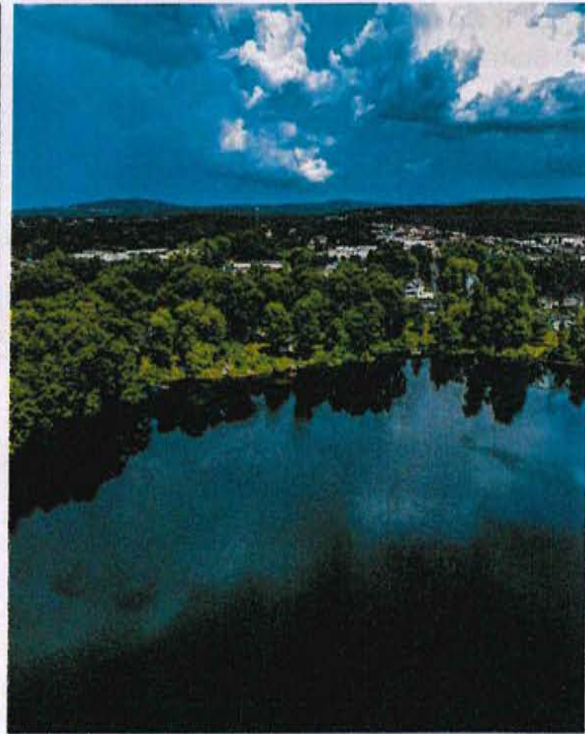
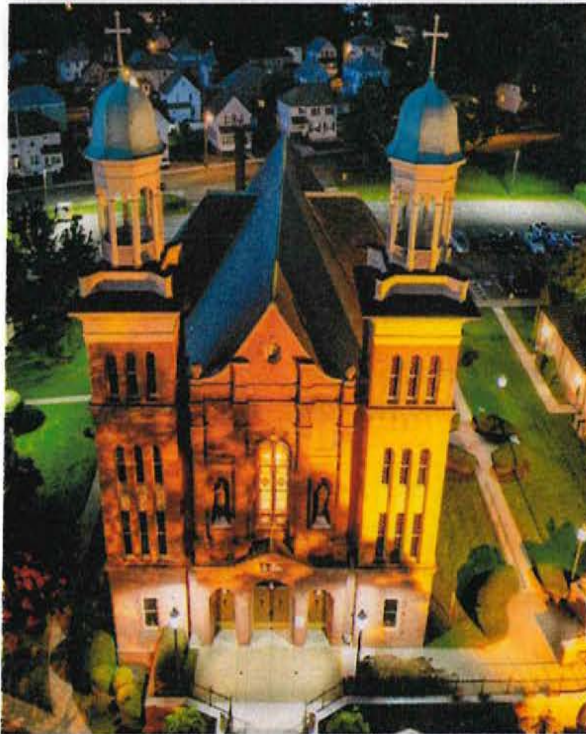
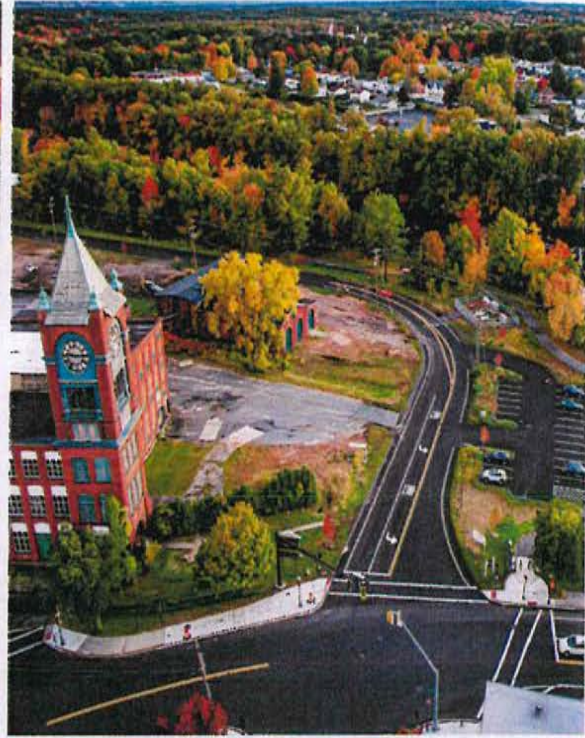
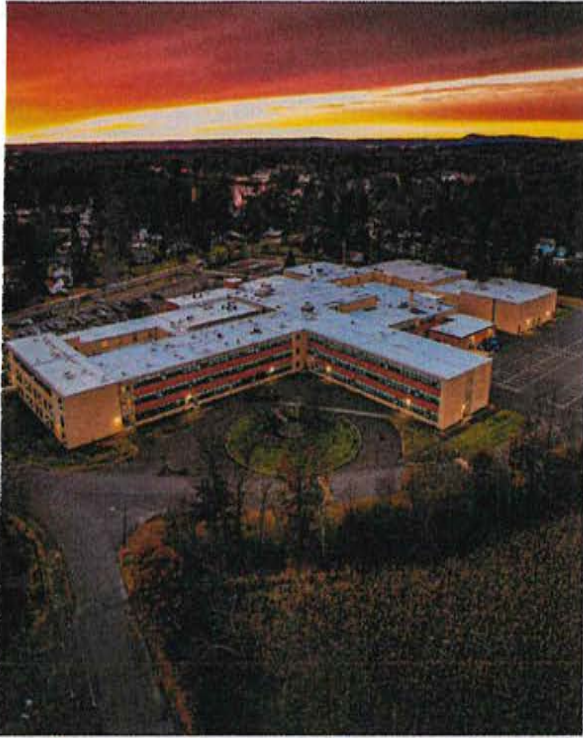


# Town of Ludlow



2022

Annual Town Report



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## **IN MEMORIAM**

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<b>Edward F. Burgess</b> <i>Finance Committee, School Committee, Recreation Commission and Trustee of the Hubbard Memorial Library</i>	<b>1926 - 2022</b>
<b>Bonnie Dias</b> <i>Ludlow Public Schools Paraprofessional</i>	<b>1961 - 2022</b>
<b>Dorothy A. Derouin</b> <i>School Bus Driver</i>	<b>1946-2022</b>
<b>Dale F. Gagne</b> <i>Assistant Treasurer</i>	<b>1947 - 2022</b>
<b>Helen A. Kudlic</b> <i>Ludlow High School Physical Education Teacher and Girls Basketball Coach</i>	<b>1928 - 2022</b>
<b>Walter J. Markiewicz, Jr.</b> <i>Ludlow Youth Hockey and Soccer Coach</i>	<b>1948 - 2022</b>
<b>Barbara Papuga</b> <i>Ludlow School System Teacher's Aid</i>	<b>1942 - 2022</b>
<b>Joanne C. Paquin</b> <i>Ludlow School System Lunch Lady/Cook Manager</i>	<b>1936 - 2022</b>
<b>Mary E. Stoddard</b> <i>Ludlow School System Teacher</i>	<b>1929 - 2022</b>
<b>Edna White</b> <i>Ludlow Public Schools Teacher</i>	<b>1922 - 2022</b>

## OUR TOWN

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The Town of Ludlow was incorporated as a Town in 1774 and is a suburban community located in the northwest corner of metropolitan Springfield. Boston is 84 miles east of Ludlow and Worcester is 47 miles eastward. The 18,780 Town residents believe that Ludlow has established itself as a target for industrial and retail growth while maintaining its pleasant community atmosphere.

Housing is available for the elderly, the handicapped and low-income families, and has the largest Senior Center in Western Massachusetts.

Ludlow Public Schools are comprised of four schools serving approximately 2,312 students in grades PreK-12. In addition, the Ludlow Schools operate an Early Childhood Program at East Street School. Headstart is located at 33 Norwood Street. St. John the Baptist School is the private parochial school in town.

The Randall Boys and Girls Club/Community Center provides a before and afterschool program for children as well as a summer youth camp and other recreational activities. Club memberships are available for families to partake in their exercise programs, pool, and game room facilities. The Recreation Department also provides a before/afterschool program from September to June and a summer program from June to August.

The Town also hosts six parks, swimming areas at Haviland Beach at Chapin Pond and the John Thompson Memorial State Pool at Whitney Park, has two excellent golf courses and is only minutes away from cultural and entertainment facilities in the greater Springfield area with access to both the Massachusetts Turnpike and Route 91.

### Geography:

Total Area:	28.33 sq. miles
Land Area:	27.15 sq. miles
Population:	18,780
Density:	693 per sq. mile
County:	Hampden

**Town Hall:** Built in 1974

**First Meeting House:** Built in 1783-1784

### Form of Government:

Board of Selectmen  
Town Administrator



#### Representative Town Meeting

Annual Town Meeting held the second Monday in May

Special Town Meeting held the first Monday in October

#### **FY2023 Taxable Values (as of January 1, 2022):**

Residential:	\$2,027,729,017
Commercial:	\$ 187,327,333
Industrial:	\$ 66,285,260
Personal Property:	\$ 241,933,410

#### **Tax Rate:**

For the period from July 1, 2022 – June 30, 2023

Per \$1,000 of value

\$19.51 – Residential and Commercial

#### **Tax Bills:**

Tax bills are mailed twice a year and are payable quarterly. Payments are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup>, and May 1<sup>st</sup>. If unpaid by due date, interest will be added according to law from the date due to the date payment is made. Motor Vehicle Excise is due 30 days from the date of issuance.

#### **Voting:**

Town Elections are held on the fourth Monday in March. Individuals must be eighteen years of age and a United States Citizen in order to register to vote. Registration is at the Town Clerk's Office, Monday through Friday from 8:30 am to 4:30 pm. Special evening registration of Registrars is held preceding elections. Absentee voting is also available.

#### **Registered Voters (as of December 31, 2022):**

Democrats	3,827
Republicans	1,892
Grn./Lib./3 <sup>rd</sup> /Reform	217
Un-enrolled Voters	8,971
Total Registered	14,907

#### **Dog Licenses:**

All dogs must be licensed annually by April 1<sup>st</sup>. A dog should be licensed when six months old and must be vaccinated for rabies. Proof of rabies vaccination is required for licensing.

Fees:	
Spayed/Neutered Dogs	\$15.00
Un-altered Dogs	\$20.00

#### **Fishing Licenses:**

Massachusetts fishing licenses are available online at [www.mass.gov](http://www.mass.gov).

#### **Town of Ludlow Website:**

[www.ludlow.ma.us](http://www.ludlow.ma.us)

#### **Transportation and Access:**

Ludlow is located in the Pioneer Valley, known as the crossroads of New England because of its strategic position along the Connecticut River and its excellent transportation facilities. The Massachusetts Turnpike connects the region to Boston and to Albany, New York. Interstate 91 provides direct access to Hartford, Connecticut, and to Brattleboro and points north in Vermont. The principal highway is Interstate 90, the Massachusetts Turnpike. Passenger service is available on Amtrak in neighboring Springfield. Ludlow is a member of the Pioneer Valley Transit Authority (PVTa), which provides fixed route service to Springfield. The PVTa also offers para transit services to the elderly and disabled. Westover Metropolitan Airport, a General Aviation facility located in neighboring Chicopee, has two asphalt and concrete runways 7,050' and 11,600' long.

#### **Ludlow Community TV:**

Ludlow Community TV was created to promote, encourage and facilitate Ludlow Community involvement in the production of locally originated television, and to meet and manage the contractual and regulatory commitments to public educational and governmental access of the cable provider for the Town of Ludlow. For several years, LCTV has been providing Ludlow residents with an ever-growing list of programs and volunteer producers. They provide weekly live coverage of the Board of Selectmen's meetings in addition to broadcasting meetings of the School Committee, Planning Board, Conservation Commission, Board of Public Works and other public meetings. The commitment of LCTV is to involve and train people of all ages who live or work in the town to become involved and/or program producers, bringing issues and events of the area to all Ludlow viewers. Hours of operation are Monday thru Friday, 8:30 am to 4:30 pm. The studio is presently located at Ludlow High School. LCTV broadcasts on channels 191, 192, and 193 on Charter Cable in Ludlow.

#### **Public School District:**

##### **Public Schools**

Harris Brook Elementary School  
East Street School



Ludlow Early Childhood Center  
Ludlow Senior High School  
Paul R. Baird Middle School

**Private School**

St. John the Baptist School

**Houses of Worship:**

Our Lady of Fatima Catholic Church, 450 Winsor Street  
Christ the King Catholic Church, 31-41 Warsaw Avenue  
St. Elizabeth Catholic Church, 181-217 Hubbard Street  
St. Peter & Paul Ukrainian Church, 45 Newbury Street  
First Church of Christ, 859 Center Street  
Union Church of Christ, 53 Center Street  
Greater Love in Devine Purity & Holiness Ministries, 220 East Street  
Assembly Hall, Congregation of Jehovah's Witnesses, 157 Fuller Street  
Church of Jesus Christ of Latter-day Saints, 584 West Street  
Church of the Nazarene, 499 East Street  
Faith Community Chapel, 485 East Street  
Family United Methodist Church, 115 Hubbard Street

**Veterans' Services:**

The mission of the Ludlow Veterans' Services office is to advocate on behalf of all Ludlow Veterans and provide them with quality support services, and to direct an emergency financial assistance program for those Veterans and their dependents in need. The primary function of the Veterans' Services office is to provide aid and assistance to Veterans and their dependents that qualify in order to ensure their life sustaining needs. Chapter 115 of the MGL governs these benefits. The office is located on the first floor of the Town Hall. Director Eric Segundo is available to answer any questions that pertain to Veterans services.

## ELECTED TOWN OFFICIALS

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	Term Expires		Term Expires
<b>Board of Assessors</b>		<b>Library Trustees</b>	
John Urban	2025	Kathleen A. Ouimette	2025
Antonio Rosa	2024	Nancy J. Guinipero	2024
Michael S. O'Rourke	2023	Linda J. Collette	2023
<b>Board of Health</b>		<b>Moderator</b>	
Antonio E. Tavares	2025	Michael A. Szlosek	2023
Kelly A. Lamas	2024		
Adrienne DeSantis	2023		
<b>Board of Public Works</b>		<b>Planning Board</b>	
Matias Goncalves	2025	Joseph L. Queiroga	2027
Alexander Simao	2025	Raymond E Phoenix II	2026
Keith A. Ouellette	2024	Joshua Carpenter	2025
Stephen E. Santos	2023	Christopher A. Coelho	2024
Daniel F. Soares	2023	Kathleen J. Houle	2023
<b>Board of Selectmen</b>		<b>Recreation Commission</b>	
Derek G. DeBarge	2025	Sean M. McBride	2025
William Rosenblum	2025	Joseph Henry Michalczyk-Lupa	2024
James Thomas Gennette	2024	Jason C. Martins	2023
Manuel D. Silva	2024		
Antonio Goncalves	2023	<b>School Committee</b>	
		Ronald G. Saloio	2025
		Jeffrey Stratton	2025
		Sara F. Bowler	2024
<b>Collector of Taxes</b>		James Chip Harrington	2023
Fred Pereira	2023	Jeffrey A. Laing	2023
<b>Housing Authority</b>			
Audrey M. Polmanteer, Elected	2026	<b>Town Clerk</b>	
Joshua Carpenter, Elected (resigned)	2025	Kim M. Batista	2023
David A. Sepanek, Elected (resigned)	2024		
Susan E. Stanek, State Apt.	2023	<b>Town Treasurer</b>	
Raymond Charles Anderson, Apt.	2027	Elsa D. Barros	2024
Robin Carvide, Exec. Dir.	--		



## **APPOINTED TOWN OFFICIALS**

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### **Affirmative Action Officer**

Carrie Ribeiro

### **Agricultural Commission**

John B. Chenier

William J. Ellison

Michael C. Hogan

Betty Kibbe

Karen Pilon

Don Roberts

Ann Whitworth

### **Americans with Disabilities Act Coordinator**

Eric Segundo

### **Agent of Record**

Anjo Pereira

### **Airport Master Plan Consulting Committee**

Joseph Queiroga

### **Ambulance Abatement Committee**

Lori Barbeau

Anthony Jarvis

Chief Ryan Pease

Fred Pereira

### **Animal Control Officer**

Octavia Anderson

### **Board of Appeals**

Alan Aubin

Elaine Hodgman

Manuel Lopes

Mike Parker

Joseph Wlodyka

### **Board of Registrars**

Paul T. Babin, Jr.

Kim Batista

Dana P. Cormier

Maria McSwain

### **Building Commissioner/Zoning Enforcement Officer**

Leslie Ward

### **Local Building Inspector**

Paul Adzima, On-call

### **Cable Commission**

Michael Assaf

James Gennette

Thomas Ghazil

Michael Hill, non-voting member

Richard Moskal

Marc Strange

### **Capital Improvement Planning Committee**

Joshua Carpenter

Kathleen Demetrius

James Gennette

Marc Strange

Luis Vitorino

Kimberly Collins, Ex-Officio

### **Celebrate Ludlow Committee**

Michelle Anecchiarico

Derek DeBarge

Tom Fournier

Lisa Martin

Mark Moran

Eric Segundo

Laurie Smith

Sarah Sweeney

Diane Walton

Joann Wrona

### **Chief Procurement Officer**

Lori Belanger

**Commission on Disabilities**

Beverly Barry  
Tara Bronner  
Julie DiCesare  
Michael Jarzabek  
Harry Mills  
Joanne Odat-Staeb  
Diane Shea Walton

**Communications Officer**

Marc Strange

**Computer Advisory Committee**

Joe Alves  
Elsa Barros  
Kimberly Collins  
James Goodreau  
Michael Kelliher  
Fred Pereira  
Marc Strange

**Conservation Commission**

Penny Lebel  
Jason Martowski  
Shawn Paxton  
Angela Tierney

**Constables**

Sergeant David Kornacki  
Sergeant Stephen Ricardi

**Constable for Tax Collector**

Christine Jeffery  
Reid Jeffery, Jr.

**Council on Aging**

Fernando Barroso  
John DaCruz  
Rosalind Forti  
Helen Grabowski  
Janice Grimaldi  
Debora Johnson  
Frank Krzanik  
Frederick Lafayette

Karen Martin  
Diane Peacey  
Kara Ribeiro

**Custodian of Insurance Records**

Elsa Barros

**Custodian of Tax Possession**

Elsa Barros

**Director of Emergency Management**

Chief Ryan Pease

**Dog Park Committee**

Diane Brouillard  
Melissa Dion  
Darlene Kennedy  
Penny Lebel  
Jesse Mendez  
Sara Mendez  
Steven Nicoll  
Kara Ribeiro  
Daniel Soares  
Douglas Stefancik  
Marc Strange

**Economic Development Officer**

Antonio Goncalves

**Energy Research Committee**

Cathy Cooper  
Nuno Guerra  
James "Chip" Harrington  
Michael Lavelle  
Jason Martowski  
Douglas Stefancik  
Marc Strange, Ex-Officio

**Equal Opportunity Employment Officer**

Carrie Ribeiro

**Fair Housing Committee**

Joshua Carpenter  
Marc Strange



**Finance Committee**

Susanne Boyea  
Darlene Cincone  
Christopher Ganhao  
Matias Goncalves  
Michael Lafever  
Aneta Lombardi  
Richard Moskal  
Tony Sanches  
Kimberly Collins, Ex-Officio

**First Meeting House Committee**

Thomas Haluch  
Jeremy Kavka  
Agnes Kibbe  
Marilyn Paul-Lewis  
Bert Ramage

**Graves Registration Officer**

Eric Segundo  
Steven Sawyer, Assistant

**Hazardous Material Coordinator**

Captain Seth Falconer

**Historian**

Marilyn Paul-Lewis

**Historical Commission**

Allison DeLong  
James "Chip" Harrington  
Agnes Kibbe  
John Moll  
Karen Pilon  
Angela Tierney

**Historic District Study Committee**

Sandra Stanek

**Industrial Finance Authority**

John DeBarge

**Information Officer**

Marc Strange

**Insurance Advisory Committee**

Michelle Anecchiarico  
Nick Axiotis  
Mike Bertini  
Lt. Mike Brennan  
Kathy Demetrius  
Zachary Ellison  
Kathy Houle  
Angela Kramer  
Amy Kurtz  
Deputy Chief Jeffrey Lavoie  
Amanda Lemieux  
Marc Pasteris  
Debra Potter  
Sergeant Steve Ricardi  
Melissa Rickson  
Marc Strange, Ex-Officio

**License Agent for the Board of Selectmen**

Sergeant David Kornacki  
Sergeant Stephen Ricardi

**Local Emergency Planning Committee**

Ken Batista  
Lt. Mike Brennan  
Kathy Demetrius  
Derek DeBarge  
A.J. Donais  
Louis Gilli  
Helen Grabowski  
Michael Hill  
Kristen Jerome  
Scott Kozak  
Penny Lebel  
Paulina Matusik  
Bob McCormick  
Joe Mitchell  
Chief Ryan Pease  
Dave Ritchie  
Mark Thomas  
Chief Daniel Valadas  
Marc Strange

**Long Range Planning Committee**

Joe Alves  
Elsa Barros  
Kimberly Collins  
James Gennette  
James Goodreau  
Kathy Houle  
Sean McBride  
Keith Ouellette  
Marc Strange

**Ludlow Cultural Council**

Susan Amaral  
Grace Barone  
Nira Flatley  
Michelle Goncalves  
Larry Goodreau  
Sharon Litourneau-Clark  
Robert Radowski  
Janet Settembro  
Matthew Tibbitts

**Ludlow Housing Authority Tenant Board**

Raymond Charles Anderson

**MMWEC Board of Directors**

James Gennette

**Mobile Home Rent Control Board**

Mary Evangelista  
Antonio Goncalves  
Judith Krynicki  
Michael Szlosek  
Joseph Young

**Municipal Hearing Officer**

Vacancy

**Open Space Planning Committee**

William Ellison  
James Gennette  
James "Chip" Harrington  
Elaine Hodgman  
Kathleen Houle

Jason Martins  
Joseph Michalczyk-Lupa  
Daniel Soares  
Angela Tierney

**Parking Hearing Officer**

Derek DeBarge

**Permitting Authority Trench Regulations**

Ken Batista  
Jim Goodreau

**Pioneer Valley Planning Commission**

Joel da Silva, Alternate  
James Goodreau  
Ray Phoenix  
Marc Strange, Alternate

**Pioneer Valley Transit Authority**

Derek DeBarge

**Pond Management Committee**

Anthony Aickelin  
Judy Breault  
Elaine Hodgman  
Patricia Kwasiborski  
Julie Markiewicz  
Janis Santos  
William Simons  
Jessica Vieira  
Anna Vital  
Tony Vital

**Safety Committee**

Ryan Churchill  
Christopher Coelho  
Captain Seth Falconer  
Deputy Chief Jeffrey Lavoie  
Penny Lebel  
Keith Ouellette  
Sgt. Brian Shameklis  
Alexander Simao



**Sealer Weights & Measures**

Vacancy

**Special Police Officers (2022)**

Seth Beal

Jose Branco

Justin Cruz

Joseph Fontaine

James Harrington

Edward Hiney

Alan Kipetz

Joseph Metcalfe

Nelson Ramos

Steve Ramos

Avrohom Resnick

Fernando Ribeiro

Juan Rivera

Cory Rodrigues

Nelson Rodrigues

Troy Rubner

Armando Saraiva

Michael Ulmer

Albert Witkowski

**Sworn Weigher**

Joanne Martins

**Town Accountant**

Kimberly Collins

**Town Administrator**

Marc Strange

**Town Counsel**

Rose Crowley

Doherty, Wallace, Pillsbury & Murphy

**Town Engineer/Director of Public Works**

Vacancy

**Town Labor Counsel**

Stanley L. Weinberg

**Town Planner**

Douglas Stefancik

**Veterans Service Officer**

Eric Segundo

**Westover Municipal Development Corp.**

Maureen Kim Downing

**Westover Municipal Golf Commission**

Shawn Lebeau

Brian Mannix

Jason Martins

Sean McBride

Joseph Michalczyk-Lupa

Mario Morton

Kire Trajkovski

## PRECINCT MEMBERS – 2022

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\*\*until next election

### PRECINCT 1

2025-Walter E. Craven, 292 West St.  
2025-Christine Denise Peacey, 7 Wenonah Dr.  
2025-Walter James Peacey Jr., 7 Wenonah Dr.  
\*2025-Kelly Kapinos, 115 Main Blvd  
2025-opening  
2024-Alan Eric Gregoire, 93 Cady St.  
2024-Eric A. Gregoire, 93 Cady St.  
2024-Matthew John Tibbitts, 17 Arthur St.  
2024-opening  
2024-opening  
2023-Roland F. Gregoire, 143 Cady St.  
2023-John E. Hiersche, 49 River St.  
2023-William J. Jolivet Jr., 37 Gamache Dr.  
2023-William A. Koss, 203 West St.  
2023-Richard Oliveira, 67 Guertin Ave.

### PRECINCT 3

2025- Walter J. Kiel, Jr., 68 James St.  
2025- Lynn R. Leonard, 84 Westerly Cir.  
2025-Cynthia P. Miller, 31 Longfellow Dr.  
2025-Lisa J. Szlosek, 165 Genovevo Dr.  
2025-opening  
2024-Anthony Michael Alves, 91 Elizabeth Dr.  
2024-Stephen A. Fiedler, 92 Longview Cir.  
2024-John F. Moll, 1251 East St.  
2024-Richard D. Moskal, 308 Miller St. 29  
2024-Margaret E. Szlosek, 165 Genovevo Dr.  
2023-Paul B. Cocchi, 312 Miller St.  
2023-John Michael Diotalevi, 181 Cislak Dr.  
2023-Rebecca S. Gaffron, 12 Depont Dr.  
2023-Carlton W. Leonard III, 84 Westerly Cir.  
2023-Richard T. Rusiecki, 761 Moore St.

### PRECINCT 5

2025-Michael W. Lavelle, 139 Bridle Path Cir.  
2025-David M. Ribeiro, 85 Valley View Dr.  
2025-Mark A. Witowski, 53 Colonial Dr.  
\*2025-Jennifer A. Scala, 353 Fuller St. #46  
2025-opening  
2024-John R. Auclair, 16 Nash Hill Rd.  
2024- Kenneth J. Batista, 12 Valley View Dr.  
2024-Joseph M. Drobot, 433 Lyon St.  
2024-Thomas P. Haluch, P.O. Box 510  
2024-Francis Chester Krzanik, 183 Lyon St.  
2023-Brian M. Mannix, 353 Fuller St. #1  
2023-Allen M. Pepin, 1018 Lyon St.  
2023-Kyle M. Oliveira, 185 Kendall St.  
2023-Denise Jeanne Zrakas, 193 Holy Cross Cir.  
2023-opening

### PRECINCT 2

2025-Manuel Eugenio, 120 Prospect St.  
2025- Frederick J. Nowak, Jr., 45 Kirkland Ave.  
\*2025- Claudia Deragon, 210 Prospect St.  
2025-opening  
2025-opening  
2024-Edward N. Deragon, Sr., 210 Prospect St.  
2024- Jose Eugenio, 120 Prospect St.  
2024- Kathleen Marie Nowak, 45 Kirkland Ave.  
2024-opening  
2024-opening  
2023-Barbara A. Gondek, 61 Williams St.  
2023-Gerald J. Leger, 325 Sewall St.  
2023- Jean S. Martins, 92 Lockland St.  
2023-opening  
2023-opening

### PRECINCT 4

2025-Timothy Shawn Donnelly, 149 Chapin St.  
2025-Christopher John Dupuis, 176 Chapin St.  
2025-Carrie Lynn Goodreau, 201 Stevens St.  
2025-James Goodreau, 90 Posner Cir.  
2025-Fernando F. Soares, 21 Bristol St.  
2024- Mary Celeste Evangelista, 64 Franklin St.  
2024- James K. Goodreau, 201 Stevens St.  
2024- Julieta N. Hoeckh, 423 Winsor St.  
2024- Joseph A. Santos, 26 Cambridge St.  
2024-Kathleen A. Shea, 208 Reynolds St.  
2023-Helder Cerqueira, 105 Stevens St.  
2023-Fritz A. Huber, Jr., 29 Laroche St.  
2023-Richard A. Pasquini, 17 Ridgeview Cir.  
2023-Evette M. Rodrigues, 46 Bowles Ave.  
2023- Lee Winterton, 6 Circuit Ave.

### PRECINCT 6

2025-Michael Nicholas Brennan, 93 Church St.  
2025-James D. Cavallo, 179 Higher Brook Dr.  
2025-Kyle T. Grondalski, 132 Fuller St.  
2025-Penny Lebel, 43 Wilson St.  
2025-Peter J. Letendre, 19 Sunbriar Ln.  
2024-Rosa Maria Chelo, 35 Paulding Rd.  
2024-Lance C. Koske, 116 John St.  
2024- Patrick J. Nugent, 35 Pinewood Rd.  
2024-David E. Pace, 1 Waters Edge Dr.  
2024-opening  
2023-Peter C. Karalekas, Jr., 35 Old Coach Cir.  
2023-Jerome D. Mayou, 42 Nora Ln.  
2023-Michele Manganaro Thompson, 170 Pinewood Rd.  
2023-Brian Feist Walsh, 53 Pinewood Rd.  
2023-Peter H. Zima, 233 Clover Rd.

## **MEMBERS AT LARGE**

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Antonio Goncalves	62 Munsing St, Board of Selectmen, Chairman
James Thomas Gennette	239 West St, Board of Selectmen
Derek G. DeBarge	37 Barre Dr, Board of Selectmen
William Rosenblum	43 Green St, Board of Selectmen
Manuel D. Silva	17 Dinis Ave, Board of Selectmen
Michael A. Szlosek	165 Genovevo Dr, Town Moderator
Kim M. Batista	12 Valley View Dr, Town Clerk
Elsa D. Barros	149 Chapin St, Town Treasurer
Fred Pereira	201 Stivens Ter, Town Collector
Antonio Rosa	135 Ray St, Board of Assessors, Chairman
Linda J. Collette	297 Colonial Dr, Hubbard Memorial Library, Chairman
Stephen E. Santos	338 Lyon St, Board of Public Works, Chairman
Manuel Q. Lopes	P.O. Box 141, Board of Appeals, Chairman
Joseph L. Queiroga	308 Miller St #55, Planning Board, Chairman
Susan E. Stanek	39 Chestnut St #212, Ludlow Housing Authority, Chairman
Diane G. Peacey	608 Fuller St, Council on Aging, Chairman
Darlene H. Cincone	177 Poole St, Finance Committee, Chairman
Sean M. McBride	157 Gamache Dr, Westover Golf Commission, Chairman
Sean M. McBride	157 Gamache Dr, Recreation Commission, Chairman
Kelly A. Lamas	51 Cedar St, Board of Health, Chairman
Jason Martowski	121 Fuller St, Conservation Commission, Chairman
James Chip Harrington	122 Overlook Dr, School Committee, Chairman
Rosemary Crowley, Esq.	Doherty Wallace Pillsbury & Murphy PC 19 <sup>th</sup> Floor 1 Monarch Place 1414 Main St Spfld MA 01144-1002

## **EMPLOYEE RECOGNITION**

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The Town would like to recognize employees who have reached milestones in their careers with the Town of Ludlow in 2022. We thank you for your commitment, dedication and service to the residents of Ludlow.

### Celebrating 40 years of Service

Rene Dubois	William Irvine
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### Celebrating 35 years of Service

Kenneth Batista	Gregory Kolodziey
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### Celebrating 30 years of Service

Tina Delullo	Heather Sicard
Mabel Madsen	

### Celebrating 25 years of Service

Kurt Anderson	Michelle Masse
Debora Gates	Jerome Mayou
Rebecca Gauvin	Donna Roberts

### Celebrating 20 years of Service

Anna Etkin	Laura O'Keefe
Kathryn Marciano	Jeremy Soja
Carla Marques	Kathleen Zianio
Eliza Newland	

### Celebrating 10 years of Service

Shannon Anderson	Angela Knox
Jennifer Bedore	Andrea Lacey
Allison Breen	Ryan Linton
Kristen Bunten	Paula Mahoney
Melissa Canale	Betty Lou Marasa-Hoffmeier
Ryan Churchill	Andrea Morton
Sallyanne Condino-Kelly	Elizabeth Murphy
Ellen D'Agostino	Juan Rivera
Cristina Dos Santos	Antonio Rosa
Michael Dowd	Susan Santos
Zachary Ellison	Manuel Silva
Stephanie Fernandes	Bradford Tierney
Richard Gates	Linda Tsim
Rebecca Hardick	Renee Wiater
Sonia Jaworski	



Celebrating 5 years of Service

Sharon Abbe	Joseph Fontaine
Andrew Aldrich	Judy Harris
Anita Anderson-Cooper	Samantha Jordan
Jose Andrade	Kelsey Kligerman
David Anecchiarico	Jeffrey Laing
Matthew Antunes	Clorinda Lamas
Michael Assaf	Jeanette Larro
Fernando Balbino	Meghan Lynch
Anthony Barbuti	Patrick McGowan
Kim Batista	Kimberly McKay
Seth Beal	Artur Mendes
Ann Marie Belden	Amanda Nacsin
Christina Brown	Heather Pighetti
Jason Carrington	Wendy Pszeniczny
Kimberly Carver	Steve Ramos
Thomas Cebula	Tina Rapa
Caitlin Clemons	Melissa Rocker
Elizabeth Cohen	Jeffrey Rodrigues
Emily Connelly	Susan Severyn
Anne Marie Corrieri	Hannah Smith
Rachel Devarennnes	Sara Sullivan
Karla Dos Santos	Angela Tobiasz
Samantha Fahey	Jhon Wielblad
Amy Falcetti	Laura Wosko
Anne Field	Clifford Zimmer

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## ADMINISTRATION

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### BOARD OF SELECTMEN

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The Board of Selectmen consists of Chairman Antonio Goncalves, Vice-Chairman James Genette, Derek DeBarge, Manuel Silva and William Rosenblum. This past year, Ellie Villano retired from the Town of Ludlow after 22 years of dedicated service. After an extensive search, the Board hired Marc Strange to the position of Town Administrator. Marc comes with years of experience as a Selectman in Longmeadow, Town of Agawam Planning and Economic Development Department, and is an attorney. The Board continues to be well served by staff Sandy Leacock, Sharon LaDuke and Mira Regadas.

After a couple of trying years with the pandemic still lurking as a serious condition and concern, the town has sent a message to its residents that we will do whatever is necessary to keep them as safe as possible. Our Board of Health has teamed up with area businesses to bring vaccine clinics to various venues in town and Nurse Angela Kramer has reported to have administered in excess of 850 miscellaneous vaccines. The Board of Health continues to be available for any concerns or assistance that residents may have.

The new Senior Center located on State Street officially opened as of 2021. Jodi Zepke and her staff have been a tremendous asset to the town's elderly offering breakfast and lunch along with various activities. The town is very fortunate to have the dedication of the Senior Center staff available to its residents.

The Riverside Drive Infrastructure project was completed this past year with Ludlow Construction handing the keys to the town of the newly constructed Riverside Drive. Westmass also reports that the Millside Drive project is well underway and an additional \$3.9 million dollars has been secured for construction of the roadway as well as various capital improvements. This will extend the current area of development down State Street towards the Ludlow Country Club side of First Avenue. Westmass has done a wonderful job and has proven to be a great partner to the Town of Ludlow. We look forward to the continued partnership.

The town was awarded \$6.3 million of ARPA (American Rescue Plan Act) funding to help make investments due to the negative impact of Covid-19. The Board of Selectmen, in addition to various other smaller projects, has determined that it would make the new track and field project located behind Ludlow High School its priority for 2023. This will include a total renovation and installation of the field, track, baseball diamond area, bleachers, press-box, lighting, and more. The Board felt the school, students and the entire town would benefit from having a facility that everyone could use and be proud of. The project should be completed in the fall of 2023.

In addition to these exciting plans and projects, the town will be celebrating its 250<sup>th</sup> Anniversary in 2024. There will be a year-long celebration with events happening throughout the year. The

Board and the committee welcome any ideas to help commemorate this once in a lifetime event to make it more memorable.

The Board of Selectmen are also attempting to move the town in the direction of a new and more streamlined form of government. Several ideas are now in motion and the voters and town meeting members will have an opportunity to make some of these changes in the months to come. The Board urges everyone to get informed and involved. Times are changing and the Board will continue to work hard to bring the town to where it should be in order to be more efficient.

In closing, the Town of Ludlow is a very special and unique place to live. The people and generations of families that are here today understand and appreciate that. As a community, we need to continue to make it the best place to live, thrive, and bring up our families for generations to come. Please take some time and volunteer to serve on one of the many committees that need help. The town belongs to all of us and together we can make it better for all of us.

Respectfully submitted,  
Antonio Goncalves, Chairman

## **TOWN MODERATOR**

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Town Meeting met at the High School for the Annual Town Meeting in May and a Special Town Meeting in October. The meetings proceeded with active debate and discussion from town meeting members. This marked a welcome return to normal operation as the restrictions imposed by the pandemic were largely removed.

I would like to thank the entire staff at the Selectmen's office and the Town Administrator for their preparation of the venue, the warrant, and the motions. This ensured a safe and efficient meeting.

I would also like to thank the Finance Committee. This past year was marked by unusual turnover on the Committee. Notwithstanding this, they did an excellent job reviewing the budget.

I would also like to thank the Town Clerk. Their work is crucial to the conduct and success of Town Meeting.

Finally, I would like to thank the members of Town Meeting for their service to the Town. It has been an honor to serve my community, and I hope to continue to do so in the years to come.

Respectfully submitted,  
Michael Szlosek, Moderator



## **TOWN CLERK**

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### **Election and Registration**

Nomination papers and petitions were certified by the Registrars in the year 2022. The breakdown of registered voters per precinct as of December 31, 2022, are as follows:

Precinct	A	AA	BB	CC	D	EE	G	H	J	K	L	O	Q	R	S	T	U	V	X	Z	Grand Totals
01	4	1	-	11	659	1	-	1	2	1	9	4	-	335	-	2	1554	-	1	2	2587
02	3	1	1	8	614	1	-	-	3	-	10	3	3	241	-	3	1311	-	-	-	2202
03	4	-	-	13	627	-	-	-	-	-	12	3	2	428	2	2	1771	1	1	-	2866
04	4	-	-	12	746	-	1	1	-	-	8	2	1	267	-	1	1493	-	1	-	2537
05	1	-	-	5	478	-	-	-	2	-	7	2	2	250	1	4	1161	-	-	1	1914
06	3	-	-	22	703	-	2	-	4	2	10	2	4	371	-	2	1676	-	-	-	2801
Grand Total	19	2	1	71	3827	2	3	2	11	3	56	16	12	1892	3	14	8966	1	3	3	14907

### **ANNUAL TOWN ELECTION, MARCH 28, 2022**

A total of 2,868 (19% of 14,809 registered voters) ballots were cast. Precinct 1 – 455; Precinct 2 – 313; Precinct 3 – 571; Precinct 4 – 512; Precinct 5 – 384; Precinct 6 – 633. The polls were open from 10:00 a.m. until 8:00 p.m.

### **STATE PRIMARY ELECTION, SEPTEMBER 6, 2022**

A total of 3,221 (21% of 15,029 registered voters) (Democratic and Republican) ballots were cast. Precinct 1 – 497; Precinct 2 – 357; Precinct 3 – 637; Precinct 4 – 555; Precinct 5 – 511; Precinct 6 – 664. The polls were open from 7:00 a.m. until 8:00 p.m.

### **STATE ELECTION, NOVEMBER 8, 2022**

A total of 8,049 (53% of 15,104 registered voters) ballots were cast. Precinct 1 – 1,351; Precinct 2 – 919; Precinct 3 – 1,662; Precinct 4 – 1,341; Precinct 5 – 1,153; Precinct 6 – 1,623. The polls were open from 7:00 a.m. until 8:00 p.m.

### **PROCEEDINGS ANNUAL TOWN MEETING OF MAY 9, 2022**

**ARTICLE 1:** Voted that the Town accept the reports of the Town officers as printed in the Annual Town Report for Calendar Year 2021.



**ARTICLE 2:** Voted that the Town vote to accept the progress of the following committees and to have said committees continue: The Budget Sub-Committee, Capital Improvement Planning Committee, Celebrate Ludlow Committee, Cemetery Committee, Commission on Disability, Energy Research Committee, Fair Housing Committee, Industrial Finance Authority, Insurance Advisory Committee, Ludlow Local Emergency Planning Committee, Long Range Planning Committee, Ludlow Cultural Council, Mobile Home Rent Control Board, Master Plan Committee, Open Space Planning Committee, Pond Management Committee, Veterans Memorial Committee, Westover Metropolitan Development Corporation, Westover Advisory Commission and Historic District Study Committee.

**SEE ARTICLE 3 TOWN BUDGET PRESENTED AFTER ARTICLE 15**

**ARTICLE 4:** Voted that the Town vote to establish the annual expenditure limits for each of the following already established revolving funds for use by the departments, boards, agencies or officers pursuant to Massachusetts General Laws Chapter 44, Section 53E½ as outlined in the Town of Ludlow General Bylaws, Chapter 2, Section 42: Departmental Revolving Funds as printed below:

CPR Training	\$5,000
On-site Sewage System	\$0
Vaccine	\$20,000
Consultants	\$50,000
Wetlands	\$80,000
Purple Bags	\$26,000
Dog Park	\$5,000

**ARTICLE 4 AMENDMENT:** Voted to amend the motion by changing the annual expenditure limit for purple bags from \$26,000 to \$55,000.

**ARTICLE 5:** Voted that the Town vote to raise and appropriate the sum of \$5,000 to be deposited into a previously established special revenue fund, to be expended by the Celebrate Ludlow Committee, with the approval of the Board of Selectmen, for general expenses related to the event.

I further move that all gifts and donations for this celebration be deposited in this special revenue fund to cover related expenses.

**ARTICLE 6:** Voted that the Town vote to raise and appropriate the sum of \$3,500 to be deposited into a previously established special revenue fund, to be expended by the Commission on Disability, with the approval of the Board of Selectmen, for expenses related to trainings, marketing materials, supplies and other miscellaneous expenses.

I further move that all gifts and donations for the Commission on Disability be deposited in this Special Revenue Fund to cover expenses related to the Commission's authorized expenditures.

**ARTICLE 7:** Voted that the Town vote to appropriate State Chapter 90 Highway aid funds for engineering, construction, reconstruction and/or repairs to town roads and bridges and authorize the Board of Selectmen, if necessary, to borrow in anticipation of the receipt of such state aid.

**ARTICLE 8:** Voted that the Town vote to authorize the Board of Public Works to enter into a contract with the Massachusetts Department of Transportation in the amount of \$683,649.00 for the construction and maintenance of public roads for the ensuing years.

**Moved and seconded to adjourn the annual Town Meeting at 8:03 p.m.**

## **PROCEEDINGS - THE SPECIAL TOWN MEETING WITHIN THE ANNUAL TOWN MEETING MAY 9, 2022**

**ARTICLE 1:** Voted that the town vote to transfer from free cash the sum of \$3,135.01 for unpaid bills and/or overexpended accounts of previous years as follows:

\$260.01	Animal Control
	Veterinary Emergency & Specialty Hospital
\$2,375	DPW
	CSL, Inc.
\$500	DPW
	Compass Restoration Svc

**ARTICLE 2:** Voted that the town transfer from free cash the sum of \$200,000 to cover the additional overtime expenses incurred by the police department.

**Moved and seconded to dissolve the Special Town Meeting at 8:12 p.m.**

## **CONTINUATION OF THE MAY 9, 2022 ANNUAL TOWN MEETING**

**ARTICLE 9:** Voted that the town vote to transfer from available funds the total sum of \$1,641,991 from the sources identified later in this motion to fund the Fiscal Year 2023 Capital Improvements program as follows:

<i><b>Department</b></i>	<i><b>Description</b></i>	<i><b>Amount</b></i>
Board of Selectmen	Town Hall Roof Replacement; Town Hall Asbestos Remediation	\$300,000
DPW	New Mobile Street Sweeper	\$330,800
DPW	New Whitney Field Furnace	\$30,000
DPW	Groundmaster w/ Cab (2 <sup>ND</sup> yr of 3- yr lease)	\$41,348
Fire	Fire Tower Engine (1 <sup>st</sup> year of 5-year lease)	\$335,000

Fire	Kitchen Renovation	\$100,000
Fire	Fire Engine (4 <sup>th</sup> year of 5-year lease)	\$134,000
Hubbard Memorial Library	Historic Windows (Add-on to initial \$16,000 appropri.)	\$49,410
Police	New K9 Cruiser (Total cost: \$57,727-- \$18,227 from K9 revolving fund)	\$39,500
Schools	New Phone System—East Street School	\$45,000
Schools	New Phone System: Baird Middle School	\$65,000
Schools	New Auditorium HVAC	\$78,533
Westover Golf	New Skid Steer	\$60,400
Westover Golf	Golf Cart Fleet (3 <sup>RD</sup> yr of 3-year lease)	\$33,000
<b>Total Expenditures</b>		<b>\$1,641,991</b>

<b><i>Funding Source</i></b>	<b><i>Amount</i></b>
Free Cash	\$1,548,591
Westover Golf Retained Earnings	\$93,400
<b>Total Expenditures</b>	<b>\$1,641,991</b>

I further move that each item listed be voted as a separate appropriation and under the jurisdiction of the department, board or committee indicated.

**ARTICLE 10:** Voted that the Town vote to transfer from Free Cash the sum of \$100,000.00 to be used for the Fiscal Year 2023 Reserve Fund.

**ARTICLE 11:** Voted that the Town vote to transfer \$100,000 from Free Cash to the Building Infrastructure Reserve Fund established by Article 17 at the October 1, 2012 Special Town Meeting, and authorize the Board of Selectmen to expend such funds for the purpose of assessing and addressing the repairs, maintenance and construction of municipal buildings.

**ARTICLE 12:** Voted that the Town vote to transfer the sum of \$1,000,000 from Free Cash to be deposited into the Stabilization Fund.

**ARTICLE 13 (Amendment):** Voted that the Town vote to amend the Zoning Bylaws and Zoning Map of the Town of Ludlow, by changing from Agriculture to Residence A, a parcel of land owned by VDS Properties, LLC (Joe Alves), located at 0 & 694 Chapin Street (Assessor's Map #11D, Parcel 97) & (Assessor's Map #16B, Parcel 1-1), as described in Article #13 of the May 9, 2022 Annual Town Meeting Warrant.

**ARTICLE 14 (Amendment):** Voted that the Town vote to amend the Zoning Bylaws and Zoning Map of the Town of Ludlow, by extending the existing portion of the Agriculture Moderate Density (AMD) Overlay District over the entire parcel, a parcel of land owned by Joe Alves, located



at 279 Cady Street (Assessor's Map #1B, Parcel 5A), as described in Article 14 of the May 9, 2022 Annual Town Meeting Warrant.

**ARTICLE 15 (Amendment):** Voted that the Town vote to amend the Zoning Bylaws and Zoning Map of the Town of Ludlow, by changing from Residence B to Business B, a parcel of land owned by Jorge S. and Kim S. Laires, located at 244 Hubbard Street (Assessor's Map #14B, Parcel 41), as described in Article 15 of the May 9, 2022 Annual Town Meeting Warrant.

**Article 3:** Voted that the Town vote to appropriate \$77,485,733 for Town Purposes and charges during the Fiscal Year ending June 30, 2023, and that said sum include the following salaries for elected officials:

<u>Position</u>	<u>Number</u>	<u>Annual Salary</u>
Moderator	1	\$571
Chairman, Board of Selectmen	1	\$5,236
Members, Board of Selectman	4	\$4,109
Town Treasurer	1	\$79,666
Town Collector	1	\$79,666
Chairman, Board of Assessors	1	\$5,316
Members, Board of Assessors	2	\$4,172
Town Clerk	1	\$76,043
Chairman, Board of Health	1	\$3,300
Members, Board of Health	2	\$3,300
Chairman, Board of Public Works	1	\$3,838
Members, Board of Public Works	4	\$3,031
Chairman, School Committee	1	\$3,000
Members, School Committee	4	\$2,500
Chairman, Planning Board	1	\$3,747
Members, Planning Board	4	\$3,123

I further move that the Total appropriations be allocated to the various Town Departments in accordance with numbered 1 through 42 of the attached Budget Listing entitled "Town of Ludlow FY23 Town Budget – Article 3", and using the column headed "FY 2023 Recommended Budget",

I further move, **\$769,603** to be applied from "Fiscal Year 2023 Golf Course Revenues" to fund the Westover Municipal Golf Course Budget item 39, **\$1,871,387** to be applied from "Fiscal Year 2023 Sewer Fund Revenues" to Fund the Sanitary Sewer Budget item 40, **\$10,000** to be applied from "Retained Earnings" to fund the budget for the closing of the Landfill on line 41, **\$302,842** to be applied from "Receipts Reserved for Appropriation" to fund the Cable Budget item 42, **\$288,912** to be funded with Free Cash and the balance of **\$ 74,242,989 is to be raised and appropriated.**

I further move, **\$40,000** to be transferred from "Fiscal Year 2023 Golf Course Revenues" to fund Fiscal Year 2023 Indirect Golf Course costs appropriated in the General Fund and **\$109,500** to



be transferred from "Fiscal 2023 Sewer Fund Revenues" to fund Fiscal Year 2023 Indirect Sewer Fund costs appropriated in the General Fund.

**\*\*BUDGET TOWN ACCOUNTANT**

**Moved and seconded to dissolve the Annual Town Meeting and the Special within the Annual of May 9, 2022 at 8:43 p.m.**

**PROCEEDINGS SPECIAL TOWN MEETING OCTOBER 3, 2022**

**ARTICLE 1 (FAILED):** Voted to have the Town vote to raise and appropriate the sum of \$24,234.52 for unpaid bills and/or over expended accounts of previous fiscal years as follows:

\$400.00	Ludlow Community Center Otis Elevator
\$150.00	Ludlow Police Department Student Officer David Krok
\$159.95	Ludlow Police Department/ACO Town of Wilbraham
\$29.72	Ludlow Police Department/ACO Town of Wilbraham
\$64.95	Ludlow Police Department/ACO Amazon
\$61.33	Ludlow Police Department/ACO Octavia Anderson
\$68.76	Ludlow Police Department/ACO Pride
\$40.00	Ludlow Police Department/ACO Dakin Humane Society
\$92.00	Ludlow Police Department/ACO Dakin Humane Society
\$25.90	Ludlow Police Department E-Z Pass
\$4.00	Ludlow Police Department E-Z Pass
\$27.55	Ludlow Police Department E-Z Pass
\$16.50	Ludlow Police Department E-Z Pass
\$12.30	Ludlow Police Department E-Z Pass
\$35.65	Ludlow Police Department E-Z Pass

\$32.60	Ludlow Police Department E-Z Pass
\$23.30	Ludlow Police Department E-Z Pass
\$27.05	Ludlow Police Department E-Z Pass
\$296.71	DPW Palmer Paving
\$382.53	DPW Palmer Paving
\$370.73	Westover Golf Course Turf Products
\$1,805.20	Westover Golf Course West County Equipment Rentals
\$3,132.11	Senior Center Royal Steam Heater Company
\$9,198.02	Board of Selectmen CivicPlus
\$7,777.66	Building Department Town of South Hadley

**ARTICLE 2:** Voted that the Town vote to raise and appropriate \$5,052.73 to meet the required 10% match of a *Federal Assistance to Firefighters Grant* that is needed to replace the supply and attack firefighting hose that has reached its useable lifespan at the Ludlow Fire Department.

Motion to reconsider Article 1 was made and seconded.

All in favor of reconsideration of Article 1.  
41 are in favor of reconsider of Article 1  
7 opposed.

**ARTICLE 1 (PASSED):** Voted that the Town vote to raise and appropriate the sum of \$24,234.52 for unpaid bills and/or over expended accounts of previous years as follows:

\$400.00	Ludlow Community Center Otis Elevator
\$150.00	Ludlow Police Department Student Officer David Krok
\$159.95	Ludlow Police Department/ACO Town of Wilbraham
\$29.72	Ludlow Police Department/ACO Town of Wilbraham

\$64.95	Ludlow Police Department/ACO Amazon
\$61.33	Ludlow Police Department/ACO Octavia Anderson
\$68.76	Ludlow Police Department/ACO Pride
\$40.00	Ludlow Police Department/ACO Dakin Humane Society
\$92.00	Ludlow Police Department/ACO Dakin Humane Society
\$25.90	Ludlow Police Department E-Z Pass
\$4.00	Ludlow Police Department E-Z Pass
\$27.55	Ludlow Police Department E-Z Pass
\$16.50	Ludlow Police Department E-Z Pass
\$12.30	Ludlow Police Department E-Z Pass
\$35.65	Ludlow Police Department E-Z Pass
\$32.60	Ludlow Police Department E-Z Pass
\$23.30	Ludlow Police Department E-Z Pass
\$27.05	Ludlow Police Department E-Z Pass
\$296.71	DPW Palmer Paving
\$382.53	DPW Palmer Paving
\$370.73	Westover Golf Course Turf Products
\$1,805.20	Westover Golf Course West County Equipment Rentals
\$3,132.11	Senior Center Royal Steam Heater Company
\$9,198.02	Board of Selectmen CivicPlus
\$7,777.66	Building Department Town of South Hadley

**ARTICLE 3 (AMENDMENT):** Voted that the Town vote to amend the Bylaws of the Town of Ludlow, Chapter II, Section 24, Regulating the Conduct of Town Business, Capital Improvement Planning Committee, the first paragraph of which currently reads:

“1. The Board of Selectmen shall establish and appoint a committee to be known as the Capital Improvement Planning Committee, composed of one member of the Board of Selectmen, the Town Administrator, one member of the Finance Committee, one member of the Planning Board, the School Superintendent or his designee and one private citizen. The Board of Selectmen shall appoint one administrative officer who shall be an ex-officio committee staff member without a right to vote. The committee shall choose its own officers.”

By replacing the words “the Town Administrator” with “one member of the Board of Public Works” and by replacing the words “one private citizen” with “two private citizens”.

**ARTICLE 4 (AMENDMENT):** Voted that the Town vote to amend the Bylaws of the Town of Ludlow, Chapter II, Section 24, Regulating the Conduct of Town Business, Capital Improvement Planning Committee, the second paragraph the first portion of which currently reads:

“2. The Committee shall study Capital Projects, improvements asset purchases involving major non-recurring tangible assets and projects. They shall study Departmental Capital Outlay requests for:

a. Single or combined asset purchases or lease purchases for additional and/or replacement items which are purchases at intervals of at least five (5) years, and amount to \$20,000 or more, and have a useful life of at least five (5) years. Equipment to be used for school student educational training purposes and/or equipment to be acquired through grants or gifts shall be exempt from this by-law.”

By adding the words “for a single project at a single location” after the words “or combined asset purchases”.

**ARTICLE 5:** Voted that the Town raise and appropriate \$54,000 to fund a Facilities Director position.

**ARTICLE 6:** Voted that the Town raise and appropriate \$33,500 to rent space for a Veterans Center.

**ARTICLE 7:** Voted that the Town raise and appropriate \$47,000 to fund the three-year property assessment recertification.

**ARTICLE 8:** Voted that the Town vote to accept as a public way, Riverside Drive as it is described in appendix A.8 of the background materials provided to town meeting members and



that such approval be conditional upon and only take effect upon approval by the Board of Public Works of all outstanding items listed by Wright-Pierce and McMahon. Which is the engineering company who is providing the information to the Board of Public Works.

**ARTICLE 9 (NO ACTION):** Voted that the Town vote to take no action on this article.

**ARTICLE 10:** Voted that the Town raise and appropriate \$150,000 to increase the School Department's FY23 budget.

**ARTICLE 11:** Voted that the Town raise and appropriate \$21,000 to fund a Part-Time Local Building Inspector position.

**Moved and seconded to dissolve the Special Town Meeting of October 3, 2022, at 9:30 p.m.**

### **VITAL STATISTICS \*\*NOTES INCOMPLETE**

Deaths .....\*\* Births.....\*\* Marriages.....\*\*

	2017	2018	2019	2020	2021	2022
<b>Deaths</b>	219	218	256	235	239	248
<b>Births</b>	128	144	149	146	145	139
<b>Marriages</b>	120	111	106	71	108	106

### **RECEIPTS**

<b>Coloring Books</b>	\$15.00	<b>Burial Permits</b>	\$900.00	<b>Business Certificates</b>	\$2,020.00
<b>Maps, Street List, By-Laws</b>	\$576.00	<b>Gas/Oil Storage Permits</b>	\$2,035.00	<b>Marriage Intentions</b>	\$1,665.00
<b>Other Revenues Misc</b>	\$246.00	<b>Parking Violations</b>	\$590.00	<b>Vital Statistics</b>	\$27,520.00
<b>Neut/Spayed Dogs</b>	\$18,285.00	<b>Raffle Permits</b>	\$70.00	<b>Sales of Bicentennial Items</b>	\$105.00
<b>Not Neut/Spayed</b>	\$3,860.00	<b>Late Fee Dogs</b>	\$620.00	<b>Dog Boarding</b>	\$450.00
<b>Stray Dog</b>	\$100.00	<b>Kennel</b>	\$1,270.00	<b>Bylaw Violations</b>	\$1,100.00

<b>Marijuana Citation</b>	\$100.00				
<b>TOTAL</b>	\$61,527.00				

The office of the Town Clerk embraces its role as the gateway where citizens seek information and assistance on all aspects of local and state government. The Town Clerk's office hours are 8:30 a.m. to 4:30 p.m. Please call 413-583-5600 Ext. 1230 for any questions.

I would like to thank my office staff for their continued dedication to the town and their assistance throughout the year. I wish to thank the Board of Registrars and to the town's wardens and election officers as well as the Police Department and Department of Public Works whose continued dedication to the town makes the election process a smooth and enjoyable one.

Respectfully Submitted,  
Kim M. Batista, CMMC, Town Clerk,  
Chief Election Official, Board of Registrar,  
Burial Agent, Parking Clerk,  
Records Access Officer

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## EDUCATION

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### SUPERINTENDENT OF SCHOOLS

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FY2023 budget approved at the annual Town Meeting: \$34,315,965.00

Student Enrollment:

PreK-12 ~ 2,312

Ludlow High School (9-12) 785 including 35 "school choice" students

Paul R. Baird Middle School (6-8) 513 including 51 "school choice" students

Harris Brook Elementary School (2-5) 654 including 1 "school choice" students

East Street Elementary (PreK-1) 360 including 0 "school choice" students

### School Committee Changes

In March at Town elections, the Ludlow School Committee reorganized and elected, James P. Harrington, Chair; Jeffrey A. Laing, Vice Chair; Sarah F. Bowler, Secretary; Ronald G. Saloio, Member and Jeffery Stratton, Member.

## **Personnel Changes**

On or before the end of the 2022 calendar year, the following employees retired after many years of service to the School Department. Their years of dedication to the students of Ludlow are greatly appreciated.

The District said farewell to the following retirees: Arminda Aguilar, Elizabeth Assarian, John Batista, Cheryl Campbell, Karen Chapman, Mary Crowley, Barbara Daley, Joanna Dalton, Linda Discawicz, Sandra Garete, Darlene Graham, William Moge, Robert Nummy, Augusta Pereira-Fialho, Caron Quinn, Dennis Quinn, and Eva Tillotson.

The following faculty were newly employed in the 2022 calendar year: Central Office: Colleen Hennesey and Frank Tiano; East Street Elementary School: Danielle Bates and Carissa Cutler; Harris Brook Elementary School: Jennifer Donovan, Renee Gworek, Nadia Harris, Yekaterina Joao, Karina Mayall, Cetera Moore and Andrea Nolan; Paul R. Baird Middle School: Mayra Hervieux, Daniel Sullivan and Peter Wunderlich; Ludlow High School: Emily Conroy, Danelle Skorka, Eilsabeth Sowa and Jason Taylor.

## **Staff Recognition 2022**

Anna Etkin, Kimberly Keeton, Eliza Lacroix-Newland, Kate Marciano, Carla Marques, Laura O'Keefe, Jeremy Soja, Patty Targonski, Kate Zianio, Kurt Anderson, Grace Dolan, Becca Gauvin, Michelle Masse, Kelley McGregor, Donna Roberts, Tina DeLullo, Heather Ferrier-Bacon and Mabel Madsen

## **Pioneer Valley Excellence in Teaching Award Recipients**

Heather Pighetti, Ludlow High School; Arlene Desforges, Paul R. Baird Middle School; Amy Smith, Harris Brook Elementary School and Stephanie Gianakopolous, East Street Elementary School

## **Pioneer Valley Excellence in Teaching Award Nominees**

### **LUDLOW HIGH SCHOOL**

Shannon Anderson, Stephanie Fernandes, Diane Griffin, Rachel Gulberg, Jamison Hedin, Amanda Nascin, Alex Rubin, Diana Sands, Natalie Smith and Kerry Valentine

### **PAUL R. BAIRD MIDDLE SCHOOL**

Bonnie Boornazian and Tina Russo

### **HARRIS BROOK ELEMENTARY SCHOOL**

Allison Breen, Tammie Picard, Kimberly Tresch and Jodi Yarkey

## **EAST STREET SCHOOL**

Kerri Kinne, Julia Liszka and Kellie Smith

Respectfully Submitted,  
Frank Tiano,  
Superintendent of Schools

## **SPECIAL EDUCATION DEPARTMENT**

During the 2022 school year, the Special Education Department continued to provide a variety of programs to address the needs of students with disabilities in the school district and who were receiving special education services per the student's Individualized Education Program (IEP). Special Education services were provided from PreK through 12th grade and post-secondary for our 18 - 21 year old students. The Special Education Department provided inclusion, pull out and substantially separate programming in most of the schools. The goal of the Special Education staff was to ensure that each student was educated in the least restrictive environment (LRE), in order for each student to receive a free, appropriate, public education (FAPE).

The Transition Program at Ludlow High School continued to provide special education services to our students requiring services until 22 years old. The students continued to attend the Inclusive Concurrent Enrollment (ICE) program at Westfield State University and they continued working at various internships in the community, including working at East Street Elementary School and Harris Brook Elementary School.

The Special Education Department has a variety of substantially separate programs for students that require a high level of support and specialized instruction in order to make effective progress in school. The following is a list of the substantially separate programs that were available: PreK Intensive Learning Programs (a 3rd classroom was added this year due to numbers), Grs. K - 8 Intensive Autism Programs, K - 12 Structured Individualized Program (SIP), Language Based Learning Disabilities Program (LLD), FOCUS Program and Life Skills Program. Our LLD and FOCUS programs continued the transition of becoming more inclusive programs for our students. This transition allowed general education teachers and special education teachers the opportunity to co-teach. If our in district programs did not meet the needs of the students, the students were placed in out of district schools, per the determination of a Team meeting.

During the 2022 school year, we continued with our 2 full day preschool classrooms, for typical peers and for students with disabilities. We also had 3 other preschool classrooms that ran half day programs for students with disabilities and students who are peers. We had 3 intensive programs called the Intensive Learning Program to meet the needs of new preschoolers who were 3 - 5 years old and had significant global delays and/or autism. Depending on the level of student need, some students attended half day programming, while others attended full day programming.



The Special Education Department is also a member of the Lower Pioneer Valley Educational Collaborative (LPVEC). As a member, we had access to other specialized programs that they provided for students who were from member school districts.

The Special Education Department also provided several related services to students such as: speech and language therapy, occupational therapy, physical therapy, adaptive physical therapy and counseling. During the 2022 school year, we added 1 more social worker, for a total of 4 licensed social workers, to provide daily, therapeutic consultation and support that was needed and required by students' IEPs in our SIP classrooms. Each school in the district now has a social worker to support the SIP classrooms.

We also had the services from our outside consultants for many of our programs. The following consultants provided support to staff, students and parents: autism consultant, language based learning disabilities consultant, Tate Behavioral (formerly Communicare) consultants and Lindamood Bell consultant. Lindamood Bell provided us with a virtual consultant with monthly PLCs.

During the 2022 school year, our 3 Board Certified Behavior Analysts (BCBA) continued to work with our students with autism in our PreK Intensive Learning Programs, our Grs. K - 8 Intensive Autism Program, our Grs. K - 8 Focus Program and our Grs. 9 -12 Life Skills Program. They also provided support to the increasing number of children with autism in our general education classrooms in our schools.

The Teacher of the Visually Impaired and the Teacher for Orientation and Mobility continued to provide contracted services to our visually impaired students in the district. Our full time Teacher of the Deaf continued to provide services to our deaf/hearing impaired students. She also provided speech services at Ludlow High School because she is a certified Speech Language Pathologist Assistant. We didn't have a need to replace the speech language pathologist at Ludlow High School who became our ETL (Educational Team Leader).

We contracted with Clarke School for the Deaf to provide us with maintenance services for our deaf students that require specialized FM management.

Our Extended Year Program - EYP (summer school for special education students) continued to run for 4 and/or 5 weeks, Monday - Thursday, from 9:00 - 12:00 during July and August. The 5 week program was for our students with more intensive needs.

During 2022, the Special Education Department continued to provide special education services to Ludlow students with IEPs who attend St. John the Baptist School or other private schools in the area. Three families took advantage of the services during this school year. We had no homeschooled students with IEPs this year.

Since the COVID shutdowns when we started having virtual Team meetings, we continued with virtual IEP Team meetings unless parents/guardians ask for in person meetings. This has been a more effective way for parents to meet so that they don't need to miss work for the day. We are

offering in person meetings when we determine Initial Eligibility for possible special education services.

The Special Education Parent Advisory Council (PAC) meets virtually the second Wednesday of the month during the school year. All parents were welcomed to attend the virtual meetings. We have 2 new co-presidents and a new secretary all who started in August 2022.

Respectfully Submitted,  
Eva Tillotson, C.A.G.S.  
Director of Special Education

## **INFORMATION TECHNOLOGY DEPARTMENT**

The Ludlow Public Schools IT Department understands that our key mission is to ensure the continued success of teaching and learning by bending over backwards to make certain our Faculty, Administrators, Staff and Students have the best IT support, experience, resources and encouragement they need to be successful in their roles. As you will see in the next pages to follow, we again continued to do just that in 2022. Our small yet robust IT foundation of 5 is supporting hundreds of users and thousands of students with support, access and use of technology. What is not readily described in these pages is the vitality, joy, and commitment that our staff bring to work each and every day. It is their dedication and passion for our teachers, students and the District's mission that makes the Department of Information Communication Technology (ICT) successful. We have had a very strong year in 2022 as the contents of our Annual Report make clear and we are proud of what we accomplished for our District in 2022.

This year we did lose a .5 FTE position for cost savings to the District and had a new replacement hire in our data and reporting analyst position. Lori Haryasz was hired as our new District Data Analyst and has been a great fit in this role excelling us forward. Not having to plan and open two new very technical buildings this year allowed us to focus and tend to the attention of our core network and infrastructure needs along with making sure our users continue experiencing safe internet access to learning and business resources online.

From managing and securely configuring multiple networks, devices, wireless access, phone and PA systems and classroom technology to high tech lighting and building control systems, this past year was another extremely busy year. The successful completion of our projects further enforced our understanding that we can accomplish anything with the right team and plan in place.

One of our larger projects of completion this year focused on the implementation of Online Registration and Re-registration for students in our Aspen Student Information System (SIS). This was the first year we were able to accept online registration saving the District hours of time and



paperwork which can now be completed online. Being our first year using this we have several ideas and plans of refinement to continue making the process as easy as possible.

Another large project was our district network upgrade project. As part of this project we upgraded our schools Wide Area Network (WAN) from a 1GB to 10GB connection across all of our buildings. Extensive work was done reconfiguring our virtual networks across all locations for security, network traffic consolidation, performance and ready to accept new phone and PA systems being installed in our three oldest buildings. East Street Elementary schools Voice Over IP (VOIP) telephone system and new PA intercom system project was installed successfully on top of the new network.

On top of our large projects we continue to make changes to more centralized processes, addition of over 400 new one-to-one chrome books and a boatload of new to the district security technology; we still find ourselves facing limited nationwide shortages of availability on some technology equipment and support resources for this new equipment.

Continuing to move forward in 2023, our plans are to continue to:

1. Utilize every available resource and continue operating within a responsible budget model.
2. Take advantage of and promote our existing systems and new building technologies to their full extent to support teaching and learning with professional development.
3. Build upon our foundation and branch out the newer technologies and training to further integrate our buildings.
4. Continue to upgrade our oldest schools classroom technology.
5. Review our systems and use of school based applications for effectiveness.

It is anticipated the Technology Department team will continue to meet quarterly to discuss progress and tweak plans based on the needs and financial capabilities of our District each year. We recognize that IT organizations themselves are being transformed by advances in technology and financial constraints. It is important to understand that funding challenges don't necessarily mean we should do less because we have less, but rather they provide an opportunity to innovate and to do more with less because, honestly, it's the right thing to do.

We continue supporting over 800 desktop computers, 20 servers, 30+ network switches, three VOIP systems, new and outdated security access systems and 2800+ chrome devices. Along with the hardware we also support almost 2300 students and over 500 staff in their use of district computers, network access, cafeteria point of sale systems, library systems, nursing systems and online learning resources.

Every transition involves change which can be difficult as its stepping out of a comfortable more known situation into an unknown. Change is about movement, a force of its own. As a team, we continually identify how we will change and adapt to technology changes, and we have seized every opportunity we have found.

Our ultimate goal is to be able to support and provide superb technology services with excellent access to safe technology at Ludlow Public Schools to achieve our mission and advance teaching and learning of unsurpassed quality for our students in today's new age of technology.

This past year we have again updated, increased and improved several systems, applications, and classroom and infrastructure items listed below. However, a constant flow and commitment is needed to continue to keep on top of the ever changing technical world we live in.

Some of the work and completed projects we accomplished over the past year are:

- Installation and support of several new technologies in our Buildings; from the latest network configurations and switching hardware, telephone systems, building systems to software applications and campus security and lock systems.
- Developed and launched our Online Registration System.
- Supported, configured and integrated Clever and NWEA MAP Growth application systems for automatic data updates for the Elementary Schools testing use (grades 1-8).
- Upgraded and repurposed over 30 desktop computers at LHS, Baird and East Street Elementary School.
- In-House installation of 3 cellular booster systems at our new Central office and Harris Brook School.
- Upgraded Google Chromebox systems for kiosk usage and digital signage use.
- Provided an ongoing plethora of training and support to secretaries on system use and efficiencies, and to teachers on technology options and online security practices.
- Upgraded over a dozen Document and Web Cameras to integrate with new laser based projection systems.
- Configured a new MCAS caching server in preparation for MCAS testing and upgraded revised network model to continue improving security and connectivity for general use and testing.
- Configured network based projection for wireless use of projection systems within classrooms and ability for students to share and broadcast screens in class.
- Completed E-Rate submission of Category 1 Network reimbursement of 50% for Internet Services and 50% Category 2 reimbursement for one new MCAS caching server, 120 new wireless access points and renewal of all existing wireless licenses.



- Replaced or updated all outdated and end of life battery backup systems at all the schools to continue to provide backup system up-time, reliability, monitoring and availability during power bumps/failures.
- Setup system-wide power email/text alerts at all locations for building power monitoring.
- In-House installation in collaboration with our Facilities Plant for the Athletic Wall of Fame touch screen system at LHS.
- In-House installation of fifteen new high definition security cameras with new updated wiring at LHS and BMS allowing for continued on and off-site surveillance and recording.
- Installation of additional security monitoring stations at East Street and BMS.
- Continued reinstallation of salvaged equipment from Chapin and Vets. Installed in-house six Epson High Definition short throw projectors and classroom audio systems at BMS, LHS and East Street Elementary School.
- Expansion on the integration of our SIS system with data feeds between the online "Clever" system to support single sign on for easy access to student applications such as MAP, Scholastic and many more learning applications.
- MCAS pre-setup of accommodation listing for student testing to ensure proper accommodations are in place and being met.
- In-House installation of 35 new Wi-Fi 6 Access points across LHS, BMS and East Street School and upgraded 18 end of life devices to continue improving network access and reliability including over 1000' of new Cat 6 plenum Ethernet wiring installed across LHS, BMS and East.
- Upgraded in-house backup procedures and systems security for better retention protection and recovery of our systems and data.
- Replaced and upgraded a 10 year old Core network switch at the Town Hall connection with a new higher capacity switch to improve access, reliability and connectivity across all building locations.
- Environmentally friendly recycling of over 1.5 tons of broken, obsolete or damaged computer equipment including shredding of hard drives containing sensitive information.

- In-House installation of additional outdoor rated Wi-Fi access points to allow for more outdoor teaching and learning and to support a parent pickup online application for dismissal at East Street Elementary School.

In addition to the projects above, IT support staff solved over 94% of our roughly 1,100 support ticket requests last year within 48 hours.

Our Library services continuously ramp up technology support throughout the year by assisting both students and staff as the first level of support for any online technical problems they were able to solve. This past year they continued to be our front line level 1 support for student support and Chromebook management. By partnering with and supporting them based at the schools we are expanding our IT support arm and complementing our mission through their work and engagement. We would not have been able to complete many of our projects on time without the help of our librarians again this past year.

We take pride in maintaining and improving our infrastructure and systems which in turn provides excellent reliability, performance and allows us time to support our staff and students with the use of the technology tools available today so we can ensure our students will be prepared to thrive tomorrow.

The Ludlow Public Schools School Committee continues to support IT funding with an allocation of School Choice Funds to support district IT goals. This funding allows us to continue building upon the existing plan for our in-place one-to-one Chromebook program and to make our systems more secure, integrated and easier to use.

District-wide, teachers overall continue to learn from IT staff, professional development trainings and one another as they work together with access to newer and better equipment.

In addition to the above the IT Department also validated and certified the below State and Federal reports:

DESE SIMS (October 1, March 1 and end-of-year)  
 DESE SCS (October 1 and with final grades at end-of year)  
 DESE EPIMS (October 1, end-of year)  
 DESE SSDR (July)  
 Federal ERATE application project planning and filings  
 P-EBT State Data feeds

Respectfully submitted,  
 Michael Assaf, Director of Technology

## **OFFICE OF CURRICULUM AND INSTRUCTION**

The Office of Curriculum and Instruction oversees curriculum renewal and instructional practice, professional growth and development, grants, English language learning and assessment. In addition to these primary functions, this office is also the liaison for homeschool programming, home/hospital education, McKinney Vento (homeless), and Foster Care. This review of the 2022 calendar year highlights accomplishments, progress, and insight into each of these areas.

### **Curriculum**

The Massachusetts Department of Elementary and Secondary Education (DESE) continually strives to make improvements and grow to reflect current knowledge and practice in education. This attention to growth results in an ongoing evolution of curriculum and instruction. In the first half of the 2022 calendar year, the Ludlow Public Schools (LPS) continued to assess academic needs as students returned to structured, in-person learning as we emerged from the pandemic. Resetting routines and procedures, reviewing and re-teaching skills, and reestablishing norms of in-person learning were as much a part of the curriculum as the course content. Educators used various curriculum materials and a mixed platform approach to instruction in order to address learning loss while simultaneously working to ensure students received all the grade level or course content that they normally would in any other year. In the second half of 2022, we welcomed in a new school year with a traditional return to school setting teachers, students, and families at ease.

Post-pandemic, LPS has re-established our curriculum review cycle. This cycle is a 5 year process that provides a set time for identified disciplines to focus on the renewal of curriculum. Renewal includes but is not limited to the examination of and alignment to State frameworks, writing and publishing of curriculum maps, and the evaluation of current and/or the potential primary and secondary materials and resources sources. The cycle below reflects the target timelines for curriculum renewal.

#### Renewal Cycle

Year 1 - Full review;

Year 2 - Implement Year 1, edit/improve as needed & finalize curriculum documents

Year 3 - Full implementation

Year 4 - Full implementation

Year 5 - Full implementation

#### Order of Review

2022-23; 2023-24 Modern Language/English as a Second Language

2023-24; 2024-25 Math/Business

2024-25; 2025-26 Science/Technology/Health/Physical Education/Family and Consumer Science

2025-26; 2026-27 English/Library Media Science

2026-27; 2027-28 Social Studies/Art/Music

Beyond the curriculum renewal cycle, we continue to address other focal points within the curriculum. Elementary mathematics and elementary reading continues to be the primary focus of the Ludlow Public Schools' (LPS) curriculum work preschool through grade 5 (PK-5) in 2022. Preschool (PK) educators have trained in and are now in process of fully implementing Ludlow's first formal, research-based PK program, Get Set for School. The program addresses the four core content areas in a cross-curricular format that is appropriate for our youngest learners. Kindergarten through grade five (K-5) teachers have focused on ST Math, early literacy and in grades four and five, Collins Writing. The ST Math program is a supplemental program that compliments Ludlow's core mathematics program, Eureka math. ST Math is a conceptual math program that supports students in problem solving and conceptual mathematical reasoning. Structured reading skills have been the focus of instruction with Wilson's FUNdations program. FUNdations is being used in conjunction with our core reading curriculum, MyView, to provide explicit and systematic reading, spelling and handwriting instruction in grades K-3. MyView and FUNdations instruction aligns with the Science of Reading early literacy skills. In grades 4-5, the Collins Writing method has been introduced as a systematic, research-based method for writing. The Collins Writing method is already used in grades 6-8, so the introduction of Collins into grades 4 and 5 establishes vertical articulation of writing instruction and what is expected of students over the course of their learning career. All students use Types 1-5 writing to ensure focused, content-based writing. Daily writing using the Collins method utilizes Types 1 and 2 and long term writing assignments use Types 3-5 which include major products whose quality is such that the writing is publishable. 10% Summaries are also included in Collins instruction. They are used regularly to increase and affirm learned content knowledge and improve students' capacity to write on a specific topic, utilize academic vocabulary and cite supporting evidence. The Collins method supports focused writing, provides structure, and expects explicit written output of students.

At the secondary level, Collins Writing in grades 6-8, continues to be a focus of curriculum development. English, social studies, science, and mathematics teachers are applying Collins writing methods, as appropriate, in their instruction. This writing method, as noted earlier, is designed to capitalize on instructional content. Students are required to attend to the information they are learning about and be able to thoughtfully articulate the importance of the content utilizing academic language and substantiating claims with evidence. While writing looks different in the four content areas, Collins methods, terms, and expectations are being applied across all disciplines. Beyond Collins, grades 6-8 physical education has developed a wellness program to teach students about lifelong learning activities that support healthy lifestyles and physical fitness that decrease stress and increase self-image. Commercial wellness equipment has been purchased and is used as a primary function of the wellness program.

In addition, the grade 8 as well as the grade 9-12 Civic projects, as required by the state of Massachusetts, have been created and implemented as of spring of 2022. The completion of these projects must be reported to the Department of Education annually by the end of grade 8 and the end of grade 12. Each project must include all six stages: self-examination and civic identity, identification of a civic issue, research and investigation, action planning, and reflection



and showcasing. Each stage has a depth of learning that our secondary social studies and history teachers are linking to specific standards and topics within their course of studies.

Social Emotional Learning (SEL), a hallmark of quality instruction, has become an area of curriculum with explicitly defined instructional competencies that are expected to be taught by all Massachusetts educators. In total, there are Five Core Competencies of SEL that Massachusetts has adopted. These competencies are derived from the Collaborative for Academic, Social and Emotional Learning (CASEL). The competencies include self-awareness, self-management, social awareness, relationship skills and responsible decision making. Through Panorama observations and surveys, LPS staff identify SEL areas that become focal points for instruction to support the future SEL growth of our students.

Since 2017, the Ludlow Public Schools has championed numerous SEL initiatives, trainings, and practices. In the spring of 2021, LPS selected Panorama as the program to best support our SEL survey needs, data collection, and want for high quality, research-based resources. In August of 2021, LPS issued our first Panorama survey. LPS continues to administer a fall and spring SEL survey. Now counselors and educators are using this data to support SEL instruction based on grade level needs, focusing on the skills students most need for further development. The Panorama data allows LPS administration and staff to feel confident knowing we were thoughtfully preparing students with the social skills necessary for today's complex world.

## **Professional Development**

Curriculum implementation and instructional practices are most successful when thoughtfully supported through professional development that mirrors the curriculum's intent, effectively addresses content and skill, and links learning to practice. Professional development opportunities returned in the fall of 2022 in the post-pandemic era. Educators are excited to re-engage in professional development. One positive outgrowth of the pandemic was how accessible professional development opportunities have become. More than ever, live online training is available removing the travel costs and time that often prohibited educators from accessing high quality training.

At the elementary level, teachers have engaged in formal ST Math training to understand how the program leverages the students' reasoning ability to solve mathematical problems and how to utilize the feedback from the program to inform instruction. K-5 teachers have also begun training on the Science of Reading (SOR) in preparation for the Massachusetts Department of Elementary and Secondary Education's (DESE) Early Literacy requirement that takes effect July 1, 2023. SOR focuses on phonemic awareness, phonetic awareness, fluency, vocabulary and comprehension. Teachers have completed grade level training in Wilson's FUNdations and Just Words literacy programs. These programs focus on structured reading, spelling and handwriting. FUNdations trained teachers are continuing their training with a yearlong Virtual Implementation and Support (VIS) course. Engaging in the VIS course supports educators, unit by unit, in the implementation process, answering questions, and providing additional guidance and resources to support high quality reading instruction.

At Baird Middle School (BMS), core academic instructors in grades 6-8 continue to engage in the Collins Education Writing Program. English, social studies, science and mathematics teachers have completed their training and are perfecting their practice with the support of our Collins Education consultant. All trained educators have set goals around key methods of the program, are meeting those goals and consulting with the trainer to refine and perfect their practice. In addition to Collins training, BMS staff are engaged in the Northwest Educational Association's (NWEA) Measures of Academic Progress's (MAP) Growth assessment. Data discussions using MAP Growth testing as well as other standardized assessments, including the Massachusetts Comprehensive Assessment System (MCAS), have been used to inform Baird educators on areas of instructional focus.

Ludlow High School (LHS) spent a large portion of their 2022 professional development participating in the New England Association of Schools and Colleges (NEASC) accreditation process. The NEASC process requires educators to discuss practices, gather evidence, and create detailed reports citing the strengths and weaknesses of the school. As part of this process staff, students, and parents were surveyed to determine their opinions about a variety of standards within the school and district as a whole. Learning Culture, Student Learning, Professional Practices, Learning Support and Learning Resources are specific standards that are being assessed. The visiting committee will be invited to tour the school, read the report, and report on their findings in May of 2023.

When not attending to NEASC accreditation, all core academic departments at LHS are focusing primarily on Acceleration Road Map. Within departments educators are working to foster a sense of belonging and partnership as our young adults return to in-person learning. Many young adults find it challenging to return to a more structured system of learning now that they are back in school and as routine activities and responsibilities return within the context of their daily schedule.

## **Grants**

Annually, the Ludlow Public Schools (LPS) receives state and federal grant funding. The funding formula for entitlement grants is calculated based on enrollment and other factors including the number of Ludlow families that indicate a socio-economic need. Other grants may be competitive or "needs based" in their funding allocation. Regardless of eligibility criteria, most LPS grant allocations are based on a fiscal year as opposed to a calendar year. Therefore, the grant allocations described below reflect funds from FY22 (July 1, 2021 - June 30, 2022) as we review the 2022 calendar year.

In FY22, LPS's federal entitlement grants remained relatively stable under Title I and Title IIA but saw a sizable decrease of \$6,000 in Title IVA. Stability in overall funding is essential in maintaining current staffing, programming, professional development, and materials. Title I is the largest entitlement grant that Ludlow receives and it supplements local funding for programs in kindergarten through grade five. Programming includes tiered support services in reading and math as well as curriculum advancement, family engagement, and professional development. Title I also funds opportunities for students including extended year programs, curriculum

supplies and curriculum materials in an effort to increase the academic outcomes of disadvantaged students. Title I also supplements 5 professional staff salaries to offset costs to the local budget.

Our *Educator Quality* grant, commonly known as Title IIA, is also a federal entitlement grant. In FY22, Title IIA was stable allowing LPS to maintain funding for items currently supplemented by this grant. This grant funds about .75 FTE of the district's PK-12 English as a Second Language (ESL) Coordinator's salary. The remaining funds support stipends for Ludlow's mentorship and induction program, a licensure requirement districts must provide for new teachers. Prior to reductions in allocation in FY21 and FY20, Title IIA used to also provide funding for additional professional development opportunities for educators preschool through grade 12. As a result of the decreased funding, the additional professional development, when possible, is now paid for through local funds.

Title III, first secured in 2019, is a new entitlement grant to the Ludlow Public Schools (LPS). The Office of Curriculum actively sought out these funds by establishing a partnership with the Collaborative for Educational Services (CES) of Northampton in order to gain access to the funding. This partnership has been necessary to receive funds because LPS had not yet met the required minimum enrollment of 100 English Language (EL) students in order to independently receive Title III funding. However, FY22 is the final year of Title III funding allocation from CES as the LPS state reporting data from March of 2022 indicates that LPS has over 100 EL students enrolled and has qualified to receive its own Title III allocation for FY23.

Since inception in FY19, the federal government's Title IVA *Student Support and Academic Enrichment* entitlement grant has waxed and waned in overall funding. FY22 saw a decrease in funding by about \$2,500 for the first time in 2 years. The focus of this grant is to support social emotional learning (SEL) and wellness initiatives as well as technology. In FY22 a portion of Title IVA funds were used to supplement the cost of Panorama, our SEL survey tool with accompanying instructional materials for teachers. In addition, Title IVA is also used to support wellness programming and to offset local hardware costs.

A 3-year Accelerating Mathematics Instruction grant (FY19, FY20 and FY21) was extended as a result of the pandemic into FY22 (and again in FY23). This competitive grant was actively sought out by and awarded to the Ludlow Public Schools. The grant is specific to the K-5 mathematics core and supplemental research-based programs, supplies and materials as well as software. Annually, Ludlow has capitalized on the opportunities of this grant. We have received between \$28,000 - \$40,000 annually. These funds have been used for AVMR courses including train-the-trainer certification programs. Educators continue to benefit from this grant in FY22 through the purchasing of STMath site licenses and Eureka student workbooks. The FY22 allocation was \$27,419 and without these funds LPS would have had to expend local funds to cover the costs of these primary and secondary mathematics materials.

In September 2021, LPS applied for and was awarded a 2 year Comprehensive School Health Services (CSHS) grant that runs through June 30, 2023. For this set period of time, LPS will be awarded \$100,000 to support an elementary general education counselor at Harris Brook

Elementary School. Harris Brook's current enrollment is over 600 students with 1 school adjustment counselor per 300 students. This position is a much needed resource and is 100% supported as a result of the awarding of this grant. Beyond the salary commitment, this grant also will supplement benefits, technology costs and other small items associated with this much needed position.

Two competitive early literacy grants through the Student Opportunity Act (SOA) were written and awarded to LPS in 2022. Together the grants totaled over \$99,000. The grants' focus on early literacy allowed Ludlow to secure all necessary materials to implement the Wilson Reading FUNdations program as well as off-set some accompanying professional development. This was critical in preparing Ludlow for instructional compliance with the upcoming July 2023 early literacy regulatory requirements.

## **English Language Education**

Continuing to reflect state and national trends, each school year the Ludlow Public Schools (LPS) welcomes a growing number of English language (EL) learners. From the 2017 to 2022 school year, Ludlow's EL enrollment increased by 100%. This dramatic increase of ELs over 5 years has resulted in an increase in the number of English as a Second Language (ESL) teachers employed by the district as well as required additional programming preschool (PK) through grade 12. Out of the 18 spoken languages, the three most common languages among our ELs is Portuguese, Spanish, and Turkish. As of December of 2022, LPS is currently educating 152 EL students, PK-12. With the school year only half complete LPS expects our EL enrollment to reach 160 students by June of 2023.

Given the growth within the English as a Second Language (ESL) department, the Ludlow Public Schools should be commended for several major accomplishments in advancing our ESL program. Language Acquisition Team (LAT) meetings have been a formalized process with procedures and paperwork as defined in the regulatory guidance. Our process is a model that's been shared across the state. A replica to special education, ESL LAT meetings require a team of educators to meet annually. The team reviews state ACCESS and MCAS testing results, as well as school-based assessments to determine students' need for English as a Second Language (ESL) instruction. In 2019, federal requirements also mandated that students meet an annual performance target before a student can be considered for exiting ESL instruction. When the student does not meet their performance target, LPS must include, within the LAT document, a formal Student Success Plan outlining how and what the school and educators will do to support the student in meeting the annual target set by the state.

Ludlow's EL population's growth includes a substantial number of new students who have immigrated or fled to the United States. In 2022, LPS successfully implemented a newcomer ESL program PK-12. This was not previously a program offered by LPS's ESL department. The newcomer program supports students who are new to the country by learning about America's culture, traditions, government, and other essential social constructs. At the secondary level, ESL math instruction has also been added to the ESL course of studies to support ESL students' academic growth particularly Students with Limited or Interrupted Formal Education (SLIFE).



These additional programs reflect Ludlow's commitment to the growth and development of high quality ESL programming for our ESL students.

## **Assessment**

Assessment is a natural part of education. Teachers are regularly assessing student acquisition of content knowledge, both formally and informally, throughout the school year. Formal assessments include tests such as the Massachusetts Comprehensive Assessment System (MCAS), Assessing Comprehension and Communication in English State-to-State (ACCESS), Scholastic Aptitude Test (SAT), Preliminary SAT (PSAT), and Advanced Placement (AP). Informal assessments include Measures of Academic Progress (MAP) Growth, the Benchmark Assessment System (BAS), Add+Vantage Math Recovery (AVMR) and FUNdations.

At Ludlow High School (LHS) the PSAT returned and it was given to all 10th graders, free of charge and eleventh graders were able to pay to take the assessment again. In 2022, the MCAS assessment returned to pre pandemic length and requirements. In addition, 225 students in grades 11 and 12 completed at least 1 AP course and 148 students sat for AP exams.

At Baird Middle School (BMS) students in grades 6-8 engaged in MCAS English language arts and mathematics, and grade 8 students completed the Science Technology and Engineering (STE) MCAS and the Civics project. Informal assessments continue to take place regularly. Measures of Academic Progress (MAP) Growth continues to be administered at all grades at BMS three times over the course of the year so that educators can track student progress and gains to inform instruction and support.

At the elementary level, Harris Brook students in grades three through five engage in the English language arts and Math MCAS and grade five students complete the STE MCAS. Grades two and below do not take MCAS. Harris Brook and East Street Schools, like BMS, also administer Measures of Academic Progress (MAP) Growth in kindergarten through grade five as well as the Benchmark Assessment System (BAS) for reading. Both elementary schools also utilize additional programs including RazKids and STMath to provide educators with insight into the learning codified by students.

There is no doubt that the pandemic had hindered everyone's ability to deliver both formal and informal assessments. We are thankful that in 2022 our ability to check and monitor student performance has returned to pre pandemic practices. Moving forward, the 2022 data is considered to be the new baseline from which districts are to measure student growth and achievement.

## **Homeschooling and Home/Hospital Tutorial**

The Office of Curriculum and Instruction also oversees homeschool requests and monitors homeschool programming. This is an area where the effects of the pandemic were evident. In the 2020-2021 school year, LPS had 75 homeschool students compared to the 47 students in the prior year. In the fall of the 2021-2022 school year, many of the 2020-2021 homeschool students returned to LPS post-pandemic. In the 2021-2022 school year, the homeschool roster included

45 students, which was similar to pre-pandemic numbers. In the fall of 2022, homeschool numbers dropped further and currently includes 39 students mid-school year.

Approximately 4 Ludlow students were in need of home or hospital bound educational services during the 2022 year which was the same number of students as reflected in 2021. This temporary service is initiated in accordance with Massachusetts General Law after a student has had 14 or more absences as a result of an illness so documented by a treating physician.

### **McKinney Vento (Homeless) and Foster Care**

As a district, our McKinney Vento (homeless) and foster care students have increased dramatically. Starting prior to the pandemic, the number of students experiencing homelessness or displacement from their nuclear family into foster care was on the rise. The pandemic only exacerbated the numbers. Over 5 years' time, from 2018-2022, LPS's homeless population increased 400% and the number of students in foster care increased 317%. In just 1 years' time, from 2021-2022, the number of Ludlow students experiencing homelessness increased 108% and those students entering foster care increased 56%. It is important to note that homelessness and foster care are two separate circumstances. Given the steep rise in both of these areas, LPS staff, counselors, educators, and administrators continue to seek ways to support students and their families during these difficult times. LPS provides homeless students with transportation to and from school to ensure that students' schooling is not interrupted. Social emotional support is essential. It is in ways such as these that we work to provide the support needed to carry students through very difficult situations.

The Office of Curriculum and Instruction highlights, contained in this overview of the 2022 calendar year, indicate the continued growth and success of students, staff, our office, and the Ludlow Public Schools. We resolve to be ever faithful to supporting our staff in being the best that they can be. And as always, we will continue to evolve and improve our work to benefit our students of Ludlow and their families.

Respectfully submitted,  
Erica A. Faginski-Stark, Ed.D  
Director of Curriculum & Instruction

## **LUDLOW HIGH SCHOOL**

The calendar year of 2022 at Ludlow High School started with the month of January and February still following CDC masking protocol for preventative COVID measures. The masking of the students created a very challenging learning environment yet, there were 205 students in the graduating Class of 2022. Approximately 83% of the senior class entered higher education; 2% to the military, 12% entering the workforce and 3% undecided. The SAT data for the Class of 2022 was higher than national averages and state averages. Fifty-six graduating seniors were awarded the John and Abigail Adams scholarship which is a reflection of high achievement on the state exam MCAS. Ludlow High School was recognized as meeting targets from the MA



Department of Secondary Education. LHS awarded 3 students the Commonwealth Seal of Biliteracy. They demonstrated through an extensive exam proficiency in both English and a world language. Ludlow High School continues to maintain high eligibility standards in order to play sports or participate in extracurricular activities. Students cannot fail any course; otherwise, they become ineligible to participate. Our focus at LHS is academic success first.

Ludlow High School continues to provide support for students in English and Math by implementing a tiered instructional model. Students may choose advanced placement courses, honors courses, standard level courses and/or tiered support classes to enrich their learning. All students have equal opportunities to experience these four instructional levels. Our advanced placement courses, which are supported by a grant received from the Massachusetts Math and Science Initiative, are Biology, Calculus AB, Chemistry, English Literature and Composition, English Language and Composition, Statistics, Spanish, French, US Government & Politics, Environmental Science, US History and Computer Science. Teachers have received extensive professional development to enrich student learning in these classes and promote success. Students have been supported by the grant by receiving extra help on Saturday Study Sessions to support them in passing the AP exam. LHS saw a 25% increase in qualifying AP scores; from 32 in 2012 to 89 in 2021 scoring 3, 4, or 5.

Ludlow High School was able to bring back many traditions for calendar year 2022, such as all senior events, a homecoming dance, a homecoming spirit week, support for Red Ribbon Week, Suicide Awareness Week, Autism Week, and many clubs were able to meet and celebrate their traditions.

Respectfully submitted,  
Lisa Nemeth, Principal  
Jon Mitchell, Interim Principal

## **PAUL R. BAIRD MIDDLE SCHOOL**

As a result of the continued hard work and dedication of our staff, parents, and community partners, Paul R. Baird Middle School students participate in a variety of learning opportunities as members of a supportive and welcoming learning community. Currently, our enrollment stands at 514 students: 181 in Grade 6; 173 in Grade 7; and 160 in Grade 8. Coupled with a new school year is also a new administrative team to Baird Middle School. Mrs. Melissa Knowles was appointed Principal after spending 11 years as Principal at Veterans Park School and Harris Brook Elementary School. Additionally, Mr. Daniel Sullivan joined the team as the Assistant Principal.

A priority for the 2022 school year is to build a positive culture and climate while maintaining focus on our four pillars, attendance, academics, attitude and activities. A new BAIRD acronym was created to communicate the expectations of all students and staff: Be All In, Attentive, Intuitive, Respectful and Disciplined. Another large component in building our culture and climate is the adoption of the Renaissance program which focuses on the 6 R's: respect, relationships, reward, reinforcement, recognition and results. Throughout the year we will be



recognizing and rewarding students for demonstrating our core values. Each term students will be given a Renaissance Card based on their achievements in the areas of academics, attendance and attitude. Each card has perks for students to redeem throughout the term. These perks include homework passes, entry to high school home games, PAW Event credits (to be redeemed for various activities and events offered throughout the term), etc.

Our core curriculum instruction (English Language Arts, Mathematics, Science, and Social Studies) is delivered by dedicated, qualified teachers in distinct grade-level teams. Additionally, our “Specials” support the development of a wide range of skills and knowledge for students. World Languages (French, Spanish, and Portuguese), STEM, Digital Arts, Health, Physical Education, Visual and Performing arts, and Music provide our students the space to explore and experience a wide-range of learning opportunities that form them into well-rounded individuals. In addition to these electives, we have also implemented an enrichment block designed to provide students with enrichment experiences in various subject areas such as Robotics, Forensics, Rocket Creation, Health and Fitness, Drama Exploration, Current Events and Novel Studies. This block also allows us the opportunity to offer tiered instruction support classes for students who need additional support in closing learning gaps that may exist in Reading and Math. All of these classes are offered in addition to the core content classes.

We have implemented our after school clubs once again and are optimistic that this program will continue to be beneficial to our Baird students. Baird staff recognizes the importance of these enrichment activities and how they extend our students’ learning by providing a wide variety of opportunities: Jazz Band, Talent Show, Mindful Minutes Club, Volleyball Club, Wrestling/Fitness Club, Pokémon Go Club, Disc Golf Club, Digital Photography Club, Yearbook Club, Singer/Songwriter Club, and Stunt Council. We believe that experiences are an essential ingredient in connecting classroom learning with real-world experiences that allow our students to develop and apply lifelong learning strategies and build relationships.

The 2022 calendar year includes the retirement of Dennis Quinn, Social Studies Teacher, Augusta Fialho, English Teacher, Robert Nummy, Art Teacher, William Moge, Physical Education Teacher and Elizabeth Assarian, Paraprofessional. We thank them for their many years of dedication to Ludlow Public Schools and, in particular, to the Baird Community. In closing, on behalf of our entire school community--students, faculty, and staff--I offer my heartfelt gratitude to the citizens of Ludlow for their continued generosity and support of the Paul R. Baird Middle School.

Respectfully submitted,  
Melissa Knowles, Principal

## **EAST STREET ELEMENTARY SCHOOL**

East Street School began the New Year, 2022 with over 365 students. At the start of the year our students and staff were wearing masks. This continued until the end of our February break. At that time masks became optional. About 10% of our students and staff continued to wear masks in school. The remainder of the FY 22 school year seemed to return to normal by June.



Our attendance numbers are beginning to return to our pre covid numbers. Families are adhering to our health office's request to keep students home if they have any symptoms. We have had staff and students contract covid but thus far have avoided a school related spread of the virus.

In the fall we opened with a normal school schedule and returned to our usual teacher/student ratio. This fall we continued to use the assessment tool called MAP-NWEA. Along with our other screening assessments we have identified many students in need of reading interventions. Teachers began the year with plans on how to reach each of their students with academic needs.

At East Street School we continue to use our "Have You Filled A Bucket?" initiative building wide to assist students in learning how to become good citizens within a school community. Together with the Life Is Good SEL Classroom Kits we are helping our students acclimate to the school setting after covid interrupted their first couple years of their education. Each month we concentrate on a new "Superpower" with games, activities and resources staff can use with students to help with their social, emotional needs. The 10 Superpowers are Gratitude, Creativity, Authenticity, Love, Courage, Compassion, Simplicity, Humor, Openness and Fun. All are based on the central theme of Optimism.

Our teachers continue to meet at least once a week to discuss best practices, plan units, and review student data. In addition, teams meet once a month at their grade level meeting and on early release days. Administration monitors meeting agendas and attends these meetings periodically. Teachers continue to set goals and collect data within the Educator Evaluation Program process which correlates with the state's educator evaluation system.

The learning community at East Street School continues to remain positive and work with our students who experienced trauma over the past few years due to the Covid-19 situation. I continue to be encouraged by the amount of collaboration between staff and their ability to meet the demands of the "new" normal to ensure that their students receive the best possible education we can offer.

Respectfully submitted,  
Thomas Welch, Principal

## **HARRIS BROOK ELEMENTARY SCHOOL**

In January of 2022 we started the year with 123 HBE staff members. We had a total of 625 students. There were 148 students in second grade, 150 students in grade three, 164 students in grade four and 163 students in fifth grade. Noah Berard was hired as a permanent substitute teacher to replace Alyssa Costa. Mrs. Knowles moved forward with resuming responsibility for fourth and fifth grade including staff. Mrs. Reed assumed responsibility for second and third grade students and staff. Emily Slora was hired as a long term substitute to fill in for Kelsey Kligerman's maternity leave. Hannah Smith was hired as a long term substitute for Barb Daley. Amanda Lipson and Jackie Beaulieu were hired as lunch and recess monitors. HBE construction was finally completed and students were able to utilize our fields for recess. BAS testing and

ACCESS testing took place during January. A new HBE Compass Incentive program was introduced as a way to recognize good role models and outstanding behavior.

In February, Dina from Math Recovery came to HBES for the day. An algorithm timeline was created. She sent the following notes from her visit.

## **Math Recovery Visit**

Thank you for opening your classrooms up for Dina last week! We got some really great feedback and will be making plans as to how to move forward in mastering the math standards at each grade level. Below are some highlights shared with us from Dina:

- Saw a lot of multiplication and division throughout the building.
- When creating a connection between multiplication and division, it's OK to start with skip counting and then push towards that multiplicative understanding.
- A few teachers (3rd grade) mentioned that students have a struggle to see the connection between skip counting and multiplication or multiplicative reasoning. In other words, they are able to show the skill, but don't have the deeper understanding.
- We have to remember where these skills move throughout grades (unit coordination) for example: counting based strategies - to - multiplicative structures & strategies (this needs to happen before they get to fractions). If there is a disconnect with the skip counting to the multiplicative thinking, think about adding a visual to it to create that connection.
- It's not about students memorizing facts, it's about them having a deep understanding of what the students own.
- Students may be having a hard time in the upper grades with things like 'distributive property' if they have a low understanding of structuring (which is exactly what we see).
- Using more 'structured' items like ten frame groups when thinking about groups will help develop deeper structuring understanding of numbers.

We will be exploring all of this as we move forward in our Math Professional Development this year! But we can do some of this work now!

### **PHASE 1**

**MOST IMPORTANT:** Strong focus on understanding the standards and instructing accordingly.

**FIRST:** Structuring Numbers (to ten) - Students **MUST** master this early!

**THEN:** Students must have the ability to mentally organize tens, ones, hundreds etc. This can't be a procedure of counting on, if they don't understand what '8' really means, they aren't able to know that 5 & 3 or 4 & 4 are also 8 (BE CAREFUL OF USING UNITARY COUNTING STRATEGIES WITHIN PLACE VALUE CHARTS WHEN INSTRUCTING).

We know we have a lot of work to do, but it is good to start finding ways to change our instruction to better support the standards and the needs of our students as they move through the standards at each grade level. Below are some resources to explore as we venture forward along with information on where the algorithms are taught in each grade level.



Students participated in an ST Math Challenge with weekly winners. The mid-year MAP assessments were administered to students the week of February 14-18th. The first annual Global Play Day took place on February 2nd. The purpose of the exercise was to raise awareness for the importance of unstructured play at school.

Ludlow Cares Coalition conducted a campaign to spread acts of caring. Their goal was to exchange 2022 acts of caring within our community and in turn donate \$2,022.00 to the LHS Senior Class.

In March, Parent Teacher Conferences were offered both virtually or in person for the first time in two years. Our school mask policy was updated giving staff and students the option of wearing masks for the first time since the pandemic began.

Our LPS Superintendent search continued with four finalists in the running. The district had to choose between Cynthia Kennedy, Mary Jane Rickson, Mike Richard, and Frank Tiano.

LHS students came to HBE for Read Across America Day on March 3, 2022. March 29th kicked off our very first Music Themed Spirit Week.

In July, Melissa Knowles left Harris Brook Elementary to replace Stacey Monette as the principal of Baird Middle School. Mary Dobek was given the position of assistant principal at HBE. Karen Chapman (Lead Secretary), John Batista (Custodian), Cheryl Campbell (Speech) and Joanna Dalton (FOCUS Para) retired. Becky Hardick (Art), Nicole Sousa (Music), Maddie Spillers (Inclusion), Carly Masse (Grade 4) and Rosemary Jorge left at the end of the school year to pursue other endeavors. Our new superintendent, Dr. Frank Tiano joined us on July 1st. Susan Rodio and Gregg Therrien from BMS moved into 5th grade MATH positions. Jessica Gray resigned and Jennifer Donovan filled the vacancy which completed the 5th grade ELA team.

In August, Sara Sweeney was hired for the school year Secretary position. Mr. Marc Lacharite replaced Mr. John Batista's day Custodial position and Mr. Paul Bertini was hired to replace Marc Lacharite's night position. Mrs. Renee Gworek was hired as the new Art Teacher. During the summer, Mrs. Andrea Nolan-Schmidt the LICSW who was hired through a grant worked to connect incoming second grade students and parents with their transition to a new school. Kate Joao joined our ELL team of teachers. Mrs. Sandra Garate retired.

On August 30th Harris Brook Elementary School held its first in-person Open House then opened the doors for 638 students on the first day on August 31st.

In September we kicked off the school year by opening our school store with HBES merchandise and students had their photos taken the first week of school. Fire Safety happened during the week of Sept. 21-23rd.

Karina Mayall joined our ELL team of teachers. School photos took place along with the startup of Luso Banking.

During October, we welcomed LHS student interns at HBES interested in custodial services.

Red Ribbon Spirit week was a success ending with Laura Rooney helping our 5th graders plant 150 Red Tulips around the school.

In the month of November, we hit our goal of reaching 25% Average STMath Puzzle Goal, by November with 27%! We hope to hit 90% by June.

Respectfully submitted,  
Nikki Reed, Principal  
Harris Brook Elementary School



## FINANCE

### BOARD OF ASSESSORS

FY2023 was a 5 Year Certification year, the work was successfully completed and approved by the Department of Revenue. Values increased as a result of the revaluation by approximately 3% to 9%. The total valuation of the Town increased by 8.2%

Ludlow's GIS website (geographical informational system) which allows taxpayers to explore their property lines online via maps and property record cards has been updated. This is a great tool for the residents of the Town of Ludlow.

The Board would like to extend its sincere appreciation to Jose Alves, Assistant Assessor, Maria Fernandes, Associate Assessor and Clerks Amy Kurtz and Paula Mahoney for the work they performed in order for the Department and the Board to continue to meet Department of Revenue deadlines.

For Fiscal Year 2023 Tony Rosa was nominated the Chairman of the Board, along with Mike O'Rourke. We also welcomed new board member John Urban.

Respectfully submitted,  
Tony Rosa, Chairman

### TAX RATE FIGURES

Fiscal Year	Tax Rate	Personal Property Valuation	Real Estate Valuation	Total Valuation	Gross Amount Appropriated	Net Amount to be Raised by Taxation
2021	21.08	\$229,559,030	\$1,862,073,973	\$2,336,492,570	\$77,738,130	\$46,706,486
2022	19.99	\$241,933,410	\$2,027,729,017	\$2,523,275,020	\$78,843,867	\$50,440,267

### ABATEMENTS

Fiscal Year	Real Estate		Personal Property		Senior Work-off	
2021	35	\$48,349.00	5	\$5,140.78	36	\$18,000.00
2022	53	\$72,541.00	2	\$1,183.59	62	\$46,500.00

## EXEMPTIONS

Fiscal Year	Cl.22 Vets Exemptions	Cl.37A Blind Exemptions	Cl.41C (over 70) Exemptions	Total Amount Exempted
2021	211	21	10	\$198,081.65
2022	239	20	17	\$230,715.46

## MOTOR VEHICLE EXCISE

Levy Year	Number of Bills	Tax Amounts	Number of Abatements	Amounts
2021	24419	\$2,923,214.39	608	\$54,097.12
	(2020) 468	\$12,835.46	(2020) 56	\$3,00.81
			(2017) 1	\$5.00
2022	24448	\$2,932,658.81	548	\$55,178.68
	(2021) 428	\$14,248.14	(2021) 56	\$3,648.33
	(2020) 3	\$275.81	(2020) 10	\$1,279.72
			(2019) 1	\$17.71

## MISCELLANEOUS

Deeds		Building Permits/Inspections	
2021	633	2021	834
2022	568	2022	822

Assessors' Office

## FINANCE COMMITTEE

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The primary duties of the Finance Committee are to advise and make recommendations to Town Meeting on the annual operating budget and other financial matters. We are responsible for submitting our recommendations on the Annual Budget to Town Meeting and provide recommendations on all articles coming before Town Meeting. We are engaged in the budget preparation process which involves the development of the budget while following Town-wide budgetary guidelines. During the year, our statutory responsibility is managing the Town's Reserve Fund and authorizing transfers from the fund to town departments for unforeseen or emergency needs. We take our responsibility as custodian over these funds seriously and ensure that any emergency transfers meet an appropriate standard and do not circumvent Town Meeting action.

As a community our expenses continue to grow, and the resulting pressure created on our tax revenue is not a new phenomenon in municipal finance. However, as a community we must

continuously examine our key cost drivers and employ strategies to control costs or create predictable increases that we can affordably plan around. While we have made significant strides to improve our budget process and stabilize our financial position, the past year has demonstrated how real-world events can jeopardize our finances. Our committee will continue to prioritize strengthening our community's long-term financial stability especially as we confront substantial economic uncertainty. Thank you for the opportunity to serve our community and we look forward to the work ahead!

Respectfully Submitted  
Darlene Cincone, Chairman

**Members:**

Aneta Lombard, Vice Chair  
Jennifer Duncan, Secretary  
Susanne Boyea  
Michael LaFever

Christopher Ganhao  
Richard Moskal  
Joan Cavallo



## **TOWN COLLECTOR**

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### **Real Estate & Personal Property**

Real estate and personal property bills for the Town of Ludlow continue to be due on a quarterly basis: August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup>. The 2022F tax rate was set by the Board of Assessors in December of 2021. The Board of Selectmen voted to adopt a single tax rate of \$19.99 per thousand for both residential and commercial properties. The amount of \$42,117,605.83 was committed to us for collection. Over 9400 real estate bills were printed, processed and mailed by December 31, 2021. By the end of the fiscal year, we had collected or abated approximately \$41,720,517.73 or 99% of the amount committed leaving a balance of \$397,088.10. Additionally, we received \$350,433.62 in payments for 2021F real estate; \$61,532.72 for 2020F leaving balances of \$53477.17, and \$6132.41 respectively.

Approximately 800 personal property bills totaling \$4,588,806.33 were committed to us for collection. By the end of the fiscal year, we collected or abated \$4,570,512.09 or 99.5% of the amount committed to us leaving a balance of \$18,294.24. Additionally, we collected \$7,715.47 for prior years dating back to 2018F.

To accommodate our residents, real estate and personal property taxes for the Town of Ludlow may be paid online. We realize the importance of keeping with the times and offering this online payment option. This payment method serves to accommodate those Ludlow residents who want the convenience of paying their taxes online, anytime day or night. We are fortunate to have found a banking partner, who has years of financial experience and who adheres to strict security methods to protect our residents' personal information. UniBank uses state-of-the industry encryption methods which safely handle these transactions so that town employees never gain access to bank account information. The process for residents to pay online is simple: with your bill and checkbook in hand,

- 1) Go to: [www.ludlow.ma.us](http://www.ludlow.ma.us)
- 2) Click on: **Taxes & Sewer**
- 3) Complete each screen to process payment

If paying from a checking account a nominal fee of 50 cents will be charged. If using a credit card (master card, visa or discover), a fee will be assessed by the credit card service provider.

### **Motor Vehicle Excise**

Over 24,000 vehicle excise bills totaling \$2,951,761.22 million dollars were printed, processed and mailed from the Collector's Office throughout the fiscal year. Payments of auto excise are due 30 days from the date the tax notice is mailed. 90% of the committed bills are paid by their due date. For calendar year 2022 the amount of \$2,684,406.08 was committed to us for collection. By the end of the fiscal year, we had collected or abated \$2,500,611.70 or 94% of the



mailed from the Collector's Office on March 4th, 2022. By the end of June 30, 2022, we had collected or abated \$1,873,074.39 or 90% of the amount committed to us for collection leaving a balance of \$236,627.37. Any amounts outstanding for previous years were certified to the Board of Assessors in November of 2021 and added to the owner's 2022F real estate bills. All sewer usage accounts for 20F and prior years have now been collected in full as reflected by the -0- balance for those accounts. Sewer bills are due 60 days from the mailing date. Sewer payments received after their due date are assessed a \$10.00 demand plus a 10% penalty in accordance with Town By-Laws. Sewer Usage bills may be paid online similar to real estate, personal property and motor vehicle excise bills.

## **Departmental Accounts**

Each year the Collector is responsible for the collection of over 2 million dollars in "In Lieu of Taxes" and the following departmental accounts:

CEMETERY  
TRAILER PARKS  
ROLL BACK TAXES

BOARD OF HEALTH – NURSING  
BOARD OF SELECTMEN  
TRASH BILLING

During the past fiscal year \$2,259,502.29 in additional billings were committed to us for collection by the above departments. By June 30, 2022, we collected or abated \$2,074,427.29 or 92% of the amount committed.

## **Municipal Lien Certificates**

Upon written request from attorneys, banks, mortgage companies and real estate agencies, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. The Collector consults with the Board of Assessors, DPW and other departments to secure required information. In accordance with Mass General laws, a \$25.00 fee is charged for each certificate prepared. Once again, many hours were spent researching and preparing these certificates. During fiscal year 2022, we received over 600 written requests bringing in over \$15,000 of additional revenue. We ask attorneys and other agencies requesting such information to cooperate and mail their application to us as early as possible so that we can complete and return them in a timely manner. Many towns now charge a \$50.00 fee for Municipal Lien Certificates and the Town of Ludlow will look to update this fee at a future town meeting.

Office hours continue to be 8:30 to 4:30, Monday through Friday.

## **Retirements**

After 39 years in office, I have decided to retire at the end of my term on March 27<sup>th</sup>, 2023. It has been an honor and a privilege to serve the taxpayers of the Town of Ludlow. I want to express

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Respectfully submitted,  
Fred Pereira, Town Collector

**Town Collector's Report - July 1, 2021 to June 30, 2022**

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
2019 real estate		850.56		850.56			0.00
2020 real estate		106,237.20		61,532.72		44,091.07	613.41
20 21 real estate		473,211.49	178.68	350,433.62		69,479.38	53,477.17
2022 real estate	42,117,605.83		128,408.25	41,431,838.41	320,256.95	96,830.62	397,088.10
2018 personal property		4,581.00		19.01	4,561.99		0.00
2019 personal property		3,026.02		24.30			3,001.72
2020 personal property		5,978.94		1,599.49			4,379.45
2021 personal property		10,376.84	5,143.81	6,072.67			9,447.98
2022 personal property	4,588,806.33		2,905.12	4,572,233.62	1,183.59		18,294.24
1995 motor v excise				31.25*			0.00
2007 motor v excise				97.71*			0.00
2008 motor v excise				104.38			0.00
2009 motor v excise				52.50*			0.00
2010 motor v excise				90.00*			0.00
2011 motor v excise				57.29*			0.00
2013 motor v excise				117.50*			0.00
2014 motor v excise				136.25*			0.00
2015 motor v excise				225.42*			0.00
2016 motor v excise				425.42*			0.00
2017 motor v excise		11,953.54		69.38	11,884.16		0.00
				1,501.77*			0.00

**Town Collector's Report - July 1, 2021 to June 30, 2022**

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
2018 motor v excise		14,677.86		2,325.66			12,352.20
2019 motor v excise		20,533.08	680.93	8,073.69	43.54		13,096.78
2020 motor v excise		54,610.86	799.83	30,122.23	1,773.96		23,514.50
2021 motor v excise	267,355.14	213,365.44	18,445.71	415,079.10	31,240.97		52,846.22
2022 motor v excise	2,684,406.08		17,985.92	2,478,350.00	40,247.62		183,794.38
2017 boat excise		33.00					33.00
2018 boat excise		96.00					96.00
2019 boat excise		10.00					10.00
2020 boat excise		148.00	10.00		10.00		148.00
2021 boat excise		83.00		30.00			53.00
2022 boat excise	4,825.00		11.75	4,276.67	424.08		136.00
2020 sewer usage		163,186.20	15,458.67	96,351.76	2,891.33		0.00
CERT T ASSESSORS					79,401.78		
2021 sewer usage`	2,109,701.76		12,885.56	1,873,318.31	12,641.64		236,627.37
2020 sewer usage lien		4,783.96		2,486.03		2,297.93	0.00
2021 sewer usage lien		23,646.94		13,464.04		1,662.58	8,520.32
2022 sewer usage lien	89,034.39			64,422.18		3,941.42	20,670.79



## Town Collector's Report - July 1, 2021 to June 30, 2022

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
<b>DEPARTMENTAL ACCOUNTS</b>							
<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
Cemetery	147,775.00	25,825.00		147,975.00	1,375.00		24,250.00
Board of Health	0.00						0.00
Trailer Parks	17,280.00	12,127.16		28,363.16	984.00		60.00
Board of Selectmen	45,025.00	0.00		41,975.00			3,050.00
In Lieu of Taxes	1,433,026.06	1,131.48		1,429,157.54	5,000.00		0.00
Trash Billing	764,100.00	0.00	1,250.00	549,510.00	58,125.00		157,715.00
Roll Back Taxes	71.23			71.23			0.00
**INDICATES MONEY COLLECTED AFTER ABATED AS UNCOLLECTABLE							
Respectfully Submitted							
Fred Pereira							
Town Collector							





LUDLOW  
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Balance 6/30/21	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating	Capital	Total	Transfers Out	Net Change	Balance 6/30/22
<b>TOWN ACCOUNTS</b>																
2040	2040		28TH CENTENNIAL	\$ -	\$ -	\$ -	\$ 455.00	\$ 455.00	\$ -	\$ -	\$ -	\$ -	\$ 455.00	\$ -	\$ 455.00	\$ 455.00
2101	2101		DPW - PURPLE BADS - (\$55,000)	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -	\$ 26,000.00	\$ -	\$ 26,000.00	\$ 26,000.00
2102	2102		BOH SEWAGE DISPOSAL FEES - (\$24,000)	\$ 4,950.00	\$ -	\$ -	\$ -	\$ 4,950.00	\$ -	\$ -	\$ -	\$ -	\$ 4,950.00	\$ -	\$ 4,950.00	\$ 4,950.00
2103	2103		BOH VACCINE FEES - (\$20,000)	\$ 16,750.00	\$ -	\$ -	\$ -	\$ 16,750.00	\$ -	\$ -	\$ -	\$ -	\$ 16,750.00	\$ -	\$ 16,750.00	\$ 16,750.00
2104	2104		CC WETLAND FEES - (\$50,000)	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	\$ -	\$ 80,000.00	\$ 80,000.00
2105	2105		CC CONSULTING FEES - (\$50,000)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00
2106	2106		INSURANCE UNDER 20K	\$ 6,343.26	\$ -	\$ -	\$ -	\$ 6,343.26	\$ -	\$ -	\$ -	\$ -	\$ 6,343.26	\$ -	\$ 6,343.26	\$ 6,343.26
2108	2108		SALE OF CEMETERY LOTS	\$ 152,121.18	\$ -	\$ -	\$ -	\$ 152,121.18	\$ -	\$ -	\$ -	\$ -	\$ 152,121.18	\$ -	\$ 152,121.18	\$ 152,121.18
2109	2109		ARTS LOTTERY COUNCIL	\$ 21,521.25	\$ -	\$ -	\$ -	\$ 21,521.25	\$ -	\$ -	\$ -	\$ -	\$ 21,521.25	\$ -	\$ 21,521.25	\$ 21,521.25
2111	2111		CABLE TV - (IRFPA)	\$ 982,313.48	\$ -	\$ -	\$ -	\$ 982,313.48	\$ -	\$ -	\$ -	\$ -	\$ 982,313.48	\$ -	\$ 982,313.48	\$ 982,313.48
2112	2112		CLERK - DOG LICENSES - (\$5,000)	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
2113	2113		AMBULANCE SUBSCRIPTION FUND	\$ 18,718.00	\$ -	\$ -	\$ -	\$ 18,718.00	\$ -	\$ -	\$ -	\$ -	\$ 18,718.00	\$ -	\$ 18,718.00	\$ 18,718.00
2114	2114		BOH - CPSP/PRAT AID TRAINING - (\$5,000)	\$ 2,120.01	\$ -	\$ -	\$ -	\$ 2,120.01	\$ -	\$ -	\$ -	\$ -	\$ 2,120.01	\$ -	\$ 2,120.01	\$ 2,120.01
2115	2115		OFF DUTY POLICE DETAIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2116	2116		DVS VETS SUPPLEMENTAL COLA	\$ (9,639.89)	\$ -	\$ -	\$ -	\$ (9,639.89)	\$ -	\$ -	\$ -	\$ -	\$ (9,639.89)	\$ -	\$ (9,639.89)	\$ (9,639.89)
2118	2118			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUND 211X PER MUNIS				\$ 1,825,997.60	\$ -	\$ 21,336.00	\$ 1,315,934.74	\$ 1,337,270.74	\$ 65,042.40	\$ 755,415.22	\$ 280,181.32	\$ 69,714.37	\$ 1,075,291.32	\$ 208,383.38	\$ 866,907.94	\$ 1,824,288.64
2301	2301		BOB - STEVE MC DANIEL DONATIONS	\$ 27,694.80	\$ -	\$ -	\$ -	\$ 27,694.80	\$ -	\$ -	\$ -	\$ -	\$ 27,694.80	\$ -	\$ 27,694.80	\$ 27,694.80
2302	2302		BOB - AMBULANCE DONATIONS	\$ 5,385.00	\$ -	\$ -	\$ -	\$ 5,385.00	\$ -	\$ -	\$ -	\$ -	\$ 5,385.00	\$ -	\$ 5,385.00	\$ 5,385.00
2303	2303		BOB - UNDERGROUND TANKS	\$ 57,889.35	\$ -	\$ -	\$ -	\$ 57,889.35	\$ -	\$ -	\$ -	\$ -	\$ 57,889.35	\$ -	\$ 57,889.35	\$ 57,889.35
2304	2304		CLK - STATE FUNDS FOR ELECTIONS	\$ 27,694.80	\$ -	\$ -	\$ -	\$ 27,694.80	\$ -	\$ -	\$ -	\$ -	\$ 27,694.80	\$ -	\$ 27,694.80	\$ 27,694.80
2305	2305		LIB - STATE LIBRARY AID	\$ 27,694.80	\$ -	\$ -	\$ -	\$ 27,694.80	\$ -	\$ -	\$ -	\$ -	\$ 27,694.80	\$ -	\$ 27,694.80	\$ 27,694.80
2306	2306		LIB - LIBRARY MEMORIAL FUND	\$ 16,750.00	\$ -	\$ -	\$ -	\$ 16,750.00	\$ -	\$ -	\$ -	\$ -	\$ 16,750.00	\$ -	\$ 16,750.00	\$ 16,750.00
2307	2307		LIB - SEYMAY MAY MEMORIAL FUND	\$ 21,860.55	\$ -	\$ -	\$ -	\$ 21,860.55	\$ -	\$ -	\$ -	\$ -	\$ 21,860.55	\$ -	\$ 21,860.55	\$ 21,860.55
2308	2308		CC - DONICCO RELIABILITY UPGRADE GRANT	\$ 33,400.00	\$ -	\$ -	\$ -	\$ 33,400.00	\$ -	\$ -	\$ -	\$ -	\$ 33,400.00	\$ -	\$ 33,400.00	\$ 33,400.00
2310	2310		FD - LOCAL EMERGENCY MANAGEMENT	\$ 1,095.71	\$ -	\$ -	\$ -	\$ 1,095.71	\$ -	\$ -	\$ -	\$ -	\$ 1,095.71	\$ -	\$ 1,095.71	\$ 1,095.71
2311	2311		FD - FEDERAL FEMA GRANT - Firefight Assist	\$ 12,132.10	\$ -	\$ -	\$ -	\$ 12,132.10	\$ -	\$ -	\$ -	\$ -	\$ 12,132.10	\$ -	\$ 12,132.10	\$ 12,132.10
2312	2312		VETS - REMONAL GRANT AND DONATIONS	\$ 17,112.87	\$ -	\$ -	\$ -	\$ 17,112.87	\$ -	\$ -	\$ -	\$ -	\$ 17,112.87	\$ -	\$ 17,112.87	\$ 17,112.87
2313	2313		VETS - VETS MEMORIAL STATE GRANT	\$ 9,539.04	\$ -	\$ -	\$ -	\$ 9,539.04	\$ -	\$ -	\$ -	\$ -	\$ 9,539.04	\$ -	\$ 9,539.04	\$ 9,539.04
2314	2314		PD - SAFE GRANT	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00
2315	2315		PLAN - DOG PARK DONATIONS	\$ 634.50	\$ -	\$ -	\$ -	\$ 634.50	\$ -	\$ -	\$ -	\$ -	\$ 634.50	\$ -	\$ 634.50	\$ 634.50
2316	2316		TRANSPORT MENT REVOLVING	\$ (183.79)	\$ -	\$ -	\$ -	\$ (183.79)	\$ -	\$ -	\$ -	\$ -	\$ (183.79)	\$ -	\$ (183.79)	\$ (183.79)
2317	2317		LIB - STATE LIBRARY AID	\$ 1,008	\$ -	\$ -	\$ -	\$ 1,008	\$ -	\$ -	\$ -	\$ -	\$ 1,008	\$ -	\$ 1,008	\$ 1,008
2318	2318		MATHEW CARRERA SCHOOL	\$ (699,205.89)	\$ -	\$ -	\$ -	\$ (699,205.89)	\$ -	\$ -	\$ -	\$ -	\$ (699,205.89)	\$ -	\$ (699,205.89)	\$ (699,205.89)
2319	2319		MHP EXAMINER STATE GRANT	\$ (6,252.87)	\$ -	\$ -	\$ -	\$ (6,252.87)	\$ -	\$ -	\$ -	\$ -	\$ (6,252.87)	\$ -	\$ (6,252.87)	\$ (6,252.87)
2320	2320		FED EDA GRANT - REVERSE DRIVE	\$ 16,819.95	\$ -	\$ -	\$ -	\$ 16,819.95	\$ -	\$ -	\$ -	\$ -	\$ 16,819.95	\$ -	\$ 16,819.95	\$ 16,819.95
2322	2322		TRAFFIC ENFORCEMENT GRANT	\$ (517.74)	\$ -	\$ -	\$ -	\$ (517.74)	\$ -	\$ -	\$ -	\$ -	\$ (517.74)	\$ -	\$ (517.74)	\$ (517.74)
2323	2323		JOSEPH AND PAM DAVIS MEMORIAL	\$ 28,495.12	\$ -	\$ -	\$ -	\$ 28,495.12	\$ -	\$ -	\$ -	\$ -	\$ 28,495.12	\$ -	\$ 28,495.12	\$ 28,495.12
2324	2324		ED - CLOSED DUFFLAGE	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
2325	2325		BOB - DPB Permits Funding thru PYPG	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00
2326	2326		BOB - DPB GRANT	\$ 424.56	\$ -	\$ -	\$ -	\$ 424.56	\$ -	\$ -	\$ -	\$ -	\$ 424.56	\$ -	\$ 424.56	\$ 424.56
2328	2328		PD - STATE COMMUNITY COMPACT GRANT	\$ (4,463.26)	\$ -	\$ -	\$ -	\$ (4,463.26)	\$ -	\$ -	\$ -	\$ -	\$ (4,463.26)	\$ -	\$ (4,463.26)	\$ (4,463.26)
2329	2329		PD - STATE POLICE TRAINING GRANT (EMPG)	\$ (2,884.40)	\$ -	\$ -	\$ -	\$ (2,884.40)	\$ -	\$ -	\$ -	\$ -	\$ (2,884.40)	\$ -	\$ (2,884.40)	\$ (2,884.40)
2330	2330		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 11,304.24	\$ -	\$ -	\$ -	\$ 11,304.24	\$ -	\$ -	\$ -	\$ -	\$ 11,304.24	\$ -	\$ 11,304.24	\$ 11,304.24
2331	2331		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 7,516.23	\$ -	\$ -	\$ -	\$ 7,516.23	\$ -	\$ -	\$ -	\$ -	\$ 7,516.23	\$ -	\$ 7,516.23	\$ 7,516.23
2332	2332		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00
2333	2333		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 1,520.00	\$ -	\$ -	\$ -	\$ 1,520.00	\$ -	\$ -	\$ -	\$ -	\$ 1,520.00	\$ -	\$ 1,520.00	\$ 1,520.00
2334	2334		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 339.85	\$ -	\$ -	\$ -	\$ 339.85	\$ -	\$ -	\$ -	\$ -	\$ 339.85	\$ -	\$ 339.85	\$ 339.85
2335	2335		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 7,465.00	\$ -	\$ -	\$ -	\$ 7,465.00	\$ -	\$ -	\$ -	\$ -	\$ 7,465.00	\$ -	\$ 7,465.00	\$ 7,465.00
2336	2336		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 3,907.00	\$ -	\$ -	\$ -	\$ 3,907.00	\$ -	\$ -	\$ -	\$ -	\$ 3,907.00	\$ -	\$ 3,907.00	\$ 3,907.00
2337	2337		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
2338	2338		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 417.42	\$ -	\$ -	\$ -	\$ 417.42	\$ -	\$ -	\$ -	\$ -	\$ 417.42	\$ -	\$ 417.42	\$ 417.42
2339	2339		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 4,114.30	\$ -	\$ -	\$ -	\$ 4,114.30	\$ -	\$ -	\$ -	\$ -	\$ 4,114.30	\$ -	\$ 4,114.30	\$ 4,114.30
2340	2340		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 11,584.92	\$ -	\$ -	\$ -	\$ 11,584.92	\$ -	\$ -	\$ -	\$ -	\$ 11,584.92	\$ -	\$ 11,584.92	\$ 11,584.92
2341	2341		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 4,599.99	\$ -	\$ -	\$ -	\$ 4,599.99	\$ -	\$ -	\$ -	\$ -	\$ 4,599.99	\$ -	\$ 4,599.99	\$ 4,599.99
2342	2342		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2343	2343		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2344	2344		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2345	2345		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2346	2346		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2347	2347		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2348	2348		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2349	2349		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2350	2350		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2351	2351		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2352	2352		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2353	2353		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00
2354	2354		BOB - MASSACHUSETTS FOUNDATION GRANT	\$ 9,907.00	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ -	\$ -	\$ -	\$ 9,907.00	\$ -	\$ 9,907.00	\$ 9,907.00



FUND	ORG	PROJ	Description	Balance 6/30/21	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expend	Transfers Out	Net Change	Balance 6/30/22
2355	2355		FD - DFS FIREFIGHTER EQUIPMENT GRANT	\$ (9,130.50)				\$ 14,957.63					\$ 14,957.63		\$ (9,130.50)	\$ 5,827.13
2356	2356		ARPA - COVID					\$ 3,173,344.38					\$ 3,173,344.38		\$ 3,173,344.38	\$ 3,173,344.38
2357	2357		PLAN - STATE ENVZ2 WVP GRANT					\$ 31,000.00					\$ 31,000.00		\$ 31,000.00	\$ 31,000.00
2358	2358		COA - CC IT GRANT					\$ 10,300.00					\$ 10,300.00		\$ 10,300.00	\$ 10,300.00
2359	2359		FEMA - COVID					\$ 382.00					\$ 382.00		\$ 382.00	\$ 382.00
2360	2360		PD - ACO DONATIONS					\$ 1,954.00					\$ 1,954.00		\$ 1,954.00	\$ 1,954.00
2361	2361		PD - OGR AED GRANT					\$ 35,277.50					\$ 35,277.50		\$ 35,277.50	\$ 35,277.50
2362	2362		BOH - DPH MHQA COVID RESP					\$ 5,781,325.28					\$ 5,781,325.28		\$ 5,781,325.28	\$ 5,781,325.28
			Total Funds 235X PER MINUS	\$ (771,370.33)	\$ 3,227,274.30	\$ 5,781,325.28	\$ 115,007.19	\$ 9,095,106.75	\$ 581,087.08	\$ 141,282.81	\$ 35,220.31	\$ 3,732,615.25	\$ 4,350,471.04	\$ 581,087.08	\$ 4,704,435.71	\$ 3,933,265.38
			DIFFERENCE	\$ -											\$ -	\$ 3,933,265.38
<b>SCHOOL ACCOUNTS</b>																
			Total Fund 231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 232	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
239	239105	2020		\$ (5,061.70)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,851.86	\$ 42,125.61	\$ 1,506.00	\$ 86,483.47	\$ -	\$ (86,483.47)	\$ (91,545.17)
			Total Fund 251	\$ (7,166.49)	\$ 1,172,697.88	\$ 19,172.61	\$ 124,081.71	\$ 3,315,932.30	\$ -	\$ 533,219.84	\$ 417,786.23	\$ -	\$ 1,071,006.07	\$ -	\$ 243,928.23	\$ 228,759.74
252	2525043		School Athletic Fund	\$ 13,216.61	\$ -	\$ -	\$ 43,033.42	\$ 43,033.42	\$ -	\$ -	\$ 4,387.07	\$ -	\$ 4,387.07	\$ -	\$ 38,646.35	\$ 51,882.56
252	2525043		Cheer, Swim, Fac Improv	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,739.84	\$ 67,282.34	\$ -	\$ 73,022.18	\$ -	\$ 73,022.18	\$ 73,022.18
252	2525048		School Athletic Fund	\$ 75,660.66	\$ -	\$ -	\$ 80,238.71	\$ 80,238.71	\$ -	\$ 5,739.84	\$ 71,649.41	\$ -	\$ 77,389.25	\$ -	\$ 45,872.88	\$ 134,776.15
			Total Fund 252	\$ 88,877.27	\$ -	\$ -	\$ 123,282.13	\$ 123,282.13	\$ -	\$ 11,479.68	\$ 141,211.81	\$ -	\$ 152,701.10	\$ -	\$ 64,521.23	\$ 208,227.33
253	2535310		H.S. Book Revolving	\$ 42,508.93	\$ -	\$ -	\$ 3,608.00	\$ 46,116.93	\$ -	\$ -	\$ 238.25	\$ -	\$ 238.25	\$ -	\$ 45,878.68	\$ 45,878.68
253	2535320		B.M.S. Book Revolving	\$ 1,354.26	\$ -	\$ -	\$ 40.00	\$ 1,394.26	\$ -	\$ -	\$ 238.24	\$ -	\$ 238.24	\$ -	\$ 1,156.02	\$ 1,156.02
253	2535330		Chapin St. Book Revolving	\$ 508.87	\$ -	\$ -	\$ 305.89	\$ 814.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 508.87	\$ 508.87
253	2535350		East St. Book Revolving	\$ 680.18	\$ -	\$ -	\$ 148.44	\$ 828.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 680.18	\$ 680.18
253	2535350		Vets Park Book Revolving	\$ 2,715.41	\$ -	\$ -	\$ 92.88	\$ 2,808.29	\$ -	\$ -	\$ 511.10	\$ -	\$ 511.10	\$ -	\$ 2,297.19	\$ 2,297.19
253	2535054		Distinct Book Revolving	\$ 1,071.69	\$ -	\$ -	\$ -	\$ 1,071.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,071.69	\$ 1,071.69
			Total Fund 253	\$ 48,331.34	\$ -	\$ -	\$ 4,195.41	\$ 52,526.75	\$ -	\$ -	\$ 987.39	\$ -	\$ 987.39	\$ -	\$ 47,338.95	\$ 47,338.95
255	2555073		Adult Continuing Education	\$ 98,519.31	\$ -	\$ -	\$ 44,040.10	\$ 142,559.41	\$ -	\$ 10,003.36	\$ 36,670.49	\$ -	\$ 46,673.85	\$ -	\$ 95,885.56	\$ 95,885.56
255	2555075		Vets Summer Enrichment	\$ 184.87	\$ -	\$ -	\$ -	\$ 184.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184.87	\$ 184.87
255	2555176		Summer Theatre	\$ 24.30	\$ -	\$ -	\$ 2,492.00	\$ 2,516.30	\$ -	\$ 5,571.76	\$ -	\$ -	\$ 5,571.76	\$ -	\$ 5,596.06	\$ 5,596.06
255	2555074		H.S. Summer Reading Program	\$ 98,828.38	\$ -	\$ -	\$ 46,532.10	\$ 145,360.48	\$ -	\$ 15,575.72	\$ 36,670.49	\$ -	\$ 52,246.21	\$ -	\$ 93,114.27	\$ 93,114.27
			Total Fund 255	\$ 197,566.86	\$ -	\$ -	\$ 50,064.20	\$ 245,631.06	\$ -	\$ 25,579.84	\$ 73,341.98	\$ -	\$ 98,921.82	\$ -	\$ 172,709.04	\$ 172,709.04
256	25651084		Early Childhood Revolving - Rental	\$ 58,412.76	\$ -	\$ -	\$ 13,784.80	\$ 72,197.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,412.76	\$ 58,412.76
256	2565083		Early Childhood Revolving	\$ 30,558.87	\$ -	\$ -	\$ 110,430.25	\$ 140,989.12	\$ -	\$ 48,067.00	\$ -	\$ -	\$ 48,067.00	\$ -	\$ 92,922.12	\$ 92,922.12
			Total Fund 256	\$ 88,971.63	\$ -	\$ -	\$ 124,215.05	\$ 213,186.67	\$ -	\$ 48,067.00	\$ -	\$ -	\$ 48,067.00	\$ -	\$ 141,038.63	\$ 141,038.63
			Total Fund 257	\$ 63,144.91	\$ -	\$ -	\$ 8,850.00	\$ 71,994.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,144.91	\$ 63,144.91
			Total Fund 258	\$ 824,209.23	\$ -	\$ 480,218.00	\$ -	\$ 1,304,427.23	\$ -	\$ -	\$ 85,398.48	\$ -	\$ 85,398.48	\$ -	\$ 824,209.23	\$ 824,209.23
			Total Fund 259	\$ 3,793.00	\$ -	\$ -	\$ -	\$ 3,793.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,793.00	\$ 3,793.00
260	26080300		Dias Foundation - LHS/DIAS Library	\$ 580.97	\$ -	\$ -	\$ -	\$ 580.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 580.97	\$ 580.97
260	26080310		H.S. School Gift Account	\$ 21,946.40	\$ -	\$ -	\$ 1,870.84	\$ 23,817.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,946.40	\$ 21,946.40
260	26080320		B.M.S. School Gift Account	\$ 4,344.65	\$ -	\$ -	\$ 311.35	\$ 4,656.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,344.65	\$ 4,344.65
260	26080330		Chapin St. School Gift Account	\$ 1,321.12	\$ -	\$ -	\$ -	\$ 1,321.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,321.12	\$ 1,321.12
260	26080340		East St. School Gift Account	\$ 8,729.46	\$ -	\$ -	\$ 675.35	\$ 9,404.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,729.46	\$ 8,729.46
260	26080350		Vets Park School Gift Account	\$ 6,440.41	\$ -	\$ -	\$ 5,000.00	\$ 11,440.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,440.41	\$ 6,440.41
260	26080370		Special Education Gift Account	\$ 1,025.00	\$ -	\$ -	\$ -	\$ 1,025.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,025.00	\$ 1,025.00
260	26080371		Community Scholarship	\$ 129.64	\$ -	\$ -	\$ 1,000.00	\$ 1,129.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129.64	\$ 129.64
			Total Fund 260	\$ 44,571.55	\$ -	\$ -	\$ 8,857.54	\$ 53,429.09	\$ -	\$ -	\$ 2,337.88	\$ -	\$ 2,337.88	\$ -	\$ 50,441.31	\$ 50,441.31
			Total Fund 261	\$ 169,303.41	\$ -	\$ 487,317.00	\$ -	\$ 656,620.41	\$ -	\$ 77,971.67	\$ 376,476.14	\$ -	\$ 454,447.81	\$ -	\$ 182,772.60	\$ 182,772.60
			Total Fund 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2022	School Health Grant FY2022	\$ -	\$ -	\$ 185,000.00	\$ -	\$ 185,000.00	\$ -	\$ 96,987.20	\$ 13,001.42	\$ -	\$ 109,988.62	\$ -	\$ 74,011.38	\$ 74,011.38
272	2720047	2021	School Health Grant FY2021	\$ 17,317.33	\$ -	\$ -	\$ (17,317.33)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2020	School Health Grant FY2020	\$ 13,242.59	\$ -	\$ -	\$ -	\$ 13,242.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,242.59	\$ 13,242.59
272	2720047	2019	School Health Grant FY2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2018	School Health Grant FY2018	\$ 3.22	\$ -	\$ -	\$ -	\$ 3.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.22	\$ 3.22



LUDLOW  
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Balance 6/30/21	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expended	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/22
272	2720047	2016	School Health Grant FY2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2016	School Health Grant	\$ (8,15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,15)
			Total Fund 272	\$ 30,479.99	\$ -	\$ 195,000.00	\$ (17,317.23)	\$ 177,682.67	\$ -	\$ 96,907.20	\$ 13,001.42	\$ -	\$ 109,908.62	\$ -	\$ 67,774.05	\$ 98,250.04
273	2730018	2019	PR Hurricane Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
273	2730018	2019	PR Hurricane Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
273	2730018	2018	PR Hurricane Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 273	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
274	2742008	2018	STARIS FY2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
275			Fund 275 - Student Activity Fund	\$ 75,008.86	\$ -	\$ -	\$ -	\$ 75,008.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,008.86
			Total Fund 275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
277	2770308	2022	Drug Free Schools FY 2022	\$ -	\$ 11,044.00	\$ -	\$ -	\$ 11,044.00	\$ -	\$ 4,522.96	\$ 3,320.00	\$ -	\$ 7,842.96	\$ -	\$ 3,281.04	\$ 3,281.04
277	2770308	2021	Drug Free Schools FY 2021	\$ 7,144.07	\$ 17,383.00	\$ -	\$ -	\$ 17,383.00	\$ -	\$ (327.08)	\$ 19,608.16	\$ -	\$ 19,281.08	\$ -	\$ (1,918.00)	\$ 5,225.99
277	2770308	2020	Drug Free Schools FY 2020	\$ 873.58	\$ -	\$ -	\$ -	\$ 873.58	\$ -	\$ 327.08	\$ -	\$ -	\$ 327.08	\$ -	\$ (227.20)	\$ 346.50
277	2770308	2019	Drug Free Schools FY 2019	\$ (246.50)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (246.50)
			Total Fund 277	\$ 7,471.15	\$ 28,467.00	\$ -	\$ -	\$ 28,467.00	\$ -	\$ 4,522.96	\$ 22,928.16	\$ -	\$ 27,451.12	\$ -	\$ 1,075.88	\$ 8,487.03
			Total Fund 277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
279	2790305	2022	Title 1 FY 2022	\$ -	\$ 322,774.00	\$ -	\$ -	\$ 322,774.00	\$ -	\$ 231,424.64	\$ 27,182.88	\$ -	\$ 258,607.52	\$ -	\$ 64,166.48	\$ 64,166.48
279	2790305	2021	Title 1 FY 2021	\$ 169,331.79	\$ 100.00	\$ -	\$ -	\$ 169,331.79	\$ 300.00	\$ 23,880.40	\$ 37,564.02	\$ -	\$ 61,734.42	\$ -	\$ (60,954.42)	\$ 108,377.37
279	2790305	2020	Title 1 FY 2020	\$ 326.68	\$ -	\$ -	\$ -	\$ 326.68	\$ -	\$ -	\$ 4,904.68	\$ -	\$ 4,904.68	\$ -	\$ (4,504.68)	\$ (4,504.68)
279	2790305	2019	Title 1 FY 2019	\$ (10,424.77)	\$ -	\$ -	\$ -	\$ (10,424.77)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,424.77)	\$ (10,424.77)
279	2790305	2018	Title 1 FY 2018	\$ (103.23)	\$ -	\$ -	\$ -	\$ (103.23)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (103.23)	\$ (103.23)
279	2790305	2017	Title 1 FY 2017	\$ (6,808.45)	\$ -	\$ -	\$ -	\$ (6,808.45)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,808.45)	\$ (6,808.45)
279	2790305	2016	Title 1 FY 2016	\$ 0.50	\$ -	\$ -	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.50	\$ 0.50
			Total Fund 279	\$ 152,524.52	\$ 322,874.00	\$ -	\$ -	\$ 322,874.00	\$ 300.00	\$ 255,235.04	\$ 69,641.58	\$ -	\$ 324,876.62	\$ -	\$ (7,692.62)	\$ 150,031.90
			Total Fund 279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
280	2800262	2022	IDEA EC FY 2022	\$ -	\$ 31,293.00	\$ -	\$ -	\$ 31,293.00	\$ -	\$ 30,668.40	\$ -	\$ -	\$ 30,668.40	\$ -	\$ 624.60	\$ 624.60
280	2800262	2021	IDEA EC FY 2021	\$ 577.00	\$ 100.00	\$ -	\$ -	\$ 677.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 677.00
280	2800262	2020	IDEA EC FY 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
280	2800262	2019	IDEA EC FY 2019	\$ 8.99	\$ -	\$ -	\$ -	\$ 8.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.99	\$ 8.99
			Total Fund 280	\$ 584.97	\$ 31,393.00	\$ -	\$ -	\$ 31,393.00	\$ -	\$ 30,668.40	\$ -	\$ -	\$ 30,668.40	\$ -	\$ 724.60	\$ 1,310.57
			Total Fund 280	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
281	2810240	2021	SPED - Trans Assess FY2021	\$ -	\$ 588,838.00	\$ -	\$ -	\$ 588,838.00	\$ -	\$ 7,047.66	\$ 627,272.17	\$ -	\$ 634,319.83	\$ -	\$ 54,317.97	\$ 54,317.97
281	2810240	2020	SPED - Trans Assess FY2020	\$ 66,987.85	\$ 7,705.00	\$ -	\$ -	\$ 74,692.85	\$ -	\$ 5,181.02	\$ 17,437.46	\$ -	\$ 22,618.48	\$ -	\$ (51,499.37)	\$ 15,488.48
281	2810240	2019	SPED - Trans Assess FY2019	\$ (83,863.84)	\$ -	\$ -	\$ -	\$ (83,863.84)	\$ 65,213.55	\$ -	\$ -	\$ -	\$ 65,213.55	\$ -	\$ (17,437.46)	\$ (1,446.74)
281	2810240	2018	SPED - Trans Assess FY2018	\$ (1,497.84)	\$ -	\$ -	\$ -	\$ (1,497.84)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,497.84)	\$ (1,497.84)
281	2810240	2017	SPED - Trans Assess FY2017	\$ 1,243.98	\$ -	\$ -	\$ -	\$ 1,243.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,243.98	\$ 1,243.98
			Total Fund 281	\$ 657.81	\$ 596,343.00	\$ -	\$ -	\$ 596,343.00	\$ 85,213.55	\$ 12,228.68	\$ 598,732.98	\$ -	\$ 610,961.66	\$ -	\$ 70,594.69	\$ 71,252.30
			Total Fund 281	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237	2022	Community Partnerships FY2022	\$ -	\$ -	\$ 191,048.00	\$ -	\$ 191,048.00	\$ -	\$ 60,886.10	\$ 40,606.44	\$ 1,506.00	\$ 102,998.54	\$ -	\$ 88,050.06	\$ 88,050.06
282	2820237	2021	Community Partnerships FY2021	\$ (16,229.01)	\$ -	\$ 30,776.00	\$ -	\$ 14,546.99	\$ -	\$ 7,346.99	\$ -	\$ -	\$ 7,346.99	\$ -	\$ 23,429.01	\$ 23,429.01
282	2820237	2020	Community Partnerships FY2020	\$ 4,995.95	\$ -	\$ -	\$ -	\$ 4,995.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,995.95	\$ 4,995.95
282	2820237	2019	Community Partnerships FY2019	\$ (1,034.42)	\$ -	\$ -	\$ -	\$ (1,034.42)	\$ -	\$ (1,791.55)	\$ -	\$ -	\$ (1,791.55)	\$ -	\$ 1,791.55	\$ 1,791.55
282	2820237	2018	Community Partnerships FY2018	\$ 4,208.55	\$ -	\$ -	\$ -	\$ 4,208.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,208.55	\$ 4,208.55
282	2820237	2017	Community Partnerships FY2017	\$ (2,524.86)	\$ -	\$ -	\$ -	\$ (2,524.86)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,524.86)	\$ (2,524.86)
282	2820237	2016	PEEP Prog - FY2016	\$ (41.16)	\$ -	\$ -	\$ -	\$ (41.16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (41.16)	\$ (41.16)
282	2820391	2020	Family Community Grant FY2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820391	2019	Family Community Grant FY2019	\$ (0.87)	\$ -	\$ -	\$ -	\$ (0.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.87)	\$ (0.87)
282	2820391	2018	Family Community Grant FY2018	\$ (2,086.00)	\$ -	\$ -	\$ -	\$ (2,086.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,086.00)	\$ (2,086.00)
282	2820391	2017	Family Community Grant FY2017	\$ 4,438.75	\$ -	\$ -	\$ -	\$ 4,438.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,438.75	\$ 4,438.75
282	2820237	2022	No Program Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237	2021	Community Partnerships FY2008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237	2020	Community Partnerships FY2009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237	2019	Community Partnerships FY2010	\$ 1,729.70	\$ -	\$ -	\$ -	\$ 1,729.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,729.70	\$ 1,729.70
282	2820391	2020	Family Community Grant FY2010	\$ (6,645.83)	\$ -	\$ 221,825.00	\$ -	\$ 221,825.00	\$ -	\$ 59,094.15	\$ 47,933.83	\$ 1,506.00	\$ 108,533.98	\$ -	\$ 113,271.02	\$ 106,925.19
			Total Fund 282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
283	2830274	2018	SPED Program Improv FY 2018	\$ 15,219.29	\$ -	\$ -	\$ -	\$ 15,219.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,219.29
			Total Fund 283	\$ 15,219.29	\$ -	\$ -	\$ -	\$ 15,219.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,219.29
284	2840140	2022	Teacher Quality Grant Part A FY 2022	\$ -	\$ 65,838.00	\$ -	\$ -	\$ 65,838.00	\$ -	\$ 63,489.02	\$ 169.00	\$ -	\$ 63,657.02	\$ -	\$ 2,170.98	\$ 2,170.98
284	2840140	2021	Teacher Quality Grant Part A FY 2021	\$ 1,054.58	\$ -	\$ 100.00	\$ -	\$ 1,154.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,154.58	\$ 1,154.58
284	2840140	2020	Teacher Quality Grant Part A FY 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495.00	\$ -	\$ -	\$ 495.00	\$ -	\$ (495.00)	\$ (495.00)
284	2840140	2019	Teacher Quality Grant Part A FY 2019	\$ 0.00	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00
284	2840312	2018	Hurricane Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



LUDLOW  
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Balance 6/30/21	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfer Out	Net Change	Balance 6/30/22
284	2840140	2018	Teache Quality Grant Part A FY 2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
284	2840140	2017	Teache Quality Grant Part A FY 2017	\$ 6,288.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,288.90
			Total Fund 284	\$ 7,343.48	\$ 65,138.00	\$ 100.00	\$ -	\$ 65,938.00	\$ -	\$ 63,994.02	\$ 169.00	\$ -	\$ 64,163.02	\$ -	\$ 1,771.98	\$ 9,184.46
			Total Fund 286	\$ 97,058.81	\$ 2,620,760.52	\$ -	\$ -	\$ 2,620,760.52	\$ -	\$ 2,046,168.67	\$ 337,294.40	\$ 22,821.47	\$ 2,406,284.54	\$ -	\$ 214,475.98	\$ 311,534.79
			Total Fund 287	\$ 1,991.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,991.45
			Total Fund 288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 294	\$ 6,602.41	\$ 61,130.00	\$ -	\$ -	\$ 61,130.00	\$ -	\$ -	\$ 34,985.00	\$ -	\$ 34,985.00	\$ 300.00	\$ 25,665.00	\$ 32,468.41
			Total Fund 295	\$ -	\$ 135,000.00	\$ -	\$ -	\$ 135,000.00	\$ -	\$ 77,161.43	\$ 97,838.57	\$ -	\$ 135,000.00	\$ -	\$ -	\$ -
			Total Fund 296	\$ -	\$ 822.00	\$ -	\$ -	\$ 822.00	\$ -	\$ -	\$ -	\$ -	\$ 822.00	\$ -	\$ 822.00	\$ 822.00
			Total Fund 297	\$ -	\$ 7,398.00	\$ -	\$ -	\$ 7,398.00	\$ -	\$ -	\$ 8,220.00	\$ -	\$ 8,220.00	\$ -	\$ (822.00)	\$ (822.00)
			Total Fund 298	\$ -	\$ -	\$ -	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 782.00	\$ 1,289.44	\$ -	\$ 2,071.44	\$ -	\$ 18,928.56	\$ 18,928.56
			Total School Funds	\$ 1,807,981.09	\$ 5,042,723.50	\$ 1,364,202.81	\$ 458,283.31	\$ 6,963,219.42	\$ 86,613.85	\$ 3,445,286.71	\$ 2,288,876.17	\$ 25,833.47	\$ 5,829,796.35	\$ 86,613.85	\$ 1,123,421.07	\$ 2,851,405.16
			STUDENT ACTIVITY - AGENCY	\$ (76,060.98)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (76,060.98)
			PER WUNIS	\$ 1,732,820.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,732,820.13
			DIFFERENCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total SRF Fund	\$ 2,665,608.38	\$ 5,269,997.80	\$ 7,154,087.87	\$ 1,983,165.24	\$ 7,115,623.03	\$ 4,341,986.84	\$ 3,735,407.89	\$ 3,828,166.09	\$ 5,829,796.35	\$ 5,829,796.35	\$ 532,986.01	\$ 8,440,183.97	\$ 8,440,183.97
			STUDENT ACTIVITY - AGENCY	\$ (76,060.98)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (76,060.98)
			PER WUNIS	\$ 2,589,547.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,589,547.40
			DIFFERENCE	\$ -	\$ 8,269,997.80	\$ 7,154,087.87	\$ 1,874,331.54	\$ 7,115,623.03	\$ 4,341,986.84	\$ 3,055,284.93	\$ 3,828,166.09	\$ 5,829,796.35	\$ 5,829,796.35	\$ 532,986.01	\$ 8,440,183.97	\$ 8,440,183.97



Town of Ludlow  
Cherry Sheet Analysis  
FY 2020

ACCOUNT NUMBER	ACCOUNT NAME	Budget	Qtr End 9/30/2021	Qtr End 12/31/2021	Qtr End 3/31/2022	Qtr End 6/30/2022	YTD	OVER/(UNDER)
<b>General Fund State Aid:</b>								
0101145-461009	Exemptions - Vets Blind & SS	117,063.00	-	126,499.00	-	-	126,499.00	9,436.00
0101145-461010	Exemptions - Elderly	-	3,135.00	1,255.00	315.00	315.00	5,020.00	5,020.00
0101145-461011	State Owned Land	37,450.00	9,360.00	9,360.00	9,360.00	9,370.00	37,450.00	-
0101145-466001	State Aid Lottery	3,357,431.00	839,355.00	839,355.00	839,355.00	839,366.00	3,357,431.00	-
0101146-466700	Veterans Benefits	189,553.00	-	86,348.00	-	90,413.00	176,761.00	(12,792.00)
0101300-462000	Charter School Reimbursement	17,822.00	4,453.00	4,315.00	5,600.00	18,365.00	32,733.00	14,911.00
0101300-462001	School Chapter 70	13,867,413.00	3,466,851.00	3,466,851.00	3,466,851.00	3,466,860.00	13,867,413.00	-
0101300-462004	Homeless Transport	-	-	-	-	-	-	-
<b>General Fund State Aid</b>								
		17,586,732.00	4,323,154.00	4,533,983.00	4,321,481.00	4,424,689.00	17,603,307.00	16,575.00
0101145-466100	Room Occupancy Tax	75,000.00	36,294.63	43,699.37	23,876.21	30,514.86	134,385.07	59,385.07
0101145-466002	Meals Tax	250,000.00	80,747.24	83,687.05	74,816.86	81,309.16	320,560.31	70,560.31
<b>Other Excise Taxes</b>								
		325,000.00	117,041.87	127,386.42	98,693.07	111,824.02	454,945.38	129,945.38
2305-460000	Public Library	44,535.00	-	21,876.41	-	21,923.54	43,799.95	(735.05)
2585110-462000	School Choice	568,680.00	141,260.00	123,297.00	88,281.00	107,380.00	460,218.00	(108,462.00)
<b>Restricted State Aid</b>								
		613,215.00	141,260.00	145,173.41	88,281.00	129,303.54	504,017.95	(109,197.05)
<b>Total Cherry Sheet Aid</b>								
		18,524,947.00	4,561,455.87	4,806,542.83	4,508,455.07	4,665,816.56	18,562,270.33	37,323.33



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TOWN OF LUDLOW  
YTD BUDGET VS ACTUAL

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FOR 2022 13

00290588	WHITNEY PLAYGROUND A37 4/12/99	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00290588	WHITNEY PLAYGROUND A37 4/1	5,542	-2,771	2,771	2,771.00	.00	.00	100.0%
	GRAND TOTAL	687,104	323,587	1,010,691	573,791.80	3,000.00	433,899.66	57.1%

\*\* END OF REPORT - Generated by Kimberly Collins \*\*

**REVENUE and EXPENSE ANALYSIS**  
**ACTUAL FY22**

REVENUE	FY2017 BUDGET	ACTUAL FY2017	FY2018 BUDGET	ACTUAL FY2018	FY2019 BUDGET	ACTUAL FY2019	FY2020 BUDGET	ACTUAL FY2020	FY2021 BUDGET	ACTUAL FY2021	FY2022 BUDGET	ACTUAL FY2022
User Fees												
User Fees												
User Fees												
User Fees												
User Fees												
User Fees												
User Fees	\$1,217,902	\$1,530,848	1,286,579	1,525,651	1,420,594	1,628,901	1,643,272	1,743,839	1,738,930	1,727,804	1,750,188	1,860,435
User Fees	\$25,000	\$24,743	25,000	27,611	-	28,455	25,000	23,942	25,000	95,309	25,000	(68,577)
User Fees	\$-	\$-	-	-	-	-	-	-	-	-	-	-
User Fees	\$-	\$-	-	-	-	-	-	-	-	-	-	-
Sewer Liens	\$70,000	\$59,877	70,000	68,826	60,000	72,237	50,000	75,250	65,000	98,531	65,000	80,372
Permits - Sewer Tie-ins	\$25,000	\$27,500	25,000	77,882	30,000	32,420	25,000	35,835	30,000	23,714	30,000	62,640
Other	\$5,000	\$7,429	5,000	6,414	5,000	7,698	5,000	8,018	5,000	7,744	6,300	7,638
Other	\$-	\$-	-	-	-	-	-	-	-	-	-	-
Sale of Bonds, Premiums	\$-	\$-	-	91,275	-	-	-	-	-	-	-	-
Interest Income	\$-	\$15	-	4,467	-	15,059	-	10,482	-	2,601	-	1,981
<b>Total Revenue</b>	<b>\$1,342,902</b>	<b>\$1,660,412</b>	<b>1,411,579</b>	<b>1,802,125</b>	<b>1,515,594</b>	<b>1,784,770</b>	<b>1,748,272</b>	<b>1,897,346</b>	<b>1,863,930</b>	<b>1,955,702</b>	<b>1,876,488</b>	<b>2,094,266</b>
Salaries and Wages	\$141,407	\$143,073	143,968	145,703	156,128	148,690	154,993	147,144	197,222	159,233	168,886	144,418
General Expenses	\$334,475	\$297,129	337,944	388,427	333,652	344,133	333,377	406,289	329,022	354,127	364,633	296,920
Intergovernmental - Spfld Sewer	\$738,020	\$988,996	797,667	1,082,824	897,814	1,090,825	1,162,402	1,146,525	1,249,686	1,380,031	1,241,469	1,132,745
Sewer Cap Projects	\$26,871	\$26,871	423,129	126,994	351,540	356,643	350,000	-	-	-	300,000	300,000
Sewer Article - Truck			61,500	61,315	-	-	-	-	-	-	-	-
<b>Total Expense</b>	<b>\$1,240,773</b>	<b>\$1,456,069</b>	<b>1,764,208</b>	<b>1,805,063</b>	<b>1,739,134</b>	<b>1,940,292</b>	<b>2,000,772</b>	<b>1,699,958</b>	<b>1,775,930</b>	<b>1,893,350</b>	<b>2,074,988</b>	<b>1,874,083</b>
Retained Earnings Transfer - CAP	\$26,871	\$26,871	484,629	188,309	351,540	356,643	350,000	-	-	-	300,000	300,000
<b>Net Revenue</b>	<b>\$129,000</b>	<b>\$221,213</b>	<b>132,000</b>	<b>186,371</b>	<b>128,000</b>	<b>201,121</b>	<b>97,500</b>	<b>197,388</b>	<b>88,000</b>	<b>62,312</b>	<b>101,500</b>	<b>520,182</b>
Indirect Charges (Not Allocated)	\$129,000	\$129,000	132,000	132,000	128,000	128,000	97,500	97,500	88,000	88,000	101,500	101,500
<b>Adjusted Net Revenue</b>	<b>\$-</b>	<b>\$92,213</b>	<b>-</b>	<b>53,371</b>	<b>-</b>	<b>73,121</b>	<b>-</b>	<b>99,888</b>	<b>-</b>	<b>(25,688)</b>	<b>-</b>	<b>418,682</b>



	Description	FY2013 Budget	FY2013 Actual	FY2014 Budget	FY2014 Actual	FY2015 Budget	FY2015 Actual	FY2016 Budget	FY2016 Actual	FY2017 Budget	FY2017 Actual	FY2018 Budget	FY2018 Actual	FY2019 Budget	FY2019 Actual	FY2020 Budget	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 Actual		
Revenue:	426001 OVER/UNDER GOLF COURSE	-	-	-	(119)	-	30	460,000	426,910	-	448,972	356,010	-	399,631	455,000	382,689	-	450,000	367,668	318,017	509,020	463,000	(173)
	426005 GOLF ROUNDS RECEIPTS	486,942	445,004	467,316	418,118	473,816	404,534	-	426,910	-	-	459,547	399,631	-	382,689	450,000	367,668	318,017	509,020	463,000	565,417	(173)	
	426007 DRIVING RANGE RECEIPTS	-	2,400	-	2,400	-	2,000	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,080	2,080	
	426010 GOLF CART RENTAL RECEIPT	220,000	212,675	215,000	226,463	230,000	224,279	240,000	223,901	250,625	196,957	250,000	221,591	260,000	226,279	212,000	178,447	192,208	245,567	245,000	242,287	24,000	
	436030 GOLF CONCESSION RIGHTS	25,000	19,863	25,000	17,315	20,000	23,333	23,000	23,233	26,000	25,194	25,829	25,094	25,000	19,003	20,000	16,655	20,000	22,428	20,000	20,000	26,000	
	480001 INSURANCE COMPENSATION	-	5,600	-	5,600	-	22,055	28,217	33,547	30,000	27,674	30,000	53,548	25,060	-	46,168	30,000	59,365	34,865	50,517	45,000	18,694	
	480600 GOLF OTHER RECEIPTS	25,000	130,621	25,000	31,808	-	22,055	28,217	33,547	30,000	27,674	30,000	53,548	25,060	-	46,168	30,000	59,365	34,865	50,517	45,000	18,694	
	482000 INTEREST ON DEPOSITS	1,500	958,631	1,000	-	1,000	58	108,217	637	1,000	1,000	1,000	216	216	3,457	1,297	2,331	500	1,420	1,000	1,000	1,000	
	Total Revenue:	759,442	803,116	733,316	702,645	759,816	676,300	751,317	717,738	755,597	656,763	768,376	654,016	769,060	680,241	715,287	826,139	567,250	960,875	776,000	968,331	968,331	
	Expenses:	EXPENSES:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALARIES		296,562	275,688	327,816	306,690	336,316	318,406	309,300	326,505	313,580	287,713	315,022	331,617	352,500	302,233	356,297	291,689	300,866	302,271	346,229	349,518	349,518	
GENERAL EXPENSES		338,850	340,277	328,500	313,156	336,500	315,1749	366,439	320,067	381,892	347,003	362,854	279,699	323,560	334,517	325,500	385,349	330,505	354,176	350,505	466,353	466,353	
TOWN INDIRECT		123,000	123,000	77,000	77,000	78,000	78,000	77,000	77,000	77,000	90,500	90,500	90,500	93,000	93,000	33,500	33,500	35,000	35,000	39,000	39,000	39,000	
CAPITAL EXPENDITURES		17,244	17,244	17,244	17,245	36,497	33,409	12,251	11,913	12,251	12,337	-	-	-	-	-	11,513	-	-	-	-	-	
RESERVE FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OVERHEAD UTILITY REPAIRS		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenses:		775,656	766,410	750,560	714,031	787,313	745,565	764,990	737,865	784,723	724,033	768,376	702,216	769,060	729,610	715,287	702,351	666,770	731,447	738,134	874,871	874,871	
Operating Profit/(Loss)		(17,244)	52,708	(17,244)	(11,446)	(38,497)	(69,265)	(13,673)	(20,146)	(28,126)	(117,291)	0	(8,196)	(49,169)	-	(76,162)	(95,180)	229,428	37,866	91,450	91,450	91,450	
Retained Earnings Transfer		17,244	(17,244)	17,244	-	36,497	-	13,673	-	28,126	-	-	(1,472)	-	-	-	-	-	-	-	-	-	-
OLD ARTICLES CLOSOUT	-	8,730	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fund Balance- Effect	-	52,708	-	(11,446)	-	(69,265)	(0)	(20,146)	0	(117,291)	0	(9,670)	-	(49,169)	-	(76,162)	(95,180)	229,428	37,866	91,450	91,450		
Fund Balance- Paddy Cash	209	209	209	300	200	200	200	200	16,451	6,102	6,965	8,208	200	4,228	4,228	8,208	17,500	209	209	200	200	200	
Fund Balance- Rates for Encumbrances	4,178	4,178	4,178	13,371	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	14,432	
Fund Balance- Rates for Cap Expenditures	31,244	31,244	31,244	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	28,497	
Fund Balance- Undesignated	224,065	224,065	224,065	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	216,172	
Fund Balance- Town on Receipt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Fund Balance	271,697	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	250,241	
Difference	(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	



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TOWN OF LUDLOW  
YTD BUDGET VS ACTUAL

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FOR 2022 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
122 SELECTMEN	0	-100,000	-100,000	-108,065.00	.00	8,065.00	108.1%
145 TOWN TREASURER'S DEPT.	0	-3,871,944	-3,871,944	-4,548,078.70	.00	676,134.70	117.5%
146 TOWN COLLECTOR'S DEPT.	0	-54,138,039	-54,138,039	-53,023,819.89	.00	-1,114,219.59	97.9%
161 TOWN CLERK'S DEPT.	0	0	0	-34,521.00	.00	54,521.00	100.0%
175 PLANNING BOARD	0	0	0	-34,188.69	.00	34,188.69	100.0%
176 BOARD OF APPEALS	0	0	0	-1,050.00	.00	1,050.00	100.0%
210 POLICE DEPARTMENT	0	-55,000	-55,000	-94,072.90	.00	39,072.90	171.0%
220 FIRE DEPARTMENT	0	0	0	-18,425.00	.00	18,425.00	100.0%
241 BUILDING INSPECTOR'S DEPT.	0	-475,000	-475,000	-553,868.26	.00	78,868.26	116.6%
244 SEALER OF WEIGHTS & MEASURES	0	0	0	-960.00	.00	960.00	100.0%
300 SCHOOL DEPARTMENT	0	-13,960,235	-13,960,235	-14,094,397.47	.00	134,162.47	101.0%
410 DEPARTMENT OF PUBLIC WORKS	0	0	0	-816,353.57	.00	816,353.57	100.0%
510 HEALTH DEPARTMENT	0	0	0	-76,487.50	.00	76,487.50	100.0%
541 COUNCIL ON AGING	0	0	0	-57,822.95	.00	57,822.95	100.0%
610 HUBBARD MEMORIAL LIBRARY	0	0	0	-1,200.00	.00	1,200.00	100.0%
630 RECREATION COMMISSION	0	0	0	-88,664.00	.00	88,664.00	100.0%
990 TRANSFERS IN/OUT	0	-44,521	-44,521	-382,722.29	.00	338,200.88	859.6%
GRAND TOTAL	0	-72,644,740	-72,644,740	-73,954,697.22	.00	1,309,957.33	101.8%

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YTD BUDGET VS ACTUALP  
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FOR 2022 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114 MODERATOR							
1 PERSONAL SERVICES	560	0	560	560.00	.00	.00	100.0%
TOTAL MODERATOR	560	0	560	560.00	.00	.00	100.0%
122 SELECTMEN							
1 PERSONAL SERVICES	256,114	20,000	276,114	273,035.88	.00	3,078.12	98.9%
2 PURCHASED SERVICES	45,000	10,000	55,000	48,000.00	7,000.00	.00	100.0%
3 GENERAL EXPENSES	28,402	15,394	43,796	34,777.61	5,394.20	3,624.39	91.7%
8 CAPITAL OUTLAY	0	11,000	11,000	1,859.28	.00	9,140.72	16.9%
TOTAL SELECTMEN	329,516	56,394	385,910	357,672.77	12,394.20	15,843.23	95.9%
131 FINANCE COMMITTEE							
1 PERSONAL SERVICES	2,918	0	2,918	2,918.00	.00	.00	100.0%
3 GENERAL EXPENSES	475	0	475	280.00	.00	195.00	58.9%
6 INTERGOVERNMENTAL	0	20,000	20,000	.00	.00	20,000.00	.0%
TOTAL FINANCE COMMITTEE	3,393	20,000	23,393	3,198.00	.00	20,195.00	13.7%
135 TOWN ACCOUNTANT'S DEPT.							
1 PERSONAL SERVICES	202,944	0	202,944	184,556.63	.00	18,387.37	90.9%
3 GENERAL EXPENSES	1,885	0	1,885	1,026.64	.00	858.36	54.5%
TOTAL TOWN ACCOUNTANT'S DEPT.	204,829	0	204,829	185,583.27	.00	19,245.73	90.6%
141 BOARD OF ASSESSORS DEPT.							
1 PERSONAL SERVICES	231,603	3,000	234,603	233,289.31	.00	1,313.69	99.4%
3 GENERAL EXPENSES	70,336	5,720	76,056	25,763.11	.00	50,292.89	33.9%



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KcollinsTOWN OF LUDLOW  
YTD BUDGET VS ACTUALP  
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FOR 2022 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL BOARD OF ASSESSORS DEPT.	301,939	8,720	310,659	259,052.42	.00	51,606.58	83.4%
145 TOWN TREASURER'S DEPT.							
1 PERSONAL SERVICES	220,078	0	220,078	187,705.04	.00	32,372.96	85.3%
3 GENERAL EXPENSES	69,760	0	69,760	53,660.03	.00	16,099.97	76.9%
TOTAL TOWN TREASURER'S DEPT.	289,838	0	289,838	241,365.07	.00	48,472.93	83.3%
146 TOWN COLLECTOR'S DEPT.							
1 PERSONAL SERVICES	188,264	4,000	192,264	191,501.31	.00	762.69	99.6%
3 GENERAL EXPENSES	80,049	3,140	83,189	79,860.06	140.00	3,188.94	96.2%
TOTAL TOWN COLLECTOR'S DEPT.	268,313	7,140	275,453	271,361.37	140.00	3,951.63	98.6%
151 TOWN COUNSEL'S DEPT.							
3 GENERAL EXPENSES	176,000	0	176,000	125,652.75	.00	50,347.25	71.4%
TOTAL TOWN COUNSEL'S DEPT.	176,000	0	176,000	125,652.75	.00	50,347.25	71.4%
152 HUMAN RESOURCES							
1 PERSONAL SERVICES	140,315	6,500	146,815	146,322.66	.00	492.34	99.7%
3 GENERAL EXPENSES	9,324	0	9,324	3,022.16	.00	6,301.84	32.4%
TOTAL HUMAN RESOURCES	149,639	6,500	156,139	149,344.82	.00	6,794.18	95.6%
155 INFORMATION TECHNOLOGY							
1 PERSONAL SERVICES	173,868	13,000	186,868	185,345.16	.00	1,522.84	99.2%
3 GENERAL EXPENSES	247,874	1,862	249,736	159,862.81	69,782.33	20,090.36	92.0%
8 CAPITAL OUTLAY	60,522	9,057	69,579	44,642.42	164.96	24,771.69	64.4%

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YTD BUDGET VS ACTUALP  
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FOR 2022 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL INFORMATION TECHNOLOGY	482,264	23,919	506,183	389,850.39	69,947.29	46,384.89	90.8%
161 TOWN CLERK'S DEPT.							
1 PERSONAL SERVICES	129,092	2,000	131,092	130,537.58	.00	554.42	99.6%
3 GENERAL EXPENSES	6,849	6,050	12,899	12,466.51	.00	432.49	96.6%
TOTAL TOWN CLERK'S DEPT.	135,941	8,050	143,991	143,004.09	.00	986.91	99.3%
162 ELECTIONS & REGISTRATIONS DEPT							
1 PERSONAL SERVICES	63,677	0	63,677	60,686.89	.00	2,990.11	95.3%
3 GENERAL EXPENSES	23,138	-6,050	17,088	10,147.43	.00	6,940.57	59.4%
TOTAL ELECTIONS & REGISTRATIONS DEPT	86,815	-6,050	80,765	70,834.32	.00	9,930.68	87.7%
171 CONSERVATION COMMISSION							
1 PERSONAL SERVICES	33,655	500	34,155	33,888.97	.00	266.03	99.2%
3 GENERAL EXPENSES	2,819	0	2,819	838.00	.00	1,981.00	29.7%
TOTAL CONSERVATION COMMISSION	36,474	500	36,974	34,726.97	.00	2,247.03	93.9%
175 PLANNING BOARD							
1 PERSONAL SERVICES	143,811	400	144,211	143,551.44	.00	659.56	99.5%
3 GENERAL EXPENSES	6,305	0	6,305	2,775.88	.00	3,529.12	44.0%
TOTAL PLANNING BOARD	150,116	400	150,516	146,327.32	.00	4,188.68	97.2%
176 BOARD OF APPEALS							
3 GENERAL EXPENSES	5,176	0	5,176	.00	.00	5,176.00	.0%
TOTAL BOARD OF APPEALS	5,176	0	5,176	.00	.00	5,176.00	.0%

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YTD BUDGET VS ACTUALP  
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192	PUBLIC BUILDINGS/PROPERTIES	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
192 PUBLIC BUILDINGS/PROPERTIES								
1	PERSONAL SERVICES	130,492	0	130,492	129,721.15	.00	770.85	99.4%
3	GENERAL EXPENSES	600,500	6,320	606,820	578,955.95	27,554.30	309.69	99.9%
	TOTAL PUBLIC BUILDINGS/PROPERTIES	730,992	6,320	737,312	708,677.10	27,554.30	1,080.54	99.9%
193 PROPERTY & LIABILITY INSURANCE								
3	GENERAL EXPENSES	675,000	76,045	751,045	751,044.88	.00	.00	100.0%
	TOTAL PROPERTY & LIABILITY INSURANCE	675,000	76,045	751,045	751,044.88	.00	.00	100.0%
210 POLICE DEPARTMENT								
1	PERSONAL SERVICES	3,647,350	270,000	3,917,350	3,863,893.33	.00	53,456.67	98.6%
3	GENERAL EXPENSES	239,311	7,000	246,311	242,842.96	200.00	3,268.04	98.7%
8	CAPITAL OUTLAY	129,521	101,709	231,230	226,797.62	.00	4,432.20	98.1%
	TOTAL POLICE DEPARTMENT	4,016,182	378,709	4,394,891	4,333,533.91	200.00	61,156.91	98.6%
211 POLICE DISPATCH SERVICES								
1	PERSONAL SERVICES	497,103	-46,400	450,703	431,162.34	.00	19,540.66	95.7%
3	GENERAL EXPENSES	12,500	-400	12,100	3,710.58	.00	8,389.42	30.7%
	TOTAL POLICE DISPATCH SERVICES	509,603	-46,800	462,803	434,872.92	.00	27,930.08	94.0%
220 FIRE DEPARTMENT								
1	PERSONAL SERVICES	2,981,353	105,000	3,086,353	3,060,174.65	277.87	25,900.48	99.2%
3	GENERAL EXPENSES	98,396	16,403	114,799	111,311.22	3,454.55	33.06	100.0%
8	CAPITAL OUTLAY	34,200	13,300	47,500	47,472.26	.00	27.74	99.9%
	TOTAL FIRE DEPARTMENT	3,113,949	134,703	3,248,652	3,218,958.13	3,732.42	25,961.28	99.2%



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299 SAFETY COMMITTEE

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YTD BUDGET VS ACTUALP  
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FOR 2022 13

299	SAFETY COMMITTEE	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	2,333	0	2,333	2,333.00	.00	.00	100.0%
3	GENERAL EXPENSES	200	0	200	.00	.00	200.00	.0%
	TOTAL SAFETY COMMITTEE	2,533	0	2,533	2,333.00	.00	200.00	92.1%
300	SCHOOL DEPARTMENT							
0	PERSONAL SERVICES	16,709,399	1,383,096	18,092,495	17,582,556.89	398,201.68	111,736.13	99.4%
1	PURCHASED SERVICES	440,490	161,176	601,666	615,079.88	2,053.11	-15,466.93	102.6%
2	PURCHASED SERVICES	115,693	-51,215	64,478	64,477.80	.00	.00	100.0%
3	GENERAL EXPENSES	55,616	-10,043	45,573	39,710.25	500.00	5,363.08	88.2%
7	OTHER EXPENSES	8,326	0	8,326	10,225.30	.00	-1,899.30	122.8%
	TOTAL SCHOOL DEPARTMENT	17,329,524	1,483,014	18,812,538	18,312,050.12	400,754.79	99,732.98	99.5%
301	CENTRAL DISTRICT							
2	PURCHASED SERVICES	5,400	-3,200	2,200	2,200.00	.00	.00	100.0%
	TOTAL CENTRAL DISTRICT	5,400	-3,200	2,200	2,200.00	.00	.00	100.0%
310	HIGH SCHOOL							
0	PERSONAL SERVICES	5,531,769	-78,624	5,453,145	5,467,804.02	1,701.20	-16,360.44	100.3%
1	PURCHASED SERVICES	196,139	-55,937	140,202	139,048.36	.00	1,153.84	99.2%
2	PURCHASED SERVICES	9,900	-4,900	5,000	4,926.12	.00	73.88	98.5%
3	GENERAL EXPENSES	93,515	-64,017	29,498	28,556.40	15.11	926.73	96.9%
	TOTAL HIGH SCHOOL	5,831,323	-203,478	5,627,845	5,640,334.90	1,716.31	-14,205.99	100.3%
311	ATHLETICS							
0	TOTAL ATHLETICS	418,332	43,421	461,753	422,421.61	2,278.73	37,052.95	92.0%
320	BAIRD MIDDLE SCHOOL	418,332	43,421	461,753	422,421.61	2,278.73	37,052.95	92.0%

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320	BAIRD MIDDLE SCHOOL	ORIGINAL ADPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0	PERSONAL SERVICES	4,940	-4,875	65	65.42	.00	.00	100.0%
1	GENERAL EXPENSES	284,363	-5,759	278,604	279,053.52	.00	-449.50	100.2%
3	GENERAL EXPENSES	37,577	-26,128	11,449	10,712.26	74.42	662.21	94.2%
4	MATERIALS/SUPPLIES	0	4,381	4,381	4,380.55	.00	.00	100.0%
	TOTAL BAIRD MIDDLE SCHOOL	326,880	-32,381	294,499	294,211.75	74.42	212.71	99.9%
330	CHAPIN ST. ELEMENTARY SCHOOL							
3	GENERAL EXPENSES	0	150	150	.00	.00	150.14	.0%
	TOTAL CHAPIN ST. ELEMENTARY SCHOOL	0	150	150	.00	.00	150.14	.0%
340	EAST ST. ELEMENTARY SCHOOL							
1	PERSONAL SERVICES	686,658	131,941	818,599	818,598.57	.00	.06	100.0%
3	GENERAL EXPENSES	23,924	-9,384	14,540	14,440.68	.00	99.32	99.3%
4	MATERIALS/SUPPLIES	1,840	-1,500	340	272.74	.00	67.26	80.2%
	TOTAL EAST ST. ELEMENTARY SCHOOL	712,422	121,057	833,479	833,311.99	.00	166.64	100.0%
350	VETERAN'S PARK ELEM. SCHOOL							
1	PERSONAL SERVICES	88,378	-88,378	0	.00	.00	.00	.0%
3	GENERAL EXPENSES	0	83	83	.00	.00	82.70	.0%
	TOTAL VETERAN'S PARK ELEM. SCHOOL	88,378	-88,295	83	.00	.00	82.70	.0%
360	TECHNOLOGY							
0		600,500	128,847	729,347	572,120.66	136,254.72	20,971.56	97.1%
	TOTAL TECHNOLOGY	600,500	128,847	729,347	572,120.66	136,254.72	20,971.56	97.1%
365	Harris Brook Elementary School							



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TOWN OF LUDLOW  
YTD BUDGET VS ACTUAL

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365	Harris Brook Elementary School	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	162,686	-27,891	134,795	134,795.45	.00	.00	100.0%
3	GENERAL EXPENSES	35,696	-1,544	34,152	33,389.43	747.38	15.47	100.0%
4	MATERIALS/SUPPLIES	11,500	-11,334	166	.00	.00	166.00	.0%
	TOTAL Harris Brook Elementary School	209,882	-40,768	169,114	168,184.88	747.38	181.47	99.9%
370	SPECIAL EDUCATION							
0								
1	PERSONAL SERVICES	3,668,220	-346,028	3,322,192	3,260,610.59	7,618.06	53,963.53	98.4%
3	GENERAL EXPENSES	4,241,760	-651,518	3,590,242	3,581,220.18	.00	9,021.91	99.7%
7	OTHER EXPENSES	18,130	16,018	34,148	31,458.25	905.99	1,784.05	94.8%
		800	-305	495	.00	.00	495.00	.0%
	TOTAL SPECIAL EDUCATION	7,928,910	-981,832	6,947,078	6,873,289.02	8,524.05	65,264.49	99.1%
390	TRANSITIONAL BI-LINGUAL							
0								
1	PERSONAL SERVICES	3,035	5,067	8,102	7,442.62	127.91	531.28	93.4%
		521,617	-78,907	442,710	436,774.18	2,117.20	3,818.72	99.1%
	TOTAL TRANSITIONAL BI-LINGUAL	524,652	-73,840	450,812	444,216.80	2,245.11	4,350.00	99.0%
410	DEPARTMENT OF PUBLIC WORKS							
1	PERSONAL SERVICES	1,308,565	-244,206	1,064,359	1,030,058.15	5,548.30	28,752.16	97.3%
3	GENERAL EXPENSES	2,135,837	349,398	2,485,235	2,160,068.67	125,711.04	199,454.94	92.0%
	TOTAL DEPARTMENT OF PUBLIC WORKS	3,444,402	105,191	3,549,593	3,190,126.82	131,259.34	228,207.10	93.6%
423	DPW - SNOW & ICE REMOVAL DIV.							
1	PERSONAL SERVICES	60,000	0	60,000	44,067.37	.00	15,932.63	73.4%
3	GENERAL EXPENSES	180,000	0	180,000	381,211.33	.00	-201,211.33	21.8%
	TOTAL DPW - SNOW & ICE REMOVAL DIV.	240,000	0	240,000	425,278.70	.00	-185,278.70	177.2%
424	STREET & TRAFFIC LIGHTING							

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424	STREET & TRAFFIC LIGHTING	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3	GENERAL EXPENSES	291,000	0	291,000	289,758.94	.00	1,241.06	99.6%
	TOTAL STREET & TRAFFIC LIGHTING	291,000	0	291,000	289,758.94	.00	1,241.06	99.6%
510	HEALTH DEPARTMENT							
1	PERSONAL SERVICES	342,347	0	342,347	239,803.14	.00	102,543.86	70.0%
3	GENERAL EXPENSES	19,410	0	19,410	11,760.16	.00	7,649.84	60.6%
	TOTAL HEALTH DEPARTMENT	361,757	0	361,757	251,563.30	.00	110,193.70	69.5%
541	COUNCIL ON AGING							
1	PERSONAL SERVICES	361,758	0	361,758	356,050.53	.00	5,707.47	98.4%
3	GENERAL EXPENSES	92,312	-2,916	89,396	82,944.32	175.74	6,276.26	93.0%
6	INTERGOVERNMENTAL	0	2,916	2,916	2,915.68	.00	.00	100.0%
	TOTAL COUNCIL ON AGING	454,070	0	454,070	441,910.53	175.74	11,983.73	97.4%
543	VETERAN'S SERVICES DEPT.							
1	PERSONAL SERVICES	97,106	2,084	99,190	98,045.64	.00	1,144.36	98.8%
3	GENERAL EXPENSES	9,450	2,000	11,450	10,428.76	.00	1,021.24	91.1%
7	OTHER EXPENSES	276,284	-15,084	261,200	255,447.66	.00	5,752.34	97.8%
	TOTAL VETERAN'S SERVICES DEPT.	382,840	-11,000	371,840	363,922.06	.00	7,917.94	97.9%
610	HUBBARD MEMORIAL LIBRARY							
1	PERSONAL SERVICES	387,186	0	387,186	376,438.91	.00	10,747.09	97.2%
3	GENERAL EXPENSES	134,646	2,390	137,036	136,090.00	.00	946.00	99.3%
	TOTAL HUBBARD MEMORIAL LIBRARY	521,832	2,390	524,222	512,528.91	.00	11,693.09	97.8%
630	RECREATION COMMISSION							

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YTD BUDGET VS ACTUALP 10  
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630	RECREATION COMMISSION	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	322,668	-2,000	320,668	218,432.87	.00	102,235.13	68.1%
3	GENERAL EXPENSES	54,567	2,668	57,235	48,377.77	200.00	8,656.88	84.9%
	TOTAL RECREATION COMMISSION	377,235	668	377,903	266,810.64	200.00	110,892.01	70.7%
691	HISTORICAL COMMISSION							
3	GENERAL EXPENSES	1,420	0	1,420	616.38	.00	803.62	43.4%
	TOTAL HISTORICAL COMMISSION	1,420	0	1,420	616.38	.00	803.62	43.4%
701	GENERAL DEBT AND INTEREST							
9	DEBT SERVICE	2,501,586	0	2,501,586	2,447,754.99	.00	53,831.01	97.8%
	TOTAL GENERAL DEBT AND INTEREST	2,501,586	0	2,501,586	2,447,754.99	.00	53,831.01	97.8%
801	GOVERNMENT ASSESSMENTS							
6	INTERGOVERNMENTAL	0	968,240	968,240	1,000,352.18	.00	-32,112.18	103.3%
	TOTAL GOVERNMENT ASSESSMENTS	0	968,240	968,240	1,000,352.18	.00	-32,112.18	103.3%
910	FRINGE BENEFITS FOR EMPLOYEES							
1	PERSONAL SERVICES	15,863,090	-247,130	15,615,960	14,631,386.45	.00	984,573.79	93.7%
	TOTAL FRINGE BENEFITS FOR EMPLOYEES	15,863,090	-247,130	15,615,960	14,631,386.45	.00	984,573.79	93.7%
990	TRANSFERS IN/OUT							
0		0	1,334,842	1,334,842	1,334,841.89	.00	.00	100.0%
	TOTAL TRANSFERS IN/OUT	0	1,334,842	1,334,842	1,334,841.89	.00	.00	100.0%
	GRAND TOTAL	71,422,859	3,238,191	74,661,050	71,869,604.04	810,848.80	1,980,596.73	97.3%

\*\* END OF REPORT - Generated by Kimberly Collins \*\*



TOWN OF LUDLOW  
STABILIZATION FUND ANALYSIS  
JUNE 30, 2022

DATE	DESCRIPTION	ACTIVITY	ENDING BALANCE AT JUNE 30TH
6/30/2007	BEGINNING BALANCE		\$ 1,897,661
6/30/2008	ATM MAY 2017 FY08 INVESTMENT INCOME	\$ 250,000 \$ 98,428	\$ 2,246,089
6/30/2009	ATM MAY 2009 FY09 INVESTMENT INCOME	\$ (500,000) \$ 22,874	\$ 1,768,963
6/30/2010	ATM MAY 2010 FY10 INVESTMENT INCOME	\$ 343,000 \$ 31,030	\$ 2,142,993
6/30/2011	ATM MAY 2011 FY11 INVESTMENT INCOME	\$ 22,298	\$ 2,165,291
6/30/2012	STM OCT 2011 FY12 INVESTMENT INCOME ATM JUN 2012 TRANSFER IN	\$ (75,000) \$ 12,936 \$ 606,000	\$ 2,709,227
6/30/2013	STM OCT 2012 TRANSFER OUT - BUILDING INFRASTRUCTURE STM OCT 2012 TRANSFER OUT - EMERG PREPAREDNESS ATM JUN 2013 TRANSFER IN FY13 INVESTMENT INCOME(LOSS)	\$ (161,000) \$ (90,000) \$ 500,000 \$ (3,258)	\$ 2,954,969
6/30/2014	ATM MAY 2014 TRANSFER IN FY14 INVESTMENT INCOME	\$ 250,000 \$ 31,994	\$ 3,236,963
6/30/2015	STM JUN 2015 TRANSFER OUT - TAX LEVY FY15 INVESTMENT INCOME	\$ 22,193	\$ 3,259,156
6/30/2016	ATM MAY 2016 TRANSFER IN FY16 INVESTMENT INCOME	\$ (450,000) \$ 54,913	\$ 2,864,069
6/30/2017	ATM MAY 2017 TRANSFER IN STM NOV 2017 TRANSFER OUT - TAX LEVY FY17 INVESTMENT INCOME	\$ 100,000 \$ 6,779	\$ 2,970,848
6/30/2018	ATM MAY 2018 TRANSFER IN FY18 INVESTMENT INCOME	\$ 762,710 \$ (1,600,000) \$ (15,543)	\$ 2,118,015
6/30/2019	ATM MAY 2019 TRANSFER IN STM JUN 2020 TRANSFER IN FY19 INVESTMENT INCOME	\$ 415,000 \$ 103,968	\$ 2,636,983
6/30/2020	ATM MAY 2020 TRANSFER IN FY20 INVESTMENT INCOME	\$ 400,000 \$ 550,000 \$ 88,904	\$ 3,675,887
6/30/2021	ATM MAY 2021 TRANSFER IN FY21 INVESTMENT INCOME	\$ 71,344	\$ 3,747,231
6/30/2022	ATM MAY 2022 TRANSFER IN FY22 INVESTMENT INCOME	\$ 700,000 \$ (124,645)	\$ 4,322,586

TOWN OF LUDLOW  
FREE CASH ANALYSIS  
FY2008-FY2022

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
DOOR CERTIFICATION	\$ 2,286,384	\$ 898,228	\$ 1,295,250	\$ 984,493	\$ 679,656	\$ 2,283,970	\$ 1,896,749	\$ 1,133,119	\$ 1,569,736	\$ 1,171,659	\$ 1,038,159	\$ 1,001,537	\$ 1,529,578	\$ 1,993,943	\$ 4,010,568
PY UNPAID BILLS	\$ 5,775					\$ 2,903	\$ 1,501	\$ 2,633			\$ 177	\$ 18,764	\$ 2,212	\$ 437	\$ 3,135
PY DEFICITS					\$ 9,551	\$ 23,786	\$ 51,254	\$ 21,042							
CAPITAL BUDGET	\$ 238,623					\$ 351,044	\$ 473,186	\$ 30,000	\$ 179,867	\$ 170,065	\$ 158,000	\$ 271,000	\$ 359,880	\$ 402,419	\$ 1,548,591
RESERVE FUND	\$ 125,000					\$ 125,000	\$ 125,000		\$ 100,000	\$ 100,000	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
STABILIZATION FUND			\$ 343,000			\$ 500,000	\$ 15,000		\$ 100,000	\$ 762,710	\$ 415,000	\$ 400,000	\$ 550,000	\$ 700,000	\$ 1,000,000
OPER TRUST FUND						\$ 50,000									
BUILDING INFRASTRUCTURE						\$ 100,000						\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
REDUCE TAX LEVY	\$ 1,375,000	\$ 875,000	\$ 825,000	\$ 800,000	\$ 500,000	\$ 500,000	\$ 800,000	\$ 900,000	\$ 1,100,000						\$ 288,912
SEWER INDIRECT ADJ			\$ 20,000												
FIRST MEETING HOUSE						\$ 83,000	\$ 250,000								
EAST ST - PHASE IV	\$ 40,000														
FIREFIGHTERS GRANT - 10% MATCH							\$ 25,000								
AR-CO RAISES					\$ 10,866										
IBPO DISPATCHERS					\$ 2,806										
LATOS RAISES					\$ 16,119										
FIRE, AMR, LIB RAISES			\$ 67,516			\$ 90,890			\$ 25,000			\$ 75,000	\$ 100,000	\$ 120,000	\$ 200,000
POLICE OVERTIME						\$ 90,000									
FIRE SALARIES						\$ 5,000									
POLICE DETAIL DEFICIT										\$ 118,884					
SENIOR CTR BUILDING COMMITTEE										\$ 20,000	\$ 325,700	\$ 22,500	\$ 15,000	\$ 15,000	
DEPARTMENTAL DEFICITS													\$ 40,000	\$ 25,000	
RECLASSIFICATION PLAN															
SENIOR CTR FIBEROPTICS															
250th Bicentennial															
COVID Article															
TOTAL TRANSFERS OUT	\$ 1,784,398	\$ 875,000	\$ 1,255,516	\$ 950,000	\$ 664,342	\$ 1,921,623	\$ 1,740,941	\$ 953,675	\$ 1,504,867	\$ 1,171,659	\$ 1,023,877	\$ 912,264	\$ 1,192,093	\$ 1,537,856	\$ 3,240,638
BALANCE	\$ 501,986	\$ 23,228	\$ 39,734	\$ 34,493	\$ 15,314	\$ 362,347	\$ 255,808	\$ 179,444	\$ 64,869	\$ -	\$ 14,282	\$ 89,273	\$ 337,485	\$ 456,087	\$ 769,930
EXCESS LEVY CAPACITY	\$ 965,046	\$ 71,850	\$ 823,546	\$ 79,861	\$ 702,343	\$ 1,171,222	\$ 2,139,662	\$ 1,193,662	\$ 1,135,352	\$ 1,326,803	\$ 775,657	\$ 11,338	\$ 22,814	\$ 1,153,472	\$ 204,751

## **TOWN TREASURER**

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The Town Treasurer is pleased to report that over twenty million dollars of General Fund monies remain invested in term investments with good interest yields. This is over and above the investments, which occur during tax payment receipts. This excellent cash flow remains possible due to the cooperation of both the Assessors and Tax Collector's offices. The Treasurer has collected as of December 31, 2022 the total of \$370,680.13 on Tax Titles.

### **General Fund as of December 31, 2022**

<b>Bank</b>	<b>Account</b>	<b>Balance</b>
TD BankNorth	Master	\$ 9,794,143.50
	Sewer	\$ 1,262,986.48
	Golf Course	\$ 370,682.64
	Golf Course Merchant	\$ 10,507.78
	Money Market	\$ 8,221,108.91
	Cafeteria	\$ 70,500.76
	Student Activity (HS)	\$ 75,022.87
	Student Activity (MS)	\$ 36,417.07
Citizens	Master	\$2,591,646.65
	Guaranty Deposits	\$ 114,036.58
Easthampton Savings	County Jail	\$ 75,652.02
	Water/Cops	\$ 243,972.84
	Money Market	\$ 1,810,209.86
People's Bank	Money Market	\$ 15,000.01
M.M.D.T.	Money Market	\$ 60,358.45
Unibank	Money Market	\$ 317,401.29
<b>TOTAL</b>		<b>\$25,069,647.71</b>

### **Payroll Distribution**

Gross Payroll	\$44,420,566.79
Fica	\$602,580.89
Federal Withholding	\$3,820,107.56
State Withholding	\$1,921,071.60
Retirement	\$4,099,918.00
United Fund	\$492.00
Annuities	\$551,265.60
Health Insurance	\$1,761,427.93
Life Insurance	\$29,952.40
Credit Union & Banks	\$29,962,577.94
Union Dues	\$323,653.04
Deferred Compensation	\$615,036.44



Dental	\$161,113.31
Aflac	\$15,365.10
American Fidelity	\$495,943.95
Other Withholdings	\$60,061.03

## Trust Funds as of December 31, 2022

All trust funds are invested and receiving maximum interest:

Citizens Stabilization Fund	\$ 904,630.31
Bartholomew (Comm. Financial)	\$5,292,293.29
Bartholomew (Comm. Fin. OPEB)	\$ 525,895.75
Bartholomew (Cemetery)	<u>\$1,507,958.96</u>
Total	\$8,230,778.31

## Health and Life Insurance

The Town of Ludlow, through the Board of Selectmen, entered into a contract with Boston Mutual Life Insurance Company for one more year and HMO Blue New England, Blue Care Elect-PPO, Managed Blue for Senior, Medex II and Dental Blue contracts were signed with effective dates running from July 1, 2022 to June 30, 2023. The following rates prevail:

Monthly Premiums			
	Town's Share	Employee's Share	Total
<b>Network Blue</b>			
Individual	\$ 580.64	\$163.76	\$ 744.40
2 Person	\$1,161.28	\$327.53	\$1,488.81
Family	\$1,590.95	\$448.72	\$2,039.67
<b>Blue Care Elect-PPO</b>			
Individual	\$ 710.37	\$200.35	\$ 910.72
2 Person	\$1,420.70	\$400.71	\$1,821.41
Family	\$1,946.37	\$548.97	\$2,495.34
<b>Senior Plans (Effective 1/1/2023 – 12/31/2023)</b>			
Medex III	\$195.76	\$195.76	\$391.52
Managed Blue for Seniors	\$266.76	\$ 75.24	\$342.00

\*Medicare HMO Blue was eliminated on 08/01/2015

<b>Boston Mutual Life Insurance</b>
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\$10,000.00 coverage for active employees	\$2.56	\$2.56	\$5.12
\$2,000.00 coverage for retirees	\$.51	\$.51	\$1.02

<b>Dental Blue</b>			
Individual	\$12.62	\$12.62	\$25.24
Family	\$36.69	\$36.68	\$73.37

Respectfully submitted,  
Elsa Barros, Treasurer

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## HUMAN SERVICES

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### BOARD OF HEALTH

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The Board of Health is a three-member board elected directly by the voters of Ludlow. Local boards of health in Massachusetts are required by state statutes and regulations to perform many important and crucial duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions, and the protection of the environment from damage and pollution. These requirements reflect the legislature's understanding that many critical health problems are best handled by the involvement of local community officials familiar with local conditions.

#### Board of Health Changes

The Board of Health reorganized in 2022 with Kelly Lamas, Chairman; Adrienne DeSantis, Secretary; and Antonio Tavares, Member. On March 28<sup>th</sup>, Antonio Tavares was elected to serve a three (3) year term on the Board of Health.

#### Health Department Updates

On March 4<sup>th</sup>, Andrea Crete resigned from her position as Health Agent. Good luck in your future endeavors. After the Health Agent's departure, the Town began working with Christina Florence of Palmer to provide support in Title 5 and inspection related issues. On November 3<sup>rd</sup>, the Board of Health voted to appoint Paulina Matusik as interim Department Head for the Health Department. On November 14<sup>th</sup>, Timothy Fontaine was promoted from Administrative Assistant to Health Inspector.

The Department is pleased to announce that two staff members have become Licensed Lead Determinators. This is a new service that can be offered to the community.

The Ludlow Health Department recently joined the Mill Towns Public Health Coalition. This is a collaboration of the Towns of Palmer, Ludlow, Warren, and West Brookfield. This regionalization will provide an opportunity to receive shared services within the towns, as well as supplement the department with additional resources to provide a more comprehensive approach to residents. This is a grant funded program provided by the State.

### **Inspections and Permits**

During 2022, there were twenty-five (25) percolation tests performed and witnessed by department staff.

During 2022, the department responded to and investigated twenty-two (22) citizen complaints concerning housing violations, debris, rodents, chickens, etc. Seventy (70) food establishment inspections were also conducted in 2022. Three (3) body art establishment, two (2) semipublic pool inspections, and one (1) recreational camp for children inspection were also conducted during 2022.

Sub-surface disposal system permits for new construction issued in 2022 totaled eleven (11). Permits to perform repairs and replacements to existing systems totaled twenty-eight (28). Permits issued for the drilling of wells totaled twenty-two (22).

One (1) Beaver permit was issued in our Town to remove beavers from where dams were built.

### **Public Health Coordinator Programs**

The Department had a major focus on increasing services for the community. The Public Health Program Coordinator has obtained several Naloxboxes. This will provide residents with free access to Naloxone. The first Naloxbox has been hung within the doors of Town Hall. CPR/First Aid and AED classes have started being offered as well. The Public Health Program Coordinator is licensed through the American Red Cross in Adult and Pediatric CPR/First Aid/AED. The cost of the class is \$55 per person, and the certification from the American Red Cross is good for two years. DisposeRx donated a total of 400 medication disposal kits to the health department. These have been shared with our Senior Center, Veterans Office, and Police Department to help residents dispose of prescription medications they no longer use.

The Department maintains a Ludlow Health Department Facebook page. Residents can find a lot of extremely important information on this site by searching "Ludlow Health Department" on Facebook.

### **Emergency Preparedness**

The Health Department has collaborated with surrounding towns and received the RISE award, this award will help with engaging, training and recruiting volunteers. Ludlow has a great group



of about 45 emergency preparedness volunteers. The goal is to increase participation and interest with the volunteers by doing trainings, workshops, and engaging activities.

## **Public Health Nurse**

The Ludlow Public Health Nurse, Angela Kramer, MS, RN continues to do home visits to assist residents with foot care and administer injections/vaccines which she then reports to their physician as needed. A physician's order is required before the nurse can visit the client.

In 2022, a total of two hundred forty-seven (247) client services/visits were made to our residents by the Public Health Nurse. Between our homebound residents, in-house appointments, and Flu Clinics, we have administered one hundred fifty-five (155) flu vaccines this year. We also ran COVID clinics in conjunction with Big Y pharmacy totaling 6 Town Clinics, 1 School Clinic, 1 Clinic held at the Boys and Girls Club, and 1 DPH Clinic in Palmer. We plan to continue to schedule clinics in 2023.

The Public Health Nurse continued to perform Foot Care and Nail Care Clinics at the Senior Center on Thursdays from 8:30am to 11:30am. The first Thursday of each month Foot Care and Nail Care are performed from 1:00pm to 3:00pm. Appointments can be made by contacting the Senior Center. A total of two hundred eighty-eight (288) patients were seen at these clinics in 2022.

We have also begun Blood Pressure Clinics on Fridays from 10:00am to 11:30am at the Senior Center. This additional clinic began in August 2022.

Our services extend to all our Ludlow residents regardless of age or mobility status. TB Testing and sharps containers (and disposal) are for anyone to utilize. We can no longer perform Foot Care Clinics in our office, patients are seen in their homes for this service or at the Senior Center Foot Care Clinic.

There is a fee of twenty dollars (\$20.00) for all our services including: Home Visits, Foot Care, and TB skin tests.

The department presented several Public Service Announcements around COVID and Flu Clinics, Proper Sharps Disposal, along with articles in The Register updating residents on COVID-19, Monkeypox and services provided by the Public Health Nurse. The Public Health Nurse also participated in the local Festa, Emergency Preparedness Event, Open House with Police and Fire Departments, Rag Shag at the Boys and Girls Club and became a Tai Chi Chan Instructor to begin teaching classes to residents on Balance and Safety. A presentation to the Senior Center Lunch and Learn was given on an Update of Adult Immunizations.

TB skin testing and administration of State regulated vaccines are also available at the Board of Health. Vaccine for Children (VFC) is a division of the Massachusetts Department of Public Health Immunization Program and provides children through eighteen (18) years of age with State supplied vaccine. Currently the only State supplied vaccines that we carry is Td (tetanus) and Flu.

These vaccines are usually given to children and adults without Medical Insurance or on MassHealth. Children and adults are evaluated for their insurance coverage and their vaccine record is documented on the State website, Massachusetts Immunization Information System (MIIS). Adults must be uninsured or underinsured to be eligible for State supplied vaccine. TB skin testing is available to anyone in the public. We administered thirty-nine (39) TB (Mantoux/PPD) skin tests from our department to residents and others from surrounding communities.

The Department of Public Health's reduced budget continues to affect the amount of State supplied flu vaccine we receive. The State recognizes the fact that many people are going to local pharmacies for their vaccines, which is reducing the number of State supplied vaccines now available at the Boards of Health. This year, our allocation from the State was twenty (20) doses of flu vaccine to be given to children and adults without health insurance. We were able to purchase one hundred ninety (190) doses of flu vaccine. A total of one hundred sixty-six (166) Flu Vaccines were administered this Flu Season. We still have Flu Vaccine available.

Residents continue to purchase and dispose of sharps containers at the Health Department. The cost is four dollars (\$4.00) to purchase a quart size container and the disposal fee is also four dollars (\$4.00). Larger containers can also be purchased for an additional fee – 1 gallon is eight dollars (\$8.00) and the 2 gallon is twelve dollars (\$12.00).

The Massachusetts Virtual Epidemiologic Network, MAVEN is the web-based surveillance system for infectious disease. Confirmed cases are investigated by the Public Health Nurse in the Town of Ludlow. Surveillance was done on the following diseases:

- Babesiosis – 1 case
- Campylobacteriosis – 2 cases
- Cyclosporiasis – 1 case
- Giardiasis – 1 case
- Group B Streptococcus – 1 case
- Haemophilus Influenzae – 2 cases
- Hepatitis B – 2 cases
- Hepatitis C – 45 cases
- Hepatitis D – 1 case
- Human Granulocytic Anaplasmosis – 1 case
- Influenza – 225 cases
- Legionellosis – 1 case
- Novel Coronavirus SARS – 4026 cases
- Lyme Disease – 24 cases
- Shigellosis – 2 cases
- Varicella – 1 case

Latent tuberculosis has continued to remain low this year in our Town. Ludlow has had twenty (20) Latent TB case and no (0) Active TB cases.

Ludlow residents donate gently used and clean durable medical equipment to our "Lending Closet". Due to the limited storage space, please contact the Board of Health prior to bringing in any equipment (to return or donate). Most requested items are shower benches/chairs, wheelchairs, transport wheelchairs, commodes, walkers, walkers with seats, and canes. Our transport wheelchairs are available for short periods of time to our residents and are very appreciated by all that use them. Thank you to all who have given us equipment. Your donations are really valued!

In looking forward to 2023, this Department has some exciting goals. The Board of Health would like to strengthen the workforce by hiring a Director of Public Health, whose focus would be on the day-to-day responsibilities for the coordination of all Public Health enforcement, public education, and prevention. There is also a focus on providing new education to residents and businesses. The Health Department has staff trained as instructors in CPR, Mental Health First Aid, Narcan, and Food Safety. With the addition of a full-time Health Inspector for the Department, the focus would also be to bring the town into compliance with inspections required by the Massachusetts Department of Public Health.

<b>MONEY COLLECTED BY THE BOARD OF HEALTH IN 2022</b>	
Nursing Services	\$ 10,255.00
Immunizations	\$ 339.37
Sharps Containers/Disposal	\$ 394.00
2021 Flu Clinic Reimbursement	\$ 2,118.60
Trailer Park Assessments	\$ 18,072.00
Body Art Establishment Permit	\$ 1,000.00
Body Art Practitioner Permits	\$ 400.00
Food Service Licenses	\$ 10,242.50
Retail Food Permits	\$ 4,300.00
Trailer Park Licenses	\$ 360.00
Mobile Food Server Permits	\$ 2,205.00
Piggery Licenses	\$ 40.00
Frozen Dessert Licenses	\$ 350.00
Hotel/Motel License	\$ 100.00
Funeral Director Licenses	\$ 150.00
Non-Alcoholic Beverage License	\$ 100.00
Tobacco Permits	\$ 6,800.00
Removal of Garbage Permits	\$ 1,500.00
Dumpster Permits	\$ 4,560.00
Well Construction Permits	\$ 1,870.00
Disposal Works Construction Permits	\$ 7,250.00



Septic Repair Permits	\$ 1,190.00
Septic Installer's Permits	\$ 2,000.00
Septic Tank Pumping Licenses	\$ 750.00
Percolation Test Fees	\$ 7,500.00
Title 5 Inspection Report Filing Fees	\$ 2,375.00
DPH MHOA Covid Grant	\$35,277.50
<b>TOTAL</b>	<b>\$ 121,498.67</b>

Respectfully submitted,  
Kelly Lamas, Chairman

## **COMMISSION ON DISABILITY**

Federal law defines a disability as "any physical or mental impairment that substantially limits one or more of the major life activities of an individual". The 2000 Ludlow census revealed that many Ludlow residents are disabled. The figures showed that among those ages 5 – 20, 9.3% are disabled, among those ages 21 – 64, the rate increases to 19.2% and then further rises to 39.8% in those ages 65 and over. These numbers are staggering and are gradually increasing every year. The latest 2010 Census figures, however, no longer track disability. We can only assume the numbers have increased in Ludlow.

The Ludlow Commission on Disability was established by the Board of Selectmen, in accordance with the Americans with Disabilities Act, to help ensure that those individuals with disabilities are considered and included in all aspects of community life, including access to all municipal services, programs, meetings and employment opportunities.

In addition to receiving complaints and suggestions regarding accessibility throughout the Town, the Commission remains busy throughout the year reviewing plans submitted to the Planning Board for new construction or additions to determine accessibility for all new public buildings by all patrons. Working closely with the Building Commissioner, compliance issues are reviewed with suggestions for possible improvements. We also investigate grievances regarding the access to public buildings and services and can help facilitate problem resolution to achieve reasonable accommodations.

Two major goals of the Commission on Disability are education and increasing public awareness. Commission members continue to review new construction plans for public buildings to be constructed in Town. Not only must they meet ADA requirements, but suggestions are sometimes made by commission members to help make the building more user friendly to those with disabilities. This may include parking that is in close proximity to the entrance.

With new members revitalizing this Board, it has been very busy in 2022. The commission participated in Celebrate Ludlow with a booth which was manned by the Commission members.

Many citizens stopped by the booth to learn what services were available and was considered a great success.

The Commission also met with seniors at the Senior Center to explain the Home Modification program offered by the State.

Currently the Commission is working hard to make all Town services accessible, such as emergency notifications for the hard of hearing.

Members also continue to work in "getting the word out" regarding the Commission on Disability and how we can help the citizens of Ludlow in accessing programs, services and buildings. Access to recreational activities sponsored in the Town or by the Town is a key priority for the commission.

As we serve our community, we welcome, and encourage you, the citizens, to enlighten us on possible physical or service related barriers in Town. We are here to assist wherever we can in making Ludlow's services available to all. If you would like to join us as a member, please contact the Selectmen's office at 583-5600.

In closing, I would personally like to thank those on the Commission who have stepped up to the plate and taken responsibilities normally earmarked for the Chairman. Beverly had to take a leave of absence due to health concerns and members, Tara Bronner, Julie DeCesare, Harry Mills, Michael Jarzabek, Kerry Hotaling, Diane Walton, Margaret Scott and Joanne Odat-Staeb have proven their dedication to the Commission, and I thank them from the bottom of my heart.

Respectfully submitted,  
Beverly Barry, Chairman

**Members:**

Beverly Barry, Chairman  
Joanne Odat-Staeb, Secretary  
Julie DeCesare – member  
Margaret Scott – member  
Kerry Hotaling – member

Tara Bronner, Vice Chairman  
Diane Walton - member  
Harry Mills – member  
Michael Jarzabek – member  
Eric Segundo, ADA Coordinator

## **COUNCIL ON AGING**

***...Build it and they will come!!...***

2022 began with us still living in the shadow of COVID. Thankfully, people were visiting the new Center more and more. They always said, "build it and they will come" and during 2022, that they did! Each month we grew busier and busier. In January of 2022, we had 95+ activities on our

schedule and in December of 2022, we had over 154 activities! Maria Ardolino, Activities Director, outdid herself and was successful at planning activities that spanned a 50-year age range. Not an easy task. Heather Jolicoeur, Program Coordinator, was able to secure 2 major grants that brought special programs to the Center. One was for tablets so we could offer computer classes and the other was for the Time for YOU program which has been very successful at helping older adults feel better about life and themselves. She also offered the Savvy Caregiver program that helps caregivers with education and resources surrounding memory disorders. Our ability to help families in the community has been amazing!

Debbie Johnson, Outreach Coordinator, was also extremely busy last year. Open Enrollment appointments were at an all-time high which also coincided with Fuel Assistance. To say she was busy was an understatement. We saw an increase in Protective service cases. While these situations are never easy, we are fortunate to have staff that can respond to these situations and make the appropriate referrals and in some cases, save a life. SNAP benefits were also in high demand due to the cost of food and utilities. We are always looking for ways to help our older adults live on a fixed income.

Transportation saw an uptick in riders as well. The beginning of the year saw about 83 riders and logging over 3800 rides. We ended the year with about 122 riders and 4500 rides. We added Tuesday evening transportation to the schedule as well giving older adults more opportunity to get out of their homes and be less isolated. Jack Alves, John Garcia and Dave Synder helped to make sure everyone got to where they needed to go.

Chris' Kitchen.....build it and they will come! Our daily lunch program numbers skyrocketed during 2022 and continued into 2023. January of 2022, we had a daily average of 105 with a total of 2102 meals. By December, we had a daily average of 125 with 2620 meals served! Chris Toelken, Cook, has been outdoing herself with delicious meals each day. We continue to charge only \$2.00 for lunch, which has helped many of our older adults to have at least one full meal a day. With the price of food, utilities, and all other costs, many of our older adults have struggled to make ends meet. We continued to provide meals, exercise classes, and all other programs for low cost or even free! We utilized many funding sources to be able to provide these services. Thank you to our grantors, donators, and Friends of the Ludlow Senior Center for all your support.

Volunteers are our life at the Center. We had about 130 volunteers who gave for themselves each and every day to help the Senior Center stay afloat. From the kitchen to the Café; moving furniture to cleaning; teaching classes to assisting where they can, our volunteers do it all and we would not have had the year we did without them. Thank you, volunteers!

In 2022, we grew so much and yet our staffing didn't. We are seeing on average over 400 people each day and still did that with limited staff. I still cannot believe they show up for work every day. My staff has endured a lot over the last year and has handled it with strength and grace. They still put the needs of the older adults of this community before their own. "Build it and they will come" ...oh yes and we cannot wait to see where the next year takes us!

Respectfully submitted,



Jodi Zepke, Director

Staff of the Ludlow Senior Center - Debbie Johnson, Naomi White, David Snyder, Tammy Laselle (2023), Mike Lebel (2023), John Garcia, Jack Alves, Jorge Fialho, Christine Toelken, Debbie Borecki, Heather Jolicoeur, and Maria Ardolino

**Council on Aging Members:**

Diane Peacey	Janice Grimaldi	Karen Martin
John DeCruz	Rosalind Forti	Fernando Barroso
Kara Ribeiro	Helen Grabowski	Frank Krzanik
Debbie Johnson		

In loving memory of Frederick Lafayette

**Senior Center Building Committee:**

Jodi Zepke	Derek Debarge
Matias Goncalves	Michael Szlosek
Steve Santos	

In loving memory of Richard Moskal and Frederick Lafayette whose dedication to older adults resulted in this amazing building that we now call HOME. Thank you Fred and Richard. You are both missed.

## **FIRST MEETING HOUSE COMMITTEE**

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The First Meeting House Committee was appointed by the Board of Selectmen for the purpose of overseeing the maintenance of the Meeting House building and premises. The Meeting House, built in 1783-84, will eventually be available for groups wishing to schedule their meetings and other functions. The building is a centrally situated historic town property located in Ludlow Center and is one of the few surviving examples remaining in the Connecticut River Valley of New England barn-type meeting houses. Historic objects and collections, important to the towns history, will be displayed and be available for public viewing when restorations are completed.

The town has installed a new security system. Also, the DPW plans to apply for a historical grant to fund improvements to make the building useable.

In 2021, the Department of Public Works continues to maintain the physical integrity of the building and grounds.

Members of the committee are Marilyn Paul-Lewis, Thomas Haluch, Betty Kibbe, Bert Ramage and Jerry Kavka. The committee will continue to work to promote, maintain, and improve our town's historic Meeting House.

Respectfully submitted,

## **HUBBARD MEMORIAL LIBRARY**

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2022 saw the Hubbard Memorial Library continue to innovate and adapt to today's changing environment. To that end, we welcome new staff member, Tracy Snow. Tracy brings a wealth of expertise to the library and fulfills our longstanding efforts to increase our staffing levels. This enables us to engage in additional initiatives and helps support ongoing efforts to improve our services as well as providing vital backup for essential functions.

2022 also saw the end of our existing Strategic Plan. Developed by the Library Trustees and staff in 2016 and 2017, the plan has been implemented over the last five years. Our next major task is the development of a new strategic plan in 2023. This plan will cover the timeframe running from 2024 until 2027. We will be reaching out to the community and key stakeholders over the six months or so to inform the goals and objectives necessary to truly reflect the needs and desires of the communities we serve.

We provide a broad variety of programming and services available to the public for free. Any services requiring payment are nominally charged. In keeping with that philosophy, the library has ceased charging late fees for all materials and age groups with the sole exception of museum passes. This is part of a broader effort to eliminate fines by the CW Mars library consortium that we are part of.

The library staff has been instrumental in a wide range of programming for children, young adults, and adults. In 2022, we offered 307 children's programs, a 17% increase from 2021, with 6108 attendees, a 72% increase. Young adults were offered 214 programs, a 17% increase, with 1456 attendees, a 11% increase. Adult had 76 programs, a 17% increase, with 1014 attendees, a 187% increase.

Some highlights of our programming include the Summer Reading Program with a return of our 7<sup>th</sup> annual car show which hosted over 41 cars with over 175 visitors. Thanks to our partner Allfaze Auto and Paul Santolini for their support and expertise in judging this program.

Our partner organization play a vital role in helping to provide excellent programming and services to the public we serve. Current library partners include the Ludlow Cultural Council, Hampshire / Hamden County Conservation District, Pathways for Parents, Celebrate Ludlow, Ludlow Area Adult Learning Center ESL programming.

The library also has a robust collection of electronic databases with new content such as Kanopy. Kanopy is a video-streaming platform dedicated to thoughtful and thought-provoking films consisting of over 30,000 enriching films that bridge cultural boundaries, spark discussion, and expand worldviews.



The Youth Services Department partnered with the Ludlow Cultural Council for the Ludlow Community Market which hosted and offered over 40 vendors offering a wide variety of crafts and goods for sale. Another exciting event was the partnership with the Ludlow Boys and Girls Club for the 'Trunk Or Treat' Halloween program.

A historical note of importance – the library has partnered with the Historical Commission to consolidate the storage of historic photos, brochures, blueprints with a large portion consisting of content related to the town of Ludlow and Ludlow Manufacturing Associates in the late 19<sup>th</sup> Century and 20<sup>th</sup> Century.

Digitizing these unique historical resources will help to preserve them while making them accessible for all to see. Please keep an eye out on our website [www.hubbardlibrary.org](http://www.hubbardlibrary.org) for announcements and access to this vital part of our history.

2022 saw the purchase of a new lawn sign to assist in marketing library programming and services as well as partner / town wide events.

The library is also in the process of restoring the historical windows to ensure the library will be enjoyed for many years to come. Thanks to the Capital Improvement Committee for town support of this important project.

The library is also excited to provide support for the activities and events surrounding the yearlong 250<sup>th</sup> Anniversary Celebration of the town. In partnership with the 250<sup>th</sup> Semi-Quintennial Committee we assisted in several town hall meetings and outreach efforts to the Senior Center and Keystone Commons. We look forward to sharing our resources and expertise to ensure that the work of 250<sup>th</sup> Semi-Quintennial Committee to create an amazing experience commemorating this important event.

We at the Hubbard Memorial Library are proud to collaborate with the Ludlow Area Adult Learning Center to host classes and ESL conversation groups to members of the community to provide an opportunity for the exchange of ideas while learning about American culture.

Thank you to the staff and all our patrons for your hard work, patience, and understanding during these difficult times!

The Hubbard Memorial Library is dedicated to enriching your lives while keeping you, informed, and engaged. We look forward to continuing to serve you and to helping you to have a safe and prosperous future.

Respectfully Submitted,  
Patrick McGowan, Director  
Linda Collette, Chairperson,  
Library Board of Trustees



## **INFORMATION TECHNOLOGY DEPARTMENT & COMPUTER ADVISORY COMMITTEE**

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### **Overview**

The Computer Advisory Committee meets to discuss large-scale projects, as necessary.

The Information Technology Department manages and supports the Town's technology systems including: the fiber Wide-Area-Network (WAN), fiber, copper and wireless Local-Area-Networks (LANs), servers, PCs, printers, phones, security cameras, security & access control systems, websites and new technologies as they are implemented. The goal of the IT Department is to maintain a dependable, secure environment for processing the Town's data, voice and video.

### **Year in Review**

Year 2022 was a year of quickly implementing new technologies and attempting to be as flexible and reactive as possible to meet town departments and employee's needs. This year we were challenged by a big upgrade to our accounting software Munis that will make the town's workflow much more modern and efficient.

We also welcomed CDM Technology Group to our team to mitigate the Town's needs as we progress forward with upgrades and department changes.

We would like to thank former IT Director Gary Blanchard and IT Support Specialist Dennis Berry for their work in the past years and wish them good luck in their next endeavors.

Respectfully submitted,  
Jose Alves, Chairman, CAC

## **LUDLOW COMMUNITY TELEVISION**

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### **Overview**

Ludlow Community Television is a public access television station located inside Ludlow High School. We provide resources for the town to communicate to its citizens through cable television. LCTV broadcasts on channels 191, 192, and 193 on Spectrum cable in Ludlow and provides live streaming and video-on-demand at [www.ludlowtv.org](http://www.ludlowtv.org).

### **Year In Review**

In 2022 we filmed 214 government meetings and 136 programs and other videos, for a total of approximately 348 hours of original local programming. This year we broadcast the most meeting hours in the department's history.

We invested in several equipment and software improvements to further enhance our technological capabilities and better serve the community. Closed captioning is now provided on our broadcast channels and web videos. Video and audio upgrades have been made in the Ludlow High School auditorium and Harris Brook Elementary School to improve our broadcast and live stream. The schools will also benefit from this as these new technologies can be used for other events.

## **The Future**

As always, we will continue to look at ways in which we can grow, improve, and increase the number of local programs we produce. We hope that the future will also bring an expanded video production program at the high school, as well as the other schools.

Respectfully submitted,  
Michael Hill, LCTV Manager

## **LUDLOW HOUSING AUTHORITY**

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The Ludlow Housing Authority, formed in 1959, provides affordable housing to eligible seniors, handicapped and families. The Ludlow Housing Authority has one hundred fifty (150) units of state-aided elderly/handicapped housing and includes two congregate living units, Colonial Sunshine Manor located on Wilson Street, State Street Development, and Chestnut Street Development. The Ludlow Housing Authority also owns eight (8) single family homes located on scattered sites within Town, one (1) duplex on Howard Street and six (6) units called the John Thompson Manor located on Benton/Butler Streets.

The Commonwealth of Massachusetts, Department of Housing and Community Development (DHCD), fund public housing programs and establish eligibility rules and guidelines. Applicants who meet the qualification and eligibility guidelines are placed on appropriate waiting lists for their households.

- Elderly/handicap applicants must be sixty (60) years of age or disabled to apply for housing. Residents who work or live in the Town of Ludlow may receive a preference when reviewed and verified by the Authority. Rents for elderly/handicap units are based on 30% of the tenant's net adjusted gross income and includes heat, hot water, and electricity.
- Family units are based on 27% of the tenant's net adjusted gross income and tenants are responsible for their own utilities.



- 760CMR (5) Local Resident regulation: a person who has a principal residence or a place of employment in a city or town at the time of application to the housing authority in that city or town and at the time of final determination of eligibility and qualification. Temporary residence with relatives or friends in the city or town is not sufficient unless the person's last residence and domicile was in the city or town. In the case of an applicant determined by the housing authority to be homeless, the applicant may select one community for local preference, either the community from which he or she was displaced through no fault of his or her own, or the community in which he or she is temporarily placed.
- Veteran: Any veteran applying for elderly/handicap housing also receives a preference when they provide a DD214 Form.

The State Centralized Waiting List for applicants (CHAMP), is fully active. Applicants can go to [www.mass.gov/applyforhousing](http://www.mass.gov/applyforhousing) and apply online, retrieve their application and/or make any changes necessary to their current application.

The Department of Housing and Community Development (DHCD) revises income limit guidelines. Effective April 1, 2021, the income limits for Ludlow Housing Authority are:

One-person family:	\$47,150	Four-person family:	\$67,300
Two-person family:	\$53,850	Five-person family:	\$72,700
Three-person family:	\$60,600	Six-person family:	\$78,100

Ludlow Housing Authority would like to thank the Ludlow Fire Department, Ambulance crew and the Ludlow Police Department for their support and dedicated responses to the needs of our residents at all hours of the day or night and under all circumstances and weather conditions.

Ludlow Housing Authority is always seeking further funding from DHCD and other programs to become energy efficient, improve outdated units and maintain its commitment to affordable housing.

The LEAN program supplied and installed boilers and water heaters in our Wilson Street, Chestnut Street and State Street Developments.

We have also received some ARPA Funds to accomplish some much-needed improvements to electrical panels upgrades, insulation to our buildings and safety fire alarm upgrades.

We have now paired up with the Exit 7 Theatre to freshen up and repair the basement area of Chestnut Street. Upgrades will include extensive bathroom room repairs, ceiling repairs, a new heating system, and a fresh coat of paint. We look forward to a long-time relationship with The Exit 7 Players Club, bringing art, theatre, and fun to Ludlow.



Ludlow Housing Authority Board of Commissioners would like to thank all our Town Agencies for their help whenever we need or request it and working together to make our Town of Ludlow a safe and healthy place to live.

Respectfully submitted,  
Robin Carvide, Executive Director

**For Ludlow Housing Authority Board of Commissioners:**

Susan Stanek, Chairperson

Audrey Polmanteer

Jon Baldwin

Raymond Anderson

02/01/2022

## **RECREATION COMMISSION**

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The Recreation Department offers most programs for Ludlow resident children only. This allows parents of Ludlow an affordable place for their children to go that is safe and well supervised. In 2022 we ran a Summer Program from June to August, a Before/Afterschool Program, Campership Fund, hired Lifeguards for the Thompson Memorial State Pool, hired an assistant Pool Manager, scheduled the use of all parks/athletic fields and the sign at the Town Gazebo. Due to the pandemic, Haviland Pond was not opened this year, and the Easter Egg Hunt returned in April.

### **Gazebo**

The Gazebo is utilized for prom photos, wedding ceremonies/photos, family portrait sittings, preschool graduations, Christmas Caroling, Tree Lighting, church services, and Concerts in the Park. This facility must be booked through the Recreation Department to eliminate any obstacles on that special day.

The Recreation Department wishes to express their appreciation to the Parks Department and their employees: Nick Axiotis, Anthony Fernandes, Kyle Tomas and the rest of the park employees for their excellent up-keep of all the town fields and parks.

We would also like to thank the DPW/Park Department for always being there to help when needed. Thanks also go out to the participants in the Concerts in the Park series which runs from June – September. These concerts are performed by various artists who either put on a free concert or obtain sponsors to promote themselves and/or band. These concerts are very entertaining and enjoyed by all who attend. A thank you also goes out to the Ludlow Cultural Council for making sponsorships available to entertainers to be able to perform at the Mack Donnelly Gazebo.

## **Summer Recreation Program**

The 2022 Whitney Park Summer Program continued with both the All Day and Preschool Programs being combined. This year the Summer Program hours for both programs were from 9:00am – 5:00pm.

The same time frame applied to drop off no earlier than 8:30am and pick up must be by 5:00pm. Another change that was made to these programs was their availability to non-residents that “work” in Ludlow. Parents are required to provide the same information as a resident in addition to providing their 2 most recent pay stubs as proof of employment in town.

The guidelines and restrictions that needed to be in place were adjusted. There was no need for masks to be worn inside or outside. Group games could be played. All equipment, arts & crafts, and playground equipment were still washed and sanitized after each use. The children and staff also washed & sanitized their hands after every activity and before & after lunch.

The 4-6 year olds still had the option of signing up for the ½ day program with the full day program being available also for those ages. Those parents who still wished to only send their 4-6 year old ½ day had the choice of signing them up for the 9:00am – 1:00pm session or 1:00pm – 5:00pm session.

In any event both programs had participated in a variety of fun, safe and recreational activities. The all day program operated from 9:00 am to 5:00 pm, Monday through Friday, June 27<sup>th</sup> to August 12<sup>th</sup>, 2022. Both programs were under the direct supervision of Alissa Easton & Carlie Smith. The counselor staff for these programs included: Trista Auclair, Brian Beem, Aeryanna Bramlett, Jacob Dias, Imani Doyle, Morgan Faria, Isabella Fernandes, Ryan Goncalves, Jaden Jessup, Kiley Lariviere, Grace McBride, Victoria Melanson, Matthew Mendez, Natalie Pereira, Tyler Quiterio, Kayla Ribeiro, Danielle Smith, & Jessica Yoingco.

The enrollment for the 2022 program was 157 children with an average daily attendance of 103. The daily activities included arts and crafts, outdoor sports, co-operative games, & swimming. There were field trips to Interskate 91 & Amelia Park.

The closing ceremony began with the lowering of the flag and ended with a summary of the events of the day.

## **Preschool Summer Program**

The summer of 2022 was the 24<sup>th</sup> year for the Preschool Program at Whitney Park, it served children ages 4 to 6. Preschool program was also under the direct supervision of Alissa Easton & Carlie Smith.

The ratio of 1 counselor for every 5 children is imperative to the success of the program (the

ratios are mandated by the State) which also makes it easier to provide the extra attention needed for the younger children.

The intent of the Preschool Program is to provide recreation for children ages 4-6 that normally would not have a program to attend until the age of 6. The program combined recreational activities with academic games, arts and crafts, swimming & physical education.

We also have a Health Care Provider on staff from 10:00am-4:00pm. This position was held by Darren Peabody. Darren is an invaluable asset to our program who did an excellent job in training our staff and the parents & campers that attended our programs as to what was to be expected of them to make sure the park remained safe for everyone. We introduced the Remind app for parents to check if the programs were cancelled due to inclement weather. This seemed to work really well as otherwise, there would be no way to communicate a closing to the parents until they showed up at the park. This will continue to be used.

### **Thompson Memorial State Pool**

In a joint effort between Senator Gale Candaras, Representative Thomas Petrolati, the State (DCR), Recreation Commission, Board of Selectmen and the BPW, the Thompson Memorial State Pool was reopened in June of 2010. The pool is a partnership between the State (DCR) and the Town which means that the State remains the owner of the facility, but the town (Recreation Department) is in charge of operations.

The hours of operation were back to the original times. Public swim hours were Mon-Fri 12:00-7:00 Sat & Sun 10:00-7:00. Mon, Thurs, Fri 9:30-11:30 (senior swim). Seniors were also allowed to swim for free this year during senior swim days/hours (only). Pool passes were available this year. We also reinstated swim lessons on Wednesdays & Thursdays.

The pool offers a concession stand with drinks, ice cream & snacks. This year the pool was visited 3,100 times. Not included in that amount is the Whitney Park Summer Program which visits the pool daily for the 7 weeks that it is in operation, birthday parties, other camps and the seniors that attended for free. The daily entry fee for the pool is included in the enrollment fee for the Summer Program.

The Headguards were Alexandra & Arianna Silva. The lifeguards were Matthew Favata, Felicia Pacheco, Abigail Pastore, Grace Pastore, Katherine Pearson, Thompson Pearson, Amanda Riley, & Maxwell Sands. We would like to thank Taylor Foster, Derek Hoeckh, & Peter Mentekidis as they were our subs.

The main responsibility of the lifeguards is for the safety of all swimmers; secondary duties are to keep the facility and its grounds clean and free of all debris and trash. Headguards are to perform weekly skill trainings and rescue trainings with the lifeguards to keep them aware of incidents that could happen during the course of the day. In addition to these duties, a daily report is to be filled out with such information as weather conditions, number of bathers,



accidents and incidents and any other pertinent information or comments that they feel is necessary to be brought to the attention of the Pool Manager and Recreation Commission.

The Assistant Pool Manager position this year was not filled this year. The Assistant Pool Manager has the responsibility for the safety and control of all persons in and around the pool as well as managerial, administrative, and facility duties. This position works under the direct supervision of the Recreation Commission and the Certified Pool Operator Manager. All pool equipment and bathrooms were still cleaned and sanitized before and after summer program and whenever a safety check was called.

## **Haviland Beach**

Since the pandemic, Haviland Pond has yet to open. It was closed during the pandemic, which was not an easy decision made by the Recreation Commission. But since then, the reason behind it not opening is due to lack of applicants.

## **Campership Fund**

The Campership Fund is a program in need of donations. These donations allow children of low-income families to attend the program even though they are unable to pay the one-time registration fee.

## **Whitney Park Before and After School Program**

The Ludlow Recreation Department offered a **Before & After School Program** for the 2022/2023 year. Our programs are able to have an enrollment of 40 children, we had a total enrollment of 32. The **Before school** program had an attendance of 20 children. The hours of operation are 6:15am-8:05am which is when the bus picks them up to take them to their assigned school. We offer limited breakfast items and a drink for children should it be necessary. Vacation weeks (we are open 9:00-5:00) and holidays. **Afterschool** program at Whitney Park is growing, but due to the pandemic the enrollment was very low. This year the program had an enrollment of 32 children; (we are licensed for 40 children) through the Department of Early Education and Care. This program is offered to Ludlow Residents with children in grades K-5 with busing available through the Ludlow Public Schools Business Office. The hours of operation were Monday-Friday from 3:00pm-6:00pm with the exception of school vacations when the times of operation are 9:00am-5:00pm and early release days.

Cleaning and sanitizing procedures were in place and the staff was trained on what, how and when to perform each task and how often they were to be done. All equipment, arts & crafts, tables etc. were sanitized after each use including staff and children hands and before and after having snacks & drinks.

The program Director is Morgan Faria, the group leaders are Grace McBride, Victoria Melanson,

Anthony Melanson, & Ethan Schwartz. The Before School Program group leaders are Kathryn McGraw & Ryan Goncalves. Being our, Fifteenth Year we feel that this program is a great success and are confident that in the future our 40 slots will continue to be filled. We offer homework help, use of computers, do arts & crafts, play games, watch movies, and encourage outdoor play as much and whenever possible. The children are also provided with a daily drink & snack. We decorated pumpkins for Halloween, the children made decorations for Thanksgiving, and also made a chart of what they were thankful for. At Christmas we had a Santa's workshop where the children could make gifts for their parent. Mr. & Mrs. Santa stopped by for one last list from the kids.

### **Whitney Park Easter Egg Hunt**

For the past 23 years the Recreation Department has been putting on an Easter Egg Hunt at Whitney Park for Ludlow children ages 2-8. This event is free and scheduled the Saturday before Easter at 11:30 am. The event is held rain or shine. We had approximately 65 children this year who came with their bags, baskets and pails waiting to fill them with eggs. After the hunt all are welcomed back into the clubhouse for a snack and Easter Basket raffle.

The 2022 total revenue from this department is \$105,128.00 consisting of \$12,408.00 from pool entry, \$6,740.00 from pool concession, \$745.00 miscellaneous, \$1,215.00 from swim lessons. Collected \$14,680.00 from September-December 2021 and \$21,750.00 from January – June 2022 for Before/Afterschool Program tuition, and \$47,590.00 collected from camp fees.

Respectfully Submitted  
Sean McBride  
Chairman, Recreation Commission

## **VETERANS SERVICES**

The Town of Ludlow Veterans' Services mission is to honor and recognize the service and sacrifice of our military Veterans and their families. By serving as their principal advocate, we are ensuring that they receive the care, support and recognition earned in service to their country. It is also our mission to provide them with quality support services, and to direct an emergency financial assistance program for those Veterans and their dependents in need. Massachusetts General Law, Chapter 115, Veterans Benefits, provides benefits in obtaining housing, food, medical reimbursements, and employment services. Veterans are encouraged to visit our office to learn about all local, state, and federal benefits they may be entitled to.

The Veterans Service Department is estimated to provide approximately \$270,000 in benefit payments to veterans and widows in need this year. 75% of this amount is reimbursed back to the town by the Commonwealth of Massachusetts under Massachusetts General Law Chapter 115.



Federal benefit payments made by the Veterans Administration to Veterans residing in Ludlow totaled approximately \$645,929.00 this past year (VA Report, 10/22). This is an increase of approximately \$63,098.00 over the previous year. These payments include, VA compensation for a disability due to military service, pensions payments for Non-Service-Connected Disability, which is a benefit paid to wartime veterans with limited income who are no longer able to work, and Dependency and Indemnity Compensation (DIC) payments, which is a tax free monetary benefit paid to eligible survivors of military service members who died in the line of duty or eligible survivors of Veterans whose death resulted from a service-related injury or disease, and Survivors Pension benefit, which may also be referred to as Death Pension, is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried child(ren) of a deceased Veteran with wartime service.

In the years after Covid, our department identified additional needed services that was exorbitant during the pandemic. We set forth a short and long term plan to address these issues. One identified concern was food insecurity. To address this, in September, we launched the Veterans Food Pantry. The pantry addresses the need to support our veterans and their families that were facing food insecurity. In just a few months, the pantry has distributed thousands of pounds of food. The Pantry is open every Friday from 10-2pm and is located temporarily in the Ludlow Town Hall 1<sup>st</sup> Floor Conference Room.

In November, our office launched the Western Mass Veterans Radio that airs every Saturday morning on Classic hits 97.7FM/1250AM. Western Mass Veterans Radio is a show that connects Veterans, Active-Duty Military, National Guard, Family Members, and Spouses with information and services available to them on the state and federal level. Each show provides information related to military service, VA benefits, state benefits, housing and education, as well as in depth interviews, special guests appearances, and one of a kind prospective on veterans issues. The show can also be downloaded on any podcast system, Spotify, iTunes, and Google. Additionally, a link can be found on the Ludlow Veterans website, [www.ludlowveterans.us](http://www.ludlowveterans.us) as well as on Ludlow Community TV.

In addition to the above services, the Veterans Services Department is responsible for conducting patriotic events which showcases the town's deep commitment to our military and veterans. These events include, Memorial Day Candlelight Vigil, the Annual Memorial Day Parade, Veterans Day Ceremony, and Wreaths Across America. Our department is also responsible for replacing flags at all our Veterans graves just before Memorial Day and as needed throughout the year.

Finally, we are looking forward to moving into our new offices at 487 Holyoke Street in early May 2023. The new space, which was another identified issue, will provide much needed space for a permanent food pantry, Tele-health and remote claims exam access, and community/conference room space to hold veterans events, such as veterans lunches, coffee hour and other events on a monthly bases.



If we can be of any assistance or have questions concerning any of the above programs and services, please call or email me at 413-583-5600 ext. 1290, or email [esegundo@ludlow.ma.us](mailto:esegundo@ludlow.ma.us). You can also visit our website at [www.ludlowveterans.us](http://www.ludlowveterans.us).

Respectfully submitted,  
Eric Segundo  
Director of Veterans' Services



## WESTOVER MUNICIPAL GOLF COURSE

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The Westover Golf Commission would like to take this opportunity to thank the entire staff at the course for their efforts in making the 2022 golf season a great success. Golf Professional Bill Kubinski and Course Superintendent Ryan Linton and their staffs did a great job throughout the year providing our customers with an exceptional experience at Westover Municipal Golf Course.

The 2022 operating season started with a long overdue facelift to the interior of the clubhouse and we would like to thank the Hampden County Sheriffs Department for their help with that project. The course remained extremely busy throughout the year and we would like to thank our season pass holders, leagues, outings, and everyone who took the time to enjoy a round of golf with us last year for making 2022 one of our best years ever! Along with the golf course the property continues to be a popular destination for individuals and families looking to go for a walk, bike ride, picnic, or fishing in Wade Lake.

The Westover Golf Commission remains confident that Westover Municipal Golf Course is moving in the right direction and excited to see continued improvements moving forward. Thank you to the Town of Ludlow for allowing us to serve the local community and we look forward to seeing everyone this upcoming golf season!

Respectfully Submitted,  
Sean McBride, Chairman  
Westover Golf Commission



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## OUR HERITAGE

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### **LUDLOW AGRICULTURAL COMMISSION**

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#### **Engine of Harmony**

The Ludlow Agricultural Commission continues to be an Engine of Harmony for the town. It is a board of 7 Ludlow residents, including farmers, interested in creating and maintaining an amiable environment concerning Ludlow's agriculture and small farms. The board has been in existence since 2007 and has worked to promote local agriculture and small farms. We have been successful in helping to pass a Right to Farm bylaw which helps allow townspeople and farmers to co-exist comfortably.

#### **Summary of 2022**

2022 was another quiet year for us. The Agricultural Commission voiced their concerns over a proposed storage facility behind Sroka Lane at the July 28, 2022 open meeting of the Planning Board.

The Agricultural Commission is always available to help guide and educate local land owners with issues involving their land or animals; we also are here for land owners that are trying to keep parcels of land within their family. We can show them ways to hang onto their land for enjoyment of future generations. We are always available to give land owners in town direction and information to help them with their intent to farm.

We look forward to a hopefully more active 2023 for our commission.

Respectfully submitted,  
Karen Pilon, Chairman,  
Mike Hogan, Secretary

#### **Members:**

William Ellison  
Don Roberts  
Jay Chenier

Ann Whitworth  
Betty Kibbe  
Ann Chenier

### **LUDLOW HISTORICAL COMMISSION**

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The Historical Commission's powers and duties are primarily to preserve, protect, and develop the historical and archaeological assets of the Town. The Commission shall conduct researches for places of historic and archaeological value, shall cooperate with the State archaeologist and

shall seek to coordinate the activities of unofficial bodies organized for the same purposes. The Commission works closely with the Massachusetts Historical Commission.

Throughout the year, we continued to write letters of support concerning the redevelopment of the Ludlow Mills. Westmass Area Development Corporation has gifted to the Town over four hundred glass negatives and a similar number of plans and maps that were once part of the Ludlow Manufacturing Associates. The Commission has entered into an agreement with Hubbard Memorial Library to archive and store those documents. Also received was an oak map/plans storage cabinet that was once located in the LMA office building. The cabinet has been restored and is now located within the Hubbard Library.

The rehabilitation of Mill 8 is scheduled to begin in early 2023. The first floor will include a combination of mercantile and professional services with the second and third floors being residential. This will breathe new life into the iconic building and will include the restoration of the clock tower.

The Ludlow Historical Commission book's on Ludlow's history are available for sale in the Town Clerk's office. The books are as follows: A History of Ludlow Massachusetts 1774-1974, Images of America, Remembering World War II and Color the ABC'S of Ludlow.

Respectfully submitted,  
John F. Moll, Chair

**Members:**

Agnes (Betty) Kibbe  
Karen E. Pilon, Secretary  
Angela Tierney  
Allison DeLong  
James Harrington

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## **PUBLIC SAFETY**

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### **AMBULANCE ABATEMENT COMMITTEE REPORT**

The Ambulance Abatement Committee did not meet during fiscal year 2022 and it was dissolved in November of 2022.

The outsourcing of the Ambulance billing to Comstar started on July 1, 2015. Comstar worked with the Fire Department, the Town Treasurer and the Town Collector during this transition period. This has resulted in less duplication of work and a more efficient billing and processing procedure for Ambulance bills.



As always, we strongly recommend that all residents of the Town of Ludlow invest in the Ambulance Subscription Service. For the annual cost of \$50.00, when you use the ambulance, your insurance is billed and the balance, after insurance payment, is paid from the town subscription fund. This covers all members of your household.

Respectfully submitted,  
Fred Pereira, Chairman

**Members:**

Ryan Pease, Fire Chief  
Anthony Jarvis, Resident  
Lori Barbeau, Resident

## **ANIMAL CONTROL**

2022 was an exciting year for Animal Control. The full-time position was approved by the Board in April and Officer Anderson became the first full-time ACO in Ludlow's history. She is licensed and certified by the State of Massachusetts. The Animal Control position is now under the Ludlow Police Department.

Overall, Ludlow Animal Control and police received and responded to 1151 calls in 2022. This is an increase of 554 from 2021. These calls included Town by-law violations and/or complaints, stray animals, injured and deceased animals, feral cats, animal welfare checks and animal bites.

In 2021, Ludlow had 1440 dogs licensed. This is an increase of 397 dogs from 2021. According to State and Town bylaws, all dogs six (6) months or older, must be licensed. The licensing period begins March 1<sup>st</sup> and expires March 31 the following year. Cost is \$15 per year for spayed/neutered dogs and \$20 per year for intact dogs. Mail in forms for licensing can be found on the Town website and can be handled by mail or dropped off at Town Hall. Owners must provide proof of a current rabies vaccination showing the expiration date and proof of spay/neuter (if necessary). After July 1<sup>st</sup>, a \$10 late fee will be applied per dog. Please put the license tag on your dog's collar, this will help ensure you can be identified as the dog's owner and the dog can be returned to you much faster should he/she become lost. Also, please consider microchipping your pets, this is a very inexpensive way to identify animals and return them home quickly.

Animal Control had five dog hearings in 2022, four Dangerous Dog hearings and one Nuisance dog hearing. Three dogs were deemed dangerous, 1 dog was deemed not dangerous and 1 dog was deemed not a Nuisance Dog. As stated in the town's by-laws "The Dog Officer or any resident may file a written complaint and request an adjudicatory hearing with the Board of Selectmen if aggrieved by any unresolved complaint of nuisance behavior, which cannot be otherwise resolved by the action of the Dog Officer acting alone." Please contact Animal Control if you have any questions or concerns.

If your dog or cat is lost, please begin by posting a picture and all relevant information on local social media platforms. This has proven to be the fastest way to reunite pets and owners. Also report your pet lost by calling LPD non-emergency and the ACO will contact you and help any way that she can.

If you are feeding, or have feral cats in your neighborhood, Dakin Humane Society has a new program that can help by "TNR", Trap, Neuter, Return. This is the best option for controlling the population of feral cats. Eighty (80) percent of kittens born outside, as feral, do not survive to be one year old. Please contact Dakin Humane Society directly or call LPD non-emergency and the ACO will contact you to discuss your options. Your ACO works directly with the Ludlow based Halfway Home Cat Rescue to rescue and rehome as many feral kittens as they can catch with humane traps. If you have feral cats in your neighborhood, please call to discuss what options are available.

Remember, do not approach, attempt to capture or touch wildlife and feral cats. Call the non-emergency police number to be connected with Animal Control. If you or your pet experience an animal bite or scratch, please report it immediately to the LPD.

Please be a responsible pet owner and a respectful neighbor. Pets are extensions of our families, and it is our responsibility as pet owners to keep them safe at all times.

If you find yourself unable to care for your pet, PLEASE do not abandon him/her. There are many options available, your ACO can help find a suitable option with no judgment. Domestic animals are not able to survive on their own, this includes domestic cats.

All calls for Animal Control are now being taken by the Ludlow Police Department non-emergency number at 413-583-8305 extension 0.

Respectfully submitted,  
Octavia J. Anderson  
Animal Control Officer  
Animal Health Inspector

## **DEPARTMENT OF INSPECTIONAL SERVICES**

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Calendar year 2022 saw an increase in permits overall from the year 2021 from 89 to 102. The construction of new single-family homes decreased by six (6) from last year and the construction of new condominium units decreased by three (3). Additions, alterations and renovations to existing homes saw the largest increase from 57 to 79 permits in 2022.

Our department is projecting 2023 to be a busy year for new residential construction due to the availability of vacant lots and approval of new subdivisions in town. The Mill #8 Development is



due to break ground in 2023 with an addition of 96 Apartment units and multiple new business spaces. We will continue to make improvements in the permitting process with the conversion to a new online permitting software in 2023. We look forward to being of service to residents, contractors and business owners throughout Ludlow.

The following is a breakdown of the permit activity for the calendar year 2022:

No. of Permits	Type of Permit	Estimated Value
20	Single Family Dwellings	\$7,638,329.00
2	Condominium Dwellings	\$609,000.00
1	Two-Family Dwellings	\$400,000.00
79	Dwelling – Additions & Alterations	\$2,945,588.04
2	Footing & Foundation	\$40,000.00
2	Commercial – New Construction	\$742,000.00
19	Commercial – Renovations/Additions	\$1,312,949.00
3	Commercial – Demolition	\$58,300.00
8	Commercial – Cell Tower Antennas/Equipment	\$555,000.00
5	Commercial – Fire Suppression Systems	\$112,849.00
0	Commercial – Footing & Foundation	\$0.00
4	Commercial – Roofing	\$442,900.00
1	Commercial – Solar Panels/Arrays	\$273,180.00
33	Commercial – Signs	\$87,447.50
2	Commercial – Temporary Stage & Tents	\$1,350.00
1	Repair of Fire Damaged Structures	\$216,745.00
13	Decks	\$188,880.00
31	Swimming Pools/Hot Tubs	\$729,476.97
0	Fences	\$0.00
88	Re-shingle	\$1,624,611.81
21	Siding	\$290,126.00
156	Window & Door Replacement	\$1,870,132.76
8	Sheds, Barns, Garages	\$410,500.00
0	Temporary Structures	\$0.00
16	Chimneys, Wood-Burning, Pellet Stoves, etc.	\$79,146.88
109	Solar Panels/Arrays	\$3,072,294.42
197	Insulation	\$946,320.00
1	Retaining Walls	\$38,000.00
6	Permits to Demolish	\$26,116.00
828	<b>TOTAL</b>	<b>\$24,711,242.38</b>

1779 Permits Issued at an estimated value of \$25,013,542.81

Total Fees Collected \$341,029.79

Number of ELECTRICAL Permits Issued: 524



Fees Collected \$64,700.00

Number of PLUMBING & GAS-FITTING Permits Issued: 410

Fees Collected \$44,250.00

Number of SHEET METAL permits issued: 17

Fees Collected \$2,676.00

Annual Inspection Fees Collected \$3,780.00

**TOTAL FEES COLLECTED FOR 2022 \$341,029.79**

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
1-Family	10	20	24	21	11	24	19	22	23	26	20
2-Family	0	0	0	1	1	0	1	1	0	1	1
Multi-Family 3+	0	29	0	0	0	0	0	0	0	0	0
Condominium Units	23	10	3	10	29	2	8	11	5	5	2
Additions/Alterations	98	92	86	67	77	70	64	60	42	57	79

I would like to thank all of my inspectors, Mr. John Roda, Inspector of Wires; Mr. Steven Lopes, Plumbing & Gas Inspector; Mr. Paul Adzima, On-Call Local Building Inspector; Mr. Paul Vona, Assistant Plumbing/Gas Inspector, and Mr. David Sedelow, Assistant Inspector of Wires for their hard work and dedication. A special thank you to David Gardner for giving his time to fill in with inspection services during the transition prior to my start date.

Respectfully submitted,  
Leslie Ward, Building Commissioner

## **FIRE DEPARTMENT**

The Fire Department continued to provide the Town with fire and emergency services twenty-four hours a day, seven days a week, with a dedicated staff of Firefighter/EMT's and Paramedics. Services included fire suppression, hazardous materials response, rescue, paramedic level ambulance service, carbon monoxide response, fire prevention and inspection, and fire education.

2022 was the busiest year on record for the Fire Department. The Fire Department responded to 4,827 fire, rescue, and emergency medical service calls, reflecting a decrease of 35 fire/rescue responses and an increase of 202 medical responses. This represented a 2.7% increase to our overall call volume, and a 5.6% increase to ambulance responses. Over the past twenty-two years, we have seen a 122% increase to our overall call volume, while our calls for Emergency Medical Services have increased by 177% during that same time frame. Since the year 2000, Fire Department staffing has increased only 16%. Keeping up with the increasing demand for services

with limited staffing is, and will continue to be, the greatest challenge facing the Department now and into the future.

During the past year, the Board of Selectmen appointed two new firefighter/paramedics to the department. Jon Luc Lavoie started on July 11<sup>th</sup> and Colin Galindo started on August 15<sup>th</sup> of 2022. They are both scheduled to complete the Recruit Training Program at the Massachusetts Fire Academy in Springfield by early 2023. Currently all the funded positions at the Department are filled.

To commemorate the twenty first anniversary of the September 11, 2001, terrorist attacks in New York, Washington, D.C., and Shanksville, PA, and to honor all those affected by the events of that day, a Remembrance Ceremony was held on September 11 at the Town's 9/11 Memorial at the Public Safety Complex. Approximately 100 people, including firefighters, police officers, town employees, dignitaries, and members of the public were present at this annual service.

The Department's Annual Open House was held on October 23<sup>rd</sup> and was a huge success, after having a two-year hiatus due to the Covid-19 Pandemic. Visitors to the Fire Department were able to view emergency vehicles and equipment and meet numerous members of the Fire Department Staff. Highlights for many were "Sparky" the robotic fire dog, and the demonstration of the "Jaws of Life". About 200 people attend the Open House.

The Fire Department responded to 1040 fire/rescue calls during 2022. The breakdown of these calls is as follows:

Structure Fires	20
Other Fires ( <i>vehicle, brush, rubbish, etc.</i> )	31
Rescue, Vehicle Accidents, Assist Ambulance	421
Alarm Activations	266
Hazardous Materials Responses	71
Other Hazardous Responses	3
All Other Responses:	
( <i>Carbon Monoxide Incidents, lockouts, flooded basements, investigations, burning complaints, etc.</i> )	228

The Fire Department remitted a total of \$21,015.00 to the Town Treasurer for fees collected for services, fire reports, donations and permits issued.

The Department received an Assistance to Firefighters Grant from FEMA for \$55,580 to replace our firefighting hose and a Firefighter Safety Equipment Grant from the Department of Fire Services for \$18,372 that will be used to purchase turnout gear for the firefighters.

## **Ambulance Service**

The Department continued to provide paramedic level ambulance service to the Town. We are currently licensed for, and are operating, three paramedic level transport ambulances, and one paramedic level non-transport ambulance. Staffing is provided by firefighters' cross-trained as EMT's - 35 EMT/Paramedics, and 1 EMT/Basic.

The Department continued its affiliation with Mercy Medical Center; Dr. Matthew Cauchon serves as our Affiliate Hospital Medical Director.

The Department responded to 3,833 emergency medical calls in 2022 an increase of 202 calls over the previous year. Comstar continued to provide the Town's ambulance billing service, collecting a total of \$1,666,441.20. All revenues from ambulance billing are deposited into the Town's General Fund.

The Ambulance Subscription Program continues to be successful. The \$40 subscription fee covers balances after insurance company payments are made for emergency ambulance services provided by the Ludlow Fire Department for residents enrolled in the program. All residents living in the same household are covered under one subscription payment. There are 2,575 households subscribed to the program, resulting in \$118,880.00 being deposited to the Ambulance Subscription Fund. The balances remaining in this fund are used to offset ambulance service capital expenses, including the purchase of new ambulances. Revenue generated by the Ludlow Fire Department Ambulance Service totaled \$1,879,172.20 in 2022. Ambulance revenues increased \$278,825.74 over 2022.

## **Emergency Management**

Fire Chief Ryan Pease currently serves as the Town Emergency Management Director. His duties include coordinating all emergency management and response activities during Town-wide emergencies and events; serving on the Town's Emergency Planning Committee; updating the Town's Comprehensive Emergency Response Plan; coordinating mandated National Incident Management Training for employees and officials; and serving as the point of contact between the Massachusetts and Federal Emergency Management Agencies.

The Town renewed its contract with Blackboard Connect, the provider of the Town-wide Mass Notification System. The system allows Town officials to create, and immediately disseminate, important safety and time-sensitive information, including extreme weather warnings, road closures, safety warnings, Amber Alerts, and other important data.

The system was utilized in advance of Super Storm Sandy and is employed by numerous Town departments. On a regular basis Fire, Police, Department of Public Works, and the Board of Health can quickly and efficiently deliver messages to employees, contractors, and volunteers



within each agency. Funding for this program is provided by a combination of Grants and Town funds.

The Town's Local Emergency Planning Committee, or LEPC, held regular meetings throughout the year. The committee is certified through the Massachusetts Emergency Management Agency and the State Emergency Response Commission. The committee consists of representatives from all pertinent Town Departments, including Fire, Police, Department of Public Works, Board of Health, Schools, Town Administrator, Cable Access, industry, citizen, and MEMA representatives.

## **Fire Prevention Report**

Captain Seth M. Falconer continued the duties of Fire Prevention Officer for the Ludlow Fire Department. Captain Falconer attended training sessions concentrating on Inspections, Code Enforcement, Blasting, Report Writing, Fireworks, Oil Burners, Plans Review, Smoke Detector Inspections, Sprinkler Systems, Building Code Classes, and Arson Investigation. He conducted fire drills at schools, businesses, and institutions, performed fire and life safety inspections, reviewed building and site plans, performed 21-E site assessments, investigated complaints of fire hazards, conducted fire origin and cause investigations, and assisted residents and businesses with fire code compliance issues. The Fire Prevention Office investigated five structure fires in 2022.

The Student Awareness of Fire Education Programs (S.A.F.E.) program was delivered in all the Town schools to children in pre-kindergarten through grade five. Firefighters Jan Thornton and Zac Ellison coordinated and delivered the program with assistance from many members of the fire department. Due to cooperative efforts by the Fire Department, School Department, Parent Teacher Organizations, and the Ludlow Rotary Club, the S.A.F.E. program was again successfully provided to the students. Funding for this program was provided through a grant of from the Department of Fire Services.

The Fire Department also delivered a program to the homes of 20 Seniors that included home fire safety inspections along with smoke and carbon monoxide detector installation for those who qualified. In December, the Fire Department partnered with the Senior Center to deliver over 50 pails of a salt and sand mixture for the winter season to our senior citizens. Funding for this program was also provided through a grant from the Department of Fire Services.

One of the most important measures that you can take to ensure your family's safety at home is to install and maintain working smoke detectors and carbon monoxide alarms - this cannot be stressed enough. Residents with questions regarding placement or maintenance of smoke detectors may find more information on our website, found under [ludlow.ma.us](http://ludlow.ma.us) or by calling the Ludlow Fire Department at 413-583-8332. In addition to the S.A.F.E. program, additional public fire education efforts continued throughout the year. Fire extinguisher training and fire and life safety education programs were provided to various schools, businesses, and civic organizations.

The following is a list of permits issued by the Fire Prevention Office:

Smoke Detector .....	278
Oil Burners & Tanks .....	49
LP Gas Permits .....	54
Flammables Permits .....	5
Tank Truck Permits.....	99
Black Powder Permits .....	0
Blasting Permits .....	3
Tank Removal Permits .....	28
Sprinkler System Permits.....	6
Storage Tank Permits.....	6
Fire Alarm Permits .....	6
Cannon Permits.....	0
Fire Suppression Permits .....	3
Fireworks Permits .....	1
Vent Free Gas Heater Permits ...	0
Hazardous Process Permits.....	0
Miscellaneous.....	1

A total of 539 permits were issued. Permit fees collected totaled \$14,615.00.

In closing, I would like to take this opportunity to thank the Officers, Firefighters and Staff of the Department for their hard work and dedication. I would like to thank all the members of the Department for their assistance and continued support in delivering exceptional emergency services to the Town. On behalf of the Fire Department, I would also like to thank the Board of Selectmen, all Town Departments, and members of the community for your cooperation and assistance during the past year.

I would like to remind all residents that properly installed and maintained smoke detectors and carbon monoxide alarms play a critical role in reducing related illnesses, injuries, and deaths. To keep you and your family safe, please install and maintain working smoke detectors and carbon monoxide alarms in your home.

Respectfully submitted,  
Ryan M. Pease, Fire Chief



## **POLICE DEPARTMENT**

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In calendar year 2022, the police department was significantly affected by personnel departures and with decreased staffing levels. The department saw the retirement of Sergeant David Belanger after 28 years of dedicated service and we wish him well in retirement. The department also saw the departure of five police officers for various reasons. The loss of these officers caused significant staffing shortages and necessitated the need for increased overtime costs. The department did see the hiring of six new police officers and these officers will certainly help staffing levels as we enter 2023. The police department currently has 42 full-time Police Officers, 9 full-time Dispatchers, 4 per-diem Dispatchers, one Executive Assistant, two Administrative Assistants, one Animal Control Officer, one Custodian, and 21 appointed Special Police Officers.

The Police Department statistically in 2022 experienced a somewhat less than average year with 16,941 calls for service, 1,512 incident reports, 427 arrests, 389 bookings, 595 traffic crashes, and 609 traffic citations issued.

### **MPAC Certification**

The Ludlow PD remains certified by the Massachusetts Police Accreditation Commission (MPAC) in 2022. The department's accreditation manager, Lt. Michael Brennan, also continues to assist the MPAC in the role of an assessor. In 2022, Lt. Brennan assisted the MPAC with their evaluations of the following Police Departments seeking re-accreditation: the Amherst Police Department, the Western New England University Police Department, the Greenfield Police Department and the University of Massachusetts Police Department.

### **Detective Bureau**

The Ludlow Police Department Detective Bureau has undergone preliminary restructuring in a first step to keep up with current investigative trends with an eye towards the future. In 2022, Chief Valadas created the position of Detective Lieutenant, the first administrative expansion in the Ludlow Police Department since 2014. The responsibility of the Detective Lieutenant will be to oversee all aspects of investigations which include violent crime, sexual assaults, property crime and computer crime as well as narcotics and firearm investigations. The position of School Resource Officer and Addiction Outreach will also fall under the supervision of the Detective Lieutenant. The Chief hopes to restore the position of Detective Sergeant to the Bureau to oversee and fortify the Narcotic and Firearms Unit as it continues to combat the ongoing Opioid Epidemic and deadly influx of fentanyl. The Community has continued to see an increase in technology-related crime which has continued to grow in number and complexity; cyber-crime,



such as online theft, extortion, harassment and fraud, have dominated the investigative landscape; detectives writing and receiving technology-related search warrants has become commonplace.

The Detective Bureau currently consists of Detective Alex Goncalves, whose primary responsibility is criminal investigations, and Melissa Dion-Stokowski who serves as the lead investigator of Sexual Assaults. With the anticipated addition of Nathan Goodrow in 2023 as full-time School Resource Officer, Detective Dion-Stokowski also has carried the responsibilities of S.R.O./School Liaisons. Detective Jordan Liszka has been single-handedly working Narcotics and Firearms Investigations as the sole Narcotics Officer while also assigned to the Commonwealth Interstate Narcotics Reduction Enforcement Team (CINRET). Members of the Detective Bureau continue to receive training in crime scene processing and narcotics investigations to stay current with the latest legal and investigative techniques. The Detective Bureau is supervised by Detective Lieutenant David Kornacki, who completed the Massachusetts State Police "Top Gun 4" Narcotics Investigators School; he is also assigned to the United States Secret Service (USSS) - New England Electronic Crimes Task Force (NEECTF).

## **Central Dispatch**

The Ludlow Central Dispatch Center continues to serve the Town of Ludlow as the primary 911 PSAP for both Police and Fire. All dispatchers continue to train throughout the year to keep up with any and all certifications required through the State 911 Department. Currently, Central Dispatch is responsible for all communication, computer data entry and the dispatching of Police and Fire apparatus along with personnel to emergency situations.

Dispatchers are required to be certified in emergency medical dispatch (EMD), CPR and must complete a minimum of 16 hours in continuing education courses each year. Our staffing consists of 9 full time Dispatchers and 4 per diem positions to assist with shift coverage as needed. Central Dispatch added 3 new Dispatchers to its compliment in 2022, to include: Michael Lynch, Evan King, and Jasmine Colon. Each individual is fully certified in all phases of Dispatch and has significant experience in public safety dispatch operations and have been excellent additions to the organization.

Ludlow Central Dispatch remains committed to serving our community with honor, integrity and professionalism.

## **P25 Radio Infrastructure**

The P25 Phase 2 Radio Infrastructure project went live on 12/14/22. This project establishes a P25 Phase 2 radio trunking system that allows for emergency radio communications for the following town departments: Ludlow PD, Ludlow Fire, DPW, Council on Aging (Senior Center), and the Ludlow Public Schools. Radio infrastructure included the construction of 180' tower by the Nick Silva field on Center St., along with infrastructure upgrades to the towers on Nash Hill Rd. and Minnechoag Mountain. This upgrade allows for the improvement of emergency radio transmissions throughout the Town of Ludlow.

## **Bike Patrol Unit**

The Ludlow Police Department's Bicycle Patrol Continues to promote positive community relations and provides a community based approach to patrolling. The Ludlow Police Department's Bicycle Patrol units maintain certification through the International Police Mountain Bike Association, (IPMBA), which includes a 32-hour course that combines bike operations for Officers with emphasis on patrol procedures, tactics, night operations, scenario based training, and basic bike maintenance on and off the road repairs.

Officers assigned to the Bike patrol typically work in pairs and at a minimum must make several interactions with the public throughout their shift. Bicycle Patrol operations continued to be utilized in 2022 for community outreach. Officers focus their efforts on areas such as schools, sporting events, summer camps, pools, walking paths, bike paths, public parks, senior center, and the zoo.

In 2022 Officers conducted Bike Patrols from April to September and completed over 125 miles. The presence of the Bike Patrol Officers was highly viewed in a positive manner through countless citizen interactions. The citizens of Ludlow continue to have positive evaluations of the Bike Patrol program and the Ludlow Police hope to continue this tradition to promote constructive community relationships.

## **Fleet and Building Maintenance**

The Ludlow Police Department currently has a total of twenty-six vehicles and trailers. The breakdown of vehicles is as follows.

- One vehicle dedicated to the Chief of Police.
- Two vehicles dedicated to Supervisor use.
- Ten vehicles dedicated to Patrol.
- Five vehicles dedicated to the Detective Bureau.
- One vehicle dedicated as a radar unit.
- One vehicle dedicated as the K9 unit.
- One pick-up truck dedicated to special assignments and extreme weather patrol.
- One vehicle dedicated to the Animal Control Officer.
- One Utility Terrain Vehicle with off-road capabilities.
- Three trailers, one general use trailer and two radar trailer units.

Over the course of the last year the Ludlow Police Department has obtained two new Mobile Data Terminals from Patrol PC. Furthermore, the Ludlow Police Department will be acquiring a Chevrolet Tahoe which will be dedicated to the Chief of Police and a Ford Explorer that will be dedicated as the new K9 unit. Our fleet is constantly serviced and maintained throughout the

year. Furthermore, every vehicle is inspected monthly, and any deficiencies are reported promptly. The Ludlow Police Department takes pride in the appearance and condition of each vehicle within the fleet.

The Ludlow Police Department has undergone a facelift over the course of the past year. Almost every room and hallway has been repainted and updated. The Ludlow Police Department Physical Fitness Room has also been updated with new equipment (treadmill, dumbbells, squat rack, kettle bells) and flooring. A completely new radio system is officially up and running, which has been a drastic improvement over the previous system. Lastly, Central Dispatch is anticipating a complete overhaul in the coming months which will include an added terminal to make it possible to have three dispatchers at all times.

### **D.A.R.E. Program**

Our Drug Abuse Resistance Education (D.A.R.E.) Officer continues to promote this program at St. Johns at the third-grade level. This year millions of school children around the world will benefit from D.A.R.E.; the highly acclaimed program that gives kids the skills they need to avoid involvement in drugs, gangs, and violence. This program was founded in 1983 and has proven so successful that it has been implemented in thousands of schools throughout the United States and many other countries.

D.A.R.E. is a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug and violence-free lives. To become a certified D.A.R.E. officer, one must complete an 80-hour training course that teaches the curriculum. The new curriculum is called "Keepin it Real" which was developed in 2008. This approach to teaching D.A.R.E. is evidence based and teaches children how to make responsible decisions, self-awareness, and management, understating others, relationship and communication skills, and handling responsibilities and challenges.

In 2022 D.A.R.E was taught at the third-grade level at St. Johns. This is a ten-lecture curriculum that is taught by the Officer. The program started off in March and ended in May. The Officer would teach on a Wednesday at the end of school. Positive relationships were formed with the school and students. 2023 will have the same Officer teaching at St. Johns, however in the future with an additional D.A.R.E. Officer third grades at the public schools can be taught the same curriculum.

### **K-9 Program**

The Ludlow Police Department's K-9 Unit entered its 21st year in 2022. Officer Whitney and K9 Max continue to serve together as an effective team. This was Max's fifth full year of completed service. Officer Whitney and K9 Max remain assigned to the 3pm-11pm patrol shift but are available for call-outs outside of normal working hours and to assist area communities with



mutual aid requests. They re-certified in both patrol and narcotics detection through the North American Police Work Dog Association. A special mention is deserved for Officer Whitney achieving Master Trainer status in Utility/Patrol.

With the continued support of the citizens of Ludlow, the program continues to thrive and is well-supported by our community. A successful fundraiser was held at the Polish American Citizen's Club for a new K-9 cruiser. Officer Whitney would like to thank the Club and all who donated to further the mission of the K-9 team.

## **Hampden County Special Response Team**

In 2019 the Ludlow Police Department was formally regionalized with Officers and Deputies from the Hampden County Sheriff's Department, Palmer Police Department, Ware Police Department, and Chicopee Police Department to form the Hampden County Regional Special Response Team. Today we now see officers assigned from Easthampton and West Springfield and continue to accept applications all throughout Hampden County. All officers continued to meet and exceed the standards set by the National Tactical Officers Association (NTOA). Along with maintaining all interdepartmental qualifications and POST certifications, officers assigned to the team are also required to attend 192 hours of training per year, 16 hours of continuing education in SWAT-related topics and qualify twice a year on physical fitness and weapons proficiencies. In addition, officers are encouraged to attend outside training and conferences offered through vetted tactical agencies such as; the National Tactical Officers Association (NTOA) and the New York Tactical Officers Association (NYTOA). The Ludlow Police Department currently has 8 officers assigned to the Hampden County Regional Special Response Team. Sergeant Sean Knox (Ludlow PD) currently commands the Hampden County Regional Special Response Team. In 2022 Sergeant Brandon Vigneault was promoted to the Assistant Team Commander position. Additionally, Sergeant Jason Chelo (Ludlow PD) and Officer Ben Austin (Chicopee PD) are the current Team Leaders and are specifically assigned to two separate teams consisting of 8-10 officers from various jurisdictions.

In 2022 the HCSRT was activated several times in response to critical incidents such as barricaded subjects, high-risk warrants services, and crisis interventions. The team will continue to co-host National Tactical Officers Association courses that touch on a multitude of technical aspects of SWAT such as; Barricade Resolution, High-Risk Warrant Services, Breaching, Noise Flash Diversionary Devices, and Less Lethal options. In 2022 the team interviewed several new candidates with the hope of officially adding them to the roster in 2023. The interviews included officers from the Hampden County Sheriff's Department, Chicopee Police Department, and Palmer Police Department. The HCSRT has also continued to expand and focus efforts on three additional elements under the umbrella of the HCSRT. The Medical Emergency Response Team (MERT) and the Crisis Negotiation Team (CNT) continue to grow to deliver critical skills and medical aid during team activations.

The team continues its efforts in building important working relationships with other area teams including Springfield ERT, Franklin County Regional SRT, Berkshire County Regional SRT, and the UMASS Police Department Tactical Team. We have continued joint training sessions and share tactics, techniques, and resources. The Hampden County Regional SRT continues to yield great benefits to the safety and security of the citizens in every involved community.

We look forward to another year of training and providing the Town of Ludlow and Hampden County with a highly trained team capable of handling critical incidents and saving lives.

I would like to thank my Command and Supervisory officers for presenting these end-of-year reports and most importantly, I wish to commend my entire PD staff for all of their dedicated service throughout 2022. It is an honor to serve with all of you.

2023 will be better!

Respectfully submitted,  
Daniel J. Valadas, Chief of Police



## **SAFETY COMMITTEE**

The Committee meets on the second Thursday of the month, at Town Hall, to review requests for Class I, II, and III licenses, site plans, and special permits. This Committee also reviews requests submitted by residents for signs, traffic lights and other traffic issues which they feel are of concern. The Safety Committee in turn makes a recommendation to the Board of Selectmen for further action. Members will sometimes make a request that those applicants applying for licenses, special permits, and/or site plan approvals appear before the Safety Committee in order to address any issues that may be pertinent for review. This is done in the hope of clarifying any issues that cannot be ascertained by a review of any submitted plans.

2022 was another busy but constructive year for the Committee. Decisions and recommendations were made that would help to insure safety to the residents and motorists alike. Some of the recommendations to the Board of Selectmen included, but was not limited to, placing numerous "Stop" signs throughout the town to slow down the flow of traffic, recommendations that traffic studies be done in key areas throughout the town and before new construction sites were allowed to progress.

Longtime committee member, Officer Derek Smolinski, stepped down from his role as Alternate Member for the Police Department. We would like to recognize him for his dedication during his tenure. Also, we welcomed new Clerk, Amy Kurtz, with the departure of Ann Converse.

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The Safety Committee wishes to thank the Board of Selectmen and the Board of Public Works for their cooperation in implementing our recommendations and all Town Departments for their assistance in these matters. To the citizens of the Town of Ludlow, we continue to request your input and suggestions. We can be reached by email at [safety@ludlow.ma.us](mailto:safety@ludlow.ma.us).

Respectfully submitted,  
Sgt. Brian Shameklis, Chairman

**MEMBERS:**

Sgt. Brian Shameklis	Chairman	Police Department
Penny Lebel	Vice-Chair	Community
Capt. Seth Falconer	Member	Fire Department
Alexander Simao	Member	Department of Public Works
Leslie Ward	Member	Building Commissioner
Ryan Churchill	Member	Community
Christopher Coelho	Member	Planning Board
Keith Ouellette	Alternate Member	Department of Public Works
Dep. Chief Jeff Lavoie	Alternate Member	Fire Department
Vacancy	Alternate Member	Police Department

## **DEPARTMENT OF WEIGHTS AND MEASURES**

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The purpose of the Weights & Measures Department is to test, adjust and seal or condemn all weighing and measuring devices used for buying or selling. The Department is also involved in consumer protection and checks all scanning devices in all retail establishments.

**DEVICES CHECKED**

Scales:  
Over 10,000 lbs.  
5,000-10,000 lbs.  
10-5,000 lbs.  
Metric Weights  
Apothecary Weights  
Gasoline Pumps  
Oil Trucks  
Reverse Vending  
Scanners

Amount of fees billed \$960.00



## **PUBLIC WORKS**

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### **BOARD OF PUBLIC WORKS**

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The Board of Public Works is pleased to present this Annual Report to the Town of Ludlow which summarizes and describes the activities performed by the Department of Public Works during the 2022 calendar year.

#### **Highway Division**

The DPW provides services to maintain the Town's public ways and streets in a safe, passable condition for the convenience of the community. The administration office utilizes a computerized work order program to electronically record and log all inquiries from the public to systematically respond and address street and infrastructure deficiencies and problems in the public way and/or on public properties. The staff entered 750 inquiries into the system. The Board appreciates and encourages the community to report public improvement or facility problems to the Department of Public Works' Administration Office.

Road maintenance, rehabilitation and reconstruction projects continued throughout the year with funds appropriated by the Town through the annual budget process and with funds received through the Commonwealth Chapter 90 Highway Program. Chapter 90 funds are generated from gasoline taxes and are distributed to towns annually for the maintenance of accepted public ways. The Town received \$693,601 in Chapter 90 funds in 2022. The Town has approximately 135 public road miles to maintain.

During the 2022 calendar year, the road reconstruction projects included the following streets:

<b>STREET</b>	<b>FROM</b>	<b>TO</b>
Alden Street	Poole Street	Avelino Way
Chapin Street	Fuller Street	Holyoke Street
Colonial Drive	Munsing Street	Heritage Drive
Fuller Street	West Street	Rood Street
Fuller Street	Cardinal Circle	Chapin Street
Heritage Drive	Munsing Street	Colonial Drive
Manor Lane	Colonial Drive	Heritage Drive

In addition to the street paving projects, the DPW provides routine maintenance and improvements to the infrastructure. For example, the DPW maintains roadway markings, crosswalks, and line striping, replaces, and installs street signs, performs roadside mowing, and does street sweeping. The Department has continued with a preventative maintenance program including pavement crack sealing to extend the life of the asphalt pavement.

During the 2022 construction season, approximately 136 Construction within the Public Way Permits for projects within the public way were issued, resulting in \$14,025 in permit fees and \$13,400 in bonds collected typically for the construction of new driveways and installation of utility services.

## **Sanitary Sewer Division**

The DPW, through the Sewer Enterprise Fund, is responsible for the operation, inspection and maintenance of the sanitary sewer collection system including four (4) sanitary sewer lift stations located at Chapin Street, Lawton Street, First Avenue and Riverside Drive. The four pump stations are equipped with mission control and communication systems to allow staff to monitor pump operation remotely and receive alarm notifications. The DPW has developed a sanitary sewer line maintenance program to flush and clean the sewer collection lines. The division responds on a 24-hour basis to sewer line obstructions and/or other problems with the system.

The sewer extension projects on Motyka Street, Grimard Street, and Tower Road were completed by GEG Construction. Residents have already started to connect to the new system.

The DPW issued or renewed fifteen (15) Drain Layer Licenses which generated \$750 in fees and issued one hundred thirteen (113) Sewer Service Connection Permits. The division collected a total of \$69,800 in sewer connection fees during 2022.

## **Forestry Division**

The DPW provides tree maintenance for the town shade trees located within the public ways and on select public properties. The Division is responsible for the planting, trimming, pruning and/or removal of damaged, diseased or dangerous town trees. The trees and branches are chipped and stockpiled for use on town projects. Wood chips are available at the compost area for the residents as the supply allows.

## **Park Division**

The DPW is responsible for the maintenance of the town playgrounds, parks, and athletic fields as well as providing routine maintenance to the School Department's athletic fields. The activities consist of lawn maintenance, athletic field striping for various sporting events and the restoration of the fields as funds allow.

DPW personnel assisted at special events during the year which are sponsored by the Town and/or organizations that included the Sunday Concerts in the Park, Veteran's Day activities, Christmas Tree Lighting Ceremonies, Ludlow Cultural Council Community Market, and other functions conducted throughout the town.

## Cemetery Division

The DPW maintains and operates the five cemeteries within the town: the largest cemetery is the Island Pond Cemetery located on Center Street. The other town cemeteries include the Ludlow Center Cemetery, Sikes Cemetery, Fuller Street Cemetery and the East "Ould" Cemetery.

Construction of a new cemetery on Center Street near the reservoir continued in 2022.

The following is a summary of activities and fees collected during Calendar Year 2022:

Number of lots sold	26	Income from lots sold	\$26,000
Number of burials	102	Income from burials	\$86,900
Number of monument foundations	44	Income from foundations	\$6,150
		Total Income	\$119,050

## Engineering Division

The Engineering Division maintains the records for plans, plots and maps for the community. In addition, this Division maintains plan files for the Planning Board and Assessors Office, including the annual updates of the Town Street Maps, Assessors maps, Zoning maps and Voter Precinct maps. This Division provides engineering and survey assistance and information to other departments, boards and committees upon request. The Engineering staff provides analyses and recommendations to the Planning Board for the various projects during the year including subdivisions and commercial developments. The Division provides site inspections of all public and private improvement projects. They file all necessary state and federal mandated reports as well as file for grants and reimbursement paperwork for declared emergencies. They meet with consultants to discuss and review major projects proposed and ongoing in Town.

We completed the annual Massachusetts Small MS4 General Permit under the National Pollutant Discharge Elimination System with consultant Mott MacDonald to meet the requirements of reporting to the Environmental Protection Agency and Massachusetts Department of Environmental Protection.

We worked with the Planning Department, Conservation Department, Westmass, Board of Selectmen, and consultant Wright Pierce on the construction oversight for Riverside Drive behind the Ludlow Mills and the extension of the Riverwalk to provide improved access for development on the Mill's property. Ludlow Construction completed the construction of the improvements in 2022.

## Solid Waste Collection and Disposal, Recycle Center/Transfer Station

The DPW operates the Solid Waste Transfer Station and Recycling Center for the residential



community at the DPW facility on Sportsmen's Road which provides for the collection and disposal of trash and recycle material needs of the community. The DPW yard is accessed from Claudia Way for composting and brush disposal.

Residential curbside collection of trash and recyclables was provided by a private vendor. The recyclables are collected and transferred to the Materials Recycling Facility (MRF) in Springfield. The combination of the curbside trash collection and drop-off at the Transfer Station accounted for 5,252 tons of trash. This recycling program generated 708 tons of paper, 600 tons of mixed containers (glass and cans), 80 tons of scrap metal and approximately 1,930 tons of vegetative material were processed for compost. The compost/loam is used on town projects.

The Solid Waste Collection and Disposal operational costs were augmented by fees generated from the sale of residential permits for the use of the Transfer Station. The DPW issued 3,187 permits to the residents which generated \$27,345 in fees. Also, the DPW provided recycling bins at no charge to residents to encourage the recycling effort by the town. The DPW issued permits for the disposal of products identified as bulk materials that generated \$41,381 in disposal fees. The DPW issued waste reduction bags that generated \$203,850 in fees.

## **Grants**

The following is a listing of grant applications and awards made during the past year:

- MassDEP Recycling Dividends Funds under the Sustainable Materials Recovery Program in the amount of \$6,930 to be used on recycling equipment.

## **Acknowledgement**

The Department of Public Works and the Board of Public Works wish to take this opportunity to acknowledge and thank the staff for their commendable efforts and performance during the year.

On behalf of the Department of Public Works, this Annual Report is submitted to the Town of Ludlow by the Board of Public Works.

Respectfully submitted,  
Stephen Santos, Chairman

### **Members:**

Stephen Santos  
Alexander Simao  
Daniel Soares  
Keith Ouellette  
Matias Goncalves

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## **PLANNING AND DEVELOPMENT**

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### **BOARD OF APPEALS**

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The Board of Appeals is charged with hearing appeals or petitions for Variances, Section 6 Findings, and Special Permits according to Massachusetts General Law, Chapter 40A, and the Town of Ludlow Zoning Bylaws. The Board of Appeals meets on an as needed basis at Ludlow Town Hall in the Selectmen's Conference Room, third floor at 6:00 PM, upon receipt of a request for a Hearing, Appeal, Variance, Section 6 Finding or Special Permit.

The Board of Appeals consists of five regular members and three associate members who are all volunteers appointed by the Board of Selectmen.

During the year of 2022, there were five (5) requests for Special Permits; five (5) special permits were granted. There were four (4) requests for Variances; one (1) variance was granted; and three (3) variances were withdrawn without prejudice.

A special thanks to the Building Department, Board of Selectmen's Office, Planning Board, Assessors Office, and the Town Clerk's Office; without their help the task of obtaining the needed documentation and information would be extremely difficult.

Respectfully Submitted,  
Manuel Lopes, Chairman

**Members:**

Alan Aubin, Vice Chair  
Joseph Wlodyka  
Elaine Hodgman  
Mike Parker

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### **CONSERVATION COMMISSION**

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The Ludlow Conservation Commission is a State mandated board comprised of volunteers appointed by the Board of Selectmen for three-year terms. The Conservation Commission works on the Town's behalf in administering the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131, § 40), Rivers Protection Act, and Town of Ludlow Conservation Commission Bylaws (Chapter XV). The Commission is dedicated to the preservation of Ludlow's wetland resources for the benefit of our present and future residents.

Regular meetings of the Conservation Commission were held on the first and third Wednesday evenings of each month at 6:30 p.m. in early 2022 and changed to the third Wednesday of each

month. Site inspections were scheduled on Saturday mornings prior to each meeting in the winter, and on Wednesday evenings prior to each meeting in the summer and attended by any/all members.

The Commission began 2022 with five (5) members and no vacancies on the Commission. The year ended with three (3) members, one (1) associate member and 2 vacancies.

During 2022, the Conservation Commission worked on three (3) Notices of Intent. Three (3) Requests for Determination of Applicability were filed with the Commission, all of which resulted in a negative determination. The Commission is also holding one (1) Conservation Restriction. Emergency Certifications are requested when a project must take place immediately to prevent danger to individuals and/or damage to property. The Commission issued two (2) Emergency Certifications in 2022. Wetland Regulations do not require a Public Hearing prior to the issuance of emergency permits. Otherwise, all permits issued by the Commission require a Public Hearing process. Only specific permit requests, however, mandate under the Massachusetts Wetlands Protection Act that abutters are individually notified.

Projects under the Conservation Commission's purview in 2022 continued to range from those as simple as shed installations to single family homes. We also continued to work with Westmass on the Ludlow Mills and the River Walk project. In 2022 the Commission continued the process to bring a dog park to the Town of Ludlow to be located at Camp White on Munsing Street. The total monies collected by the Conservation Commission in 2022 were \$2,592.50, which were collected from application filing fees.

Commissioners continue to enjoy attending MACC Conferences twice each year as well as other training classes that may be offered. These educational conferences assist Commissioners with staying informed about changes in regulations and/or policies and provide us with the necessary training so that we can remain current in our knowledge of conservation/wetland regulations, allowing us to make informed decisions on projects that require our involvement. Additionally, we continue to work with our local office of the Department of Environmental Protection when we need assistance with answering a complicated question or resolving difficult issues. The D.E.P. Circuit Rider Program allows us to have a personal contact at the Department and has provided us with guidance on many such occasions.

Members of the Conservation Commission continue to participate on committees such as the Community Preservation Act Committee, the Master Plan Committee, the Energy Committee, and the Disaster Preparedness Committee. Additionally, we work in conjunction with other town departments to maintain consistency with permitting procedures. We also review all permit applications submitted to the Planning Board, Building Department and Board of Health, some of which require a sign-off from the Commission Office. G.I.S. continues to be a valuable asset to us in this review process.

Respectfully submitted,  
Penny Lebel, Vice-Chairman



**Members:**

Shawn Paxton

Angela Tierney

Jason Martowski, Associate Member

## **PLANNING BOARD**

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### **ZONING**

There were no changes to the Zoning Bylaw in 2022.

### **ZONE CHANGES**

- Jorge Lares – 244 Hubbard Street (Map 14B, Parcel 41) – Residence B to Business B

Action Taken: Passed – May Town Meeting

- Joe Alves – 279 Cady Street (Map 1B, Parcel 5A) – Agriculture/AMD to AMD Overlay District

Action Taken: Passed – May Town Meeting

- VDS Properties, LLC c/o Mr. Joe Alves – 0 & 694 Chapin Street (Map 11D, Parcel 97 & Map 16B, Parcel 1-1) – Residence A/Agriculture/AMD to Residence A

Action Taken: Passed – May Town Meeting

### **SUBDIVISION CONTROL**

There were **Two (2)** applications for **PRELIMINARY SUBDIVISIONS** submitted:

- Chapin Heights (0 & 694 Chapin Street) (Map 11D, Parcel 97 & Map 16B, Parcel 1-1)  
VDS Properties, LLC c/o Mr. Joe Alves – APPROVED
- Millside Business Park (Corner of State Street & First Avenue) (Map 14C, Parcel 106)  
Jeffrey Daley, Westmass Area Development Corporation – APPROVED

**Eighteen (18)** applications for **APPROVAL NOT REQUIRED SUBDIVISIONS** were endorsed:

- |  |  |
|--|--|
| • 0 Center Street (Map 24, Parcel 70A)                   | Scantic Lands, LLC   |
| • 0 Lyon Street (Map 20, Parcel 2<br>& Map 7, Parcel 25) | Thomas L. Engwer, III  |
| • 0 Lyon Street (Map 20, Parcel 4C)                      | Christopher Bloom, agent, for JLN<br>Properties LLC/Chocorua Realty<br>Investments LLC |
| • 1385 Lyon Street                                       | Gary Kielbasa  |
| • 0 Miller Street (Map 25, Parcel 48A)                   | Paul Adzima  |
| • 44 & 50 Miller Street                                  | Kathleen Pease   |

- |   |  |
|---|--|
| • 245 & 0 Moore Street<br>(Map 32, Parcels 19 & 20)                                 | SNAB LLC, Brian McLaughlin                                       |
| • 170-172 (aka 158) Munsing Street  | Michael Goncalves ( <i>Waiver of Frontage</i> )                  |
| • 0 Poole Street (Map 31, Parcel 95)  | Joseph Deponte Realty Inc.                                       |
| • Riverside Drive, Lot A (Map 14B,<br>Parcel 130)                                   | Jeff Daley, CEO, Westmass Area<br>Development Corp.              |
| • Riverside Drive, Lots B-1 & B-2<br>(Map 14B, Parcel 130)                          | Jeff Daley, Westmass Area<br>Development Corp.                   |
| • Riverside Drive, Lot C (Map 14B,<br>Parcel 130)                                   | Jeff Daley, Westmass Area<br>Development Corp.                   |
| • Riverside Drive, Lots H, I & J (Map 14B,<br>Parcel 130)                           | Jeffrey Daley, President/CEO,<br>Westmass Area Development Corp. |
| • 125 Simonds St/137 (0) Vienna Ave   | Russell Cable  |
| • 100 State Street  | Westmass Area Development Corp.<br>c/o Jeff Daley                |
| • Timberidge Road (Map 39, Parcels 41-49,<br>68, 70-74 and Map 40, Parcels 154-188) | Barbara Capuano  |
| • Ventura Street (Map 30, Parcels 280,<br>112 & 226)                                | Whitetail Wreks LLC  |
| • 0 West Street (Map 7, Parcel 1B)  | Dan Gerasimchuk  |

## SPECIAL PERMITS

**Thirty-two (32)** applications for **SPECIAL PERMITS** were approved except as noted:

- |                         |                                    |
|-------------------------|------------------------------------|
| • 98 Barna Street       | Home Occupation                    |
| • 15 Barrett Street     | Home Occupation                    |
| • 35 Barton Street      | Home Occupation                    |
| • 41 Berkshire Street   | Home Occupation                    |
| • 53 Bridle Path Circle | Home Occupation                    |
| • 9 Cady Street, Apt.6  | Home Occupation                    |
| • 590-596 Center Street | Business in AGMD ( <i>denied</i> ) |
| • 1623 Center Street    | Home Occupation                    |
| • 1670 Center Street    | Home Occupation                    |
| • 12 Deponte Drive      | Home Occupation                    |
| • 175 East Street       | Home Occupation                    |
| • 235-237 East Street   | Apartment in Business District     |
| • 44 Emma Way           | Home Occupation                    |
| • 581 Fuller Street     | Home Occupation                    |
| • 657 Fuller Street     | Home Occupation                    |
| • 38 Harris Lane        | Home Occupation                    |
| • 60 Haswell Circle     | Home Occupation                    |

• 517 Ideal Lane, Unit 607	Home Occupation
• 79 Jerad Drive	Home Occupation
• 0 Lyon Street (Map 20, Parcel 2 & Map 7, Parcel 25)	Estate Lot
• 186 Lyon Street	Accessory Apartment
• 530 Lyon Street	Home Occupation
• 0 Miller Street (Map 25, Parcel 48A)	Estate Lot
• 82 Minechoag Heights	Home Occupation
• 245 & 0 Moore Street	Estate Lot
• 31 Nash Hill Road	Home Occupation
• 19 Pine Knoll Drive	Home Occupation
• Timberidge Road (Map 39, Parcels 41-49, 68, 70-74 and Map 40, Parcels 154-188)	Estate Lot
• 100 Waverly Road	Accessory Apartment
• 297 West Street	Accessory Apartment
• 715 West Street	Home Occupation
• 77 Yale Street	Home Occupation

## **SITE PLANS**

**Five (5)** applications for **SITE PLANS** were approved except as noted:

• 193 Center Street	Jamie Jacobs
• 590-596 Center Street	JLL Real Estate, LLC ( <i>Denied</i> )
• 235-237 East Street	Gama Investments LLC
• 37 Letourneau Street	John Garcia
• 1 Moody Street	Lyon Offices, LLC

**Seven (7)** applications for **SITE PLAN ADDENDUMS** were approved except as noted:

• 534 Center Street	Madhukar R. Medipally, DMD
• 1709 Center Street	Dish Wireless (Darryl Gresham Agent)
• 488 Chapin Street	Town of Ludlow / Marc Strange
• 599 East Street	Luso Federal Credit Union
• 209 Fuller Street	Ludlow Public Schools (Michael Bertini) ( <i>Withdrawn</i> )
• 264 Moody Street	John Medeiros (Stingray Motors)
• 653 Moore Street	Catherine Conklin/Agent for AT&T

**Thirty-eight (38)** applications for **CHANGES OF OCCUPANCY** were approved:

• 148 Carmelinas Circle	Avid Auto Sales
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- 148 Carmelinas Circle
  - 200 Center Street, Suite 5
  - 433 Center Street, Suite 13
  - 497 Center Street
  - 541 Center Street
  - 546A Center Street
  - 563 Center Street
  - 592 Center Street
  - 1014 Center Street
  - 36 East Street
  - 60 East Street
  - 60 East Street
  - 71 East Street
  - 116 East Street
  - 120 East Street
  - 194 East Street
  - 271 East Street
  - 289 East Street
  - 319 East Street
  - 862 East Street (West Bound Mass Pike Service Plaza)
  - 1327 East Street
  - 206 Holyoke Street
  - 485 Holyoke Street
  - 34 Hubbard Street
  - 48 Hubbard Street
  - 56-62 Hubbard Street, Suite 1A
  - 37 Letourneau Lane, Unit 3
  - 104 Moody Street
  - 42 Perimeter Road
  - 204 ½ Sewall Street
  - 358 Sewall Street
  - 100 State Street, Building 218
  - 28 Tyburski Road
  - 322 West Avenue
  - 329 West Street
  - 4 White Street
  - 207 Winsor Street
- Pauldin, LLC d/b/a Complete Storage  
Photography Studio  
Great Clips  
Four Seasons Auto Wash Inc.  
Overhead Door Company of Pioneer Valley  
E.Z. Shop  
Real Property Management/Bay State West  
Higher Learning Supply Co.  
Ray Haluch Inc.  
Rituale Aesthetics  
Steppin' Out II  
Tin Cup Simulator Facility  
Bobs Bins  
Riverwalk Creamery  
Blanco Electric, LLC  
E L Nutrition  
Bare Beauty  
Designer Obsessions  
MAD Wings  
McBee Enterprises LLC d/b/a McDonald's
- Leo's Glassworks  
Beautiful You  
Wellness First LLC d/b/a Remedi  
Kubala Home Improvements  
Juniors Barbershop  
Pires & Marta Partners  
860my & Detailscars1 Collision  
The Watch Wellness Group, Inc.  
Hole Specialist  
John's Corner  
Legacy Title & Escrow  
Movement Terrain LLC  
PODS Enterprises, LLC  
LR Cuts  
Cha's Ice Cream & Grill  
Interproduce  
Raspberries Records

## OTHER NEWS

During the March election, Planning Board member Joshua Carpenter and Associate Planning Board Member Joel Silva ran for the open seat vacated by Ralph Quiterio. Mr. Carpenter was elected to complete the remainder of the five-year term on the Planning Board. In April, Mr. Silva was re-appointed as the Associate Planning Board Member. The Board would like to also acknowledge and thank their staff, Town Planner Douglas Stefancik and Administrative Assistant Susan Urban for all their efforts and hard work.

Site work has commenced on the Mill #8 site (the clock tower building) at the Ludlow Mills and has received a total of \$1,600,000 in historic tax credits from the state. The funding will help the developer, Winn Development, complete a \$50,000,000 restoration project that is expected to add ninety-five residential units and create up to one hundred construction jobs. The tax credits would be used to offset various state business taxes such as corporate excise, employee withholding, sales and use taxes. The potential tax revenue is forecast to be between \$600,000 to \$900,000 once the housing and commercial units are filled. Mill #8 will feature approximately 48,000 square feet of commercial space on the first floor and the creation of ninety-five residential units for tenants aged fifty-five and over on the upper floors. Fifty-five units will be affordable to households earning less than 60% of Area Median Income (AMI), with twelve units further restricted for households earning less than 30% of AMI, including some households making the transition from homelessness. It is expected to be a busy year ahead on the Mill #8 site as construction starts on the residential units.

Riverside Drive was completed in early Fall and the street was accepted as a public way at October Town Meeting. The construction of Riverside Drive, located along the Chicopee River, consisted of approximately 4,500 linear feet of roadway and associated utility and infrastructure improvements connecting the main entrance to the Ludlow Mills on State Street to First Avenue.

The Riverside Drive Infrastructure Project has opened up over eighty contiguous acres of pre-permitted light industrial property in the eastern most section, consisting of undeveloped acreage that is in high demand within the New England region. On December 8, the Planning Board approved a Preliminary Subdivision Plan for Millside Drive Business Park, located off of First Avenue. The project will involve the subdivision of 80 acres into four lots for commercial and /or industrial development. There will be 1,800 linear feet of roadway to be constructed with utilities, stormwater infrastructure, sidewalks, and landscaping.

In December, the Baker-Polito Administration awarded a grant of \$495,000 to Westmass Area Development Corporation for the Ludlow Mills complex. More specifically, within the heart of the historic Ludlow Mills complex there are twenty-two original, one-story, brick stock houses. Funding will be used for roof replacements on eight of the stock house structures and one connecting annex structure to improve their suitability for new and existing commercial and industrial tenants. Also awarded to Westmass and the Town of Ludlow was a \$3 million MassWorks Infrastructure Program grant to fund the construction of 1,800 feet of new road and infrastructure for construction of Millside Drive. WestMass was award \$500,000 from the Site

Readiness Program to be used for electrical upgrades to allow for the full redevelopment of the Ludlow Mills complex. This upgrade would support twenty-six buildings and activate 460,000 square feet of currently vacant or underutilized space.

The redevelopment of this historic mill complex over the next fifteen to twenty years is projected to create 2,000 jobs, leverage \$200,000,000 to \$300,000,000 in private investment, and increase annual municipal property tax revenues to the Town of Ludlow by \$2,000,000 at buildout.

On September 8, a Preliminary Subdivision Plan was approved for VDS Properties, Chapin Heights (Ava Homes), an eight-lot subdivision to be located at 0 & 694 Chapin Street. The subdivision will be located across the street from the Chapin Street entrance/exit to Island Pond Cemetery. The property was rezoned to all Residential A at May Town Meeting and the developer is going to build single-family homes.

Roadway construction, sidewalks, utilities, and stormwater construction was completed on the final stage of the Hundred Acre Wood, Phase III subdivision, comprising of the following new streets: Turning Leaf Lane, Equinox Pass, and Balsam Hill Road, with a connection to Ventura Street. The developer is Whitetail Wreks, LLC, Armand Deslauriers. In June, the remaining lots were subdivided, creating fifty buildable lots in this last development phase. The property is zoned Agriculture and the developer plans to build single-family homes. The cost of the project is \$1,728,000.

Roadway and site work has continued on Santina Drive, an eight-lot subdivision, located on Chapin Street across from Harris Lane. The developer is Sodi, Inc., aka Ralph Capua. The property is zoned Residential A and the developer is going to build single-family homes. Land clearing has been completed and the infrastructure, utilities, and the base coat of the roadway has been installed during the year. The base coat of the roadway has over-wintered, and the topcoat of the roadway can now be completed. The project construction costs are \$250,330.97.

It is also very important to mention Ludlow's small business community. These are a few of the new businesses that have chosen to make Ludlow their home: Overhead Door located at 541 Center Street, Rituale Aesthetics at 36 East Street, Riverwalk Creamery at 116 East Street, Blanco Electric at 120 East Street, Mad Wings at 319 East Street, Juniors Barbershop at 48 Hubbard Street, Cha's Ice Cream at 329 West Street, and Raspberries Records at 207 Winsor Street. Please consider shopping local and supporting these and all our other local businesses. They need all of our support to succeed.

In June, the Board of Selectmen adopted the updated Municipal Vulnerability Preparedness and Hazard Mitigation Plan (MVP & HMP), pending comment from MEMA and FEMA. This was made available from a \$31,000 grant from the Executive Office of Energy and Environmental Affairs to complete a community resiliency and hazard mitigation planning process that will examine the community's vulnerabilities and strengths and identify priority actions to build resilience as the climate changes. The Pioneer Valley Planning Commission worked as the consultant with the Town on developing the plan. The first start up meeting was in December 2021 and several MVP



meetings occurred over the following months, January through June 2022. At the public listening session on June 21<sup>st</sup> with the Board of Selectmen, the Pioneer Vally Planning Commission Consultant Emily Tully made a presentation which included the purpose and requirements of the grant-funded project, the workshop process, and resulting strengths, vulnerabilities, and mitigation actions identified for the Town of Ludlow, and next steps, including future grant opportunities. Board of Selectmen were pleased with the efforts of the Core Team to help the Town be proactive rather than reactive to natural hazards. In October, the Executive Office of Energy and Environmental Affairs notified the Town that it had been designated as a Municipal Vulnerability Preparedness (MVP) Community.

The Municipal Vulnerability Preparedness and Hazard Mitigation Plan (MVP & HMP) Core Team consisted of the following:

Doug Stefancik	Town Planner
Ellie Villano/ Marc Strange	Town Administrator
Andrea Crete	Health Agent
Penny Lebel	Vice Chair, Conservation Commission
Jim Goodreau	Town Engineer
Brian Shameklis	Ludlow Police
Jocelyn Zepke	Council on Aging
Paulina Matusik	Board of Health
Ryan Pease/ Seth Falconer	Fire Chief

During March, the Planning Board approved a site sketch for Stingray Motors, located at 264 Moody Street, for the purpose of used motor vehicle sales. John Medeiros is the property and business owner.

In May, the Planning Board approved a site sketch for Luso Federal Credit Union showing the addition of five parking spaces on the west side of the building.

June saw the Planning Board approve a site plan for Lyon Offices, LLC to return property to original designation as doctors' offices. The existing building has 9,386 square feet of professional office space, with fifty-two parking spaces, and twenty-eight employees. During this month the Planning Board also approved a site plan for Jamie Jacobs, to turn the property at 193 Center Street into a beauty salon. Four hundred square feet will be used for the salon, with six employees, and eight parking spaces.

In September, the Planning Board approved a site plan and a special permit for Gama Investments, LLC to construct a one-bedroom apartment in a former store front located at 235-237 East Street. Also, the Planning Board approved a site sketch for Madhukar Medipally, DMD, to use 1,814 square feet on the second floor as office space at 534 Center Street.

In October, the Planning Board approved an estate lot for Paul Adzima on Miller Street. The estate lot will allow for a single-family home to be constructed on the property. The purpose of

the estate lot is to allow for the creation of lots for single-family dwelling units only, with less than the required frontage, in exchange for increased square footage, for the purpose of preservation of open space and decreasing density in given areas. The Board also approved six ANR plans (Approval Not Required) for various property owners, to either subdivide property or combine property.

In November, the Planning Board approved a site sketch for AT&T to install a back-up self-contained 30 kw generator and a 4' X 10' concrete pad at an existing cell tower located at 653 Moore Street.

During the December meeting, the Planning Board approved two special permits for homeowners to operate businesses out of their homes. Also, the Board approved two ANR plans (Approval Not Required), allowing the property owners to further subdivide the existing parcels.

Total fees generated by the Planning Board were **\$26,169.69**.

Respectfully Submitted,  
Joseph Queiroga, Chairman

**Members:**

Raymond Phoenix

Christopher Coelho

Kathleen Houle

Joshua Carpenter

Joel Silva, Associate Member

## TELEPHONE NUMBERS

### TO REPORT AN EMERGENCY

	911
Community TV	583-5654
Department of Public Works	583-5625
Fire Department	583-8332
To Report a Fire	911
Hubbard Memorial Library	583-3408
Ludlow Community Center/Randall Boys & Girls Club	583-2072
Ludlow Housing Authority	589-7272
Police Department	583-8305
Emergency Calls	911
Recreation Commission	583-8856
Senior Center	583-3564
Town Engineer	583-5625
TTY Phone	583-5668
Westover Golf Course	583-8456
Pro Shop	547-8610

### School Department:

Superintendent's Office	583-8372
Business Office	583-5663
Instructional Services	583-5665
High School	589-9001
Middle School	583-5685
East Street School	589-9121
Harris Brook Elementary School	583-5031

### Ludlow Town Hall Main Numbers:

	583-5600
Accounting Department	x1240
Board of Appeals	x1210
Board of Assessors	x1220
Board of Health/Nursing	x1270
Board of Selectmen/Town Administrator	x1200
Building & Inspectional Services	x1210
Conservation Commission	x1285
Human Resources	x1237
Information Technology Department	x1296
Planning Board	x1280
Sealer of Weights & Measures	x1210
Town Clerk	x1230
Town Collector	x1260
Town Treasurer	x1250
Veterans' Services/ADA Coordinator	x1290