identify yourself now.*

**I. 5:30 p.m. - CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. VISITATIONS**

5:35 p.m. – Police Chief Valadas – Notice of retirement

5:45 p.m. – Gary Will – Golf Commissioner Interview

5:55 p.m. – Jamie Goncalves – Golf Commissioner Interview

6:10 p.m. – LPD Promotional Interview for Lieutenant – Sgt. Sean Knox

6:30 p.m. – LPD Promotional Interview for Sergeant – Officer Matthew Dent

6:50 p.m. – LPD Promotional Interview for Sergeant – Officer David Krok

7:10 p.m. – LPD Promotional Interview for Sergeant – Officer Isaac Santana

~~7:30 p.m. – LPD Promotional Interview for Sergeant – Officer Jacob Stokowski~~

**III. CORRESPONDENCE**

113. Letter from Stephen Truchan – Safety Concerns on West Avenue.

114. Letter from Daniel Barroso – Request for Consideration of Land Acquisition, Paper Road Extension Funston Ave.

115. Letter from Christine & James Fitzell – Requesting a Cross Walk & Sidewalk Entrance at the Intersection of Fuller Street & Napoleon Avenue.

116. Ludlow Cultural Council – Requesting annual lawn signs around town to promote summer concert series in the following locations: Chapin & East Streets, Chapin & Fuller Streets, East Street at the bridge, Mass Turnpike entrance, Riverwalk lot, West & Cady Streets, Church & Rood Streets, Holyoke at West Street, East at Miller Streets and Senior Center.

117. Katie Winczynski from Michael J. Dias Foundation – Requesting an award from the town's 2025 Opioid Recovery & Remediation Funds awarded by the State.

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118. Letter from Jenna Alimberti from Dick Barker School of Dance – Requesting lawn signs to advertise their business be placed at the Mass Pike entrance by the urgent care, at the intersection of Fuller & West Streets, at the intersection of West & Holyoke Streets and near the green bridge where Chapin and Miller Streets meet.

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119. Eversource – Letter about initiative to replace current meters with new smart meters.

120. Conservation Commission – Reorganization

121. Chief Valadas – Request to charge off medical expenses & lost wages to Chapter 41, Section 111F for injuries sustained by a Police Officer as a result of an incident that occurred on May 30, 2025.

122. Chief Valadas – Request to charge off medical expenses and lost wages to Chapter 41, Section 111F for injuries sustained by a Police Officer as a result of an incident that occurred on June 1, 2025.

123. Chief Pease – Request to charge off medical expenses and lost wages to Chapter 41, Section 111F for injuries sustained by a Firefighter/Paramedic as a result of an incident that occurred on June 13, 2025.

124. Conservation Commission – Determination of Applicability for preschool playground located at 508 East Street.

125. Letter from Brian Bylicki – Requesting to be appointed to the Historical Commission.

126. Letter from Janis Santos – Resignation from the Pond Committee. Board to post vacancy.

127. Letter from Maureen Beauregard – Resignation from Celebrate Ludlow Committee. Board to post vacancy.

128. Planning Board Committee assignments. Administrative Review Committee – Kathy Houle & Chris Coelho, Open Space Recreation Committee – Joel Silva, Safety Committee – Chris Coelho, 40R Smart Growth Zoning Committee – Chris Coelho, Community Preservation Committee – Ray Phoenix, Capital Planning Committee – Kathy Houle, PVPC Alternate Member – Joel Silva, PVPC Commissioner Member – Ray Phoenix, Fair Housing Committee – Chris Coelho.

129. Letter from Dolores Auffrey – Letter of appreciation for Angela Kramer, LFD, LPD & EMT's.

130. Letter from Commission on Disability – Requesting handicapped drop off sign at Whitney Park.

131. Letter from Laurie Smith – Resigning from position of Chairman of Celebrate Ludlow Committee but to remain a member.

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**IV. UNFINISHED BUSINESS**

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Board to discuss trash and recycling—new container distribution and use

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Board to discuss and possibly vote to accept the Strategic Planning Committee Charge & Charter (tabled).

Board to discuss and possibly vote to adopt a Community Use of Open Spaces Policy (tabled).

Board to discuss and possibly vote to adopt a Town Administrator Evaluation Policy (tabled).

Board to discuss and possibly vote to amend Town Administrator's contract to update timing for annual evaluation process.

Board to approve and sign Seasonal Liquor Licenses for 2025.

Board to approve and sign the Seasonal Population Estimation Form for 2025.

Board to approve and sign the Seasonal Renewal Certification Form for 2025.

Board to approve and sign Mechanical Amusement and Billiard Licenses for 2025.

Board to approve and Chairman to sign Sunday Entertainment Licenses for 2025.

**V. NEW BUSINESS**

Board to approve and sign minutes from meeting of April 22, 2025.

Board to put Planning Board vacancy on the next annual town election.

Board to put Representative Town Meeting vacancy on the next annual town election.

Board to approve and reappoint Democratic, Republican and Un-enrolled Election Officers as follows: Benta Alves, Donna Andre, Kimberly Babin, Joao Bernardo, Cynthia Jean Bobowiec, Susan Boyea, Christina Brown, Lily Cinoa, Phyllis Carneiro, Lorraine Carreira, Joan Cavallo, Luisa Costa, Christopher Drewniak, Dennis Duarte, Jennifer Dufour, Elizabeth Dumaine, Dylan Eagen, John Eckert, Theresa Eckert, Susan Efremides, Linda Ferrero, Nira Flatley, Ann Gadziala, Paul Gatesman, Kathy Green, John Hiersche, Gabriel Hoef, Jeri Humphries, Mary Ellen Knapp, Michael Lafever, Eileen Lavoie, Maurice Lavoie, Bonnie Manchester, Peter Mancuso, Jean Martins, Paula May, Maureen McCarthy, Sarah Musiak, Teri Myette, Lauren Nolan, Fred Nowak, Amy Ollari, Dianne Ollari, Wilhelmina Ostrowski, Lea Peabody, Shawn Peabody, Mary Petrolati, Kelly Porfilio, Judith Priest, Donna Pula, Robert Radowski, Darlene Randall, Stephanie

Rodrigues, Carolyn Rogowski-Duarte, Jane Roulston, Cynthia Saleh, Peter Serafino, Carol Sheehan, Betty Socha, Rosalina Sousa, Margaret Szlosek, Angela Tierney, Philip Tierney, Edith Tipton, Beverly Tokarz, Denise Tomlinson, Mary Jo Tranchese, Ancia Tyburski, Joseph Tyburski, Diane Walton, Joy Williams, Barbara Wurszt, Judith Yando, Theodore Zurawski.

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Board to discuss Ludlow Boys & Girls Club HVAC unit.

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Board to approve and sign contract with T&S Professional Cleaning Services, Inc for cleaning services at Hubbard Memorial Library in the amount of \$16,740.00.

Board to appoint Kathleen Houle to the Capital Planning Committee, as recommended by the Planning Board.

Board to discuss parking situation at Reservoir Cemetery.

**VI. TOWN ADMINISTRATOR'S REPORT**

**VII. BOARD UPDATES/MISC.**

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Select Board's office for perusal until provided to the Town Accountant's office

**Event Calendar:**

Town Hall closed Friday, July 4<sup>th</sup>.

**Visitations for the next meeting on July 8:**

Ludlow Rotary Club – Request permission to use Town Hall for the annual tree lighting and Toys for Tots event December 7, 2025.

Verizon Pole Hearing – West Avenue – PUBLIC HEARING

Jai Umiya Ma, Inc. dba Ludlow Shell Convenience Plus – Alteration of Premises & change of hour – PUBLIC HEARING

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.*