

Town of Ludlow



2020 Annual Town Report

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IN MEMORIAM

Thelma Alves <i>East Street Elementary School, Highway Department, Veterans Services</i>	1930 - 2020
Grace Amos <i>Town Precinct Voter, School Building Committees</i>	1926 - 2020
Rose M. Cira <i>School Traffic Guard</i>	1918 - 2020
Jean Ferrier <i>Ludlow Public Schools Educator</i>	1937 - 2020
John Gamache <i>Police Department Custodian</i>	1939 - 2020
Chester J. Giza <i>Town Meeting Precinct Representative, Fair Housing Committee, Pond Management Committee</i>	1939 - 2020
Richard E. Howes, Jr. <i>Department of Public Works Cemetery and Tree Department</i>	1943 - 2020
Anne Marie Kiel <i>East Street Elementary School and Veterans Park Elementary School Teacher/Librarian</i>	1951 - 2020
Sr. Therese M. Lavoie, SSA <i>Board of Selectmen's Office Part-Time Secretary</i>	1924 - 2020
Peter Nowak <i>Police Department Area Photographer</i>	1930 - 2020
Mary Lou Page <i>Veterans Park Elementary School Teacher</i>	1947 - 2020
Robert Pasquini <i>Call Firefighter</i>	1936 - 2020

Rae C. Stack
Ludlow High School Teacher

1934 - 2020

Paul Villano
Town Hall Custodian, LCTV Office/Studio Assistant

1957 - 2020

OUR TOWN

The Town of Ludlow was incorporated as a Town in 1774 and is a suburban community located in the northwest corner of metropolitan Springfield. Boston is 84 miles east of Ludlow and Worcester is 47 miles eastward. The 18,618 Town residents believe that Ludlow has established itself as a target for industrial and retail growth while maintaining its pleasant community atmosphere.

Housing is available for the elderly, the handicapped and low-income families, and has the largest Senior Center in Western Massachusetts.

Ludlow Public Schools are comprised of five schools serving approximately 2,427 students in grades K-12. In addition, the Ludlow Schools operate an Early Childhood Program at East Street School. Headstart and Holyoke Community College/Ludlow Area Adult Learning Center are both located at 54 Winsor Street. St. John the Baptist School is the private parochial school in town.

The Randall Boys and Girls Club/Community Center provides a before and afterschool program for children as well as a summer youth camp and other recreational activities. Club memberships are available for families to partake in their exercise programs, pool, and game room facilities. The Recreation Department also provides a before/afterschool program from September to June and a summer program from June to August.

The Town also hosts six parks, swimming areas at Haviland Beach at Chapin Pond and the John Thompson Memorial State Pool at Whitney Park, has two excellent golf courses and is only minutes away from cultural and entertainment facilities in the greater Springfield area with access to both the Massachusetts Turnpike and Route 91.

Geography:

Total Area:	28.33 sq. miles
Land Area:	27.15 sq. miles
Population:	18,618
Density:	693 per sq. mile
County:	Hampden

Town Hall: Built in 1974

First Meeting House: Built in 1783-1784

Form of Government:

Board of Selectmen
Town Administrator

Representative Town Meeting
Annual Town Meeting held the second Monday in May
Special Town Meeting held the first Monday in October

FY2021 Taxable Values (as of January 1, 2020):

Residential:	\$1,748,309,956
Commercial:	\$ 172,180,912
Industrial:	\$ 61,585,982
Personal Property:	\$ 217,157,800

Tax Rate:

For the period from July 1, 2020 – June 30, 2021
Per \$1,000 of value
\$21.08 – Residential and Commercial

Tax Bills:

Tax bills are mailed twice a year and are payable quarterly. Payments are due on August 1st, November 1st, February 1st, and May 1st. If unpaid by due date, interest will be added according to law from the date due to the date payment is made. Motor Vehicle Excise is due 30 days from the date of issuance.

Voting:

Town Elections are held on the fourth Monday in March. Individuals must be eighteen years of age and a United States Citizen in order to register to vote. Registration is at the Town Clerk's Office, Monday through Friday from 8:30 am to 4:30 pm. Special evening registration of Registrars is held preceding elections. Absentee voting is also available.

Registered Voters (as of December 31, 2020):

Democrats	4,021
Republicans	1,895
Grn./Lib./3 rd /Reform	226
Un-enrolled Voters	8,115
Total Registered	14,257

Dog Licenses:

All dogs must be licensed annually by April 1st. A dog should be licensed when six months old and must be vaccinated for rabies. Proof of rabies vaccination is required for licensing.

Fees:	
Spayed/Neutered Dogs	\$15.00
Un-altered Dogs	\$20.00

Fishing Licenses:

Massachusetts fishing licenses are available online at www.mass.gov.

Town of Ludlow Website:

www.ludlow.ma.us

Transportation and Access:

Ludlow is located in the Pioneer Valley, known as the crossroads of New England because of its strategic position along the Connecticut River and its excellent transportation facilities. The Massachusetts Turnpike connects the region to Boston and to Albany, New York. Interstate 91 provides direct access to Hartford, Connecticut, and to Brattleboro and points north in Vermont. The principal highway is Interstate 90, the Massachusetts Turnpike. Passenger service is available on Amtrak in neighboring Springfield. Ludlow is a member of the Pioneer Valley Transit Authority (PVTa), which provides fixed route service to Springfield. The PVTa also offers para transit services to the elderly and disabled. Westover Metropolitan Airport, a General Aviation facility located in neighboring Chicopee, has two asphalt and concrete runways 7,050’ and 11,600’ long.

Ludlow Community TV:

Ludlow Community TV was created to promote, encourage and facilitate Ludlow Community involvement in the production of locally originated television, and to meet and manage the contractual and regulatory commitments to public educational and governmental access of the cable provider for the Town of Ludlow. For several years, LCTV has been providing Ludlow residents with an ever-growing list of programs and volunteer producers. They provide weekly live coverage of the Board of Selectmen’s meetings in addition to broadcasting meetings of the School Committee, Planning Board, Conservation Commission, Board of Public Works and other public meetings. The commitment of LCTV is to involve and train people of all ages who live or work in the town to become involved and/or program producers, bringing issues and events of the area to all Ludlow viewers. Hours of operation are Monday thru Friday, 8:30 am to 4:30 pm. The studio is presently located at Ludlow High School. LCTV broadcasts on channels 191, 192, and 193 on Charter Cable in Ludlow.

Public School District:

- Public Schools**
- Chapin Elementary School
- East Street School

Ludlow Early Childhood Center
Ludlow Senior High School
Paul R. Baird Middle School
Veterans Park Elementary School

Private School

St. John the Baptist School

Houses of Worship:

Our Lady of Fatima Catholic Church, 450 Winsor Street
Christ the King Catholic Church, 31-41 Warsaw Avenue
St. Elizabeth Catholic Church, 181-217 Hubbard Street
St. Peter & Paul Ukrainian Church, 45 Newbury Street
First Church of Christ, 859 Center Street
Union Church of Christ, 53 Center Street
Greater Love in Devine Purity & Holiness Ministries, 220 East Street
Assembly Hall, Congregation of Jehovah's Witnesses, 157 Fuller Street
Church of Jesus Christ of Latter-day Saints, 584 West Street
Church of the Nazarene, 499 East Street
Faith Community Chapel, 485 East Street
Family United Methodist Church, 115 Hubbard Street

Veterans' Services:

The mission of the Ludlow Veterans' Services office is to advocate on behalf of all Ludlow Veterans and provide them with quality support services, and to direct an emergency financial assistance program for those Veterans and their dependents in need. The primary function of the Veterans' Services office is to provide aid and assistance to Veterans and their dependents that qualify in order to ensure their life sustaining needs. Chapter 115 of the MGL governs these benefits. The office is located on the first floor of the Town Hall. Director Eric Segundo is available to answer any questions that pertain to Veterans services.

ELECTED TOWN OFFICIALS

	Term Expires		Term Expires
Board of Assessors		Library Trustees	
Michael S. O'Rourke	2023	Linda J. Collette	2023
Kelly Ann Rua	2022	Garett N. Day	2022
Antonio Rosa	2021	Christine S. Davis	2021
Board of Health		Moderator	
Adrienne DeSantis	2023	Michael J. Szlosek	2023
Michael P. Lefever	2022		
Carolyn M. Rogowski-Duarte	2021		
Board of Public Works		Planning Board	
Stephen E. Santos	2023	Rafael L. Quiterio	2025
Daniel F. Soares	2023	Christopher A. Coelho	2024
John H. Davis	2022	Kathleen J. Houle	2023
Alexander Simao	2022	Joseph L. Queiroga	2022
Barry J. Linton	2021	Raymond E. Phoenix II	2021
Board of Selectmen		Recreation Commission	
Antonio Goncalves	2023	Jason C. Martins	2023
Derek G. DeBarge	2022	Sean M. McBride	2022
William Rosenblum	2022	Donald R. Cameron, Jr.	2021
*Carmina Fernandes	2021		
Manuel D. Silva	2021	School Committee	
Collector of Taxes		James Chip Harrington	2023
Fred Pereira	2023	Jeffrey A. Laing	2023
Housing Authority		Michael J. Kelliher	2022
Joshua Carpenter	2025	Charles T. Mullin	2022
David A. Sepanek	2024	Jacob R. Oliveira	2021
Audrey M. Polmanteer	2021	Town Clerk	
--	2018	Kim M. Batista	2023
Susan E. Stanek, State Apt.	--	Town Treasurer	
Robin Carvide, Exec. Dir.	--	Elsa D. Barros	2021

*resigned 6/9/2020

APPOINTED TOWN OFFICIALS

Affirmative Action Officer

Carrie Ribeiro

Agricultural Commission

John B. Chenier

William J. Ellison

Michael C. Hogan

Betty Kibbe

Karen Pilon

Don Roberts

Ann Whitworth

Americans with Disabilities Act

Coordinator

Eric Segundo

Agent of Record

Anjo Pereira

Airport Master Plan Consulting Committee

Joseph Queiroga

Ambulance Abatement Committee

Fred Pereira, Chairperson

Chief Ryan Pease

Lori Barbeau

Anthony Jarvis

Animal Control Officer

Gilles Turcotte

Anne Turcotte, Volunteer

Tammy Turcotte, Volunteer

DeeAnn Smith

Board of Appeals

Manuel Lopes, Chairman

Alan Aubin, Vice Chairman

Darlene Cincone, Associate

Elaine Hodgman

Nicole Parker

Joseph Wlodyka

Board of Registrars

Paul T. Babin, Jr.

Kim Batista, Town Clerk

Dana P. Cormier

Ruth Saunders

Building Commissioner/Zoning Enforcement Officer

Justin Larivee

Local Building Inspector

Paul Adzima, On-call

Cable Commission

Michael Assaf, IT Director, School

Department

Derek DeBarge

Thomas Ghazil

Michael Hill, non-voting member

Richard Moskal

Ellie Villano

Capital Improvement Planning Committee

Maureen Kim Downing

Raymond Phoenix

William Rosenblum

Ellie Villano

Luis Vitorino

Kimberly Collins, Ex-Officio

Darlene Cincone

Celebrate Ludlow Committee

Michelle Anecchiarico

Derek DeBarge

Tom Fournier

Bonnie Havens

Trudy Line

Mark Moran

Eric Segundo

Laurie Smith

Sarah Sweeney

Diane Walton
Joann Wrona

Chief Procurement Officer
Ellie Villano

Commission on Disabilities
Beverly Barry
Andrew Bristol
Cynthia Levine
Emily Ochs
Joanne Odatto-Staeb

Communications Officer
Ellie Villano

**Community Emergency Response
Coordinator**
Cheryl Messer

Computer Advisory Committee
Joe Alves - Board of Assessors
Elsa Barros - Treasurer
Gary Blanchard - IT Manager
Kimberly Collins – Town Accountant
James Goodreau - DPW
Michael Kelliher - School Committee
Fred Pereira - Town Collector
Ellie Villano - Town Administrator

Conservation Commission
Steven Hicks
Penny Lebel
Jason Martowski
Angela Tierney
Scott Urban

Constables
Detective David Kornacki
Detective Stephen Ricardi

Constable for Tax Collector
Christine Jeffery
Reid Jeffery, Jr.

Council on Aging
John DaCruz
Rosalind Forti
Helen Grabowski
Janice Grimaldi
Debora Johnson
Frank Krzanik
Frederick Lafayette
Nancy Pauze
Diane Peacey
Kara Ribeiro
Sheena Santolini
Karen Martin, Alternate

Custodian of Insurance Records
Elsa Barros

Custodian of Tax Possession
Elsa Barros

Director of Emergency Management
Chief Ryan Pease

Dog Park Committee
Diane Brouillard
Melissa Dion
Darlene Kennedy
Penny Lebel
Jesse Mendez
Sara Mendez
Steven Nicoll
Kara Ribeiro
Daniel Soares
Douglas Stefancik
Ellie Villano

Economic Development Officer
Manuel Silva

Energy Research Committee
Cathy Cooper
Nuno Guerra
James “Chip” Harrington

Justin Larivee
Michael Lavelle
Jason Martowski
Jacob Oliveira
Douglas Stefancik
Ellie Villano, Ex-Officio

Equal Opportunity Employment Officer
Carrie Ribeiro

Fair Housing Committee
John Pedro
Ellie Villano, Ex-Officio

Finance Committee
Anthony M. Alves
Susan Boyea
Joan Cavallo
Maureen Kim Downing
Eric Gregoire
Richard Moskal
Nicole Parker
Beverly Tokarz
Kimberly Collins, Ex-Officio

First Meeting House Committee
Thomas Haluch
Jeremy Kavka
Agnes Kibbe
Donald Kibbe
Marilyn Paul-Lewis
Bert Ramage

Graves Registration Officer
Eric Segundo
Steven Sawyer, Assistant

Hazardous Material Coordinator
Captain Seth Falconer

Historian
Marilyn Paul-Lewis

Historical Commission

Agnes Kibbe, Chairperson
James "Chip" Harrington
John Moll
Karen Pilon
Angela Tierney

Historic District Study Committee
Sandra Stanek

Industrial Finance Authority
John DeBarge

Information Officer
Ellie Villano

Insurance Advisory Committee
Michelle Anecchiarico
Nick Axiotis
Mike Bertini
Lt. Mike Brennan
Darlene Cincone
Zachary Ellison
Kathy Houle
Denise Kukla
Deputy Chief Jeffrey Lavoie
Marianne Moura
Marc Pasteris
Debra Potter
Officer Steve Ricardi
Melissa Rickson
Deidra Thompson
Amy Vessella
Ellie Villano, Ex-Officio

License Agent for the Board of Selectmen
Detective David Kornacki
Detective Stephen Ricardi

Local Emergency Planning Committee
Ken Batista
Mike Brennan
Darlene Cincone
Andrea Crete
Derek DeBarge

A.J. Donais
Louis Gilli
Helen Grabowski
Michael Hill
Kristen Jerome
Scott Kozak
Penny Lebel
Bob McCormick
Cheryl Messer
Joe Mitchell
Ryan Pease
Dave Ritchie
Sheena Santolini
Mark Thomas
Daniel Valadas
Ellie Villano

Long Range Planning Committee

Joe Alves
Elsa Barros
Kimberly Collins
Maureen Kim Downing
Todd Gazda
James Goodreau
Michael Kelliher
Barry Linton
Sean McBride
William Rosenblum
Douglas Stefancik
Ellie Villano

Ludlow Cultural Council

Susan Amaral
Diane Brouillard
Darlene Cincone
Sandra Evans
Nira Flatley
Jeff Gavioli
Michelle Goncalves
Susan Gove
Sharon Litourneau-Clark
Robert Radowski
Janet Settembro
Matthew Tibbitts

MMWEC Board of Directors

Luis Vitorino

Mobile Home Rent Control Board

Michael Bingle
Darlene Cincone
Mary Evangelista
Michael Szlosek

Municipal Hearing Officer

Vacancy

Open Space Planning Committee

Donald Cameron
William Ellison
James "Chip" Harrington
Elaine Hodgman
Kathleen Houle
Jason Martins
Manuel Silva
Daniel Soares
Angela Tierney

Parking Hearing Officer

Antonio Goncalves

Permitting Authority Trench Regulations

Ken Batista
Jim Goodreau

Pioneer Valley Planning Commission

Ray Phoenix
John Pedro, Alternate

Pioneer Valley Transit Authority

Antonio Goncalves

Pond Management Committee

Anthony Aickelin
Judy Breault
Elaine Hodgman
Patricia Kwasiborski
Julie Markiewicz

Jettie McCollough
Janis Santos
Lou Tulik
Natalina Tulik
Anna Vital
Tony Vital

Safety Committee

Ryan Churchill
Christopher Coelho
Captain Seth Falconer
Justin Larivee
Deputy Chief Jeffrey Lavoie
Penny Lebel
Barry Linton
Chief Ryan Pease
Sgt. Brian Shameklis
Alexander Simao
Derek Smolinski

Sealer Weights & Measures

Douglas Wilk

Special Police Officers (2020)

Tyler Bastos
Seth Beal
Jose Branco
Mateusz Cieslak
Justin Cruz
David Fernandes
Joseph Fontaine
Patrick Gaughan
James Harrington
Christian Mendes
Joseph Metcalfe
Steve Ramos
Avrohom Resnick
Fernando Ribeiro
Juan Rivera
Cory Rodrigues
Nelson Rodrigues
Troy Rubner
Armando Saraiva
Connor Sormanti

Vincent Stanek
John Wiecek

Sworn Weigher

Joanne Martins

Town Accountant

Kimberly Collins

Town Administrator

Ellie Villano

Town Counsel

Attorney Rose Crowley
Doherty, Wallace, Pillsbury & Murphy

Town Engineer/Director of Public Works

Michael Suprenant

Town Labor Counsel

Stanley L. Weinberg

Town Planner

Douglas Stefancik

Veterans Service Officer

Eric Segundo

Westover Municipal Development Corp.

Maureen Kim Downing

Westover Municipal Golf Commission

Donald Cameron
Shawn Lebeau
Brian Mannix
Jason Martins
Sean McBride
Harry Mills
Joseph O'Brien

PRECINCT MEMBERS – 2020

**until next election

PRECINCT 1

2023-Roland F. Gregoire, 143 Cady St.
2023-John E. Hiersche, 49 River St.
2023-William J. Jolivet Jr., 37 Gamache Dr.
2023-William A. Koss, 203 West St.
2023-Richard Oliveira 67 Guertin Ave.
2022-Mark Augusto, 152 Barna St.
2022-Christine D. Peacey, 7 Wenonah Dr.
2022-Walter James Peacey Jr., 7 Wenonah Dr.
2022-Joanne B. Santos-Pontes, 25 Cady St.
**2022-Sara Maria, 109 Alfred St.
2021-Alan E. Gregoire, 93 Cady St.
2021-Eric A. Gregoire, 93 Cady St.
2021-Debora M. Johnson, 142 Cady St.
2021-Matthew John Tibbitts, 17 Arthur St.
2021-Vincent A. Thompson, 33 Wilno Ave.

PRECINCT 3

2023-Paul B. Cocchi, 312 Miller St.
2023-John Michael Diotalevi, 181 Cislak Dr.
2023-Rebecca Gaffron, 12 Depont Dr.
2023-Carlton W. Leonard III, 84 Westerly Cir.
2023-Richard T. Rusiecki, 761 Moore St.
2022-Mark R. Giebner, 186 Lyon St.
2022-Walter J. Kiel, Jr., 68 James St.
2022-Lynn Leonard, 84 Westerly Cir.
2022-Nicole Santos Carbonneau, 320 Woodland Cir.
2022-Lisa J. Szlosek, 165 Genovevo Dr.
2021-Anthoney Michael Alves, 91 Elizabeth Dr.
2021-Stephen A. Fiedler, 92 Longview Cir.
2021-John F. Moll, 1251 East St.
2021-Richard D. Moskal, 308 Miller St. 29
2021-Margaret Szlosek, 165 Genovevo Dr.

PRECINCT 5

2023-Brian M. Mannix, 353 Fuller St. #1
2023-Kathleen A. Ouimette, 58 Homestretch Dr.
2023-Allen M. Pepin, 1018 Lyon St.
2023-Kyle Michael Whelan, 185 Kendall St.
2023-Denise J. Zrakas, 193 Holy Cross Cir.
2022-Michael W. Lavelle, 139 Bridle Path Cir.
2022-Mark A. Witowski, 53 Colonial Dr.
2022-Frank J. Creegan, 467 Fuller St.
2022-Tracy Creegan, 467 Fuller St.
**2022-Michael A. Thibault, 972 Lyon St.
2021-Kenneth J. Batista, 12 Valley View Dr.
2021-Stephen M. Breslin, 580 Fuller St.
2021-Joseph M. Drobot, 433 Lyon St.
2021-Francis C. Krzanik, 183 Lyon St.
**2021-Samuel R. Pepin, 1018 Lyon St.

PRECINCT 2

2023-Barbara A. Gondek, 61 Williams St.
2023-Gerald J. Leger, 325 Sewall St.
2023-opening
2023-opening
2023-opening
2022-Manuel Eugenio, 120 Prospect St.
2022-Frederick J. Nowak, Jr., 45 Kirkland Ave.
2022-Brian C. Fogg, 127 Birch St.
2022-Heidi E. Fogg, 127 Birch St.
2022-opening
2021-Jose Eugenio, 120 Prospect St.
2021-Jean S. Martins, 92 Lockland St.
2021-Kathleen Marie Nowak, 45 Kirkland Ave.
2021-opening
2021-opening

PRECINCT 4

2023-Helder Cerqueira, 19 Lehigh St.
2023-Fritz A. Huber, Jr., 29 Laroche St.
2023-Richard A. Pasquini, 17 Ridgeview Cir.
2023-Evette Rodrigues, 46 Bowles Ave.
2023-Lee Winterton, 6 Circuit Ave.
2022-Timothy Shawn Donnelly, 149 Chapin St.
2022-Christopher J. Dupuis, 176 Chapin St.
2022-Carrie Lynn Goodreau, 201 Stevens St.
2022-James L. Goodreau, 90 Posner Cir.
2022-Fernando F. Soares, 21 Bristol St.
2021-Fernando Barroso, 32 Fairway Dr.
2021-Mary Celeste Evangelista, 64 Franklin St.
2021-James Kenneth Goodreau, 201 Stevens St.
2021-Julietta N. Hoeckh, 423 Winsor St.
2021-Joseph A. Santos, 3 Brimfield St.

PRECINCT 6

2023-Peter C. Karalekas, Jr., 35 Old Coach Cir.
2023-Jerome D. Mayou, 42 Nora Ln.
2023-Michele Manganaro Thompson, 170 Pinewood Rd.
2023-Brian F. Walsh, 53 Pinewood Rd.
2023-Peter H. Zima, 233 Clover Rd.
2022-Michael N. Brennan, 93 Church St.
2022-James D. Cavallo, 179 Higher Brook Dr.
2022-Kyle T. Grondalski, 132 Fuller St.
2022-Penny G. Lebel, 43 Wilson St.
2022-opening
2021-Michelle M. Mayou, 42 Nora Ln.
2021-Patrick J. Nugent, 35 Pinewood Rd.
2021-Lynda A. Scheer, 51 Chapin Cir.
2021-David E. Pace, 1 Waters Edge Dr.
2021-opening

MEMBERS AT LARGE

Manuel D. Silva	17 Dinis Ave, Board of Selectmen, Chairman
Derek G. DeBarge	37 Barre Dr, Board of Selectmen
Carmina Fernandes	1 Swan Ave., Board of Selectmen (resigned 6-9-2020)
Antonio Goncalves	62 Munsing St, Board of Selectmen
William Rosenblum	43 Green St, Board of Selectmen
Michael A. Szlosek	165 Genovevo Dr, Town Moderator
Kim M. Batista	12 Valley View Dr, Town Clerk
Elsa D. Barros	149 Chapin St, Town Treasurer
Fred Pereira	201 Stivens Ter, Town Collector
Antonio Rosa	135 Ray St, Board of Assessors, Chairman
Christine S. Davis	193 Chapin St, Hubbard Memorial Library, Chairman
Stephen E. Santos	338 Lyon St, Board of Public Works, Chairman
Manuel Lopes	P.O. Box 141, Board of Appeals, Chairman
Christopher A. Coelho	15 Kirkland Ave, Planning Board, Chairman
David A. Sepanek	286 East St, Ludlow Housing Authority, Chairman
Francis C. Krzanik	183 Lyon St, Council on Aging, Chairman
Eric A. Gregoire	93 Cady St, Finance Committee, Chairman
Sean M. McBride	157 Gamache Dr, Westover Golf Commission, Chairman
Sean M. McBride	157 Gamache Dr, Recreation Commission, Chairman
Michael LaFever	113 Oak Knolls Cir, Board of Health, Chairman
Jason Martowski	121 Fuller St, Conservation Commission, Chairman
Michael J. Kelliher	108 Wedgewood Dr, School Committee, Chairman
Attorney Rose Crowley	Doherty Wallace Pillsbury & Murphy PC 19 th Floor, 1 Monarch Place, 1414 Main St., Springfield MA 01144-1002

EMPLOYEE RECOGNITION

The Town would like to recognize employees who have reached milestones in their careers with the Town of Ludlow in 2020. We thank you for your commitment, dedication and service to the residents of Ludlow.

Celebrating 35 Years of Service

John Batista

Karen Chapman

Celebrating 30 Years of Service

Barbara Daley

Celebrating 25 Years of Service

Donna Cheria

Tina Gilbert

Bonnie Dias

James Goodreau

Lisa Diotalevi

Jeffrey Lavoie

Paul Dobek

Gail Quinn

Mary Dolan

Celebrating 20 Years of Service

Christina Alves

Jason Pease

Shelby Anderson

Jared Phelps

Tina Braga

Amy Priest

Lori Campbell

Paul Rivest

Michelle Costa

Eileen Villano

Nancy Golec

Amy Walsh

Frances Homich

Kevin Weiss

Wendi Lawson

Celebrating 15 Years of Service

Jose Alves

Maria McSwain

Felisa Andross

Diane Ouellette

Nicholas Axiotis

Elizabeth Parent

Tammy Cook

Aderito Pires

Kaitlin Cookish

Tina Russo

Marc Lacharite

Kimberly Teixeira

Brian Mackintosh

Tina Wright

Daniel McKenney

Celebrating 10 Years of Service

Amy Anderson	Michael Kelliher
Timothy Brillo	John Kiah
Ericka Cadete	Arlicia Killinger
Kelsey Danitis	Shanna Moutinho
Arlene Desforges	Charles Mullin
Caitlin Douthwright	Jennifer Murphy
Sonya Elliott	Patrick O'Neil
Seth Falconer	Lynsey Pescetta
Kelley Foley	Jacob Stokowski
Jordan Funke	Gregg Therrien
Stavroula	Jamie Tomas
Giannakopoulos	

Celebrating 5 Years of Service

Ava Adamopoulos	Sandra Leacock
Luis Angel	Nicole Lownds
Danielle Antico	Aaron Mackenzie
Denise Baines	Joel Maldonado
Holly Berardi	Lorie Medina
Adelei Bernard	Christian Mendes
Rebecca Bouchard	Carolyn Moore
Marcy Cacela	Timothy Nault
Brian Callahan	Scott Pennington
Martha Carmody	Austin Plante
Gabriel Cordeiro	Teresa Poteat
Maria Costa	Jelissa Powers-Bennett
Maria Dos Santos	Nikki Reed
Jensen Ducharme	Michael Riley
Marcy Eagan	David Ritchie
Marie-Claire Foley	Cory Rodrigues
Lori-Ann Gallant	Cindy Santucci
John Garcia	Anita Suarez
Mary Golden	Deanna Szczepanek-Bingham
Jessica Gonzalez	Patricia Targonski
Thomas Hagberg	Maria Tavares
Joseph Kapinos	Caitlin Van Aller
Tracy Lafever	Wanda Wonsowicz
Aaron Leastman	

ADMINISTRATION

BOARD OF SELECTMEN

The Board of Selectmen consists of Manuel Silva, William Rosenblum, Derek DeBarge and Antonio Goncalves. Carmina Fernandes resigned her position in June 2020. The Board thanks her for her dedication to the Board and the Town. We wish her the very best. The Board continued to be well served by Town Administrator Ellie Villano, and staff Sandy Leacock, Kim McKay and Sharon LaDuke.

This year has been an unprecedented year for all of us. The global COVID-19 pandemic created one of the most trying, confusing and scary times in the last century. Most of us have never been affected by a pandemic, but as a community we have persevered and withstood the adversity together. While it may take another year to beat this pandemic, our thanks go out to all of our residents for their ability to adapt and to creatively come together. Our condolences to those families that have suffered a loss because of this pandemic.

The Spring of 2020 saw the completion of the 4400-foot length Center Street roadway reconstruction from Sewall Street to Beachside Drive. Additionally, there was major development of new businesses along this corridor.

The Harris Brook Elementary School project continues to move forward with the finish date for the new school year of 2021.

The Senior Center was essentially completed by the end of 2020. The center started its move over in February of 2021.

The Riverside Drive Infrastructure project and Phase 2 of the Riverwalk continues to move forward. The project was awarded to Ludlow Construction Company and the anticipated completion date is early Fall of 2022.

A Communications System Committee was formed to oversee the implementation of the new \$4.8 million Town wide radio communications system for all departments. This project was awarded to Marcus Communications and will continue through 2021.

The Winn Development Corp continues to move forward with its \$50 million restoration project of the Ludlow Mills #8 building which will house ninety-five 55+ residential apartments as well as several mixed-use commercial retail spaces.

In conclusion, Ludlow continues to be a wonderful place to live, work, and raise a family. The Board of Selectmen would like to thank the various boards, committees, department heads, and Town employees for working cooperatively to provide essential Town services while maintaining a fiscally responsible approach to local government during the best of times, but especially during this extremely trying time.

Respectfully submitted,
Manuel D. Silva, Chairman

TOWN MODERATOR

Despite the ongoing Covid 19 pandemic the Town Meeting met in-person at the High School in May and October. Attendance was good despite reduced quorums enacted by the Board of Selectmen. Appropriate precautions, including face masks and social distancing protocols were in place. The meetings were efficient and timely with active debate and discussion from town meeting members.

I urge the residents of the town to seek election for precinct seats at Town Meeting. Town Meeting is the oldest form of democracy in our country, and one of the few remaining institutions that permits and encourages direct citizen input.

I would like to thank the entire staff at the Selectmen’s office and particularly, the Town Administrator, for their preparation of the venue, the warrant, and the motions. This ensured a safe and efficient meeting. Their work makes the duties of moderator less difficult and ensures an orderly meeting.

I would also like to thank the Finance Committee. As a former committee member, I know how much work is involved in developing and reviewing the Town budget. This has become more difficult given recent constraints on the Town’s resources.

I would like to thank the Town Clerk. Much of the work of the Clerk’s office goes on out of the view of the public, but it is crucial to the conduct and success of Town Meeting.

Finally, I would like to thank the members of Town Meeting for their forbearance and kind encouragement. My first year as Town Moderator has been a learning experience. It has been an honor to serve my community, and I hope to continue to do so in the years to come.

Respectfully submitted,
Michael Szlosek, Moderator

TOWN CLERK

Election and Registration

Nomination papers and petitions were certified by the Registrars in the year 2020. The breakdown of registered voters per precinct as of December 31, 2020 is as follows:

Ward	Precinct	A	AA	BB	CC	D	G	H	J	K	L	O	Q	R	T	U	V	X	Z	Grand Totals
0	01	3	1	-	14	700	-	-	2	1	12	4	-	327	2	1459	-	1	2	2528
0	02	2	-	1	13	636	-	-	2	-	7	2	3	221	2	1106	-	-	-	1995

0	03	2	-	-	11	661	1	-	-	-	14	3	2	439	2	1598	1	1	-	2735
0	04	3	-	-	15	783	1	1	1	-	8	2	1	271	1	1328	-	-	-	2415
0	05	2	-	-	7	487	-	-	2	-	7	2	2	251	3	1033	-	-	1	1797
0	06	2	-	-	23	754	2	1	4	2	14	3	3	386	2	1591	-	-	-	2787
Grand Total		14	1	1	83	4021	4	2	11	3	62	16	11	1895	12	8115	1	2	3	14257

Presidential Primary, March 3, 2020

A total of 4,004 (29% of 14,132 registered voters) (Democratic 2,965, Republican 1,027, Libertarian 6, Green-Rainbow 6) ballots were cast. Precinct 1 – 681; Precinct 2 – 460; Precinct 3 – 758; Precinct 4 – 693; Precinct 5 – 541; Precinct 6 – 871. The polls were open from 7:00 a.m. until 8:00 p.m.

Town Annual Election, March 23, 2020 Postponed to June 1, 2020 due to COVID-19

A total of 2,565 (18% of 14,234 registered voters) ballots were cast. Precinct 1 – 443; Precinct 2 – 236; Precinct 3 – 536; Precinct 4 – 429; Precinct 5 – 354; Precinct 6 – 567. The polls were open from 10:00 a.m. until 8:00 p.m.

State Primary, September 1, 2020

A total of 5,202 (36% of 14,432 registered voters) (Democratic, Republican, Libertarian, Green-Rainbow) ballots were cast. Precinct 1 – 858; Precinct 2 – 630; Precinct 3 – 1007; Precinct 4 – 904; Precinct 5 – 715; Precinct 6 – 1088. The polls were open from 7:00 a.m. until 8:00 p.m.

General Election, November 3, 2020

A total of 11,453 (77% of 14,893 registered voters) ballots were cast. Precinct 1 – 2020; Precinct 2 – 1470; Precinct 3 – 2271; Precinct 4 – 1898; Precinct 5 – 1503; Precinct 6 – 2291. The polls were open from 7:00 a.m. until 8:00 p.m.

PROCEEDINGS ANNUAL TOWN MEETING OF MAY 11, 2020 POSTPONED TO JUNE 22, 2020 DUE TO COVID-19

ARTICLE 1: Voted that the town accept the reports of the town officers as printed in the Annual Town Report for the calendar year 2019.

ARTICLE 2: Voted that the Town accept the progress of the following committees and to have said committees continue. THE BUDGET SUB-COMMITTEE, CAPITAL IMPROVEMENT PLANNING

COMMITTEE, CELEBRATE LUDLOW COMMITTEE, CEMETERY COMMITTEE, ENERGY RESEARCH COMMITTEE, FAIR HOUSING COMMITTEE, INDUSTRIAL FINANCE AUTHORITY, INSURANCE ADVISORY COMMITTEE, LUDLOW LOCAL EMERGENCY PLANNING COMMITTEE, LONG RANGE PLANNING COMMITTEE, LUDLOW CULTURAL COUNCIL, MOBILE HOME RENT CONTROL BOARD, MASTER PLAN COMMITTEE, OPEN SPACE PLANNING COMMITTEE, POND MANAGEMENT COMMITTEE, VETERANS MEMORIAL COMMITTEE, WESTOVER METROPOLITAN DEVELOPMENT CORPORATION, WESTOVER ADVISORY COMMISSION AND HISTORIC DISTRICT STUDY COMMITTEE

ARTICLE 3: Voted that the Town votes to appropriate **\$73,573,820** for Town Purposes and charges during the Fiscal Year ending June 30, 2021, and that said sum include the following salaries for elected officials:

<u>Position</u>	<u>Number</u>	<u>Annual Salary</u>
Moderator	1	\$ 549
Chairman, Board of Selectmen	1	5,032
Members, Board of Selectman	4	3,949
Town Treasurer	1	72,381
Town Collector	1	78,829
Chairman, Board of Assessors	1	5,010
Members, Board of Assessors	2	3,931
Town Clerk	1	65,487
Chairman, Board of Health	1	3,300
Members, Board of Health	2	3,300
Chairman, Board of Public Works	1	3,762
Members, Board of Public Works	4	2,972
Chairman, School Committee	1	3,000
Members, School Committee	4	2,500
Chairman, Planning Board	1	3,531
Members, Planning Board	4	2,943

I further move that the Total appropriations be allocated to the various Town Departments in accordance with numbered 1 through 41 of the attached Budget Listing entitled “Town of Ludlow FY21 Departmental Budgets”, and using the column headed “FY 2021 Recommended Budget”,

I further move, **\$631,770** to be applied from “Fiscal Year 2021 Golf Course Revenues” to fund the Westover Municipal Golf Course Budget item 39, **\$1,775,930** to be applied from “Fiscal Year 2021 Sewer Fund Revenues” to Fund the Sanitary Sewer Budget item 40, **\$295,106** to be applied from “Receipts Reserved for Appropriation” to fund the Cable Budget item 41, and the balance of **\$70,871,011 is to be raised and appropriated.**

I further move, **\$35,000** to be transferred from “Fiscal Year 2021 Golf Course Revenues” to fund Fiscal Year 2021 Indirect Golf Course costs appropriated in the General Fund and **\$88,000** to be

transferred from “Fiscal 2021 Sewer Fund Revenues” to fund Fiscal Year 2021 Indirect Sewer Fund costs appropriated in the General Fund.

****BUDGET TOWN ACCOUNTANT**

(AMENDMENT TO ARTICLE 3) Voted to amend the motion by reducing the Building Inspector Department budget, listed as number 22 in the attached Budget Listing, by \$16,000.

ARTICLE 4: Voted that the Town vote to establish the annual expenditures limits for each of the following already established revolving funds for use by the departments, boards, agencies or officers pursuant to Massachusetts General Laws Chapter 4, Section 53E ½ as outlined in the Town of Ludlow General Bylaws, Chapter 2, Section 42: Departmental Revolving Funds as printed below:

CPR Training	\$5,000
On-site Sewage System	\$4,000
Vaccine	\$20,000
Consultants	\$50,000
Wetlands	\$80,000
Purple Bags	\$26,000
Dog Park	\$5,000

ARTICLE 5: Voted that the Town of Ludlow (the “Town”) will vote to authorize the Ludlow Public School Superintendent to enter into contracts to identify and pursue federal government reimbursements for, or other revenues or available resources that may be generated by, programs or activities being carried out by the Ludlow Public Schools, and to provide that payments for services under such contracts may be made from the reimbursements or revenues recovered as a result of the services performed without appropriation of such revenues. This authorization shall not apply to reimbursements, revenues or resources that may be available from the medical care and assistance program administered by the Commonwealth pursuant to Chapter 118E; pass any vote or take any action relative thereto. Submitted by the Ludlow Public School Committee.

ARTICLE 6: Voted that the Town vote to change the Local Property Tax Exemption for Seniors under General Laws Chapter 59, Section 5, Clause 41C as initially approved in Article 15 of the April 10, 1995 Town Meeting by: changing the exemption dollar amount from \$500.00 to \$750.00; lowering the requisite age from 70 years old or older to 65 years or older; changing the current gross receipts maximum from \$13,000 to \$19,758 for persons single and changing the current combined gross receipt maximum from \$15,000 to \$30,000 for persons married; and by changing the maximum whole estate value from \$28,000 to \$30,000 for single persons and from \$30,000 to \$35,000 for married persons

ARTICLE 7: Voted that the Town vote to appropriate State Chapter 90 Highway Aid Funds for engineering, construction, reconstruction and/or repairs to Town roads and bridges and authorize the Board of Selectmen, if necessary, to borrow in anticipation of the receipt of such State Aid.

ARTICLE 8: Voted that the Town vote to authorize the Board of Public Works to enter into a contract with the Massachusetts Department of Transportation in the amount of \$694,010.00 for the construction and maintenance of public roads for the ensuing years.

ARTICLE 9: Voted that the Town vote to appropriate \$10,000 to establish a budget for the Fiscal Year 2021 for the Landfill Closure Enterprise Fund for inspection and testing for air quality, general maintenance, vents and mowing and that the \$10,000 be taken from the Landfill Enterprise Fund balance.

ARTICLE 10: Voted that the town vote to transfer from available funds the total sum of \$436,880.17 from the sources identified later in this motion to fund the Fiscal Year 2021 Capital Improvements Program as follows.

<u>Department</u>	<u>Description</u>	<u>Amount</u>
DPW	\$223,000.00 thru 3 yr. lease (less \$125, 909.99 ins. Proceeds) \$97,090. 01 – 2 nd yr. of 3 yr. lease	\$33,000
Fire Department	Fire Engine thru 5yr lease \$654,685 – 2 nd yr. of 5 yr. lease Ambulance \$221,420 – 2 nd of 3-year lease	\$134,000 \$77,000
Golf	F150 Super Crew Pick-up truck Toro Greensmaster 3150Q \$32,806 - 2 nd yr. of 3 yr. lease Golf Cart/Utility Cart Rental 1 st of 3yr lease	\$35,000 \$11,513 \$45,000
Council on Aging	Ford Lift Van 2ndyr. of 3yr. lease	\$27,000
Town Clerk	Voting Equipment	\$36,400
Police	Dodge Durango Detective vehicle	\$37,967.17

I FURTHER MOVE THAT EACH ITEM LISTED BE VOTED AS A SEPARATE APPROPRIATION AND UNDER THE JURISDICTION OF THE DEPARTMENT, BOARD OR COMMITTEE INDICATED.

I FURTHER MOVE THAT SAID SUM BE RAISED AS FOLLOWS:

THE SUM OF \$77,000.00 BE TRANSFERRED FROM THE AMBULANCE SUBSCRIPTION FUND AND THE SUM OF \$359,880.17 BE TRANSFERRED FROM FREE CASH.

ARTICLE 11: Voted that the town transfer from Free Cash the sum of \$ 100,000.00 to be used for the Fiscal Year 2021 Reserve Fund.

ARTICLE 12: Voted that the town take no action on Article 12 of the June 22, 2020 Annual Town Meeting Warrant.

Moved and seconded to dissolve the Annual Town Meeting of June 22, 2020 at 8:31 p.m.

PROCEEDINGS SPECIAL TOWN MEETING OF JUNE 22, 2020

ARTICLE 1: Voted to transfer from Free Cash the sum of \$2,212.45 for unpaid bills and/or overexpended accounts of previous year as follows:

\$483.40	DPW Town of Granby
\$133.89	Board of Selectmen Springfield Water & Sewer
\$619.50	Board of Selectmen Baystate Medical Center Chapter 41, Sec 111F
\$84.21	Board of Selectmen Riverbend Medical Group Chapter 41, Sec 111F
\$97.72	Board of Selectmen Riverbend Medical Group Chapter 41, Sec 111F
\$50.00	Board of Selectmen Shifa Comprehensive Health Center
\$50.00	Board of Selectmen Shifa Comprehensive Health Center
\$50.00	Board of Selectmen Shifa Comprehensive Health Center
\$50.00	Board of Selectmen Shifa Comprehensive Health Center
\$593.73	Board of Selectmen Baystate Medical Center Chapter 41, Sec 111F
Total - \$2,212.45	

ARTICLE 2: Voted that the town designate the treasurer as the other post-employment benefits Liability Fund (OPEB fund) trustee pursuant to General Laws Chapter 32B, Section 20.

ARTICLE 3: Voted that the custodian-trustee of the OPEB funds established under General Laws c.32B, § 20 be authorized to invest monies in the OPEB fund pursuant to the prudent investor rule established in General Laws Chapter 203C.

ARTICLE 4: Voted that the trustee of the OPEB fund established under General Laws Chapter 32B, §20 be authorized to employ reputable and knowledgeable investment consultants to assist in determining appropriate investments and pay for those services from the OPEB fund.

ARTICLE 5: Voted to take no action on Article 5 of the June 22, 2020 Special Town Meeting Warrant.

ARTICLE 6: Voted to take no action on Article 6 of the June 22, 2020 Special Town Meeting Warrant.

ARTICLE 7: Voted that the town transfer from Free Cash the sum of \$100,000 to cover the additional overtime expenses incurred by the Police Department.

ARTICLE 8: Voted that the Town vote to authorize the Board of Selectmen, in concurrence with the Ludlow School Committee, to convey an easement for electric and telecommunication utilities to VERIZON NEW ENGLAND INC and NSTAR ELECTRIC COMPANY d/b/a Eversource, as may be needed, for the properties located at 205 & 209 Fuller Street, Ludlow, MA (Harris Brook Elementary School (formerly known as Chapin Street Elementary School) and School Administration Building site), said property described and recorded in the Hampden Registry of Deeds in Book 2599, page 40 said easement to be granted on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate.

ARTICLE 9: Voted that the Town vote to authorize the Board of Selectmen to convey an easement for electric and telecommunication utilities to VERIZON NEW ENGLAND INC and NSTAR ELECTRIC COMPANY d/b/a Eversource, as may be needed, for the property located at 228 State Street, Ludlow, MA (the new senior center site), said property described and recorded in the Hampden Registry of Deeds in Book 22549, page 394; said easement to be granted on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate.

ARTICLE 10: Voted that the Town vote to authorize the Board of Selectmen to convey an easement for gas utilities to Bay State Gas Company d/b/a Columbia Gas of Massachusetts, as may be needed, for the property located at 228 State Street, Ludlow, MA 01056 (the new senior center site), said property described and recorded in the Hampden County Registry of Deeds in Book 22549, page 394; said easement to be granted on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate.

ARTICLE 11: Voted that the Town vote to authorize the Board of Selectmen to convey an easement for water and sewer utilities to Springfield Water and Sewer, as may be needed, for the property located at 228 State Street, Ludlow, MA 01056 (the new senior center site), said property described and recorded in the Hampden County Registry of Deeds in Book 22549, page 394; said easement to be granted on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen may deem appropriate.

ARTICLE 12: Voted to authorize the Board of Selectmen, in concurrence with the Ludlow School Committee, to convey an easement for gas utilities to Bay State Gas d/b/a Columbia Gas of Massachusetts, as may be needed, for the properties located at 205 & 209 Fuller Street, Ludlow, MA, (Harris Brook Elementary School, (formerly known as Chapin Street Elementary School) and School Administration Building site), said property described and recorded in the Hampden County Registry of Deeds, Book 2599, page 404; said easement to be granted on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen.

ARTICLE 13: Voted that the Town vote to transfer the sum of \$40,000. from free cash, to be used for the purchase and installation of dark fiber for IP (internet protocol) based technology for the Senior Center located at 228 State Street and the Harris Brook Elementary School (formerly known as Chapin Street Elementary School) and School Administration Building located at 205 & 209 Fuller Street.

ARTICLE 14: Voted that the Town vote to disband and discharge the Personnel Board.

ARTICLE 15: Voted that the Town vote to appropriate a sum of \$15,000. from free cash to be used to perform a Classification Study to review and evaluate all positions within the Town, excluding Schools.

ARTICLE 16: Voted that the Town vote to accept the provision of M.G.L. c.59, § 5, Clause Twenty-second H.

ARTICLE 17: Voted that the Town vote, pursuant to G.L. c.59, sec. 38H (b), to authorize the Board of Selectmen to negotiate and enter into a payment in lieu of taxes agreement with the owner, currently known as LUDLOW RENEWABLES, LLC of the solar photovoltaic energy generating facility located at 0 East Street Ludlow, Massachusetts (Map 27 Parcels 26, 27, 28, 29, 30 and 31) upon such terms and conditions as the Board of Selectmen shall deem to be in the best interest of the Town and to authorize the Board of Selectmen to take all actions necessary or appropriate to administer and implement such agreement.

ARTICLE 18: Voted that the Town vote, pursuant to G.L. c.59, sec. 38H(b), to authorize the Board of Selectmen to negotiate and enter into a payment in lieu of taxes agreement with the owner, currently known as HUXLEY SOLAR, LLC, of the solar photovoltaic energy generating facility located at 498 and 504 Fuller St Ludlow, Massachusetts (Map 9 Parcels 70 & 69) upon such terms and conditions as the Board of Selectmen shall deem to be in the best interest of the

Town and to authorize the Board of Selectmen to take all actions necessary or appropriate to administer and implement such agreement

ARTICLE 19: Voted that the Town vote, pursuant to G.L. c.59, sec. 38H(b), to authorize the Board of Selectmen to negotiate and enter into a payment in lieu of taxes agreement with the owner, currently known as KEARSARGE LUDLOW, LLC, of the solar photovoltaic energy generating facility located at 0 West St Ludlow, Massachusetts (Map 9 Parcel 18) upon such terms and conditions as the Board of Selectmen shall deem to be in the best interest of the Town and to authorize the Board of Selectmen to take all actions necessary or appropriate to administer and implement such Agreement

ARTICLE 20: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws and Zoning Map of the Town of Ludlow, by changing from Agriculture to Industrial A, a portion of a parcel of land owned by Todd T. and Jeanne M. Bousquet, located at 347 Miller Street (Assessor's Map #26, Parcel 22), as described in Article 20 of the June 22, 2020 Special Town Meeting Warrant.
MOTION DEFEATED.

ARTICLE 21: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws and Zoning Map of the Town of Ludlow, by changing from Residence A to Business A, two parcels of land owned by CPN & J Realty, LLC (Paul Santos), located at 326 & 0 Sewall Street (Assessor's Map #15B, Parcels 5& 7), as described in Article 21 of the June 22, 2020 Special Town Meeting Warrant.

ARTICLE 22: Voted that the Town vote to create a District Improvement Financing (DIF) program authorized under Massachusetts General Law Chapter 40Q and that such program be known as the State Street / Ludlow Mills DIF Program where it will encompass the State Street / Ludlow Mills Improvement District as part of a public-private collaborative process to promote redevelopment in the Ludlow Mills section of Ludlow, MA.

ARTICLE 23: Voted that the Town vote to accept the "State Street / Ludlow Mills Improvement District" which will be located on the south side of State Street in Ludlow, MA, easterly to the property line of Ludlow Country Club, LLC (Parcel ID 2659) and southerly to the boundary of the Chicopee River, the northerly limit of the District is the north property line of the Ludlow Mills on State Street at the convergence of East Street to the west and Stevens Street to the east known as "Ludlow Mills or Westmass Area".

ARTICLE 24: Voted that the Town vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow the sum of \$500,000 for the purposes of public infrastructure improvements, including but not limited to a pump station and other infrastructure improvements in the area of the "State Street / Ludlow Mills Improvement District" as previously approved in Article # 24 and to meet said appropriation to authorize the Board of Selectmen to borrow said sum of money.

ARTICLE 25: Voted that the Town vote to transfer from free cash \$25,000 into to the Building Infrastructure Reserve Fund established by Article 17 at the October 1, 2012 Special Town Meeting, and authorize the Board of Selectmen to expend such funds for the purpose of assessing and addressing the repairs, maintenance and construction of municipal buildings.

ARTICLE 26: VOTED THAT THE TOWN VOTE TO TRANSFER THE SUM OF \$550,000.00 FROM FREE CASH TO BE DEPOSITED INTO THE STABILIZATION FUND.

ARTICLE 27: Voted that the Town vote to transfer the sum of \$150,000 from the Sewer Enterprise Account Retained Earnings to the Sewer Capital Improvements Account.

Moved and seconded to dissolve the Special Town Meeting of June 22, 2020 at 9:59 p.m.

PROCEEDINGS SPECIAL TOWN MEETING OCTOBER 5, 2020

ARTICLE 1: Voted that the Town vote to raise and appropriate the sum of \$14,614.94 for unpaid bills and/or over expended accounts of previous years as follows:

\$406.00	Board of Selectmen Quadiant
\$375.00	DPW Blanco Electric
\$570.00	DPW Tuckahoe Turf Farms
\$13,013.94	DPW Casella of Holyoke
\$250.00	Animal Control Cummings Veterinary Medical Center at Tufts University
<u>\$14,614.94</u>	<u>TOTAL</u>

ARTICLE 2: Voted that the Town vote to transfer from the Ambulance Subscription Fund the sum of \$10,372.00 to meet the required 10% match of a Federal *Assistance to Firefighters Grant* needed to purchase three power-LOAD lift systems for the Ludlow Fire Department Ambulances.

ARTICLE 3: Voted that the Town will vote to accept and report the Golf Enterprise Fund retained earnings deficit in the amount of \$78,356.00 in part 3 of the Schedule A-2 and Part 11B, line 6, of the Tax Rate Recap, and raise it from the tax levy as a General Fund subsidy.

ARTICLE 4: Voted that the Town vote to authorize the Board of Selectmen to obtain a temporary construction easement from the WESTMASS AREA DEVELOPMENT CORPORATION, for the purposes of the “Riverside Drive Infrastructure” project where the easement area of 4.826 acres is shown on the set of plans entitled “Riverside Drive Ludlow, Massachusetts,” available for inspection at the Clerk’s Office, the easement boundary beginning at State Street, continuing along the Chicopee River and extending out to First Avenue including the sidewalk that constitutes the extension of the Riverwalk, all within the properties known as “Ludlow Mills” located at 100 State Street described and recorded in the Hampden Registry of Deeds in Book 19251, page 44.

ARTICLE 5: Voted that the Town vote to place an article on the Annual Town Meeting warrant to be held in 2021 for the purposes of the Board of Selectmen to act as the Board of Public Works.

ARTICLE 6: (AMENDMENT) Voted that the Town vote to amend Chapter FOURTEEN of its General Bylaws to change the number of Class II Motor Vehicle Licenses allowed under subsection 4 entitled “Limitation of licenses” from “twenty (20)” to “twenty-five (25)” and by changing the annual fee for Class I and II licenses under subsection 5 entitled “Fees” from \$100.00 to \$200.00.

ARTICLE 7: (AMENDMENT) Voted that the Town vote to amend the Town Bylaws by adding the a new chapter; Chapter XX Single Use Plastic Bag Prohibition **MOTION DEFEATED.**

ARTICLE 8: Voted that the town vote to change the Senior Citizen Property Abatement Program as initially approved in Article 15 of the October 2, 2000 Town Meeting (and last amended in 2012) by changing 75 to 50 in the first sentence of the first paragraph of Section B so that it reads:

“The Town will set up no more than (50) slots as volunteer services in various Town departments for this program.”;

By deleting the word “seventy-five” that appears before the word “slots” in the last sentence of the first paragraph of Section B so that it reads:

“The Advisory Board shall meet annually to re-determine the allocation of the slots.”; and

By changing “\$500” to “\$750” and “Federal” to “Massachusetts” in the first sentence of subsection 3 of Section B so that it reads:

“Volunteers must complete the number of hours equivalent to \$750.00 divided by the Massachusetts Minimum wage.”

MOTION DEFEATED.

ARTICLE 9: (AMENDMENT) Voted the Town will vote to amend Chapter 2 of the Town Bylaws, by removing in its entirety Section 32.

ARTICLE 10: Voted that the Town vote to accept the provisions of M.G.L. chapter 90 section 17C which allows for the reduction of the statutory speed limit to 25 mph in a thickly settled or business district in the Town on any way that is not a state highway.

ARTICLE 11: Voted that the Town vote to correct scrivener’s errors for certain salaries set at the June 22, 2020 Town meeting by revising them as follows:

Tax Collector	from: \$78,829	to: \$75,829
Chairman, Board of Assessors	from: \$5,010	to: \$5,110
Members, Board of Assessors	from: \$3,931	to: \$4,010
Chairman, Planning Board	from: \$3,531	to: \$3,602
Members, Planning Board	from: \$2,943	to: \$3,002

ARTICLE 12: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws of the Town of Ludlow, by removing the last sentence in SECTION III: GENERAL USE REGULATIONS 3.0 GENERAL REGULATIONS 3.0.4 Fences, “All fences four (4) feet and higher require a building permit,” as printed in Article 12 of the October 5, 2020 Special Town Meeting Warrant.

ARTICLE 13: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws of the Town of Ludlow, by adding to SECTION III: GENERAL USE REGULATIONS 3.0 GENERAL REGULATIONS 3.3 ACCESSORY USE REGULATIONS 3.3.1 General Accessory Regulations b. 1. Accessory Buildings. “All accessory buildings over 200 square feet require a permit from the Building Department,” as printed in Article 13 of the October 5, 2020 Special Town Meeting Warrant.

ARTICLE 14: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws of the Town of Ludlow, by adding to SECTION III: GENERAL USE REGULATIONS 3.0 GENERAL REGULATIONS 3.3 ACCESSORY USE REGULATIONS 3.3.1 General Accessory Regulations c. Accessory Livestock Agriculture “and roosters” to the excludes livestock category, as printed in Article 14 of the October 5, 2020 Special Town Meeting Warrant. **MOTION DEFEATED.**

ARTICLE 15: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws of the Town of Ludlow, by removing from SECTION VI: SPECIAL LAND USE REGULATIONS 6.6 ACCESSORY APARTMENT BYLAW Section 6.6.3 j. Dwellings must be in existence, and not substantially altered for a period of three (3) years prior to the filing of the conversion permit, as printed in Article 15 of the October 5, 2020 Special Town Meeting Warrant.

ARTICLE 16: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws of the Town of Ludlow, by removing and replacing in its entirety, SECTION III: GENERAL USE REGULATIONS 3.0 GENERAL REGULATIONS 3.3 ACCESSORY USE REGULATIONS 3.3.1 General

Accessory Regulations g. Clothing Donation Receptacles, as printed in Article 16 of the October 5, 2020 Special Town Meeting Warrant.

ARTICLE 17: (AMENDMENT) Voted that the Town vote to amend the Zoning Bylaws of the Town of Ludlow, by removing and replacing from Section 3.2.2 TABLE 1 LUDLOW TABLE OF PRINCIPAL USES, CLOTHING DONATION RECEPTACLES, under LAND USE CLASSIFICATION/GENERAL USES, and allowing the use of these receptacles through Site Plan Approval from the Planning Board in the following districts; Business A, Business B, Agriculture, Agriculture Moderate Density, Industrial A, Industrial C, and the Mill Redevelopment District and to amend Table 1 to reflect this change, as printed in Article 17 of the October 5, 2020 Special Town Meeting Warrant.

ARTICLE 18: Voted to take no action on this article at this time.

**ARTICLE 19: Ruled out of order by the Town Moderator
POSTPONED**

ARTICLE 20: Voted that the Town vote to postpone action on article 20 of the October 5, 2020 Special Town Meeting Warrant. **POSTPONED.**

ARTICLE 21: (AMENDMENT) Voted that the town vote to amend the Bylaws of the Town of Ludlow, Chapter II, Regulating the Conduct of Town Business, by deleting in its entirety, Chapter II, Section 27.

ARTICLE 22: (AMENDMENT) Voted that the town vote to amend the Bylaws of the Town of Ludlow, Chapter II, Regulating the Conduct of Town Business, by deleting in its entirety, Chapter II, Section 34.

Moved and seconded to dissolve the Special Town Meeting of October 5, 2020 at 9:22 p.m.

VITAL STATISTICS **NOTES INCOMPLETE

Deaths** Births.....** Marriages.....**

	2015	2016	2017	2018	2019	2020
Deaths	211	215	219	218	256	235
Births	126	133	128	144	149	146
Marriages	131	106	120	111	106	71

RECEIPTS

Coloring Books	\$0.00	Burial Permits	\$900.00	Business Certificates	\$1,855.00
Maps, Street List, By-Laws	\$320.00	Gas/Oil Storage Permits	\$1,960.00	Marriage Intentions	\$1,260.00
Other Revenues Miscellaneous	\$530.00	Parking Violations	\$200.00	Vital Statistics	\$22,900.00
Neut/Spayed Dogs	\$12,180.00	Raffle Permits	\$30.00	Sales of Bicentennial Items	\$0.00
Not Neut/Spayed	\$2,240.00	Late Fee Dogs	\$250.00	Dog Boarding	\$330.00
Stray Dog	\$275.00	Kennel	\$870.00	Bylaw Violations	\$485.00
TOTAL	\$46,585.00				

The Office of the Town Clerk embraces its role as the gateway where citizens seek information and assistance on all aspects of local and state government. It was a very busy year in 2020 with planning, execution, implementing and recording of four elections and two town meetings. This year due to the pandemic dog licensing was extended to assist residents during this difficult time.

I would like to express my sincere gratitude to the voters of the Town of Ludlow for putting their trust in me and once again electing me as Town Clerk. I wish to thank my office staff for their continued dedication to the town and their assistance throughout the year. I wish to thank the Board of Registrars and to the Town’s election workers as well as the Police Department whose diligence in their duties makes the election process a smooth and enjoyable one. Every one of you survived a history making election during a pandemic. It is my honor and a pleasure to work beside all of you and for the Town of Ludlow.

Respectfully Submitted,
 Kim M. Batista, Town Clerk,
 Chief Election Official, Board of Registrar,
 Burial Agent, Parking Clerk

EDUCATION

SUPERINTENDENT OF SCHOOLS

FY2021 budget approved at the annual Town Meeting: \$33,072,751.00

Student Enrollment:

PreK-12 ~ 2,427

High School (9-12) 854 including 39 “school choice” students

Middle School (6-8) 590 including 26 “school choice” students

Veterans Park Elementary (4-5) 339 including 21 “school choice” students

Chapin Elementary (2-3) 304 including 0 “school choice” students

East Street Elementary (PreK-1) 340 including 0 “school choice” students

School Committee Changes

In June (due to the Coronavirus, Town elections were postponed until June 1, 2020), the Ludlow School Committee reorganized and elected, Michael J. Kelliher, Chairman; Jeffrey A. Laing, Vice-Chair; Charles T. Mullin, Secretary, James P. Harrington, Member and Jacob R. Oliveira, Member.

Personnel Changes

On or before the end of the 2020 school year, the following employees retired after many years of service to the School Department. Their years of dedication to the students of Ludlow are greatly appreciated.

The District said farewell to the following retirees: John Barlow, Darlene Cincone, Luisa Costa, Elena Ganhao, Michael Halpin, Denise Kukla, Paula Lane-Major, John Lattanzio, Gertrude Line, Margaret MacDonald, John O’Connor, Leonard Phelon, Robin Robitaille, Dennis Rochon, John Santos, and Wendy Simmons.

The following faculty were employed in August 2020: East Street Elementary School: Shannon O’Brien; Ludlow High School: Emily Durst, Jacob Hulseberg, Erica Vigneault.

Staff Recognition 2020

Yvette Aleixo, Christina Alves, Michelle Anecchiarico, Elizabeth Assarian, Tina Braga, Kristen Bunten, Lori Campbell, Greg Charest, Donna Cheria, Maria Costa, Michelle Costa, Barbara Daley, Bonnie Dias, Linda Discawicz, Mary Ellen Dolan, Dawn Ellard, Sandy Garete, Tina Gilbert, Cynthia Goodreau, Fran Homich, Rosanne Krawiec, Wendi Lawson, Beth Oliveira, Ronald (Bo) Pseniczny,

Gail Quinn, Cindy Roy, Carlos Sanches, Alice Santos, Susan Severyn, Patricia Targonski, Angela Testori, Amy Walsh, Kevin Weiss.

Pioneer Valley Excellence in Teaching Award Recipients

John O'Connor, Ludlow High School; Michelle D'Amore, Paul R. Baird M.S., and Jennifer McDonald, Veterans Park School

Pioneer Valley Excellence in Teaching Award Nominees

Leah Cook, Ludlow High School; Linda Courtney, Ludlow High School; Christina Dionne, Ludlow High School; Stephanie Fernandes, Ludlow High School; Diane Griffin, Ludlow High School; Eliza LaCroix, Ludlow High School, Jennifer McGrath, Ludlow High School; Heather Pighetti, Ludlow High School; Joanne Santos-Pontes, Ludlow High School; Michael Sittard, Ludlow High School; Brett Smith, Ludlow High School; Kerry Valentine, Ludlow High School; Tesha Ward, Ludlow High School, Kathleen Ziano, Ludlow High School

Michelle D'Amore, Paul R. Baird Middle School; Todd Ostrowski, Paul R. Baird Middle School; Carlee Taggart, Paul R. Baird Middle School

Becky Hardick, Veterans Park School; Amy Harris, Veterans Park School; Madison Spillers, Veterans Park School

Carrie Joseph, Chapin Street Elementary School; Kimberly Tresch, Chapin Street Elementary School; Jodi Yarkey, Chapin Street Elementary School

Deborah Donovan, East Street Elementary School; Kerri Sullivan, East Street Elementary School

Respectfully Submitted,
Todd H. Gazda,
Superintendent of Schools

SPECIAL EDUCATION DEPARTMENT

During the 2020 school year, the Special Education Department continued to provide a variety of programs to address the needs of students with disabilities in the school district and who were receiving special education services per the student's Individualized Education Program (IEP). Special Education services were provided from PreK through 12th grade and post-secondary for our 18 - 22 year old students. The Special Education Department provided inclusion, pull out and substantially separate programming in most of the schools. The goal of the Special Education staff was to ensure that each student was educated in the least restrictive environment (LRE), in order for each student to receive a free, appropriate, public education (FAPE).

The Transition Program at Ludlow High School continued to provide special education services to our students requiring services until 22 years old. The students continued to attend the Inclusive Concurrent Enrollment (ICE) program at Westfield State University and they continued working at various internships in the community, including working at the Ludlow Boys & Girls Club.

The Special Education Department had a variety of substantially separate programs for students that require high level of support and specialized instruction in order to make effective progress in school. The following is a list of the substantially separate programs that were available: PreK, Grs. K - 2 and Grs. 4 - 6 Intensive Autism Programs, Structured Individualized Program (SIP), Language Based Learning Disabilities Program (LLD), FOCUS Program and Life Skills/Vocational Program. We also started a new K - 1st Transition Learning Program at East Street School for our students that required more 1:1 support socially and academically. Our LLD and FOCUS programs continued the transition of becoming more inclusive programs for our students. This transition allowed general education teachers and special education teachers the opportunity to co-teach. If our in-district programs did not meet the needs of the students, the students were placed in out of district schools, per the determination of a Team meeting.

During the 2020 school year, we continued with our 2 full day preschool classrooms, for typical peers and for students with disabilities. We also had 3 other preschool classrooms that ran half day programs for students with disabilities and students who are peers. We had 2 intensive programs called the Intensive Learning Program to meet the needs of new preschoolers who were 3 - 5 years old and had significant global delays and/or autism. Depending on the level of student need, some students attended half day programming, while others attended full day programming.

The Special Education Department is also a member of the Lower Pioneer Valley Educational Collaborative (LPVEC). As a member, we had access to other specialized programs that they provided for students who were from member school districts.

The Special Education Department also provided several related services to students such as: speech and language therapy, occupational therapy, physical therapy, adaptive physical therapy and counseling. During the 2019 – 2020 school year, our 3 licensed social workers continued to provide daily, therapeutic consultation and support that was needed and required by students' IEPs. One social worker was assigned to Chapin Elementary school, one was assigned to Veterans and Baird and the other was assigned to Ludlow High School.

We also had the services from our outside consultants for many of our programs. The following consultants provided support to staff, students and parents: autism consultant, language-based learning disabilities consultant, Communicare consultants and Lindamood Bell consultant. Lindamood Bell provided us with a virtual consultant with monthly PLCs.

During the 2020 school year, our 2 Board Certified Behavior Analysts (BCBA) continued to work with our students with autism in our PreK Intensive Learning Programs, our Grs. K - 2 Intensive Autism Program, our Grs. K -1 Transition Learning Program and our Grs. 4 - 6 Intensive Autism Program. They also provided support to the increasing number of children with autism in our general education classrooms in our schools.

The Teacher of the Visually Impaired and the Teacher for Orientation and Mobility continued to provide contracted services to our visually impaired students in the district. Our full time Teacher of the Deaf continued to provide services to our deaf/hearing impaired students. She also worked with our 6th grade language-based learning disability program.

We contracted with Willie Ross School for the Deaf to provide support with the FM Systems that were used by our hearing-impaired students and we contracted with Clarke School for the Deaf to provide us with maintenance services for our deaf students with cochlear implants that require specialized FM management.

Our Extended Year Program - EYP (summer school for special education students) continued to run for 4 and/or 5 weeks, Monday - Thursday, from 9:00 - 12:00 during July and August. The 5-week program was for our students with more intensive needs.

During 2020, the Special Education Department offered to provide speech and language therapy and/or other special education services to Ludlow students with IEPs and attended St. John the Baptist School or were students that were homeschooled. Three families took advantage of the services during this school year.

On March 13, 2020, our school district, as well as all the school districts in the Commonwealth, were closed due the COVID-19 pandemic. At that time, we found ourselves switching to remote learning and teaching. This was completely new to the district, the staff and the students. The Special Education Department followed all guidance by the state and the Department of Elementary and Secondary Education. Special Education staff created Special Education Remote Learning Plans for all their students which outlined how special education services were going to be delivered during remote learning. This was communicated to all parents. During this time, the district did not continue with special education evaluations of students due to not being able to have students in person to administer evaluations. We continued having IEP Team meetings virtually with parents and all staff. All meetings with parents, from the closure of school in March until the last day of school in June, were virtual meetings. Although remote learning and teaching was completely new to all of the staff and the students, the Special Education staff did a very good job in continuing to teach their students to the best of their abilities during the school closure.

The Special Education Parent Advisory Council (PAC) continued to meet the first Tuesday of most months during the school year at East Street School. All parents were welcomed to attend the meetings.

Respectfully Submitted,
Eva Tillotson, C.A.G.S.
Director of Special Education

INFORMATION TECHNOLOGY DEPARTMENT

Dear Fellow Colleagues,

As we embark on a New Year, and fresh on the heels of a radically different school year, I wanted to take this opportunity to review our role, future plans and accomplishments this past year.

As we all know, last year was a challenging year for our students, staff and our community. The LPS IT Department was not exempt. On top of the change to remote learning and pandemic forces limiting time together, IT employees and operations were planning for and supporting new and alternate methods for teachers and students to continue teaching and learning. These extremely fast changes and additional responsibilities hindered our initial ability to provide exceptional support in the beginning, and it represented a short time of difficult transition for our team, who have committed so much hard work and dedication in building our Department and serving our end users.

After a start with a Hybrid learning plan and much hard work, we successfully transitioned to supporting a fully remote teaching and learning model. These successful changes provided us with an opportunity to focus on new technology uses and needs specialized through growing our training knowledgebase and use of new equipment. This also complimented and re-enforced our understanding that we can accomplish anything.

On top of building closures, home technology support and changes in processes; we faced limited nationwide shortages of availability on needed technology equipment. Fortunately, these difficult conditions gradually began to lift and as equipment became available along with new professional development trainings in collaboration with our Curriculum Office, staff became better prepared for this fast-paced transition.

On many fronts, we are glad to put 2020 behind us, and going forward in 2021, our plan is threefold:

1. Utilize every available resource and continue operating within a responsible budget model to:
 - a) Plan for the removal of all good condition equipment from Chapin and Veterans Park Elementary Schools for re-use throughout the District where possible.
 - b) Continue to leverage our experience and build on the knowledge gained from being in a remote / hybrid learning model.
2. Take advantage of and promote our new building technologies to their full extent to support reaching and learning with professional development.
3. Build upon our foundation and branch out the newer technologies and training to further integrate our schools.

The 2020 Information Technology department consists of four full time and one part time team member, consisting of an IT Director, two technical support staff, one systems / data-reporting, and one half time data and systems support position. This report highlights some of the completed projects and plans put together by our team.

It is anticipated the Technology Team will continue to meet quarterly to discuss progress and tweak plans based on needs and financial capabilities of our District each year. We recognize that IT organizations themselves are being transformed by advances in technology and financial constraints. It is important to understand that funding challenges don't necessarily mean we should do less because we have less, but rather they provide an opportunity to innovate and to do more with less because, honestly, it's the right thing to do.

We continue supporting over 900 desktop computers, 20 servers, 29 network switches and 2600+ chrome devices for school year 2020 - 2021. Along with the hardware we also support almost 2500 students and over 400 staff in their use of district computers, network access, point of sale systems and online learning resources.

Every transition involves change which can be difficult as its stepping out of a comfortable more known situation into an unknown. Change is about movement, a force of its own. As a team, continually identify how we will change and adapt to technology changes, and we have seized every opportunity we have found.

Our ultimate goal of all of our work is to be able to support and provide technology services and excellent access to technology at Ludlow Public Schools to achieve our mission and advance teaching and learning of unsurpassed quality for our students in today's new age of technology.

This past year we have again updated, increased and improved several systems, applications, classroom and infrastructure items listed below, however a constant flow and commitment is needed to continue to advance.

Below are some of the completed projects we accomplished over the past year:

- In-House installation of new interactive display panels at LHS and East Street schools for teaching and learning.
- Implemented and configured NWEA MAP Growth application system at the Elementary Schools for 2020 testing use (grades 2-5.)
- Upgraded over 30 desktop computers at LHS, Baird and East Street Elementary School.
- Upgraded Google Chromebox Laboratory at East Street Elementary School.
- Installed over 50 secondary monitors to help support teachers with remote learning and online video streaming across the district.

- Provided an ongoing plethora of training and support to teachers on technology options for remote teaching and online security practices.
- Acquired and installed over 80 Document and Web Cameras to support distance learning.
- Configured a new MCAS caching server in preparation for MCAS testing and upgraded revised network model to continue improving connectivity for general use and testing.
- Replaced all 18 district copiers with updated Canon devices and copy software integrated with Google Drive and our Google Chromebooks.
- Completed E-Rate submission of Category 1 Network reimbursement of 50% for Internet Services and 50% Category 2 reimbursement for one new MCAS caching server, 20 new wireless access points and renewal of all existing wireless licenses.
- Replaced all outdated and non-functional battery backup systems at all the schools to improve system up-time, reliability and availability during power bumps/failures.
- Recovered and had repaired the fiber optic and electrical damage outage at Veterans Park Elementary School due to a fallen tree.
- In-House installation of 6 new high definition security cameras with new updated wiring at LHS, BMS allowing continuing to add to on and off-site surveillance and recording.
- New in-house installation of 14 Epson High Definition short throw projectors and classroom audio systems at East Street Elementary School.
- Creating draft sites for a new District and School website using Google Sites.
- Upgraded the District to Google's Enterprise system.
- Integrated our Aspen SIS system with data feeds between the online "Clever" system to support single sign on for easy access to student applications such as Zearn, ST Math and Google Classroom.
- MCAS pre-setup of accommodation listing for student testing to ensure proper accommodations are in place and being met.
- In-House installation of 20 new Wi-Fi Access points across the district and upgraded 18 end of life devices to continue improving network access and reliability including over 2000' of new Cat 6 plenum Ethernet wiring installed across the district.

- Installed in-house a Point to Point wireless network bridge system to allow for Wi-Fi access at the LHS Sports complex and support a new Sport Tracking camera system installed at the stadium to allow spectators to view live ball following games off-site in the field and main gymnasium.
- Upgraded in-house backup procedures and systems security for better retention protection and recovery of our systems and data.
- Replaced and upgraded two 15 yr. old network switches at East Street Elementary with new higher capacity switches to improve remote learning and connectivity in classrooms.
- Upgraded local on premise (Moodle) Learning Management system to latest version which is used to support online SEI Training courses allowing for more online course tools.
- Setup and integrated a new Dismissal online application to support and make more secure and seamless dismissal pickups at Vets, Chapin and East Street Schools.
- Environmentally friendly recycling of over 1 ton of broken or damaged computer equipment.
- Installation of outdoor rated Wi-Fi access points to allow for outdoor teaching and learning and to support a new Dismissal application for parents to pick up students.

In addition to the projects above, IT support staff have solved over 91% of our 2,220 support ticket requests last year within 48 hours.

Our Library services heavily ramped up technology support this year by assisting both students and staff as the first level of support for any online technical problems they were able to solve. This past year they became our front-line level 1 support for student support and Chromebook management. By partnering with and supporting them based at the schools we are expanding our reach and complementing our mission through their work and engagement. We would not have been able to fully support remote learning without the help of our librarians this past year.

By continuing to improve our infrastructure reliability and support our staff and students effectively using and understanding the tools of today in our classrooms we can ensure our students will be prepared to thrive tomorrow.

The Ludlow Public Schools School Committee continues to support IT funding with an allocation of School Choice Funds to support district IT goals. This funding allows us to continue building upon the existing plan for our in-place one-to-one program and to make our systems more integrated and easier to use.

District-wide, teachers overall continue to learn from IT staff and one another as they gather for building-based professional development.

The ultimate goal is to extend real learning beyond the school day and this year it was extended beyond the school walls themselves.

In addition to the above the IT Department also validates and certifies State and Federal reporting which includes:

- DESE SIMS (October 1, March 1 and end-of-year)
- DESE SCS (October 1 and with final grades at end-of year)
- DESE EPIMS, (October 1, end-of year)
- DESE SSDR July
- US Federal ERATE application project planning and filings
- * New P-EBT State Data Requests

Respectfully submitted,
Michael Assaf, Director of Technology

OFFICE OF CURRICULUM AND INSTRUCTION

The Office of Curriculum and Instruction oversees curriculum renewal and instructional practice, professional growth and development, grants, English language learning and assessment. In addition to these primary functions, this office is also the liaison for home school programming, and home/hospital education. This review of the 2020 calendar year highlights accomplishments, progress, and insight into each of these areas.

Curriculum

The Massachusetts Department of Elementary and Secondary Education (DESE) continually strives to make improvements and grow to reflect current knowledge and practice in education. This attention to growth results in an ongoing evolution of curriculum and instruction. In the 2020 calendar year, the Ludlow Public Schools focused on elementary mathematics, elementary reading, secondary writing, PK-12 social studies, science 9-12, and Social Emotional Learning (SEL). Some areas were focused on specific, targeted outcomes while other areas required a deep and thorough vetting of the curricular area.

Elementary mathematics continues to be a primary focus for curriculum advancement. In February of 2020, LPS was awarded a grant to fund the adoption and training of educators in STMath in grades K-5 after a successful fall 2019 pilot. STMath is designed to provide students independent practice that develops critical thinking skills in mathematics. STMath proved to be a valuable tool when COVID-19 hit on March 13, 2020. This online program, already widely used,

served as a common and known means of supporting elementary mathematics instruction online.

Add+ Vantage Mathematics Recovery (AVMR) continues to be a part of our elementary mathematics assessment programming. In 2020 teachers engaged in in-person and online AVMR I, II and/or in AVMR Fractions training. Approximately 90% of elementary mathematics teachers are trained in at least one of these three courses. Teachers using the AVMR assessment tools are able to identify explicit student learning needs and target instruction based on concepts students have not yet become proficient in. It is significant to note that all of the AVMR trainings that took place in 2020 are a result of the district applying for and receiving a three-year AVMR grant back in 2017. Due to COVID-19, the AVMR grant had been extended through to 2021.

In the first quarter of 2020, our K-5 elementary reading teachers entered the third quarter of their first year of implementation of Pearson's *MyView* reading program. Classroom walkthroughs, observations, 1:1 consultation with trainers as well as small and whole group trainings occurred. These opportunities allowed for teachers and the trainers to discuss the program's strengths and areas of uncertainty. When COVID-19 arrived in March of 2020, teachers continued to implement *MyView* for the remainder of the year, but training came to a halt. The program's online textbook and resources as well as the student portal was and continues to be integral in supporting accessible, planned remote instruction during this pandemic.

Collins Writing in grades 6-12, initiated in March of 2018, in response to our desire to improve student writing outcomes, continued to evolve and grow in 2020. While English educators are at full implementation of Collins Writing in grades 6-12, 2020 focused on on-boarding grades 6-12 social studies and science educators. Training social studies and science educators in Collins provides for cross-curricular consistency as well as important structures for non-fiction writing essential for writing like a historian or scientist. Such skills are also vital for college and career preparation as well as in standardized tests such as the Massachusetts Comprehensive Assessment System (MCAS), Advanced Placement (AP) exams, Scholastic Aptitude Test (SATs) and other standardized measures. Year 1 of Collins training for social studies and science was about 50% complete when the pandemic occurred. Social studies and science teachers were training in 10% summaries, type one and type two writing. Since March of 2020, Collins professional development has been limited to online, optional opportunities truncating anticipated training outcomes. In the winter of 2020, the district began to return to training opportunities that we hope to continue in 2021.

In June of 2018, the Massachusetts Department of Elementary and Secondary Education (DESE) reauthorized and approved new Social Studies Frameworks for grades PK-12. In the 2018-2019 school year, social studies educators rewrote their curriculum and instructional plans. In the 2019-2020 school year, educators in grades K-12 initiated the implementation of their new curriculum maps up until March of 2020. Pre-pandemic, educators were reviewing their newly written curriculum and noting suggested revisions for the 2020-2021 school year. Once the pandemic occurred this process was set aside to allow educators the necessary time to shift instruction to remote learning. The review and assessment of the first draft of the revised

curriculum documents that is temporarily on hold. When instruction returns to a post-pandemic leaning environment LPS will resume this work.

Social Emotional Learning (SEL), while age old and a hallmark of quality instruction, has become an area of curriculum with explicitly defined instructional competencies that are expected to be taught by all Massachusetts educators. In total, there are Five Core Competencies of SEL that Massachusetts has adopted. These competencies are derived from the Collaborative for Academic, Social and Emotional Learning (CASTEL). The competencies being self-awareness, self-management, social awareness, relationship skills and responsible decision making. Since 2017, the Ludlow Public Schools has championed numerous SEL initiatives, trainings, and practices. In July of 2020, LPS re-affirmed our commitment to this important aspect of our students' education by establishing an SEL coordinator position. The coordinator supports the district in maintaining currency in SEL research, practice and screenings/assessments, works alongside educators and administrators in developing annual actionable objectives and oversees local SEL student data. Throughout 2020, the SEL coordinator has been integral in connecting with counseling and behavioral health staff to support students and student engagement during the pandemic. This national crisis has had a direct impact on the emotional well-being of students and adults. Ludlow's preparation and staffing have helped to keep students connected and engaged during remote and hybrid learning.

Professional Development

Curriculum implementation and instructional practice are most successful when thoughtfully supported through professional development that mirrors the curriculum's intent, effectively addresses content and skill, and links learning to practice. The district's persistent efforts in advancing and sustaining focused professional development, from one year to the next, in core content areas and pedagogy was in full gear in the first quarter of 2020. Trainings related to elementary reading and mathematics, secondary writing, and social emotional learning to name a few were all taking place. Professional development and its focus shifted dramatically and immediately in March of 2020 to accommodate for the unforeseen pandemic and the move to online learning!

From mid-March 2020 through June 2020, professional development for educators occurred informally every day. Educators, preschool through 12th grade, veraciously explored all forms of online platforms, media, apps and more to find ways to connect, instruct, and engage their students while teaching. Zoom, Google Chat and Hangout, Loom, Peardeck, et cetera were platforms educators learned about and used in conjunction with their already established Google Classroom. Professional development, just like teaching, was delivered online in the form of videos and live stream sessions allowing teachers to continuously engage in professional development.

The summer of 2020, as uncharacteristic as it was, provided opportunity for formal professional development for educators in July and August. This unique summer professional learning time was specifically tailored to prepare educators to open the school year online. The Office of

Curriculum, in collaboration with building principals and contracted service providers, created a district-wide website that hosted synchronous and asynchronous trainings. Workshops were customized based on grade bans, programs and explicit and relevant skills. From “all things” Google to student engagement and social-emotional learning (SEL) the options were bountiful. Educators selected topics that fit their need and addressed areas for individual improvement. In addition, at the start of the school year, to ensure that there was a universal foundation of knowledge regarding online instruction, LPS hosted an online course for all staff entitled Designing for Online Learning by Global Online Academy (GOA). The GOA course taught participants the fundamentals of designing high quality online learning experiences where educators explored the possibilities and limitations of online learning, the development of relationships and human connections in online spaces, the essentials of page design and navigation, and the design of learning experiences and assessments in online environments.

Grants

Annually, the Ludlow Public Schools receives state and federal grant funding. The funding formula is calculated based on enrollment and other factors including the number of Ludlow families that indicate a socio-economic need. A majority of our grant funding takes place on a fiscal year cycle as opposed to the calendar year. Therefore, below you may see information from both FY20 and FY21 as we review the 2020 calendar year.

In FY20, our federal Title I grant saw a substantial increase in allocation of over \$66,000, but FY21 saw a small decrease of about \$6,000. Overall, funding was stable and allowed LPS to maintain existing programs. Title I supplements local funding for programs in kindergarten through fifth grade including tiered support services in reading and math, as well as curriculum advancement and professional development. Title I also supports opportunities such as extended day and year programs, and curriculum supplies and materials in an effort to increase the academic outcomes of disadvantaged students.

Our *Educator Quality* grant, commonly known as Title IIA, is also a federal entitlement grant that supports required Elementary and Secondary Education (ESE) programs such as the mentorship and induction of new teachers. Title IIA funds additional professional development opportunities for educators’ preschool through grade 12. In FY20, Ludlow’s Title IIA allocation saw a slight increase of just over \$1,500 from FY19 and in FY21 saw a reduction of over \$3,000. This reduction had a direct impact on our local budget, as mentorship and professional development are necessary functions of the school department.

Title III was a new entitlement grant that the Ludlow Public Schools actively sought in FY19 through engagement and partnership with the Collaborative for Educational Services (CES) of Northampton. This partnership provides Ludlow the opportunity to receive Title III funds as we fall short of the grant’s application requirement of a minimum enrollment of 100 English Language (EL) students. At this time, LPS has about 95 EL students enrolled. Since FY19, Ludlow has seen a steady gain in Title III allocation commensurate with our increase in English language learners within the district. Ludlow’s FY20 allocation was \$11, 229 and FY21 is \$13,418. Title III

funds supplement LPS's English as a Second Language (ESL) Programs for Limited English Proficient Students including costs such as student materials, professional development, and tutorial services. The overall result is that the district is able to better support our EL students, our ESL programs and associated services with the additional funds provided by the Title III grant. Since inception in FY19, the Federal Government's Title IVA *Student Support and Academic Enrichment* entitlement grant has waxed and waned in overall funding. In FY20 there was a slight decrease in funding and in FY21 an approximate increase of \$6,800. The focus of this grant is to support social emotional learning (SEL) initiatives as well as technology. While in the past Ludlow's Title IV funds were focused primarily on SEL initiatives, FY 20 and FY21 funding shifted to supplementing technology purchases to offset hardware costs due to COVID-19.

A 3-year Math Recovery grant (FY18, FY19 and FY20) was sought by and awarded to the Ludlow Public Schools. The grant's minimum annual allocation of \$28,000 is specific to K-5 mathematics professional development on the Add+Vantage Mathematics Recovery (AVMR) assessment program. Annually, Ludlow has capitalized on the opportunities of this grant. We have received between \$28,000 - \$40,000 in a given fiscal year for Add+Vantage Mathematics Recovery (AVMR) courses including train-the-trainer certification programs. Because of the pandemic, this 3-year grant has been extended for a fourth year into FY21. Educators continue to engage in trainings and courses that are hosted virtually. Without these funds LPS would have had to expend locally allocated dollars to train a fraction of the staff we were able to via the awarded grant funds.

English Language Education

Continuing to reflect state and national trends, each school year the Ludlow Public Schools (LPS) welcome an ever-growing number of English language (EL) learners. In the 2018-2019 school year, LPS enrolled 72 EL students K-12. In 2019-2020, we enrolled 94 EL students K-12 and in 2020-2021, we enrolled 93 students K-12 losing 5 students to home schooling as a result of the pandemic. All data excludes preschool, where on average we have 10-12 EL students enrolled annually. Given the growth within this department, the Ludlow Public Schools should be commended for several major accomplishments in advancing our English as a Second Language (ESL) program.

First, Language Acquisition Team (LAT) meetings have been formalized with processes, procedures, and paperwork as defined in the regulatory guidance. Similar to special education and Section 504, LAT meetings require a team of educators to meet, review state ACCESS and MCAS testing results, as well as school-based assessments to qualify students for English as a Second Language (ESL) instruction. During LAT meetings educators also determine the student's overall English proficiency and services. 2019 federal requirements require students to meet an annual performance target before a student can be considered for exiting ESL instruction. When the student does not meet their target, LPS must also include, in addition to the LAT document, a formal Student Success Plan outlining how and what the school will do to support the student in meeting their target. All EL students in Ludlow who required Student Success Plans received formal plans in the 2019-2020 school year and in 2020-2021 school year, too. This is just one

example of the many significant accomplishments that the Ludlow Public Schools has made in establishing practices that align with new regulatory compliance requirements.

Second, Ludlow continued to host the Sheltered English Immersion (SEI) Endorsement course in 2020. Similar to the LAT process, meeting DESE expectations and acquiring authorization to be an approved vendor of SEI Endorsement required commitment from the district to establish programmatic alignment with course expectations. The result of this achievement is that over 50 Ludlow educators have been provided the opportunity to take this required course, free of charge (for cost options range from \$380-\$900) while simultaneously maximizing teacher capacity in classroom instruction for EL students.

Last, as a district, our EL population continues to grow. Once a concentrated population at the PK-3 level, our EL population has now expanded beyond the primary grades. By 2021, with the opening of Harris Brook Elementary School, grades 2-5 are projected to house at least 55 of our 100 ESL students district-wide. We are actively reviewing staffing patterns and our program of studies for ESL. Additional programs may be necessary to provide appropriate educational opportunities for our EL students.

Assessment

Assessment is a natural part of education. Teachers are regularly assessing student acquisition of content knowledge, both formally and informally, throughout the school year. During 2020, a limited number of high school students, who needed to retake the state assessment for competency determination and graduation engaged in formal assessment. All other state testing for 2020 was cancelled due to COVID-19. Entering into the 2021 calendar year, that Commonwealth has revised the state testing schedule and modified the test recognizing the circumstances of this past year.

Informal assessments continue to take place regularly. Whether it is Measures of Academic Progress (MAP) at the middle school or the Benchmark Assessment System (BAS) for reading at the elementary level student progress continues to be monitored. Student progress is also monitored using other systems such as RazKids and STMath, to provide educators with insight into the learning codified by students. Informal assessment remains ongoing and regular at all grade levels.

There is no doubt that the pandemic has also hindered everyone's ability to deliver both formal and informal assessments. From changes in assessment format to changes in formulas that calculate the assessment data, everything has been impacted. MAP assessments set to be rolled out to kindergarten through fifth grade in 2020 did not take place. Add+Vantage Math Recovery (AVMR) assessments from kindergarten through grade 5 were not able to be completed due to the nature of the assessment and the need to maintain social distancing. To that end, we recognize that we will not have all of our usual assessment data to support our instruction. We also recognize that in some cases the tools themselves have been altered. While we continue to assess, we will be cautious, thoughtful and measured on the meaning of the data we obtain.

Home Schooling and Home/Hospital Tutorial

The Office of Curriculum and Instruction also oversees home school requests and monitors home school programming. This is an area where the effects of COVID-19 are evident. In the 2019-2020 school year, we had 30 home school students from 15 families. In 2020-2021, LPS has 75 home school students from 47 families more than doubling our home school population. With the increase of home school students, the task of collecting and reviewing quarterly performance updates and annual summative reports increased not only in size but also in importance. Many of the new home school students plan to return to LPS post-pandemic. Ensuring families sustain academic rigor is critical to every student's ability to reintegrate back into public school. This is a major shift in home school oversight.

Approximately 2 Ludlow students were in need of home or hospital bound educational services during 2020. This temporary service is initiated in accordance with Massachusetts General Law after a student has had 14 or more absences as a result of an illness so documented by a treating physician.

The Office of Curriculum and Instruction's highlights, contained in this overview of the 2020 calendar year, indicate the continued growth and success of students, staff, our office, and the Ludlow Public Schools. We resolve to be ever faithful to supporting our staff in being the best that they can be. And as always, we will continue to evolve and improve our work to benefit our students of Ludlow and their families.

Respectfully submitted,
Erica A. Faginski-Stark, Ed.D
Director of Curriculum & Instruction

LUDLOW HIGH SCHOOL

The calendar year of 2020 at Ludlow High School started very busy but unfortunately ended with much sadness for our students due to COVID. Our students left LHS on March 13th and their academic environment changed completely. Seniors graduated one by one in the auditorium of LHS, instead of the Mullins Center. Approximately 85% of the senior class entered higher education; 2% to the military, 13% entering the workforce. There were 205 students in the graduating Class of 2020. The SAT data for the Class of 2020 was higher than national averages and state averages. Fifty-six graduating seniors were awarded the John and Abigail Adams scholarship which is a reflection of high achievement on the state exam MCAS. Ludlow High School was recognized as meeting targets from the MA Department of Secondary Education. LHS awarded 5 students the Commonwealth Seal of Biliteracy. They demonstrated through an extensive exam proficiency in both English and a world language. Ludlow High School continues to maintain high eligibility standards in order to play sports or participate in extracurricular activities. Students cannot fail any course; otherwise they become ineligible to participate. Our

focus at LHS is academic success first. Unfortunately, due to COVID our Spring season of sports was cancelled.

Ludlow High School continues to provide support for students in English and Math by implementing a tiered instructional model. Students may choose advanced placement courses, honors courses, standard level courses and/or tiered support classes to enrich their learning. All students have equal opportunities to experience these four instructional levels. Our advanced placement courses, which are supported by a grant received from the Massachusetts Math and Science Initiative, are Biology, Calculus AB, Chemistry, English Literature and Composition, English Language and Composition, Statistics, Spanish, French, US Government & Politics, Environmental Science, US History and Computer Science. Teachers have received extensive professional development to enrich student learning in these classes and promote success. Students have been supported by the grant by receiving extra help on Saturday Study Sessions to support them in passing the AP exam. LHS saw a 26% increase in qualifying AP scores; from 32 in 2012 to 90 in 2020 scoring 3, 4, or 5.

Ludlow High School in 2020 remained active in the community. Many students volunteered with local organizations or tutored at the elementary schools in town. The high school remained involved in popular charitable activities such as the Mayflower Marathon Thanksgiving food drive which we were the number one high school for food donations for the sixth year in a row, the Josh Desforges fitness challenge, Coats for Kids, Penny Wars for the Food Shelter, Suicide/Depression Awareness, Drug Prevention Awareness, as well as becoming involved in smaller charitable ventures. The high school's instrumental music students and vocal music students were very busy performing and providing entertainment at local functions along with many qualifying for District State Competition, all before COVID. All of these activities support the high school's mission to help all students reach their fullest potential.

Respectfully submitted,
Lisa Nemeth, Principal

PAUL R. BAIRD MIDDLE SCHOOL

As a result of the continued hard work and dedication of our staff, parents, and community partners, Paul R. Baird Middle School students participate in a variety of learning opportunities as members of a supportive and welcoming learning community. Currently, our enrollment stands at 582 students: 171 in Grade 6; 202 in Grade 7; and 209 in Grade 8. We currently have 26 students from surrounding municipalities through the school choice program.

A priority for the 2020 school year is to implement student centered strategies to creatively engage all learners through lessons that foster the acquisition of content knowledge while supporting social emotional learning opportunities. We have embraced our vision for this year of "Life is Good" as we continue to work through this pandemic and educate our students. This year has been challenging for our staff and students at Baird Middle School, but once again we

have risen to this challenge. The Baird community has shown strength and courage throughout this school year and have provided our students with the best academic experience as possible. Strategies have been implemented to promote social emotional learning (even virtually). The teachers have successfully learned new teaching strategies to engage our remote learners, embraced a brand new schedule, and have been remarkably savvy in learning new educational applications in order to reach all of our students.

Baird continues to build healthy partnerships with families and the community. Baird has collaborated on many student-centered healthy activities with the assistance of the Ludlow CARES organization. We also continue to expand and regularly update the content of the Baird website, Twitter, Facebook and Instagram pages to more effectively utilize our other informational technology capabilities. Through these important school and community partnerships we have benefited from those who have been so generous with their time, talent, and treasure.

It is our objective to engage Baird students in demonstrating their learning in a variety of traditional and digital formats. It is our goal to create student-led classrooms in which all students are inspired and empowered to take charge of their learning. Our instructional focus continues to target motivating and engaging our students in actively participating in their learning and using their critical thinking skills to help them understand and contribute to the world around them. The 1:1 Chromebooks have been very successful in focusing on high level 21st century skills to provide future readiness for all students, especially during this period of remote learning. We continue to utilize the team model at Baird to focus on addressing all student needs, including academic and social emotional.

Our core curriculum instruction (English Language Arts, Mathematics, Science, and Social Studies) is delivered by dedicated, qualified teachers in distinct grade-level teams. Additionally, our “Specials” support the development of a wide range of skills and knowledge for students. World Languages (French, Spanish, and Portuguese), Computer Technology, Robotics, STEM, Digital Arts, Health, Physical Education, Visual and Performing arts, and Music provide our students the space to explore and experience a wide-range of learning opportunities that form them into well-rounded individuals. We look forward to returning to our afterschool clubs and activities once this pandemic is over with. Baird staff recognizes the importance of these enrichment activities and how they extend our students’ learning by providing a wide variety of opportunities: Jazz Band, Yearbook Club, Tabletop Gaming Club, Baird CARES, Talent Show, Art Club, Fishing Club, Travel Club, Mindful Minutes Club, Sports Club, and Chorus Club. We believe that experiences are an essential ingredient in connecting classroom learning with real-world experiences that allow our students to develop and apply lifelong learning strategies.

The 2020 calendar year includes the retirement of Robin Robitaille (Guidance Secretary) and Dennis Rochon (Science Teacher). We thank them for their many years of dedication to Ludlow Public Schools and, in particular, to the Baird Community. In closing, on behalf of our entire school community--students, faculty, and staff--I offer my heartfelt gratitude to the citizens of

Ludlow for their continued generosity and support of the Paul R. Baird Middle School. #WeAreBaird

Respectfully submitted,
Stacy Monette, Principal

EAST STREET ELEMENTARY SCHOOL

East Street School began the New Year, 2020 with over 370 students. There were no new classroom teachers hired for the 19/20 school year. We did hire a new School Adjustment counselor, Maura Ricardi, who has done a very good job of acclimating to our learning community. She brings a wealth of experiences from two other districts and DCF. We are continually impressed with our younger teachers and what they offer to our building. Together with our more experienced staff they have all improved their instructional practices and dedication to our students.

In the fall, due to budget constraints we reduced our classroom paraprofessionals positions by six, a custodian position by ½ and reduced the summer hours of our preschool secretary. However, due to Covid-19 we brought the six paraprofessional positions back and added four remote teacher positions. This was necessary to reduce the number of students in a classroom and to accommodate the number of students whose families requested they learn remotely.

As you are aware the district, including East Street School went fully remote on March 16th for the remainder of the 19/20 school year. A plan was developed to start the new school year in September with a Hybrid model which kept the number of staff and students in the building to a minimum but still addressed their educational needs. The plan was extremely successful until the number of positive Covid-19 cases in the town went above the 5% positive threshold in November. That necessitated the need for the district, including East Street School to transition to our fully remote model for the remainder of the calendar year.

The increased need to move to online learning due to Covid-19 required our teachers and staff to acquire new technology skills. Teachers have done an exceptional job in learning new ways to instruct their students with engaging lessons and activities. Students have acclimated as well as possible and we are confident that we are able to meet most of their needs academically, socially and emotionally.

During the current set of circumstances, we continue to offer our students as much social emotional support as we can. We have adapted our Bucket Initiative for our remote learners and our SAC works in sync with our teachers to offer supports to families who are struggling with our remote learning model.

The PTO has discontinued their assistance for the time being due to the Covid-19 situation. Most of their fundraising helped us with field trips, after school clubs and family activities. These areas have been suspended for the time being, however, we are hoping to bring some of these school/community events back in the spring if the current situation improves.

Even though we are currently in a fully remote model our educators continue to work in a collaborative model to improve instructional practices in the classroom. Each grade level team meets at least once a week to discuss best practices, plan units, and review student data. With the current learning model, teachers have additional meeting time every Wednesday to plan online learning with their teams. In addition, teams meet once a month at their grade level meeting and on early release days. Administration monitors meeting agendas and attends these meetings periodically. Teachers continue to set goals and collect data within the Educator Evaluation Program process which correlates with the state's educator evaluation system.

Overall, the learning community at East Street School has remained positive throughout the Covid-19 situation and I am encouraged by the amount of collaboration between staff and their ability to meet the demands of this new learning model to ensure that their students receive the best possible education we can offer.

Respectfully submitted,
Thomas Welch, Principal

CHAPIN STREET ELEMENTARY SCHOOL

Chapin Street School began the school year with 372 students.

This past year we continued to focus on building a positive climate and teaching our motto of R.O.A.R. (Respect, Ownership, Attitude and Responsibility). A PBIS team continued to work hard to create a schoolwide culture of kindness and joy. We worked on the Joy of Teaching, the Joy of Learning, the Joy of Community. Each month we held a Monthly Chapin Community Meeting of the entire school which focused on community building and the SEL theme. Every day we encouraged daily affirmations that supported the theme being taught. We recently have integrated the "Life is Good" Superpowers each month which supports both students and teachers social emotional wellbeing.

March 13, 2020 was the last day our students came to school due the pandemic. Classes resumed virtually for the remainder of the year. Every student was given a Chromebook for home use. All third grade MCAS testing was canceled. On April 16, 2020 we joined forces with Veterans Park School for a staff parade. Staff members from both schools drove all throughout Ludlow together with signs, family members and decorated cars. It was a much needed connection to our students.

In the fall of 2020, we had to adhere to the new regulations of mask wearing and maintaining six feet apart. In order to comply we held an outdoor “Family Orientation” which replaced our typical “Meet and Greet” and “Open House”. Students along with their parents came to the school in waves to meet their teacher, learn new cleaning and safety procedures, receive chromebooks and have school pictures taken. We continued our carline system in an effort to keep students safe. A new program called “School Dismissal Manager” was introduced to all three elementary schools. Parents and family members were able to scan a QR code to alert students and staff that they had arrived. Students and staff were required to wear masks and remain 6 feet apart throughout the school day with scheduled mask breaks.

The school year started as fully remote with a transition to hybrid. Parents were given the choice between remote (Cohort C) or hybrid learning for their children. All students were divided into cohorts A, B, C or X. Cohort A students were in person Monday and Tuesday while cohort B students came in Thursday and Friday. Cohort X students were in all four days. All students regardless of their cohort were remote on Wednesdays.

Class sizes were reduced to maintain social distancing guidelines. The following teachers became classroom teachers in order to have enough classroom space: Wendi Lawson, Kimberly Tresch, Rachael Rhodes, Jennifer Potter, Kelsey Kligerman and Amanda Hull. Mary Ellen Dolan provided Reading support to all second-grade students as a special class. Jill Yarkey filled the vacancy of the PE position after John Barlow retired without skipping a beat.

Chapin Elementary students and staff were lucky enough to use the ST Math trial in the 2019-2020 school year. The success of deepening students' conceptual understanding and their joy for learning math, led the school to be a part of a grant opportunity for ST Math as a part of their daily schedule for 90 minutes per week. ST Math uses visuals, challenging puzzles and problem solving to give individual feedback about a student's understanding to help lead towards building a deeper conceptual understanding. Students enjoy getting “Jiji” through puzzle after puzzle as they take on new challenges daily.

Even though we are currently in a fully remote model our educators continue to work in a collaborative model to improve instructional practices in the classroom. Each grade level team meets at least once a week to discuss best practices, plan units, and review student data. With the current learning model, teachers have additional meeting time every Wednesday to plan online learning with their teams. In addition, teams meet once a month at their grade level meeting and on early release days.

Overall, the learning community at Chapin Street School has remained positive throughout the Covid-19 situation and I am encouraged by the amount of collaboration between staff and their ability to meet the demands of this new learning model to ensure that their students receive the best possible education we can offer.

Respectfully submitted,
Nikki Reed, Principal

VETERANS PARK ELEMENTARY SCHOOL

The Veterans Park Community consists of staff and approximately 337 fourth and fifth grade students for the 2019-2020 school year. At Veterans Park School, our mentor partnership continued with carefully selected LHS students. Veterans Park staff and students continue specializing in specific content areas, allowing students to access a full range of curriculum yet delivered by two different teachers.

Outdoor recess was divided into different zones in an effort to gain more structure for students. New games and equipment were introduced. House Days continued on early release days with some changes. Officer Coreiro and Officer Wielblad teamed up with Veterans Park to continue teaching multiple DARE classes each week. A graduation for students was planned for the end of the year.

March 13, 2020 was the last day our students came to school due the pandemic. Classes resumed virtually for the remainder of the year. Every student was given a Chromebook for home use. All MCAS testing was canceled. On April 16, 2020 we joined forces with Chapin Street School for a staff parade. Staff members from both schools drove all throughout Ludlow together with signs, family members and decorated cars. It was a much-needed connection to our students.

At the close of the school year, Peter Gordon left the district and Beth Cohen returned to East Street School. Nikki Walsh stepped in as our new FOCUS teacher. In the fall of 2020, we continued our carline system in an effort to keep students safe. A new program called "School Dismissal Manager" was introduced to all three elementary schools. Parents and family members were able to scan a QR code to alert students and staff that they had arrived.

The school year started as fully remote with a transition to hybrid. Parents were given the choice between remote or hybrid learning for their children. All students were divided into Cohorts A, B, C or X. Hybrid students were in person either Monday and Tuesday or Thursday and Friday. All students were remote on Wednesdays.

Class sizes were reduced to maintain social distancing guidelines. The following teachers became classroom teachers in order to have enough classroom space: Rachael London, Katlin Cookish, Katie Leary, Frank Murray and Madison Spillers. Christine James and Carly Masse taught remote only students for fifth and fourth grade. Katie Douthwright, Christine James, Carly Masse, Amy Brown and Jessica Gray all had self-contained classrooms where they taught students all subjects. Other staff members continued with the co-teacher model.

Veterans Park Students and staff were lucky enough to use the ST Math trial in the 2019-2020 school year. The success of deepening students' conceptual understanding and their joy for learning math, led the school to be a part of a grant opportunity for ST Math as a part of their daily schedule for 90 minutes per week. ST Math uses visuals, challenging puzzles and problem

solving to give individual feedback about a student's understanding to help lead towards building a deeper conceptual understanding. Students enjoy getting "Jiji" through puzzle after puzzle as they take on new challenges daily.

Respectfully submitted,
Melissa Knowles, Principal

FINANCE

BOARD OF ASSESSORS

FY2021 is an Interim Valuation Year, the work was successfully completed and approved by the Department of Revenue on 12/03/2020. Values increased as a result of the revaluation by approximately 2.4%. The total valuation of the Town increased by 2.5%.

Ludlow's GIS website (geographical informational system) which allows taxpayers to explore their property lines online via maps and property record cards has been updated and is a great tool for the residents of the Town of Ludlow.

The Board would like to extend its sincere appreciation to Jose Alves, Assistant Assessor, Maria Fernandes, Associate Assessor and Clerks Deidra Thompson and Paula Mahoney for the work they performed in order for the Department and the Board to continue to meet Department of Revenue deadlines.

For Fiscal Year 2020 Tony Rosa was nominated the Chairman of the Board, along with Mike O'Rourke as clerk and at large member Kelly Rua.

We would like to thank Deidra Thompson for her work in the last 10 years for the Town of Ludlow's Assessors Department, she retired in November of 2020, we wish her well on her next adventure.

Respectfully submitted by
Tony Rosa, Chairman

TAX RATE FIGURES

Fiscal Year	Tax Rate	Personal Property Valuation	Real Estate Valuation	Total Valuation	Gross Amount Appropriated	Net Amount to be Raised by Taxation
2020	20.62	\$212,668,040	\$1,933,273,460	\$2,145,941,500	\$67,482,200	\$44,249,313.73
2021	21.08	\$217,157,800	\$1,982,076,850	\$2,199,234,650		\$46,359,866.42

ABATEMENTS

Fiscal Year	Real Estate		Personal Property		Senior Work-off	
2019	90	\$44,900.23	4	\$588.06	71	\$35,500.00
2020	115	\$110,712.88	3	\$4,329.17	68	\$34,000.00

EXEMPTIONS

Fiscal Year	Cl.22 Vets Exemptions	Cl.37A Blind Exemptions	Cl.41C (over 70) Exemptions	Total Amount Exempted
2019	208	28	22	\$170,501.55
2020	210	21	25	\$172,040.46

MOTOR VEHICLE EXCISE

Levy Year	Number of Bills	Tax Amounts	Number of Abatements	Amounts
2019	24288	\$2,840,559.72	734	\$65,083.25
			(2018) 60	\$4,171.25
			(2017) 1	\$5.00
2020	24141	\$2,805,893.91	547	\$48,606.92
	(2019) 519	\$16,127.40	(2019) 55	\$3,406.08
			(2018) 3	\$603.44
			(2017) 2	\$203.23

MISCELLANEOUS

Deeds		Building Permits/Inspections	
2019	599	2019	627
2020	561	2020	604

FINANCE COMMITTEE

The primary duties of the Finance Committee are to advise and make recommendations to Town Meeting on the annual operating budget and other financial matters. We are responsible for

submitting our recommendations on the Annual Budget to Town Meeting and provide recommendations on all articles coming before Town Meeting. We are engaged in the budget preparation process which involves the development of the budget while following Town-wide budgetary guidelines. During the year, our statutory responsibility is managing the Town's Reserve Fund and authorizing transfers from the fund to town departments for unforeseen or emergency needs. We take our responsibility as custodian over these funds seriously and ensure that any emergency transfers meet an appropriate standard and do not circumvent Town Meeting action.

As COVID-19 brought a new public health challenge to our community, the impact of the pandemic created uncertainty in our financial outlook and immediate pressure on town spending. Due to the nature of the situation the Finance Committee, in collaboration with the Board of Selectmen, took unprecedented action to delay consideration of the FY2021 Operating Budget to allow more time for key financial assumptions to develop. The results were adopting a budget which adequately responded to the current economic conditions and included targeted spending reductions due to COVID impacts. As we plan for future budgets, our community will continue to feel financial pressure due to long-term impacts related to the pandemic. The Finance Committee has renewed our commitment to core values of affordability and sustainability, maximizing efficiencies wherever possible, transparency in our process, and preserving healthy levels of savings in the Town's "rainy day fund" or Stabilization fund. Holding these core values in mind through each and every decision we make on the Town's spending has resulted in improving our financial position as a community. We will continue to strive to strengthen that position even further through our shared commitment to these values.

As a community our expenses continue to grow, and the resulting pressure created on our tax revenue is not a new phenomenon in municipal finance. However, as a community we must continuously examine our key cost drivers and employ strategies to control costs or create predictable increases that we can affordably plan around. While we have made significant strides to improve our budget process and stabilize our financial position, the past year has demonstrated how real-world events can jeopardize our finances. Our committee will continue to prioritize strengthening our community's long-term financial stability especially as we confront substantial economic uncertainty. To that end, we are thankful to have extraordinary partners in the Town's management team to collaborate with on every aspect of our duties. Our community is fortunate to have a staff of department heads and financial management professionals who are committed to managing the expansive town services offered to residents and who are dedicated stewards of the taxpayer's resources.

Thank you for the opportunity to serve our community and we look forward to the work ahead!

Respectfully submitted,
Eric A. Gregoire, Chairman

Members:

Anthony Alves, Vice Chair
Beverly Tokarz, Secretary
Susanne Boyea
Nicole Parker

Kim Downing
Richard Moskal
Joan Cavallo

LUDLOW
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Final Adjusted 6.30.19	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
TOWN ACCOUNTS																
2101	2101		DPW - PURPLE BAGS - (\$26,000)	\$ 26,000.00	\$ -	\$ -	\$ 102,550.00	\$ 102,550.00	\$ -	\$ -	\$ 21,400.40	\$ -	\$ 21,400.40	\$ 81,149.60	\$ -	\$ 26,000.00
2102	2102		BOH SEWAGE DISPOSAL FEES - (\$24,000)	\$ 2,675.00	\$ -	\$ -	\$ 18,385.00	\$ 18,385.00	\$ -	\$ -	\$ 830.00	\$ -	\$ 830.00	\$ 16,230.00	\$ 1,325.00	\$ 4,000.00
2103	2103		BOH VACCINE FEES - (\$20,000)	\$ 18,257.92	\$ -	\$ -	\$ 5,418.44	\$ 5,418.44	\$ -	\$ -	\$ 4,395.55	\$ -	\$ 4,395.55	\$ -	\$ 1,022.89	\$ 19,280.81
2104	2104		CC WETLAND FEES - (\$80,000)	\$ 80,000.00	\$ -	\$ -	\$ 4,952.50	\$ 4,952.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,952.50	\$ -	\$ 80,000.00
2105	2105		CC CONSULTING FEES - (\$50,000)	\$ 4,711.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,711.98
2106	2106		INSURANCE UNDER 20K	\$ 17,688.35	\$ -	\$ -	\$ 10,826.38	\$ 10,826.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,090.00)	\$ 15,598.35
2108	2108		SALE OF CEMETERY LOTS	\$ 140,123.16	\$ -	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00	\$ 148,623.16
2109	2109		SALE OF REAL ESTATE	\$ 84,921.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,090.00)	\$ 84,921.39
2111	2111		ARTS LOTTERY COUNCIL	\$ 10,733.48	\$ 14,100.00	\$ -	\$ -	\$ 14,100.00	\$ -	\$ -	\$ 11,485.00	\$ -	\$ 11,485.00	\$ -	\$ 2,615.00	\$ 13,348.48
2112	2112		CABLE TV - (RRFA)	\$ 806,606.14	\$ -	\$ -	\$ 291,119.42	\$ 291,119.42	\$ -	\$ 162,934.70	\$ 18,022.06	\$ 747.92	\$ -	\$ 181,704.68	\$ 109,414.74	\$ 916,020.88
2113	2113		CLERK - DOG LICENSES - (\$5,000)	\$ 5,000.00	\$ -	\$ -	\$ 3,545.00	\$ 3,545.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,545.00	\$ -	\$ 5,000.00
2114	2114		AMBULANCE SUBSCRIPTION FUND	\$ 199,274.40	\$ -	\$ -	\$ 94,120.00	\$ 94,120.00	\$ -	\$ -	\$ 555.00	\$ -	\$ 555.00	\$ 135,000.00	\$ (41,435.00)	\$ 157,839.40
2115	2115		BOH - CPR/FIRST AID TRAINING - (\$5,000)	\$ 523.55	\$ -	\$ -	\$ 2,348.00	\$ 2,348.00	\$ -	\$ -	\$ 751.54	\$ -	\$ 751.54	\$ -	\$ 1,596.46	\$ 2,120.01
2116	2116		OFF DUTY POLICE DETAIL	\$ (69,727.74)	\$ -	\$ -	\$ 547,979.60	\$ 547,979.60	\$ -	\$ 483,785.81	\$ -	\$ -	\$ -	\$ 493,785.81	\$ 54,193.79	\$ (6,533.95)
			Total Funds 21XX	\$ 1,336,787.63	\$ -	\$ 14,100.00	\$ 1,076,977.96	\$ 1,103,844.34	\$ -	\$ 686,720.51	\$ 57,438.55	\$ 747.92	\$ 727,824.36	\$ 240,877.10	\$ 135,142.88	\$ 1,471,930.91
			PER MUNIS	\$ 1,336,787.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,471,930.91
			DIFFERENCE	\$ -	\$ -	\$ -	\$ 590.00	\$ 590.00	\$ -	\$ -	\$ 2,285.34	\$ -	\$ 2,285.34	\$ -	\$ (1,735.34)	\$ 27,344.80
2301	2301		BOS - STEVE MCDANIEL DONATIONS	\$ 29,080.14	\$ -	\$ -	\$ -	\$ 550.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,385.00
2302	2302		FD - AMBULANCE DONATIONS	\$ 5,385.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,385.00
2303	2303		BOS - UNDERGROUND TANKS	\$ 2,354.34	\$ -	\$ -	\$ -	\$ 3,017.22	\$ -	\$ 2,968.41	\$ -	\$ -	\$ -	\$ -	\$ 48.81	\$ 2,403.15
2304	2304		CLK - STATE FUNDS FOR ELECTIONS	\$ 13,914.20	\$ -	\$ 3,017.22	\$ -	\$ 3,017.22	\$ -	\$ -	\$ 14,988.91	\$ -	\$ 14,988.91	\$ -	\$ 20,395.54	\$ 34,309.74
2305	2305		LIB - STATE LIBRARY AID	\$ 1,206.66	\$ -	\$ 35,384.45	\$ -	\$ 35,384.45	\$ -	\$ -	\$ 4,416.40	\$ -	\$ 4,416.40	\$ -	\$ (535.73)	\$ 670.93
2306	2306		LIB - LIBRARY MEMORIAL FUND	\$ 22,348.08	\$ -	\$ -	\$ 3,880.67	\$ 3,880.67	\$ -	\$ -	\$ 3,984.21	\$ -	\$ 3,984.21	\$ -	\$ (3,984.21)	\$ 18,363.87
2307	2307		LIB - SELIMA WAY MEMORIAL FUND	\$ 18,438.21	\$ -	\$ -	\$ 3,422.34	\$ 3,422.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,422.34	\$ 21,860.55
2308	2308		CC - WMECO RELIABILITY UPGRADE GRANT	\$ 33,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,400.00
2309	2309		FD - LOCAL EMERGENCY MANAGEMENT	\$ 1,093.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,093.71
2310	2310		FD - FEDERAL FEMA GRANT - Firefighter Assist	\$ 4,628.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,628.00
2311	2311		VETS - MEMORIAL GIFTS AND DONATIONS	\$ 5,949.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,949.75
2312	2312		VETS - VETS MEMORIAL STATE GRANT	\$ 2,302.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,302.02
2313	2313		VETS - VETERANS & FAMILIES ASSISTANCE FUND	\$ 1,243.20	\$ -	\$ 97.98	\$ -	\$ 97.98	\$ 7,117.00	\$ -	\$ 1,127.95	\$ -	\$ 1,127.95	\$ -	\$ (1,127.95)	\$ 4,821.80
2314	2314		FD - SAFE GRANT	\$ 3,078.56	\$ -	\$ 1,661.30	\$ -	\$ 1,661.30	\$ -	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	\$ -	\$ 4,814.96	\$ 7,117.00
2315	2315		PLAN - DOG PARK DONATIONS	\$ 1,325.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,325.02
2316	2316		TRANSPORT NETW/REVOLVING	\$ 3,078.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,078.56
2317	2317		LIB LSTA IDEAL LAB FED	\$ 1,325.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,325.02
2318	2318		NATHAN CARRERA SCHOL	\$ (4,240.32)	\$ -	\$ -	\$ 341.82	\$ 341.82	\$ -	\$ -	\$ 199.66	\$ 3,042.66	\$ -	\$ -	\$ (4,240.32)	\$ (163.76)
2319	2319		MASSWORKS INFR PROG REV	\$ (73,238.27)	\$ -	\$ -	\$ 66,885.40	\$ 66,885.40	\$ -	\$ -	\$ 539,954.59	\$ 1,000.00	\$ 540,954.59	\$ -	\$ (66,985.40)	\$ (6,252.87)
2320	2320		MMP EARMARK STATE GRANT	\$ (1,726.37)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,726.37)
2321	2321		FED EDA GRANT - RIVERSIDE DRIVE	\$ 424.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 424.66
2322	2322		LOCAL LAW GRANT	\$ (1,660.47)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,660.47)
2323	2323		TRAFFIC ENFORCEMENT GRANT	\$ 19,469.35	\$ -	\$ 19,113.30	\$ -	\$ 19,113.30	\$ 5,884.89	\$ 19,535.63	\$ -	\$ 14,050.00	\$ -	\$ -	\$ (8,165.11)	\$ 11,304.24
2324	2324		JOSEPH AND ANA DIAS MEMORIAL	\$ 7,811.49	\$ -	\$ 7,811.49	\$ -	\$ 7,811.49	\$ -	\$ 1,737.86	\$ -	\$ 4,865.00	\$ -	\$ -	\$ 1,208.63	\$ (517.74)
2325	2325		EDA - CLOSED DUPLICATE	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
2326	2326		BOS - DPH Covid19 Funding thru PVPC	\$ -	\$ -	\$ 19,600.00	\$ -	\$ 19,600.00	\$ -	\$ -	\$ 4,552.60	\$ -	\$ 4,552.60	\$ -	\$ 15,047.40	\$ 15,047.40
2327	2327		PD - DART PROGRAM - NHAMPTON	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2328	2328		PD - STATE COMMUNITY COMPACT GRANT	\$ 424.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 424.66
2329	2329		PD - STATE 911 INCENTIVE GRANT	\$ (1,660.47)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,660.47)
2330	2330		PD - STATE HAZMAT TRAINING GRANT	\$ 19,469.35	\$ -	\$ 19,113.30	\$ -	\$ 19,113.30	\$ -	\$ 19,535.63	\$ -	\$ 14,050.00	\$ -	\$ -	\$ (8,165.11)	\$ 11,304.24
2331	2331		BOS - STANTON FOUNDATION GRANT	\$ 4,650.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,650.00
2332	2332		BOS - MASSWORKS RIVERWALK GRANT	\$ 3,898.59	\$ -	\$ -	\$ 265.00	\$ 265.00	\$ -	\$ -	\$ 4,650.00	\$ -	\$ 4,650.00	\$ -	\$ (4,650.00)	\$ -
2333	2333		BOH - NURSES DONATIONS	\$ 3,702.26	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 647.36	\$ -	\$ 647.36	\$ -	\$ (382.36)	\$ 3,516.23
2334	2334		PD - COMMUNITY POLICING DONATIONS	\$ 15,241.44	\$ -	\$ -	\$ 844.36	\$ 844.36	\$ -	\$ -	\$ 1,087.49	\$ -	\$ 1,087.49	\$ -	\$ (587.49)	\$ 3,114.77
2335	2335		PD - FED LAW ENFORCEMENT TRUST - SEIZURES	\$ 43,663.50	\$ -	\$ 844.36	\$ -	\$ 844.36	\$ -	\$ -	\$ 8,256.36	\$ -	\$ 8,256.36	\$ -	\$ (7,412.00)	\$ 7,829.44
2336	2336		PD - K-9 UNIT DONATIONS	\$ 76,755.80	\$ -	\$ -	\$ 6,860.00	\$ 6,860.00	\$ -	\$ -	\$ 3,471.03	\$ -	\$ 3,471.03	\$ -	\$ 3,388.97	\$ 47,052.47
2337	2337		PD - CORMACK PROF DEV FUND DONATION	\$ (11,281.81)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,725.00	\$ -	\$ 5,725.00	\$ -	\$ (5,725.00)	\$ (1,030.80)
2338	2338		PD - BULLETPROOF VEST GRANTS - STIFED	\$ 69,984.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,720.00	\$ -	\$ -	\$ 1,235.00	\$ (10,046.81)
2339	2339		REC - SKATE PARK DONATIONS	\$ 846.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 846.00
2340	2340		BOA - DONATIONS	\$ 119.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119.00
2341	2341		COA - TITLE III FEDERAL GRANT	\$ 2,900.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900.18
2342	2342		COA - OUTREACH STATE FORMULA GRANT	\$ 5,825.22	\$ -	\$ 53,794.82	\$ -	\$ 53,794.82	\$ 3,000.00	\$ 22,486.25	\$ 30,582.25	\$ 2,971.98	\$ 56,040.48	\$ -	\$ (2,425.66)	\$ 654.62
2343	2343		CELEBRATE LUDLOW	\$ 216,161.05	\$ -	\$ 65,826.00	\$ -	\$ 65,826.00	\$ -	\$ -	\$ 250.00	\$ 128.00	\$ 10,213.31	\$ -	\$ 77.69	\$ 3,902.91
2344	2344		BOS - SMART GROWTH ZONING GRANT - 40R	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,884.89	\$ (15,436.89)	\$ 202,724.16
2345	2345		FIBIT - CHALLENGE DONATION	\$ 2,194.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,194.00
2346	2346		PDW - RECYCLING DIVIDEND PROGRAM GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2347	2347		CARES ACT COVID RELIEF FUND	\$ 523,126.42	\$ -	\$ 141,387.00	\$ -	\$ 141,387.00	\$ 16,001.89	\$ 92,892.64	\$ 146,048.46	\$ -	\$ 8,800.00	\$ -	\$ (97,254.10)	\$ (97,254.10)
2348	2348		Total Funds 23XX	\$ 523,126.42	\$ 146,342.00	\$ 645,794.61	\$ 55,997.01	\$ 972,138.25	\$ 16,001.89	\$ 139,320.79	\$ 811,084.12	\$ 29,777.64	\$ 1,050,880.35	\$ 80,884.89	\$ (143,625.10)	\$ 379,501.32

FUND	ORG	PROJ	Description	Final Adjusted 6.30.19	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
SCHOOL ACCOUNTS																
			Total Fund 231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 232	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
239	2539105	2020		\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 6,979.80	\$ 17,932.51	\$ -	\$ 24,912.31	\$ -	\$ 87.69	\$ 87.69
251	2515013		School Lunch Program	\$ 94,670.72	\$ 373,243.64	\$ 9,456.07	\$ 399,951.45	\$ 782,651.16	\$ -	\$ 578,874.72	\$ 341,791.90	\$ -	\$ 920,666.62	\$ -	\$ (138,015.46)	\$ (43,344.74)
			Total Fund 251	\$ 94,670.72	\$ 373,243.64	\$ 9,456.07	\$ 399,951.45	\$ 782,651.16	\$ -	\$ 578,874.72	\$ 341,791.90	\$ -	\$ 920,666.62	\$ -	\$ (138,015.46)	\$ (43,344.74)
252	2525043		School Athletic Fund	\$ (992.17)	\$ -	\$ -	\$ 30,020.60	\$ 30,020.60	\$ -	\$ -	\$ 17,806.31	\$ -	\$ 17,806.31	\$ -	\$ 12,214.29	\$ 11,222.12
252	2525043		Cheer, Swim, Fac Improv	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,792.11	\$ 20,801.33	\$ -	\$ 24,593.44	\$ -	\$ 22,696.70	\$ (15,675.87)
252	2525048		School Athletic Fund	\$ (38,272.57)	\$ -	\$ -	\$ 47,290.14	\$ 47,290.14	\$ -	\$ -	\$ 38,607.64	\$ -	\$ 38,607.64	\$ -	\$ 34,910.99	\$ (4,453.75)
			Total Fund 252	\$ (38,272.57)	\$ -	\$ -	\$ 77,310.74	\$ 77,310.74	\$ -	\$ 3,792.11	\$ 38,607.64	\$ -	\$ 42,399.75	\$ -	\$ 34,910.99	\$ (4,453.75)
253	2535310		H.S. Book Revolving	\$ 37,384.01	\$ -	\$ -	\$ 2,533.00	\$ 2,533.00	\$ -	\$ -	\$ 622.77	\$ -	\$ 622.77	\$ -	\$ 1,910.23	\$ 39,294.24
253	2535320		B.M.S. Book Revolving	\$ 1,347.18	\$ -	\$ -	\$ 487.99	\$ 487.99	\$ -	\$ -	\$ 1,007.59	\$ -	\$ 1,007.59	\$ -	\$ (519.60)	\$ 827.58
253	2535330		Chapin St. Book Revolving	\$ 381.12	\$ -	\$ -	\$ 124.75	\$ 124.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124.75	\$ 505.87
253	2535340		East St. Book Revolving	\$ 646.21	\$ -	\$ -	\$ 33.97	\$ 33.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.97	\$ 680.18
253	2535350		Vet's Park Book Revolving	\$ 1,315.74	\$ -	\$ -	\$ 458.00	\$ 458.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 458.00	\$ 1,773.74
253	2535054		District Book Revolving	\$ 1,071.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,071.69	\$ 2,045.43
			Total Fund 253	\$ 42,145.95	\$ -	\$ -	\$ 3,637.71	\$ 3,637.71	\$ -	\$ -	\$ 1,630.36	\$ -	\$ 1,630.36	\$ -	\$ 2,007.35	\$ 44,153.30
255	2556073		Adult Continuing Education	\$ 122,284.09	\$ -	\$ -	\$ 71,833.19	\$ 71,833.19	\$ -	\$ 27,634.05	\$ 80,728.87	\$ -	\$ 108,362.92	\$ -	\$ (36,529.73)	\$ 85,794.36
255	2556075		Vets Summer Enrichment	\$ 184.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184.97
255	2556175		Summer Theatre	\$ 24.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24.30
255	2556074		H.S. Summer Reading Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 255	\$ 122,473.36	\$ -	\$ -	\$ 71,833.19	\$ 71,833.19	\$ -	\$ 27,634.05	\$ 80,728.87	\$ -	\$ 108,362.92	\$ -	\$ (36,529.73)	\$ 85,943.63
256	25643084		Early Childhood Revolving - rental	\$ 98,270.31	\$ -	\$ -	\$ 34,084.02	\$ 34,084.02	\$ -	\$ 123,332.17	\$ -	\$ -	\$ 123,332.17	\$ -	\$ (89,248.15)	\$ 9,022.16
256	2565083		Early Childhood Revolving	\$ (6,204.91)	\$ -	\$ -	\$ 43,689.90	\$ 43,689.90	\$ -	\$ 62,144.68	\$ -	\$ -	\$ 62,144.68	\$ -	\$ (18,454.78)	\$ (24,859.69)
			Total Fund 256	\$ 91,865.40	\$ -	\$ -	\$ 77,773.92	\$ 77,773.92	\$ -	\$ 62,144.68	\$ 123,332.17	\$ -	\$ 185,476.85	\$ -	\$ (107,702.93)	\$ (15,837.53)
257	2575092		Student Transportation	\$ 37,005.42	\$ -	\$ -	\$ 22,826.97	\$ 22,826.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,826.97	\$ 59,832.39
			Total Fund 257	\$ 37,005.42	\$ -	\$ -	\$ 22,826.97	\$ 22,826.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,826.97	\$ 59,832.39
258	2585110		School Choice Tuition Revolving	\$ 730,787.65	\$ -	\$ 531,779.00	\$ -	\$ 531,779.00	\$ -	\$ 712,067.51	\$ 287,546.83	\$ -	\$ 999,614.34	\$ -	\$ (467,835.34)	\$ 262,952.31
			Total Fund 258	\$ 730,787.65	\$ -	\$ 531,779.00	\$ -	\$ 531,779.00	\$ -	\$ 712,067.51	\$ 287,546.83	\$ -	\$ 999,614.34	\$ -	\$ (467,835.34)	\$ 262,952.31
259			Insurance Damages	\$ -	\$ -	\$ -	\$ 3,793.00	\$ 3,793.00	\$ -	\$ -	\$ 20,193.27	\$ -	\$ 20,193.27	\$ -	\$ (16,400.27)	\$ (16,400.27)
			Total Fund 259	\$ -	\$ -	\$ -	\$ 3,793.00	\$ 3,793.00	\$ -	\$ -	\$ 20,193.27	\$ -	\$ 20,193.27	\$ -	\$ (16,400.27)	\$ (16,400.27)
260	260803000		Dias Foundation - LHSBMS Library	\$ 580.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 580.97
260	26080310		H.S. School Gift Account	\$ 21,581.72	\$ -	\$ -	\$ 5,934.68	\$ 5,934.68	\$ -	\$ -	\$ 3,070.00	\$ -	\$ 3,070.00	\$ -	\$ 2,864.68	\$ 24,446.40
260	26080320		B.M.S. School Gift Account	\$ 3,165.19	\$ -	\$ -	\$ 1,296.95	\$ 1,296.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,296.95	\$ 4,462.14
260	26080330		Chapin St. School Gift Account	\$ 2,332.04	\$ -	\$ -	\$ 351.12	\$ 351.12	\$ -	\$ -	\$ 1,065.00	\$ -	\$ 1,065.00	\$ -	\$ (713.88)	\$ 1,618.16
260	26080340		East St. School Gift Account	\$ 8,729.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,729.46
260	26080350		Vet's Park School Gift Account	\$ 6,440.41	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 6,440.41	\$ 12,880.87
260	26080370		Special Education Gift Account	\$ 229.64	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,029.00	\$ 2,258.64
260	26038717		Community Scholarship	\$ 44,088.43	\$ -	\$ -	\$ 9,082.75	\$ 9,082.75	\$ -	\$ -	\$ 5,635.00	\$ -	\$ 5,635.00	\$ -	\$ 3,447.75	\$ 47,536.18
			Total Fund 260	\$ 73,005.42	\$ -	\$ 559,072.00	\$ -	\$ 559,072.00	\$ -	\$ 78,549.88	\$ 590,517.72	\$ -	\$ 669,067.60	\$ -	\$ (109,995.60)	\$ 9,802.76
261	26145209		Special Ed Circuit Breaker	\$ 119,798.36	\$ -	\$ 559,072.00	\$ -	\$ 559,072.00	\$ -	\$ 78,549.88	\$ 590,517.72	\$ -	\$ 669,067.60	\$ -	\$ (109,995.60)	\$ 9,802.76
			Total Fund 261	\$ 119,798.36	\$ -	\$ 559,072.00	\$ -	\$ 559,072.00	\$ -	\$ 78,549.88	\$ 590,517.72	\$ -	\$ 669,067.60	\$ -	\$ (109,995.60)	\$ 9,802.76
			Total Fund 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2020	School Health Grant FY2020	\$ -	\$ -	\$ 95,000.00	\$ -	\$ 95,000.00	\$ -	\$ 63,684.64	\$ 13,377.68	\$ -	\$ 77,062.32	\$ -	\$ 17,937.68	\$ 17,937.68
272	2720047	2019	School Health Grant FY2019	\$ 8,289.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,289.28	\$ -	\$ 8,289.28	\$ -	\$ (8,289.28)	\$ -
272	2720047	2018	School Health Grant FY2018	\$ 3.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.22
272	2720047	2016	School Health Grant FY2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83.15	\$ -	\$ 83.15	\$ -	\$ (83.15)	\$ (83.15)
			Total Fund 272	\$ 8,292.50	\$ -	\$ 95,000.00	\$ -	\$ 95,000.00	\$ -	\$ 63,684.64	\$ 21,750.11	\$ -	\$ 85,434.75	\$ -	\$ 9,565.25	\$ 17,854.75
273	2732018	2019	PR Hurricane Relief	\$ 50,872.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,872.69
273	2732018	2018	PR Hurricane Relief	\$ (9,638.24)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,638.24)

LUDLOW
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Final Adjusted 6.30.19	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
273	2732018		PR Hurricane Relief	\$ (6,564.45)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,564.45)
			Total Fund 273	\$ 32,670.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,670.00
274	2742008	2018	STARs FY2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 276	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
277	2770309	2020	Drug Free Schools FY 2020	\$ -	\$ 2,501.00	\$ -	\$ -	\$ 2,501.00	\$ -	\$ -	\$ 189.00	\$ -	\$ 189.00	\$ -	\$ 2,312.00	\$ 2,312.00
277	2770309	2019	Drug Free Schools FY 2019	\$ (343.32)	\$ 7,595.00	\$ -	\$ -	\$ 7,595.00	\$ -	\$ 1,293.60	\$ 3,000.00	\$ -	\$ 4,293.60	\$ -	\$ 3,301.40	\$ 2,958.08
277	2770309	2018	Drug Free Schools FY 2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 277	\$ (343.32)	\$ 10,096.00	\$ -	\$ -	\$ 10,096.00	\$ -	\$ 1,293.60	\$ 3,189.00	\$ -	\$ 4,482.60	\$ -	\$ 5,613.40	\$ 5,270.08
278				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
279	2790305	2020	Title 1 FY 2020	\$ -	\$ 294,655.00	\$ -	\$ -	\$ 294,655.00	\$ -	\$ 290,020.86	\$ 55,441.15	\$ -	\$ 345,462.01	\$ -	\$ (50,807.01)	\$ (50,807.01)
279	2790305	2019	Title 1 FY 2019	\$ (6,116.04)	\$ 64,872.00	\$ -	\$ -	\$ 64,872.00	\$ -	\$ 10,323.00	\$ 49,538.73	\$ -	\$ 59,861.73	\$ -	\$ 5,004.27	\$ (111.77)
279	2790305	2018	Title 1 FY 2018	\$ (56,479.22)	\$ 139,915.00	\$ -	\$ -	\$ 139,915.00	\$ -	\$ -	\$ 83,539.01	\$ -	\$ 83,539.01	\$ -	\$ 56,375.99	\$ (103.23)
279	2790305	2017	Title 1 FY 2017	\$ (6,006.46)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,006.46)
279	2790305	2016	Title 1 FY 2016	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.50
			Total Fund 279	\$ (66,201.21)	\$ 499,442.00	\$ -	\$ -	\$ 499,442.00	\$ -	\$ 300,343.86	\$ 188,518.89	\$ -	\$ 488,862.75	\$ -	\$ 10,573.25	\$ (57,627.96)
280	2800262	2020	IDEA EC FY 2020	\$ -	\$ 25,744.00	\$ -	\$ -	\$ 25,744.00	\$ -	\$ 30,425.20	\$ -	\$ -	\$ 30,425.20	\$ -	\$ (4,681.20)	\$ (4,681.20)
280	2800262	2019	IDEA EC FY 2019	\$ (3,923.02)	\$ 4,567.00	\$ -	\$ -	\$ 4,567.00	\$ -	\$ 99.94	\$ 535.07	\$ -	\$ 635.01	\$ -	\$ 3,931.99	\$ 8.99
280	2800262	2018	IDEA EC FY 2018	\$ (3,923.02)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.02)
			Total Fund 280	\$ (3,923.02)	\$ 30,311.00	\$ -	\$ -	\$ 30,311.00	\$ -	\$ 30,525.14	\$ 535.07	\$ -	\$ 31,060.21	\$ -	\$ (749.21)	\$ (4,672.23)
281	2810240	2020	SPED - Trans.Assess FY2020	\$ -	\$ 788,241.00	\$ -	\$ -	\$ 788,241.00	\$ -	\$ 647.03	\$ 695,084.12	\$ -	\$ 695,731.15	\$ -	\$ 92,509.85	\$ 92,509.85
281	2810240	2019	SPED - Trans.Assess FY2019	\$ (242,766.11)	\$ 258,792.00	\$ -	\$ -	\$ 258,792.00	\$ -	\$ 5,163.30	\$ 94,726.43	\$ -	\$ 99,889.73	\$ -	\$ 156,902.27	\$ (83,863.84)
281	2810240	2018	SPED - Trans.Assess FY2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,147.84	\$ -	\$ 1,147.84	\$ -	\$ (1,147.84)	\$ -
281	2810240	2017	SPED - Trans.Assess FY2017	\$ 1,243.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,243.98
			Total Fund 281	\$ (241,522.13)	\$ 1,047,033.00	\$ -	\$ -	\$ 1,047,033.00	\$ -	\$ 5,810.33	\$ 790,958.39	\$ -	\$ 796,768.72	\$ -	\$ 250,264.28	\$ 8,742.15
282	2820237	2020	Community Partnerships FY2020	\$ -	\$ -	\$ 103,645.00	\$ -	\$ 103,645.00	\$ -	\$ 48,903.00	\$ 47,374.67	\$ 3,371.00	\$ 95,648.67	\$ -	\$ 3,986.33	\$ 3,986.33
282	2820237	2019	Community Partnerships FY2019	\$ 1,601.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,365.58	\$ -	\$ 1,365.58	\$ -	\$ (1,365.58)	\$ 235.58
282	2820237	2018	Community Partnerships FY2018	\$ 4,208.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,208.55
282	2820237	2017	Community Partnerships FY2017	\$ (2,524.86)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,524.86)
282	2820754	2018	PESP Prog - FY2018	\$ (41.16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (41.16)
282	2820391	2020	Family Community Grant FY2020	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ 22,833.46	\$ 7,167.00	\$ -	\$ 30,000.46	\$ -	\$ (0.46)	\$ (0.46)
282	2820391	2019	Family Community Grant FY2019	\$ (0.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.87)
282	2820391	2018	Family Community Grant FY2018	\$ (2,068.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,068.00)
282	2820391	2017	Family Community Grant FY2017	\$ 4,436.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,436.75
282	2820237		Community Partnerships FY2008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237		No Program Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237		Community Partnerships FY2009/10	\$ 1,729.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,729.70
282	2820391		Family Community Grant FY2010	\$ 7,323.27	\$ -	\$ 133,645.00	\$ -	\$ 133,645.00	\$ -	\$ 71,736.46	\$ 55,307.25	\$ 3,371.00	\$ 131,014.71	\$ -	\$ 2,630.29	\$ 9,953.56
			Total Fund 282	\$ 17.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.41	\$ 17.41	\$ -	\$ 17.41	\$ -	\$ (17.41)	\$ 0.00
283	2830274	2018	SPED Program Improv. FY 2018	\$ 17.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (17.41)	\$ 0.00
			Total Fund 283	\$ 17.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (17.41)	\$ 0.00
284	2840312	2018	Class Size Reduction FY2002	\$ 32,670.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,670.00
284	2840323		Teache Quality Grant Part A FYs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
284	2840140	2020	Teache Quality Grant Part A FY 2020	\$ -	\$ 55,830.00	\$ -	\$ -	\$ 55,830.00	\$ -	\$ 73,945.01	\$ 1,851.00	\$ -	\$ 75,796.01	\$ -	\$ (19,966.01)	\$ (19,966.01)
284	2840140	2019	Teache Quality Grant Part A FY 2019	\$ (26,091.65)	\$ 33,629.00	\$ -	\$ -	\$ 33,629.00	\$ -	\$ 348.07	\$ 4,749.80	\$ -	\$ 5,087.87	\$ -	\$ 28,531.13	\$ 1,839.48
284	2840140	2018	Teache Quality Grant Part A FY 2018	\$ (82,508.05)	\$ 17,168.00	\$ -	\$ -	\$ 17,168.00	\$ -	\$ -	\$ 1,839.43	\$ -	\$ 1,839.43	\$ -	\$ 15,328.57	\$ (67,179.48)
284	2840140	2017	Teache Quality Grant Part A FY 2017	\$ 6,288.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,288.90
			Total Fund 284	\$ (70,240.80)	\$ 106,627.00	\$ -	\$ -	\$ 106,627.00	\$ -	\$ 74,293.08	\$ 8,440.23	\$ -	\$ 82,733.31	\$ -	\$ 23,893.69	\$ (46,347.11)
280			SPED Electronic Portfolio FY06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total School Funds	\$ 907,543.25	\$ 2,066,752.64	\$ 1,363,952.07	\$ 666,209.73	\$ 4,086,914.44	\$ -	\$ 2,017,735.86	\$ 2,577,232.62	\$ 3,371.00	\$ 4,898,339.48	\$ -	\$ (511,425.04)	\$ 396,118.21

Town of Ludlow
Cherry Sheet Analysis
FY 2020

ACCOUNT NUMBER	ACCOUNT NAME	Budget	Qtr End 9/30/2019	Qtr End 12/31/2019	Qtr End 3/31/2020	Qtr End 6/30/2020	YTD	OVER/(UNDER)
General Fund State Aid:								
0101145-460000	MSBA	876,912.00	-	876,913.00	-	-	876,913.00	1.00
0101145-461009	Exemptions - Vets, Blind & SS	114,933.00	-	-	-	-	-	(114,933.00)
0101145-461010	Exemptions - Elderly	-	2,760.00	2,760.00	2,760.00	2,764.00	11,044.00	11,044.00
0101145-461011	State Owned Land	33,644.00	8,307.00	8,442.00	8,442.00	8,453.00	33,644.00	-
0101145-466001	State Aid Lottery	3,243,895.00	810,972.00	810,972.00	810,972.00	810,979.00	3,243,895.00	-
0101146-466700	Veterans Benefits	234,954.00	47,453.00	106,120.00	-	97,949.00	251,522.00	16,568.00
0101300-462000	Charter School Reimbursement	38,290.00	8,251.00	21,271.00	45,508.00	49,009.00	124,039.00	85,749.00
0101300-462001	School Chapter 70	13,795,983.00	3,447,260.00	3,449,571.00	3,449,571.00	3,449,581.00	13,795,983.00	-
0101300-462004	Homeless Transport	-	1,999.00	-	440.00	-	2,439.00	2,439.00
General Fund State Aid		18,338,611.00	4,327,002.00	5,276,049.00	4,317,693.00	4,418,735.00	18,339,479.00	868.00
0101145-466100	Room Occupancy Tax	125,000.00	35,619.83	35,717.11	23,178.46	11,876.65	106,392.05	(18,607.95)
0101145-466002	Meals Tax	260,000.00	72,694.21	70,705.71	67,202.69	47,162.25	257,764.86	(2,235.14)
Other Excise Taxes		385,000.00	108,314.04	106,422.82	90,381.15	59,038.90	364,156.91	(20,843.09)
2305-460000	Public Library	33,155.00	-	16,572.21	17,012.24	1,800.00	35,384.45	2,229.45
2585110-462000	School Choice	543,282.00	137,519.00	134,075.00	131,721.00	128,464.00	531,779.00	(11,503.00)
Restricted State Aid		576,437.00	137,519.00	150,647.21	148,733.24	130,264.00	567,163.45	(9,273.55)
Total Cherry Sheet Aid		19,300,048.00	4,572,835.04	5,533,119.03	4,556,807.39	4,608,037.90	19,270,799.36	(29,248.64)

Account Number	FY	ART #	DEPARTMENT	Balance Remaining 6/30/17	Balance Remaining 6/30/18	Current Balance Remaining	2020 Articles	2020 Activity	Current Balance Remaining
SELECTMEN:									
00281010-520000	PYS	Art #9	UNSAFE BUILDINGS 5/01 - 5/06	\$ 13,708.00	\$ 13,708.00	\$ 13,708.00			\$ 13,708.00
00280109-530000	PYS	Art #9	Master Plan	\$ 8,620.00	\$ 8,620.00	\$ 8,620.00			\$ 8,620.00
00290013-580000	PYS	Art #41	Harris Brook/Wade Dam Repairs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			\$ 15,000.00
00280114-530045	PYS	Art #23	First Meeting House (State Grant)	\$ 4,677.24	\$ 4,677.24	\$ 4,677.24			\$ 4,677.24
00290564-584000	PYS		CIP 5/13/02-SILVA FIELD IMPROVEMENTS	\$ 50,000.00	\$ 7,372.14	\$ 1,962.14			\$ 1,962.14
00290588-587028	PYS		CIP 4/12/99-WHITNEY PARK PLAYGROUND	\$ 2,771.00	\$ 2,771.00	\$ 2,771.00			\$ 2,771.00
STM 5/9/2016:									
0021015-580000	2012	Art#16	Emergency Preparedness	\$ 50,418.47	\$ 37,668.46	\$ 34,073.93	\$ 50,000.00	\$ (3,855.19)	\$ 30,218.74
0021016-580000	2012	Art#17	Building Infrastructure	\$ 75,093.00	\$ 71,445.00	\$ 35,215.58			\$ 82,895.49
ATM 5/8/2017:									
0021021-520000	2018	Art#14	FC used for Senior Center Professional Services		\$ 20,000.00	\$ 19,613.82			\$ 19,613.82
0021022-520000	2018	Art#16	Radio Communications Advisory Committee - Raise and Appropriate		\$ 9,893.08	\$ 7,750.00			\$ 7,750.00
0021012-580000	2018	Art#31	DPW - Sander/Salter/Dump Truck #37 - 1st year of 3 year lease		\$ 77,000.00	\$ 4,568.11	\$ -		\$ 4,568.11
0021025-517037	2017	Art#1	Unpaid Bills - BOS \$12,478.65 (Section 111F)		\$ 12,478.65	\$ 121.72			\$ 121.72
ACTIVITY THROUGH JUNE 30, 2018				\$ 220,287.71	\$ 280,633.57	\$ 148,081.54	\$ 50,000.00	\$ (6,175.28)	\$ 191,906.26
ATM 5/14/2018:									
0021027-580000	2019	Art#14	Capital Projects \$266,000 - (Sander 77,000/Fire Engine 106,000/Amb 58,000/Lib HVAC 25,000)						
0021029-580000	2019	Art#14	DPW - Sander - 2nd year of 3 year lease			\$ 4,568.11			\$ 4,568.11
0021029-580000	2019	Art#14	FD - Fire Engine - 5th year of 5 year lease			\$ 42.58			\$ 42.58
0021030-580000	2019	Art#14	FD - Ambulance - 3rd year of 4 year lease			\$ 993.79			\$ 993.79
0021028-580000	2019	Art#14	Lib - HVAC Replacement			\$ 25,000.00	\$ (23,439.00)		\$ 1,561.00
0021031-517037	2018	Art#1	Unpaid Bills - BOS \$32,241.34 Chapter 41, 111F			\$ 897.94			\$ 897.94
0021032-540000	2018	Art#1	Unpaid Bills - Golf \$360.74 Napa			\$ -			\$ -
0021033-580000	2019	Art#5	Deputy Chief Vehicle - Ambulance fund			\$ 140.92			\$ 140.92
STM 5/13/19:									
0021034-515020/538000	2019	Art#1	PY Bills			\$ 18,764.17	\$ (18,282.45)		\$ 481.72
0021035-589000	2019	Art#2	COA Van Lease			\$ 27,000.00	\$ (26,924.94)		\$ 75.06
0021036-589000	2019	Art#5	DPW Truck - Insurance partial funding			\$ 125,909.99			\$ 125,909.99
ACTIVITY THROUGH JUNE 30, 2019				\$ 220,287.71	\$ 280,633.57	\$ 351,399.04	\$ 50,000.00	\$ (74,821.67)	\$ 326,577.37
ATM 5/13/19:									
0021037-589000	2020	Art#13	Capital Projects \$390,513 - (Sander 77,000/Dump Truck 33,000/Fire Engine 134,000/Amb 58,000/Golf Mower 11,513)						
0021038-589000	2020	Art#13	DPW - Sander - 3rd year of 3 year lease			\$ -	\$ 77,000.00	\$ (72,431.89)	\$ 4,568.11
0021039-589000	2020	Art#13	DPW - Dump Truck - 1st year of 3 year lease (see insurance above)			\$ -	\$ 33,000.00	\$ -	\$ 33,000.00
0021040-589000	2020	Art#13	FD - Fire Engine - 1st year of 5 year lease			\$ -	\$ 134,000.00	\$ (133,938.12)	\$ 61.88
0021041-589000	2020	Art#13	FD - Ambulance - 4th year of 4 year lease			\$ -	\$ 58,000.00	\$ (57,006.21)	\$ 993.79
0021042-517037	2019	Art#1	Unpaid Bills - BOS \$1,395.16 Ch41 111F			\$ -	\$ 77,000.00	\$ (76,590.20)	\$ 409.80
0021042-523016	2019	Art#1	Unpaid Bills - BOS \$133.89 Spltl Water & Sewer			\$ -	\$ 1,395.16	\$ -	\$ 1,395.16
0021042-530021	2019	Art#1	Unpaid Bills - DPW \$483.40 Town of Granby			\$ -	\$ 133.89	\$ -	\$ 133.89
0021042-538000	2019	Art#1	Unpaid Bills - BOS \$200.00 Shifa Comp Health			\$ -	\$ 483.40	\$ -	\$ 483.40
0021043-580000	2019	Art#13	Dark Fiber for St Ctr/Chapin School			\$ -	\$ 200.00	\$ -	\$ 200.00
0021044-520000	2019	Art#15	HR - Classification Study			\$ -	\$ 40,000.00	\$ -	\$ 40,000.00
0021034-515020	2020	Art#1	Unpaid Bills -			\$ -	\$ 15,000.00	\$ (1,371.06)	\$ 3,739.45
ACTIVITY THROUGH JUNE 30, 2020				\$ 220,287.71	\$ 280,633.57	\$ 351,399.04	\$ 491,322.96	\$ (414,788.09)	\$ 426,562.85

Westover Golf Course
Statement of Revenue/Expenditures

Description	FY'2013 Budget	FY'2013 Actual	FY'2014 Budget	FY'2014 Actual	FY'2015 Budget	FY'2015 Actual	FY'2016 Budget	FY'2016 Actual	FY'2017 Budget	FY'2017 Actual	FY'2018 Budget	FY'2018 Actual	FY'2019 Budget	FY'2019 Actual	FY'2020 Budget	FY'2020 Actual
Revenue:																
426001 OVER/UNDER GOLF COURSE	-	-	-	(119)	-	30	-	-	-	(136)	-	(73)	-	(73)	-	(76)
426005 GOLF ROUNDS RECEIPTS	486,942	445,004	467,316	419,118	473,816	404,534	460,000	425,910	448,972	356,010	459,547	389,631	455,000	382,689	450,000	367,868
426007 DRIVING RANGE RECEIPTS	-	-	-	2,400	-	2,000	-	2,200	-	-	2,000	4,000	4,000	2,000	2,000	1,200
426010 GOLF CART RENTAL RECEIPTS	220,000	212,675	215,000	226,463	230,000	224,279	240,000	223,901	250,625	196,957	250,000	221,591	260,000	226,279	212,000	178,447
436030 GOLF CONCESSION RIGHTS	25,000	19,863	25,000	17,375	20,000	23,333	23,000	23,233	25,000	25,194	25,829	25,094	25,000	19,803	20,000	16,855
480001 INSURANCE COMPENSATION	-	-	-	5,600	-	-	8,310	-	-	-	-	-	-	-	-	-
480600 GOLF OTHER RECEIPTS	25,000	130,621	25,000	31,808	26,000	22,055	28,217	33,547	30,000	27,673	30,000	53,558	25,060	46,486	30,000	59,365
482010 INTEREST ON DEPOSITS	1,500	953	1,000	-	1,000	68	100	637	1,000	1,064	1,000	216	-	3,457	1,297	2,531
Total Revenue:	758,442	809,116	733,316	702,645	750,816	676,300	751,317	717,738	755,597	606,763	768,376	694,018	769,060	680,641	715,297	626,189
Expenses:																
SALARIES	296,592	275,889	327,816	306,690	336,316	318,406	309,300	328,905	313,580	287,713	315,022	331,817	352,500	302,293	356,297	291,989
GENERAL EXPENSES	338,850	340,277	328,500	313,156	336,500	315,749	366,439	320,067	381,892	347,003	362,854	279,899	323,560	334,517	325,500	365,349
TOWN INDIRECT	123,000	123,000	77,000	77,000	78,000	78,000	77,000	77,000	77,000	77,000	90,500	90,500	93,000	93,000	33,500	33,500
CAPITAL EXPENDITURES	17,244	17,244	17,244	17,245	36,497	33,409	12,251	11,913	12,251	12,337	-	-	-	-	-	11,513
RESERVE FUND	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OVERHEAD UTILITY REPAIRS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses:	775,686	756,410	750,560	714,091	787,313	745,565	764,990	737,885	784,723	724,053	768,376	702,216	769,060	729,810	715,297	702,351
Operating Profit/(Loss)	(17,244)	52,706	(17,244)	(11,446)	(36,497)	(69,265)	(13,673)	(20,146)	(29,126)	(117,291)	0	(8,198)	-	(49,169)	-	(76,162)
Retained Earnings Transfer	17,244	(17,244)	17,244	-	36,497	-	13,673	-	29,126	-	-	(1,472)	-	-	-	-
OLD ARTICLES CLOSEOUT	-	8,730	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance Effect	-	52,706	-	(11,446)	-	(69,265)	(0)	(20,146)	0	(117,291)	0	(9,670)	-	(49,169)	-	(76,162)
Fund Balance - Petty Cash	-	200	-	200	-	200	200	200	200	200	-	200	200	200	200	200
Fund Balance - Res for Encumbrances	-	4,178	-	13,371	-	1,422	16,451	16,451	16,451	6,102	-	6,965	-	4,228	-	8,208
Fund Balance - Res for Expenditures	-	31,244	-	36,497	-	36,497	12,251	12,251	12,251	-	-	-	-	11,513	-	-
Fund Balance - Undesignated	236,065	236,065	210,173	210,173	152,857	152,857	147,928	147,928	47,237	47,237	36,704	36,704	-	(21,247)	-	(89,869)
Total Fund Balance	271,687	271,687	260,241	260,241	190,976	190,976	170,830	170,830	53,539	53,539	43,869	43,869	-	(5,300)	-	(81,482)

TOWN OF LUDLOW
SEWER ENTERPRISE FUND (61)
REVENUE and EXPENSE ANALYSIS
ACTUAL 6/30/2020

REVENUE	FY2014 BUDGET	ACTUAL FY2014	FY2015 BUDGET	ACTUAL FY2015	FY2016 BUDGET	ACTUAL FY2016	FY2017 BUDGET	ACTUAL FY2017	FY2018 BUDGET	ACTUAL FY2018	FY2019 BUDGET	ACTUAL FY2019	FY2020 BUDGET	ACTUAL FY2020
User Fees	\$1,452,697	\$1,451,191	\$1,405,900	\$1,379,408	\$1,199,778	\$1,421,850	\$1,217,902	\$1,530,848	1,286,579	1,525,651	1,420,594	1,628,901	1,643,272	1,743,839
User Fees	\$ 35,000	\$ 20,880	\$ 25,000	\$ 15,902	\$ 20,000	\$ 33,315	\$ 25,000	\$ 24,743	25,000	27,611	-	-	25,000	23,942
User Fees	\$ 60,000	\$ 78,368	\$ 60,000	\$ 79,845	\$ 70,000	\$ 70,731	\$ 70,000	\$ 59,877	60,000	68,826	60,000	72,237	50,000	75,250
User Fees	\$ 30,000	\$ 30,242	\$ 30,000	\$ 15,950	\$ 25,000	\$ 34,549	\$ 25,000	\$ 27,500	25,000	77,882	30,000	32,420	25,000	35,835
Permits - Sewer Tie-ins	\$ 7,500	\$ 5,903	\$ 5,000	\$ 5,143	\$ 5,000	\$ 9,192	\$ 5,000	\$ 7,429	5,000	6,414	5,000	7,698	5,000	8,018
Other	\$ 500	\$ -	\$ -	\$ (1,324)	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-
Sale of Bonds, Premiums	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	91,275	-	-	-	-
Interest Income	\$ -	\$ -	\$ -	\$ 5	\$ -	\$ 11	\$ -	\$ 15	-	4,467	-	15,059	-	10,462
Total Revenue	\$1,585,697	\$1,586,584	\$1,525,900	\$1,494,929	\$1,319,778	\$1,569,649	\$1,342,902	\$1,650,412	1,401,579	1,802,125	1,515,594	1,784,770	1,748,272	1,897,346
Salaries and Wages	\$ 151,481	\$ 149,388	\$ 133,880	\$ 136,024	\$ 141,159	\$ 136,330	\$ 141,407	\$ 143,073	143,968	145,703	156,128	148,690	154,993	147,144
General Expenses	\$ 282,546	\$ 355,575	\$ 305,545	\$ 314,549	\$ 328,719	\$ 320,810	\$ 334,475	\$ 297,129	337,944	388,427	333,652	344,133	333,377	406,289
Intergovernmental - Spfd Sewer	\$ 849,670	\$ 666,393	\$ 769,475	\$ 614,101	\$ 725,900	\$ 776,136	\$ 738,020	\$ 988,996	787,667	1,082,624	897,814	1,090,825	1,162,402	1,146,525
Sewer Cap Projects							\$ 26,871	\$ 26,871	423,129	126,994	351,540	356,643	350,000	-
Sewer Article - Truck								\$ -	61,500	61,315	-	-	-	-
Total Expense	\$1,283,697	\$1,171,356	\$1,208,900	\$1,064,674	\$1,195,778	\$1,233,275	\$1,240,773	\$1,456,069	1,754,208	1,805,063	1,739,134	1,940,292	2,000,772	1,699,958
Retained Earnings Transfer - CAP							\$ 26,871	\$ 26,871	484,629	188,309	351,540	356,643	350,000	-
Net Revenue	\$ 302,000	\$ 415,228	\$ 317,000	\$ 430,255	\$ 124,000	\$ 336,374	\$ 129,000	\$ 221,213	132,000	165,371	128,000	201,121	97,500	197,388
Indirect Charges (Not Allocated)	\$ 302,000	\$ 302,000	\$ 317,000	\$ 317,000	\$ 124,000	\$ 124,000	\$ 129,000	\$ 129,000	132,000	132,000	128,000	128,000	97,500	97,500
Adjusted Net Revenue	\$ -	\$ 113,228	\$ -	\$ 113,255	\$ -	\$ 212,374	\$ -	\$ 92,213	-	53,371	-	73,121	-	99,888

FOR 2020 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
122 SELECTMEN	0	-75,000	-75,000	-183,894.00	.00	108,894.00	245.2%
145 TOWN TREASURER'S DEPT.	0	-4,778,438	-4,778,438	-4,802,141.24	.00	23,703.24	100.5%
146 TOWN COLLECTOR'S DEPT.	0	-50,827,268	-50,827,268	-49,843,546.30	.00	-983,721.42	98.1%
161 TOWN CLERK'S DEPT.	0	0	0	-42,907.38	.00	42,907.38	100.0%
175 PLANNING BOARD	0	0	0	-24,384.75	.00	24,384.75	100.0%
176 BOARD OF APPEALS	0	0	0	-450.00	.00	450.00	100.0%
210 POLICE DEPARTMENT	0	-180,000	-180,000	-93,709.17	.00	-86,290.83	52.1%
220 FIRE DEPARTMENT	0	0	0	-35,257.23	.00	35,257.23	100.0%
241 BUILDING INSPECTOR'S DEPT.	0	-460,000	-460,000	-311,893.49	.00	-148,106.51	67.8%
244 SEALER OF WEIGHTS & MEASURES	0	0	0	-4,324.00	.00	4,324.00	100.0%
300 SCHOOL DEPARTMENT	0	-14,184,273	-14,184,273	-14,100,547.02	.00	-83,725.98	99.4%
410 DEPARTMENT OF PUBLIC WORKS	0	0	0	-70,603.96	.00	70,603.96	100.0%
510 HEALTH DEPARTMENT	0	0	0	-55,113.92	.00	55,113.92	100.0%
541 COUNCIL ON AGING	0	0	0	-38,313.16	.00	38,313.16	100.0%
610 HUBBARD MEMORIAL LIBRARY	0	0	0	-2,937.00	.00	2,937.00	100.0%
630 RECREATION COMMISSION	0	0	0	-73,473.00	.00	73,473.00	100.0%
660 WESTOVER MUNICIPAL GOLF COURSE	0	0	0	-131,000.00	.00	131,000.00	100.0%
990 TRANSFERS IN/OUT	0	0	0	-105,877.10	.00	105,877.10	100.0%
GRAND TOTAL	0	-70,504,979	-70,504,979	-69,920,372.72	.00	-584,606.00	99.2%

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FOR 2020 13

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114 MODERATOR	539	0	539	539.00	.00	.00	100.0%
122 SELECTMEN	322,963	7,794	330,757	295,989.01	2,773.48	31,994.71	90.3%
131 FINANCE COMMITTEE	3,280	36,460	39,740	3,085.00	.00	36,654.69	7.8%
135 TOWN ACCOUNTANT'S DEPT.	192,985	0	192,985	180,200.97	.00	12,784.03	93.4%
141 BOARD OF ASSESSORS DEPT.	295,277	0	295,277	271,901.09	18,602.56	4,773.35	98.4%
145 TOWN TREASURER'S DEPT.	270,448	0	270,448	244,631.68	.00	25,816.32	90.5%
146 TOWN COLLECTOR'S DEPT.	265,276	545	265,821	259,017.36	140.00	6,663.64	97.5%
151 TOWN COUNSEL'S DEPT.	116,000	30,000	146,000	140,146.76	.00	5,853.24	96.0%
152 HUMAN RESOURCES	114,317	0	114,317	105,909.37	.00	8,407.63	92.6%
155 INFORMATION TECHNOLOGY	395,689	3,030	398,719	374,170.42	9,439.80	15,108.41	96.2%
161 TOWN CLERK'S DEPT.	124,668	0	124,668	120,898.77	.00	3,769.23	97.0%
162 ELECTIONS & REGISTRATIONS DEPT	99,796	0	99,796	81,121.76	.00	18,674.24	81.3%
171 CONSERVATION COMMISSION	35,536	0	35,536	32,181.73	.00	3,354.27	90.6%
175 PLANNING BOARD	146,116	400	146,516	138,525.29	.00	7,990.71	94.5%
176 BOARD OF APPEALS	5,176	0	5,176	307.73	.00	4,868.27	5.9%
192 PUBLIC BUILDINGS/PROPERTIES	702,245	-2,978	699,267	642,370.70	7,379.52	49,516.78	92.9%
193 PROPERTY & LIABILITY INSURANCE	479,273	63,200	542,473	534,261.59	5,294.66	2,916.75	99.5%
210 POLICE DEPARTMENT	3,802,380	167,822	3,970,202	3,965,341.04	.00	4,861.23	99.9%
211 POLICE DISPATCH SERVICES	401,948	-8,000	393,948	393,805.24	.00	142.76	100.0%
220 FIRE DEPARTMENT	2,943,942	-48,500	2,895,442	2,872,709.99	905.75	21,826.26	99.2%
231 AMBULANCE - EMT DIVISION	1,002,351	30,954	1,033,305	1,026,520.31	247.99	6,536.56	99.4%
241 BUILDING INSPECTOR'S DEPT.	228,962	264	229,226	180,747.63	1,990.56	46,488.26	79.7%
244 SEALER OF WEIGHTS & MEASURES	4,318	0	4,318	4,268.04	.00	49.96	98.8%
291 EMERGENCY MANAGEMENT	9,000	0	9,000	9,000.00	.00	.00	100.0%
292 ANIMAL CONTROL DEPT.	24,557	0	24,557	23,787.00	.00	770.00	96.9%
299 SAFETY COMMITTEE	2,442	0	2,442	2,242.00	.00	200.00	91.8%
300 SCHOOL DEPARTMENT	16,586,279	553,037	17,139,316	17,155,193.49	110,507.40	-126,384.55	100.7%
301 CENTRAL DISTRICT	5,400	-1,319	4,081	-986.77	.00	5,067.72	-24.2%
310 HIGH SCHOOL	5,650,294	-145,850	5,504,444	5,375,785.30	7,982.46	120,675.86	97.8%
311 ATHLETICS	344,111	-1,864	342,247	281,740.06	30.00	60,476.94	82.3%
320 BAIRD MIDDLE SCHOOL	287,168	32,402	319,570	303,949.68	1,868.03	13,751.88	95.7%
330 CHAPIN ST. ELEMENTARY SCHOOL	447,835	47,180	495,015	487,420.52	150.14	7,444.27	98.5%
340 EAST ST. ELEMENTARY SCHOOL	764,859	-167,435	597,424	580,637.18	154.06	16,632.74	97.2%
350 VETERAN'S PARK ELEM. SCHOOL	623,075	-55,345	567,731	568,211.56	.00	-481.06	100.1%
360 TECHNOLOGY	490,607	5,728	496,335	499,676.25	3,931.41	-7,273.09	101.5%
370 SPECIAL EDUCATION	6,444,434	118,544	6,603,741	6,588,134.98	7,125.49	8,480.52	99.9%
390 TRANSITIONAL BI-LINGUAL	3,077,227	72,059	3,727,375	3,370,197.76	331.31	1,845.93	99.5%
410 DEPARTMENT OF PUBLIC WORKS	240,000	180,290	3,257,517	3,030,714.47	164,807.06	61,995.28	98.1%
423 DPW - SNOW & ICE REMOVAL DIV.	291,000	7,004	247,004	260,431.62	.00	-13,428.12	105.4%
424 STREET & TRAFFIC LIGHTING	370,951	-3,200	287,800	252,584.57	.00	35,215.43	87.8%
510 HEALTH DEPARTMENT	416,934	0	370,951	317,630.70	.00	53,320.30	85.6%
541 COUNCIL ON AGING	401,509	3,387	367,509	392,631.17	.00	27,689.82	93.4%
543 VETERAN'S SERVICES DEPT.	508,564	-34,000	508,564	360,589.67	.00	6,919.33	98.1%
610 HUBBARD MEMORIAL LIBRARY		0		479,582.95	3,832.50	25,148.55	95.1%

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TOWN OF LUDLOW
YTD BUDGET VS ACTUAL

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FOR 2020 13

630	RECREATION COMMISSION	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
630	RECREATION COMMISSION	388,880	200	389,080	337,365.67	200.00	51,514.33	86.8%
691	HISTORICAL COMMISSION	1,420	0	1,420	.00	.00	1,420.00	0%
701	GENERAL DEBT AND INTEREST	3,062,273	970,347	4,032,620	3,289,210.03	.00	743,410.19	81.6%
801	GOVERNMENT ASSESSMENTS	0	945,717	945,717	1,103,275.20	.00	-157,558.20	116.7%
910	FRINGE BENEFITS FOR EMPLOYEES	15,414,257	1,988	15,416,245	14,767,343.19	54,150.52	594,751.38	96.1%
990	TRANSFERS IN/OUT	0	1,306,323	1,306,323	1,306,322.96	.00	.00	100.0%
	GRAND TOTAL	68,291,758	3,972,065	72,263,823	70,011,321.69	401,844.70	1,850,656.75	97.4%

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TOWN OF LUDLOW
STABILIZATION FUND ANALYSIS
JUNE 30, 2017

DATE	DESCRIPTION	ACTIVITY	ENDING BALANCE AT JUNE 30TH
6/30/2007	BEGINNING BALANCE		\$ 1,897,661
ATM MAY 2017	TRANSFER IN	\$ 250,000	
6/30/2008	FY08 INVESTMENT INCOME	\$ 98,428	\$ 2,246,089
ATM MAY 2009	TRANSFER OUT - TAX LEVY	\$ (500,000)	
6/30/2009	FY09 INVESTMENT INCOME	\$ 22,874	\$ 1,768,963
ATM MAY 2010	TRANSFER IN	\$ 343,000	
6/30/2010	FY10 INVESTMENT INCOME	\$ 31,030	\$ 2,142,993
6/30/2011	FY11 INVESTMENT INCOME	\$ 22,298	\$ 2,165,291
STM OCT 2011	TRANSFER OUT - SCHOOL CEILING	\$ (75,000)	
	FY12 INVESTMENT INCOME	\$ 12,936	
6/30/2012	ATM JUN 2012 TRANSFER IN	\$ 606,000	\$ 2,709,227
STM OCT 2012	TRANSFER OUT - BUILDING INFRASTRUCTURE	\$ (161,000)	
STM OCT 2012	TRANSFER OUT - EMERG PREPAREDNESS	\$ (90,000)	
ATM JUN 2013	TRANSFER IN	\$ 500,000	
6/30/2013	FY13 INVESTMENT INCOME(LOSS)	\$ (3,258)	\$ 2,954,969
ATM MAY 2014	TRANSFER IN	\$ 250,000	
6/30/2014	FY14 INVESTMENT INCOME	\$ 31,994	\$ 3,236,963
6/30/2015	FY15 INVESTMENT INCOME	\$ 22,193	\$ 3,259,156
STM JUN 2015	TRANSFER OUT - TAX LEVY	\$ (450,000)	
6/30/2016	FY16 INVESTMENT INCOME	\$ 54,913	\$ 2,864,069
ATM MAY 2016	TRANSFER IN	\$ 100,000	
6/30/2017	FY17 INVESTMENT INCOME	\$ 6,779	\$ 2,970,848
ATM MAY 2017	TRANSFER IN	\$ 762,710	
STM NOV 2017	TRANSFER OUT - TAX LEVY	\$ (1,600,000)	
6/30/2018	FY18 INVESTMENT INCOME	\$ (15,543)	\$ 2,118,015
ATM MAY 2018	TRANSFER IN	\$ 415,000	
6/30/2019	FY19 INVESTMENT INCOME	\$ 103,968	\$ 2,636,983
ATM MAY 2019	TRANSFER IN	\$ 400,000	
STM JUNE 2020	TRANSFER IN	\$ 550,000	
6/30/2020	FY20 INVESTMENT INCOME	\$ 88,904	\$ 3,675,887

TOWN OF LUDLOW
 FREE CASH ANALYSIS
 FY2008-FY2017

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2019
DOR CERTIFICATION	\$ 2,286,384	\$ 898,228	\$ 1,295,250	\$ 984,493	\$ 679,656	\$ 2,283,970	\$ 1,996,749	\$ 1,133,119	\$ 1,569,736	\$ 1,171,659	\$ 1,038,159	\$ 1,001,537	\$ 1,529,578
PY UNPAID BILLS	\$ 5,775				\$ 9,551	\$ 2,903	\$ 1,501	\$ 2,633			\$ 177	\$ 18,764	\$ 2,212
PY DEFICITS						\$ 23,786	\$ 51,254	\$ 21,042					
CAPITAL BUDGET	\$ 238,623				\$ 351,044	\$ 473,186	\$ 30,000	\$ 179,867	\$ 170,065	\$ 158,000	\$ 158,000	\$ 271,000	\$ 359,880
RESERVE FUND	\$ 125,000			\$ 150,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 125,000	\$ 100,000	\$ 100,000
STABILIZATION FUND			\$ 343,000			\$ 500,000	\$ 15,000		\$ 100,000	\$ 762,710	\$ 415,000	\$ 400,000	\$ 550,000
OPEB TRUST FUND						\$ 50,000							
BUILDING INFRASTRUCTURE	\$ 1,375,000	\$ 875,000	\$ 825,000	\$ 800,000	\$ 500,000	\$ 500,000	\$ 800,000	\$ 900,000	\$ 1,100,000			\$ 25,000	\$ 25,000
REDUCE TAX LEVY			\$ 20,000										
SEWER INDIRECT ADJ						\$ 83,000	\$ 250,000						
FIRST MEETING HOUSE													
EAST ST - PHASE IV	\$ 40,000						\$ 25,000						
FIREFIGHTERS GRANT - 10% MATCH													
AFL-CIO RAISES					\$ 10,866								
IBPO DISPATCHERS					\$ 2,806								
LATOS RAISES					\$ 16,119								
FIRE, AMB, LIB RAISES			\$ 67,516			\$ 90,890			\$ 25,000			\$ 75,000	\$ 100,000
POLICE OVERTIME						\$ 90,000							
FIRE SALARIES						\$ 5,000							
POLICE DETAIL DEFICIT										\$ 118,884			
SENIOR CTR BUILDING COMMITTEE										\$ 20,000			
DEPARTMENTAL DEFICITS											\$ 325,700	\$ 22,500	
RECLASSIFICATION PLAN													\$ 15,000
SENIOR CTR FIBEROPTICS													\$ 40,000
TOTAL TRANSFERS OUT	\$ 1,784,398	\$ 875,000	\$ 1,255,516	\$ 950,000	\$ 664,342	\$ 1,921,623	\$ 1,740,941	\$ 953,675	\$ 1,504,867	\$ 1,171,659	\$ 1,023,877	\$ 912,264	\$ 1,192,093
BALANCE	\$ 501,986	\$ 23,228	\$ 39,734	\$ 34,493	\$ 15,314	\$ 362,347	\$ 255,808	\$ 179,444	\$ 64,869	\$ -	\$ 14,282	\$ 89,273	\$ 337,485
EXCESS LEVY CAPACITY	\$ 965,046	\$ 71,850	\$ 823,546	\$ 79,861	\$ 702,343	\$ 1,717,222	\$ 2,139,662	\$ 1,193,662	\$ 1,135,352	\$ 1,326,803	\$ 775,657	\$ 11,338	\$ 22,814

TOWN COLLECTOR

Real Estate & Personal Property

Real estate and personal property bills for the Town of Ludlow continue to be due on a quarterly basis: August 1st, November 1st, February 1st and May 1st. The 2020F tax rate was set by the Board of Assessors in December of 2019. The Board of Selectmen voted to adopt a single tax rate of \$20.62 per thousand for both residential and commercial properties. The amount of \$39,864,098.60 was committed to us for collection. Over 9400 real estate bills were printed, processed and mailed by December 31st, 2019. By the end of the fiscal year, we had collected or abated approximately \$39,272,571.72 or 98% of the amount committed to us leaving a balance of \$591,526.88. Additionally, we received \$340,260.71 in payments for 2019F, \$24,530.75 for 2018F and \$3,930.59 for 2017F leaving balances of \$111,405.94 and \$0.00 respectively.

Approximately 800 personal property bills totaling \$4,385,132.49 were committed to us for collection. By the end of the fiscal year, we collected or abated \$4,373,178.51 or 99% of the amount committed to us leaving a balance of \$11,953.98. Additionally, we collected \$4,635.05 for prior years dating back to 2015F.

To accommodate our residents, real estate and personal property taxes for the Town of Ludlow may be paid online. We realize the importance of keeping with the times and offering this online payment option. This payment method serves to accommodate those Ludlow residents who want the convenience of paying their taxes online, anytime day or night. We are fortunate to have found a banking partner, who has years of financial experience and who adheres to strict security methods to protect our residents' personal information. UniBank uses state-of-the-industry encryption methods which safely handle these transactions so that town employees never gain access to bank account information. The process for residents to pay online is simple: with your bill and checkbook in hand,

- 1) Go to: www.ludlow.ma.us
- 2) Click on: Taxes & Sewer
- 3) Complete each screen to process payment

If paying from a checking account a nominal fee of 25 cents will be charged. If using a credit card (master card, visa or discover) a fee will be assessed by the credit card service provider.

Additionally, we have added a silver NIGHT/WEEKEND DROP-OFF BOX in the back of the Town Hall available 24 hours a day where payments can be dropped off.

Motor Vehicle Excise

Over 24,000 vehicle excise bills totaling \$2,817,675.91 million dollars were printed processed and mailed from the Collector's Office throughout the year. Payments of auto excise are due 30 days

from the date the tax notice is mailed. 90% of the committed bills are paid by their due date. Automobile owners are advised not to ignore their bills for a \$5.00 tax bill can jump to \$70.00, loss of license and registration within two months if late notices go unanswered. According to Chapter 60A of the Massachusetts General Laws, "failure to receive a notice shall not affect the validity of the excise". Thus, a person who does not receive a bill is still liable for the tax plus interest and charges accrued. Therefore, it is important to keep the Registry and Post Office informed of your current name and address so that your tax bills can be delivered promptly. The Registry will be notified of any excise bill that remains outstanding. The Registrar then marks the individual's registration preventing the renewal of his (hers) motor vehicle registration and the owner's driver's license until such time as the Registrar is notified that full and final payment has been made to the Town of Ludlow. During fiscal year 2020 over 500 licenses and registrations were marked for NON-RENEWAL for non-payment of their excise tax. This continues to be a successful collection tool as monies were collected for delinquent accounts dating back to 1993.

Sewer Usage Fees

The Board of Public Works, in December of 2019 set the rate of \$3.80 per 100 cubic feet of water used. Approximately 4,300 sewer usage bills totaling \$1,894,629.92 were printed, processed and mailed from the Collector's Office on December 31, 2019. By the end of June 30, 2020, we had collected or abated \$1,746,394.03 or 92% of the amount committed to us for collection leaving a balance of \$148,235.89. Any amounts outstanding for previous years were certified to the Board of Assessors in November of 2019 and added to the owner's 2020F real estate bills. All sewer usage accounts for 2018F and prior years have now been collected in full as reflected by the -0- balance for those accounts. Sewer bills are due 60 days from the mailing date. Sewer payments received after their due date are assessed a \$10.00 demand plus a 10% penalty in accordance with Town By-Laws. Sewer Usage bills may be paid online similar to real estate, personal property and motor vehicle excise bills.

Departmental Accounts

Each year the Collector is responsible for the collection of over 1.5 million dollars in "In Lieu of Taxes" and the following departmental accounts:

CEMETERY
TRAILER PARKS
ROLL BACK TAXES

BOARD OF HEALTH - NURSING
BOARD OF SELECTMEN

During the past fiscal year \$1,639,756.93 in additional billings were committed to us for collection by the above departments. By June 30th, 2019 we collected or abated \$1,565,230.31 or 99% of the amount committed. Effective July 1st, 2015 the Ambulance Billing has been outsourced to "COMSTAR". The Collector's Office is no longer responsible for the collection of these accounts.

Municipal Lien Certificates

Upon written request from attorneys, banks, mortgage companies and real estate agencies, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. The Collector consults with the Board of Assessors, DPW and other departments to secure required information. In accordance with Mass General laws, a \$25.00 fee is charged for each certificate prepared. Once again, many hours were spent researching and preparing these certificates. During fiscal year 2020, we received over 600 written requests bringing in over \$15,000 of additional revenue. We ask attorneys and other agencies requesting such information to cooperate and mail their application to us as early as possible so that we can complete and return them in a timely manner.

Office hours continue to be 8:30 to 4:30, Monday through Friday. Additionally, to accommodate those Ludlow residents who want the convenience of paying their taxes online, day or night, we continue to offer an online payment option. Once again, I am grateful to Mrs. Janice Ouimette, Lori Leduc and Carmen Desrochers for their assistance. Additionally, I'd like to express my gratitude to all department heads, town employees and residents for their support and cooperation. For more up to date information, please visit the Town of Ludlow website at www.ludlow.ma.us.

Respectfully submitted,
Fred Pereira, Town Collector

Town Collector's Report - July 1, 2019 to June 30, 2020

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
2017 real estate		3,930.59		3,930.59			0.00
2018 real estate		45,596.68		24,530.75		21,065.93	0.00
2019 real estate		472,670.18	16,083.37	340,260.71		37,087.20	111,405.94
2020 real estate	39,864,098.60		116,300.27	38,936,023.02	330,174.38	122,674.59	591,526.88
2013 personal porperty		7,476.40			7,476.40		0.00
2014 personal property		5,851.61			5,851.61		0.00
2015 personal property		6,132.16		17.29	6,114.87		0.00
2016 personal property		5,151.65	640.00		5,791.65		0.00
2017 personal property		3,923.21		40.21			3,883.00
2018 personal property		5,741.19		1,141.18			4,600.01
2019 personal property		50,523.15	508.28	3,453.66	44,080.08		3,497.69
2020 personal property	4,385,132.49		3,847.97	4,372,697.31	4,329.17		11,953.98
8							
1993 motor v excise				38.75*			0.00
1994 motor v excise				16.25*			0.00
2003 motor v excise				41.25*			0.00
2004 motor v excise				21.46*			
2008 motor v excise				45.00*			0.00
2009 motor v excise				37.50*			0.00
2010 motor v excise				495.00*			0.00
2011 motor v excise				358.12*			0.00
2012 motor v excise				225.00*			0.00
2013 motor v excise			12.50	257.18*	12.50		0.00
2014 motor v excise				423.84*			0.00
2015 motor v excise		7,865.34		380.42	7,484.92		0.00
2016 motor v excise		13,142.23		2,640.53			10,501.70

Town Collector's Report - July 1, 2019 to June 30, 2020

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
2017 motor v excise	123.75	20,852.71	26.04	6,087.08	26.04		14,889.38
2018 motor v excise	52.50	50,073.12	1,696.86	27,715.29	2,003.64		22,103.55
2019 motor v excise	270,444.89	150,070.05	23,433.35	367,851.57	22,484.38		53,612.34
2020 motor v excise	2,547,054.77		10,243.91	2,352,341.17	35,511.07		169,446.44
2017 boat excise		33.00					33.00
2018 boat excise		111.00		15.00			96.00
2019 boat excise		63.00	5.00	53.00	5.00		10.00
2020 boat excise	3,709.00			3,418.00	50.00		241.00
no							
2018 sewer usage		129,497.25	559.43	37,883.35			0.00
CERT TO ASSESSORS					92,173.33*		
2019 sewer usage	1,894,629.92		6,009.47	1,736,461.93	15,941.57		148,235.89
2017 sewer usage lien		230.11		230.11			0.00
2018 sewer usage lien		1,610.90		557.90			1,053.00
2019 sewer usage lien		7,816.80		5,327.27		170.27	2,319.26
2020 sewer usage lien	102,457.44			68,333.02		4,574.83	29,549.59

TOWN TREASURER

The Town Treasurer is pleased to report that over five million dollars of General Fund monies remain invested in term investments with good interest yields. This is over and above the investments, which occur during tax payment receipts. This excellent cash flow remains possible due to the cooperation of both the Assessors and Tax Collector's offices. The Treasurer has collected as of December 31, 2020 the total of \$285,216.63 on Tax Titles.

General Fund as of December 31, 2020

Bank	Account	Balance
TD BankNorth	Master	\$ 9,370,727.37
	Sewer	\$ 1,249,810.92
	Golf Course	\$ 841,128.94
	Golf Course Merchant	\$ 10,398.15
	Money Market	\$ 5,021,108.91
	Cafeteria	\$ 286,676.48
	Student Activity (HS)	\$ 47,871.15
	Student Activity (MS)	\$ 22,081.90
Citizens	Master	\$1,767,385.04
	Guaranty Deposits	\$ 209,082.00
Easthampton Savings	County Jail	\$ 75,393.09
	Water/Cops	\$ 243,137.80
	Money Market	\$ 1,800,356.92
People's Bank	Money Market	\$ 1,668.92
	Money Market	\$ 15,000.01
M.M.D.T.	Money Market	\$ 59,213.15
Unibank	Money Market	\$ 316,579.96
TOTAL		\$21,337,620.71

Payroll Distribution

Gross Payroll	\$41,829,278.71
Fica	\$565,495.20
Federal Withholding	\$3,630,704.64
State Withholding	\$1,797,923.76
Retirement	\$3,918,264.95
United Fund	\$787.00
Annuities	\$492,537.10
Health Insurance	\$1,652,638.28
Life Insurance	\$39,315.23
Credit Union & Banks	\$28,188,024.11

Union Dues	\$299,570.65
Deferred Compensation	\$598,851.61
Dental	\$166,217.06
Aflac	\$21,412.25
American Fidelity	\$371,624.26
Other Withholdings	\$85,912.61

Trust Funds as of December 31, 2020

All trust funds are invested and receiving maximum interest:

Citizens Stabilization Fund	\$ 903,157.46
Bartholomew (Comm. Financial)	\$3,146,937.91
Bartholomew (Comm. Fin. OPEB)	\$ 426,352.40
Bartholomew (Cemetery)	\$1,550,810.23
Total	\$6,027,258.00

Health and Life Insurance

The Town of Ludlow, through the Board of Selectmen, entered into a contract with Boston Mutual Life Insurance Company for one more year and HMO Blue New England, Blue Care Elect-PPO, Managed Blue for Senior, Medex II and Dental Blue contracts were signed with effective dates running from July 1, 2020 to June 30, 2021. The following rates prevail:

Monthly Premiums			
	Town's Share	Employee's Share	Total
Network Blue			
Individual	\$ 590.66	\$138.55	\$ 729.21
2 Person	\$1,181.32	\$277.10	\$1,458.42
Family	\$1,618.41	\$379.63	\$1,998.04
Blue Care Elect-PPO			
Individual	\$ 722.62	\$169.51	\$ 892.13
2 Person	\$1,445.22	\$339.01	\$1,784.23
Family	\$1,979.97	\$464.44	\$2,444.41
Senior Plans (Effective 1/1/2020 – 12/31/2020)			
Medex III	\$199.51	\$199.51	\$399.02
Managed Blue for Seniors	\$259.02	\$ 60.76	\$319.78

*Medicare HMO Blue was eliminated on 08/01/2015

Boston Mutual Life Insurance			
\$10,000.00 coverage for active employees	\$2.56	\$2.56	\$5.12
\$2,000.00 coverage for retirees	\$.51	\$.51	\$1.02

Dental Blue			
Individual	\$12.62	\$12.62	\$25.24
Family	\$36.69	\$36.68	\$73.37

Respectfully submitted,
Elsa Barros, Treasurer

HUMAN SERVICES

BOARD OF HEALTH

The Board of Health reorganized in 2020 with Michael LaFever, Chairman; Adrienne DeSantis, Secretary; and Carolyn Rogowski-Duarte, Member.

On June 1st, Adrienne DeSantis was elected to serve a three (3) year term on the Board of Health. On October 20th, Cheryl Messer-Lusty resigned from her position as Director of Nurses. This position has since been eliminated to accommodate a new Public Health Program Coordinator position.

Andrea Crete, Health Agent, witnessed forty-four (44) percolation tests, reviewed twenty-nine (29) septic system plans and conducted thirty-four (34) final inspections of septic systems when installed.

During 2020, Ms. Crete responded to and investigated twenty-eight (28) citizen complaints concerning housing violations, debris, rodents, chickens, etc. One hundred fourteen (114) food establishment inspections and five (5) preoperational inspections for new establishments were also conducted in 2020. One (1) body art establishment, four (4) semipublic pool inspections, and one (1) recreational camp for children inspection were also conducted during 2020.

Sub-surface disposal system permits for new construction issued in 2020 totaled eight (8). Repairs to existing systems totaled thirty-three (33).

Three (3) Beaver permits were issued in our Town to remove beavers from where dams were built.

Animal Inspector Sheila Andre responded to four (4) dog bites and two (2) cat bites.

One of the major accomplishments for the Department in 2020 was being awarded a \$2500 FDA grant to conduct a self-assessment on meeting 9 retail program standards pertaining to the Department’s food inspection program.

In looking forward to 2021, this Department has some exciting goals. The Board would like to increase revenue and strengthen the workforce, including the hiring of a Public Health Program Coordinator. This position would be responsible for enacting the town’s emergency preparedness plan, coordinating volunteers, opening emergency shelters, writing grants, and implementing public health programs for the community. Hopefully the department can return to regular business and nursing visits after COVID.

MONEY COLLECTED BY THE BOARD OF HEALTH IN 2020	
Nursing Services	\$4,170.00
Clinic Pedicures	\$6,895.00
Senior Center Pedicures	\$695.00
Immunizations	\$315.00
Sharps Containers/Disposal	\$423.00
2020 Flu Clinic Reimbursement	\$2,730.35
CPR	\$1,295.00
Trailer Park Assessments	\$18,864.00
Body Art Establishment Permit	\$1,000.00
Body Art Practitioner Permits	\$200.00
Food Service Licenses	\$6,560.00
Retail Food Permits	\$5,040.00
Trailer Park Licenses	\$240.00
Mobile Food Server Permits	\$680.00
Bakery Licenses	\$600.00
Smokehouse Licenses	\$440.00
Piggery Licenses	\$80.00
Frozen Dessert Licenses	\$400.00
Hotel/Motel License	\$100.00
Funeral Director Licenses	\$450.00
Non-Alcoholic Beverage License	\$100.00
Milk & Cream Licenses	\$1,600.00
Tobacco Permits	\$5,950.00
Removal of Garbage Permits	\$600.00
Dumpster Permits	\$3,640.00

Well Construction Permits	\$1,200.00
Disposal Works Construction Permits	\$680.00
Septic Tank Repair Permits	\$2,805.00
Septic Installer's Permits	\$2,750.00
Septic Tank Pumping Licenses	\$1,000.00
Permit/License Late Fees	\$800.00
Percolation Test Fees	\$11,130.00
Septic Plan Fees	\$2,805.00
Septic Inspection Fees	\$3,485.00
TOTAL	\$89,722.35

Respectfully submitted,
 Andrea Crete, RS, MPH
 Health Agent

BOARD OF HEALTH – PUBLIC HEALTH NURSES

Director of Nurses: Cheryl Messer, BSN, RN, NHDP-BC (resignation 10/20/20)
 Staff Part Time: Marianne Moura, BSN, RN
 Staff Full Time: Angela Kramer, MS, RN
 Staff Full Time: Sandra Table, BSN, RN

The Ludlow Board of Health Nursing Staff continues to do home visits to assist residents with pedicures, manage medication, provide minor wound care, administer injections/vaccines or perform vital signs and medical assessments, which we then report to their physician. A physician's order is required before the nurse can visit the client. Currently though, due to COVID, these services have been put on hold.

In 2020, a total of two hundred thirty-seven (237) client services/visits were made to our residents by the Board of Health Nurses. Between our homebound residents and in-house appointments, we have administered one hundred fifty (150) flu vaccines this year.

Our nurses have been continuously busy due to COVID. A total of one hundred seventy-one (171) compliance checks were performed in 2020.

Our nursing clinic hours are normally Monday through Friday 8:00 am to 4:00 pm. We are closed on Holidays and Weekends. Our service extends to all our Ludlow residents regardless of age or mobility status. TB Testing and sharps containers (and disposal) is for anyone to utilize. Unfortunately, due to COVID, we currently are only seeing patients by appointment for Pedicures in our office.

There is a fee of fifteen dollars (\$15.00) for all our services including: home visits, pedicures, TB skin tests, adult vaccinations, and treatments done in the office, Senior Center and Keystone Commons. We are hopeful that we will resume these services in the near future.

The Public Health Nurses were active with the following clinics prior to COVID. There were three hundred twenty-three (323) pedicures at the Board of Health afternoon pedicure clinic, forty-six (46) at the Senior Center Tuesday pedicure clinic and thirty-seven (37) home visits were at the Keystone Commons. Five (5) B12 injections were administered.

TB skin testing and administration of State regulated vaccines are also available at the Board of Health. Vaccine for Children (VFC) is a division of the Massachusetts Department of Public Health Immunization Program and provides children through eighteen (18) years of age with State supplied vaccine. Currently the only State supplied vaccine that we carry is Td (tetanus). This vaccine is usually given to children transferring into the Ludlow School System. Children are evaluated for their insurance coverage and their vaccine record is documented on the State website, Massachusetts Immunization Information System (MIIS). Adults must be uninsured or underinsured to be eligible for State supplied vaccine. TB skin testing is available to anyone in the public. We administered twenty-one (21) TB (Mantoux/PPD) skin tests from our department to residents and others from surrounding communities.

The Ludlow Board of Health's Director of Nurses continued to offer CPR, Hands-Only CPR and First Aid classes to the community prior to COVID. In 2020, thirty-one (31) people were certified.

The Department of Public Health's reduced budget continues to affect the amount of State supplied flu vaccine we receive. The State recognizes the fact that many people are going to local pharmacies for their vaccines, which is reducing the number of State supplied vaccines now available at the Boards of Health. This year, our allocation from the State was ten (10) doses of flu vaccine to be given to children and anyone without insurance. We were able to purchase two hundred (200) doses of flu vaccine. We still have Flu Vaccine available.

Residents continue to purchase and dispose of sharps containers at the Board of Health. The cost is four dollars (\$4.00) to purchase a quart size container and the disposal fee is also four dollars (\$4.00). Larger containers can also be purchased for an additional fee – 1 gallon is eight dollars (\$8.00) and the 2 gallon is twelve dollars (\$12.00).

We also have a group of thirty-seven (37) dedicated volunteers for Emergency Preparedness.

The Massachusetts Virtual Epidemiologic Network, MAVEN is the web-based surveillance system for infectious disease. Confirmed cases are investigated by the nurses at the Board of Health in the Town of Ludlow. Surveillance was done on the following diseases: Babesiosis – 1 case, Giardiasis – 1 case, Group B Streptococcus – 3 cases, Hepatitis C – 36 cases, Human Granulocytic Anaplasmosis – 1 case, Influenza – 180 cases, Novel Coronavirus (SARS, MERS, etc.) – 1140 cases, Salmonellosis – 4 cases.

Angela Kramer, MS, RN, is the Regional MAVEN Nurse who continues to serve the following Towns: Blandford, Granville, Ludlow, Montgomery, Monson, Palmer, Tolland, and Wilbraham. Angela works with the computer program from the Massachusetts Virtual Epidemiologic Network (MAVEN) by doing the disease surveillance for the communities not having a Public Health Nurse.

Latent tuberculosis has continued to remain low this year in our Town. Ludlow has had one (1) Latent TB case and no (0) Active TB cases.

Ludlow residents donate gently used and clean durable medical equipment to our “Lending Closet”. Please contact the Board of Health prior to bringing in any equipment (to return or donate). Most requested items are: shower benches/chairs, wheelchairs, transport wheelchairs, commodes, walkers, walkers with seats, and canes. Our two (2) transport wheelchairs that were donated to the Board of Health are available for short periods of time to our residents and are very appreciated by all that use them. Thank you to all who have given us equipment. Your donations are really valued!

All our Public Health Nurses have a common goal: to carry on services and to provide education for our Ludlow residents on how to maintain healthy living and safe practices. We must acknowledge our devoted nurses (Marianne Moura, Angela Kramer, and Sandra Table) who take excellent care of all of our residents and especially our aging residents with compassion, grace and dignity, allowing them to stay in their homes as long as possible. This dedication by **all** our staff is recognized by many grateful residents and their families.

Respectfully submitted,
Marianne Moura, BSN, RN
Angela Kramer, MS, RN
Sandra Table, BSN, RN

COMMISSION ON DISABILITY

Federal law defines a disability as “any physical or mental impairment that substantially limits one or more of the major life activities of an individual”. The 2000 Ludlow census revealed that many Ludlow residents are disabled. The figures showed that among those ages 5 – 20, 9.3% are disabled, among those ages 21 – 64, the rate increases to 19.2% and then further rises to 39.8% in those ages 65 and over. These numbers are staggering and are gradually increasing every year. The latest 2010 Census figures, however, no longer track disability. We can only assume the numbers have increased in Ludlow.

The Ludlow Commission on Disability was established by the Board of Selectmen, in accordance with the Americans with Disabilities Act, to help ensure that those individuals with disabilities are

considered and included in all aspects of community life, including access to all municipal services, programs, meetings and employment opportunities.

In addition to receiving complaints and suggestions regarding accessibility throughout the Town, the Commission remains busy throughout the year reviewing plans submitted to the Planning Board for new construction or additions to determine accessibility for all new public buildings by all patrons. Working closely with the Building Commissioner, compliance issues are reviewed with suggestions for possible improvements. We also investigate grievances regarding the access to public buildings and services and can help facilitate problem resolution to achieve reasonable accommodations.

Two major goals of the Commission on Disability are education and increasing public awareness. Commission members continue to review new construction plans for public buildings to be constructed in Town. Not only must they meet ADA requirements, but suggestions are sometimes made by commission members to help make the building more user friendly to those with disabilities. This may include parking that is in close proximity to the entrance.

Members also continue to work in "getting the word out" regarding the Commission on Disability and how we can help the citizens of Ludlow in accessing programs, services and buildings. Access to recreational activities sponsored in the Town or by the Town is a key priority for the commission.

As we serve our community, we welcome, and encourage you, the citizens, to enlighten us on possible physical or service-related barriers in Town. We are here to assist wherever we can in making Ludlow's services available to all. If you would like to join us as a member, please contact the Selectmen's office at 583-5600.

In closing, I would personally like to thank those on the Commission and welcome new commission member, Cynthia Levine, who share their time, knowledge and dedication in helping Ludlow grow to be a community that is equally accessible to all.

Respectfully submitted,
Beverly Barry, Chairman

Members:

Beverly Barry, Chairman
Joanne Odato-Staeb, Vice Chairman
Cynthia Levine
Eric Segundo, ADA Coordinator

COUNCIL ON AGING

The Ludlow Senior Center

...2020 – the year that wasn't...

I think I can sum up 2020 in one word but as I sit here, there are many more words that come to mind; strength, resilience, team work, community and perseverance.

2020 started off great. The new Senior Center was off to a great start. A mild winter allowed the building to move full steam ahead. By February we had some exterior walls and it was exciting to watch the building take shape. February can be a very tough month for the Senior Center as everyone is tired of the winter and patience runs thin. We were so happy to see March arrive. St. Patrick's Day was right around the corner and then BAM! Everything stopped. We will never forget Friday, March 13, 2020. That was the last day our doors were open to the public.

Overnight, the Senior Center had to reinvent itself. We had a job to do and that was to take care of the older adults of Ludlow. We arranged home delivered meals for those that needed it and made many, many phone calls to check in on people. We began a Grab and Go Program because we knew that we would see many of your faces. We saw many more faces than we anticipated and expanded the program from two days a week to three. We now serve on average 200 meals a day. We have made so many new friends. Grab and Go is a lot of work but it is the highlight of our day!

Virtual programming was something new for everyone. Who had heard of Zoom before COVID?? Virtual programs were tricky for us but many of you logged on religiously to our programs. Once it was warm enough, we began outdoor programming in the park. We were so excited to see everyone but the looks on your faces when you saw each other left us in tears. Boomer Bootcamp, Tai Chi, Yoga and Tea for 10 flourished. We also began running the van again, with restrictions of course, but it was a service that was missed for many months. All of this was happening while trying to build a new Senior Center as well.

The new Center continued to materialize. Exterior walls were built, interior walls were framed, and our dream really was becoming a reality. It was the bright spot during the pandemic. The new building was a reminder that there was a light at the end of the tunnel.

We cannot have a year without its downfalls as well. We lost many of our friends and they were friends that had been part of the Senior Center for a very long time. We had watched many struggle with isolation and deteriorate. We struggled with the fact that we could not help everyone. We also lost some staff. Long time Center employees Carla Roberts and Matt Pzeniczny both retired.

Through it all, some amazing things happened. We watched an isolated population come together and create networks to check on each other. We watched social hour during Grab and

Go where you all wore masks and kept your distance, but it was a time to connect and feel not so alone for just a bit of time. We watched you come to the park and exercise and have a few moments of normalcy. During a time that had in some ways really stunk, you all had shown so much strength and resilience and created an amazing community that we are so proud of.

It began to get cold and once again we were left with a feeling of helplessness. There were no more outdoor programs. Zoom was still tricky but Grab and Go kept us on our toes and we still saw so many smiling faces. The new building had walls, millwork, floors and was really a building. All projects have their hiccups. We were supposed to move in the end of December, but the move had to be put on hold a number of times. As we head into 2021, there are so many new chapters to look forward to; new building, new programs, new memories and a new sense of the amazing community that makes up Ludlow. The one thing that was loud and clear during the year that wasn't, is that you are SeniorStrong and stronger than ever!!!!

Respectfully submitted,
Jodi Zepke, Director

Staff of the Ludlow Senior Center – Debbie Johnson, Maria Ardolino, Naomi White, Donna Haluch-LaRose, Jorge Fialho, Jack Alves, John Garcia, Deb Borecki, Matt Pszeniczny and Carla Roberts

Council on Aging Members:

Frederick Lafayette	Diane Peacey	Sheena Santolini
Kara Ribeiro	Nancy Pauze	Janice Grimaldi
Helen Grabowski	John DaCruz	Debbie Johnson
Frank Krzanik	Rosalind Forti	Karen Martin, Alternate

Senior Center Building Committee:

Fred Lafayette	Steve Santos
Richard Moskal	Michael Szlosek
Derek DeBarge	Jodi Zepke
Matias Goncalves	

FIRST MEETING HOUSE COMMITTEE

The First Meeting House Committee was appointed by the Board of Selectmen for the purpose of overseeing the maintenance of the Meeting House building and premises. The Meeting House, built in 1783-84, will eventually be available for groups wishing to schedule their meetings and other functions. The building is a centrally situated historic town property located in Ludlow Center and is one of the few surviving examples remaining in the Connecticut River Valley of New England barn-type meeting houses. Historic objects and collections, important to the Town's history, will be displayed and be available for public viewing when restorations are completed.

In 2020, the Department of Public Works continues to maintain the physical integrity of the building and grounds.

Members of the Committee are Marilyn Paul-Lewis, Thomas Haluch, Donald and Betty Kibbe, Bert Ramage and Jerry Kavka. The Committee will continue to work to promote, maintain, and improve our Town's historic Meeting House.

Respectfully submitted,
Jerry Kavka, Chairman

HUBBARD MEMORIAL LIBRARY

2020 has been a challenging year for us all. The library strives to provide as safe of an environment as possible. To that end, we have been providing curbside pickup of materials, as well as in-person services, and virtual programming.

To date, we have assisted 756 patrons with in person appointments. This provides patrons with the ability to access computers, printers, copiers, scanners as well as all of our collections. We feel that these services are vital to members of the community who may not otherwise have access to these resources. We have also provided 2,498 patrons with curbside pickup services, allowing patrons to access all of our collections as well as the collections of 150 libraries that are members of our consortium.

The library also has a whole collection of streaming media and electronic databases covering everything from learning to cook enchiladas to watching your favorite British mystery series. These resources are free and provide access from home to a wealth of knowledge and entertainment.

The library staff has been instrumental in providing virtual and a limited number of in person programming for adults, teens and children. To date, we have offered 169 programs to 1,440 patrons.

Some highlights of our programming include a Massachusetts Board of Library Commissioners grant funded program to allow teens to participate in a live action roleplay daylong event. This program was developed by July Siebecker, Youth Services Department Head and Olivia Chartrand, Youth Services Library Assistant. This innovative program provides teens with the opportunity to creatively interact with each other through a scripted and facilitated story while complying with all necessary safety protocols.



The Youth Services Department also hosted a Unicorn program with real live unicorns. This program was in partnership with the Ludlow Cultural Council. This encounter has allowed these magical creatures to spread their joy and good luck to children in our community.

Thanks to the Ludlow Police Department and the Parks and Recreation Department for their help in supporting the unicorns and this program!

These programs along with ongoing adult and youth craft activities really allow for the patrons of Ludlow to release their creative energies!



Due to the pandemic, virtual programming is more important than ever.

A historical note of importance – the library just acquired a whole group of historic photos taken of the Ludlow Manufacturing Associates and the town of Ludlow in the late 19th Century and early 20th Century.

Digitizing these unique historical resources will help to preserve them while making them accessible for all to see. Please keep an eye out on our website www.hubbardlibrary.org for announcements and access to this vital part of our history.

Thank you to the staff and all of our patrons for your hard work, patience, and understanding during these difficult times!

The Hubbard Memorial Library is dedicated to making your lives more enriched, informed, and interesting. We look forward to continuing to serve you and to helping you to have a safe and prosperous future.

Respectfully Submitted,
Patrick McGowan, Director
Christine Davis, Chairperson,
Library Board of Trustees

INFORMATION TECHNOLOGY DEPARTMENT & COMPUTER ADVISORY COMMITTEE

Overview

The Computer Advisory Committee meets to discuss large-scale technology projects.

The Information Technology Department manages and supports the Town's technology systems including: the fiber Wide-Area-Network (WAN), copper and wireless Local-Area-Networks (LANs), servers, PCs, printers, phones, security cameras, access control systems, websites and new technologies as they are implemented. The goal of the IT Department is to maintain a dependable, secure environment for processing the Town's data, voice and video.

Year in Review

Like many IT Departments around the world, 2020 was a year of improvisation, innovation and enlightenment. Due to the COVID-19 pandemic, we were required to go from an in-house only network to one that supports remote, at-home workers virtually overnight. This process required procuring and configuration of new servers, laptops and remote access software. Client support became considerably more difficult as much of the technical support could not be performed in-person. The Town's web page saw unprecedented traffic as it became the most reliable source of up-to-date information and the primary means of communicating with the public in a time when things were changing on a daily basis.

The need to maintain the existing Town and public safety networks still existed in addition to adding all of the new pandemic-related projects to the department's plate. This meant upgrading every computer to the latest security patches and versions of Windows, upgrading server hardware, adding to the backup infrastructure and locking down network security due to the risks created by adding remote workers.

I'd like to take this opportunity to thank the employees of the IT Department for their help in these unprecedented times as it required them to work extended hours, learn to support new software and make equipment work in ways that were never required by the Town previously.

Respectfully submitted,
Jose Alves, Chairman,
Computer Advisory Committee
Gary J. Blanchard, IT Manager

LUDLOW COMMUNITY TELEVISION

Overview

Ludlow Community Television is a public access television station located inside Ludlow High School. We provide resources for the town to communicate to its citizens through cable television. LCTV broadcasts on channels 191, 192, and 193 on Spectrum cable in Ludlow and provides live streaming and video-on-demand at www.ludlowtv.org.

Year In Review

In 2020 we filmed 207 government meetings and 91 programs and other videos, for a total of approximately 289 hours of original local programming. This year presented many challenges due to the pandemic, but we continued to operate at near full capacity. Much of our operations continued remotely and while the amount of programming we produced decreased, the number of town meetings we filmed, and broadcast increased tremendously. The Town and School Department depended on our operations to produce a number of virtual events such as Ludlow High School graduation, Memorial Day Ceremony, and a number of other town events.

The Ludlow Cable Committee continued negotiations for a cable franchise license renewal with Spectrum in 2020 and should be completed in 2021. With the license renewal we hope that our department will continue to receive the appropriate funding needed to grow and improve over the course of the next 10 years. The goal is to ensure that Ludlow's cable related needs will be met, and any previous issues or concerns will be addressed with Charter during this process.

The Future

As always, we will continue to look at ways in which we can grow, improve, and increase the amount of local programs we produce. We hope that the future will also bring an expanded video production program at the high school, as well as the other schools. We also expect that license renewal negotiations will result in customer service and signal quality improvements for Ludlow residents.

Respectfully submitted,
Michael Hill, LCTV Manager

LUDLOW HOUSING AUTHORITY

The Ludlow Housing Authority, formed in 1959, provides affordable housing to eligible seniors, handicapped and families. The Ludlow Housing Authority has one hundred fifty (150) units of state-aided elderly/handicapped housing and includes two congregate living units, Colonial Sunshine Manor located on Wilson Street, State Street Development, and Chestnut Street Development. The Ludlow Housing Authority also owns eight (8) single family homes located on scattered sites within Town, one (1) duplex on Howard Street and six (6) units called the John Thompson Manor located on Benton/Butler Streets.

The Commonwealth of Massachusetts, Department of Housing and Community Development (DHCD), fund public housing programs and establish eligibility rules and guidelines. Applicants who meet the qualification and eligibility guidelines are placed on appropriate waiting lists for their households.

- Elderly/handicap applicants must be sixty (60) years of age or disabled to apply for housing. Residents who work or live in the Town of Ludlow may receive a preference when reviewed and verified by the Authority. Rents for elderly/handicap units are based on 30% of the tenant's net adjusted gross income and includes heat, hot water and electricity.
- Family units are based on 27% of the tenant's net adjusted gross income and tenants are responsible for their own utilities.
- 760CMR (5) Local Resident regulation: a person who has a principal residence or a place of employment in a city or town at the time of application to the housing authority in that city or town and at the time of final determination of eligibility and qualification. Temporary residence with relatives or friends in the city or town is not sufficient unless the person's last residence and domicile was in the city or town. In the case of an applicant determined by the housing authority to be homeless, the applicant may select one community for local preference, either the community from which he or she was displaced through no fault of his or her own, or the community in which he or she is temporarily placed.
- Veteran: Any veteran applying for elderly/handicap housing also receives a preference, if they provide a DD214 Form.

The New State Centralized Waiting List for applicants (CHAMP), is fully active. Applicants can go to www.mass.gov/applyforhousing and apply on line, retrieve their application and/or make any changes necessary to their current application.

The Department of Housing and Community Development (DHCD) revises income limit guidelines. Effective March 1, 2019 the income limits for Ludlow Housing Authority are:

One-person family:	\$45,000	Five-person family:	\$69,750
Two-person family:	\$51,650	Six-person family:	\$74,900
Three-person family:	\$58,100	Seven-person family:	\$80,050
Four-person family:	\$64,550	Eight-person family:	\$85,250

Our sincere thanks go out to the Board of Health, Ludlow Nursing Staff, who come out to meet with residents to discuss health issues, perform free monitoring of vital signs and conduct blood pressure clinics for our seniors and non-elderly population. This has been on hold since March 2020.

Ludlow Housing Authority would like to thank the Ludlow Fire Department, Ambulance crew and the Ludlow Police Department for their support and dedicated responses to the needs of our residents at all hours of the day or night and under all circumstances and weather conditions.

We are very appreciative of the Mass Trial Court Community Service Program. Through this integrated program, they have been able to send supervised crews to help the community. This is a successful program and very productive for us.

Ludlow Housing Authority is always seeking further funding from DHCD and other programs to become energy efficient, improve outdated units and maintain its commitment to affordable housing.

Work in Progress:

The LEAN program has changed out light fixtures with energy efficient lighting. We had been approved and received full funding for new light fixtures in eligible apartments, common areas and parking areas in our three developments.

We have completed some Health and Safety Initiative projects to accomplish some much needed outside hand railings, sidewalk (water pooling) leveling.

We achieved our goal of disposing of four (4) off-line scattered site homes and we have purchased a duplex to replace two (2) of the homes and have families living in them. We purchased our last two replacement houses, which are now occupied. Now we are back to (16) family units.

Most of our projects have been placed on hold because of Covid-19. We have strived to keep our residents safe. We have funded tenants to make masks and we have purchased and distributed masks to all our tenants. We have hired professional help to help with sanitizing our enclosed development.

We are going to be upgrading some of our family unit exterior windows, upgrading bathroom vanities at our State Street Development, and upgrading vacant apartments with kitchen cabinets, and higher accessible toilets.

Ludlow Housing Authority Board of Commissioners would like to thank all our Town Agencies for their help whenever we need or request it and working together to make our Town of Ludlow a safe and healthy place to live.

Respectfully submitted,
Robin Carvide, Executive Director

Ludlow Housing Authority Board of Commissioners:

David Sepanek, Chairperson

Susan Stanek

Audrey Polmanteer

Joshua Carpenter

RECREATION COMMISSION

The Recreation Department offers most programs for Ludlow resident children only. This allows parents of Ludlow an affordable place for their children to go that is safe and well supervised. In 2020, we ran a Summer Program from June to August, a Before/Afterschool Program, Campership Fund, hired lifeguards for the Thompson Memorial State Pool, hired an assistant Pool Manager, scheduled the use of all parks/athletic fields and the sign at the Town Gazebo. Due to the pandemic, Haviland Pond was not opened this year, we did not run an Easter Egg Hunt and most sports were cancelled.

Gazebo

The Gazebo is utilized for prom photos, wedding ceremonies/photos, family portrait sittings, preschool graduations, Christmas caroling, tree lighting, church services, and Concerts in the Park. This facility must be booked through the Recreation Department to eliminate any obstacles on that special day.

The Recreation Department wishes to express their appreciation to the Parks Department and their employees: Mike Almeida, Mike Hastings, Barry Haber and the rest of the park employees for their excellent up-keep of all the town fields and parks.

We would also like to thank the DPW/Park Department for always being there to help when needed. Thanks also goes out to the participants in the Concerts in the Park series which usually runs from June – September. Unfortunately, this also was cancelled due to the pandemic. These concerts are performed by various artists who either put on a free concert or obtain sponsors to promote themselves and/or band. These concerts are very entertaining and enjoyed by all who attend. A thank you also goes out to the Ludlow Cultural Council for making sponsorships available to entertainers to be able to perform at the Mack Donnelly Gazebo.

Summer Recreation Program

The 2020 Whitney Park Summer Program continued with both the All Day and Preschool Programs being combined. This year the Summer Program hours for both programs were from 9:00 am to 5:00 pm. The same time frame applied to drop off, no earlier than 8:30 am and pick up must be by 5:00 pm.

Another change that was made to these programs was their availability to non-residents that “work” in Ludlow. Parents are required to provide the same information as a resident in addition to providing their 2 most recent pay stubs as proof of employment in town.

The pandemic made quite a change to our program this year as the guidelines and restrictions that needed to be in place put quite a strain on what could and couldn't be done. The park was closed to the public from 8:15 am to 5:15 pm as the program staff and campers could not have interaction with the public. The activities took some creativity also as the “no contact” made the choices for sports and/or outdoor play limited. All equipment, arts & crafts, and playground equipment was washed and sanitized after each use. The children and staff washed and sanitized their hands after every activity and before and after lunch. Masks needed to be worn at all times unless eating, drinking or swimming. The children were told that at any time they needed a mask break they could take one; they were brought away from their group with a counselor and returned when they felt ready. The children were disappointed that they couldn't play with other groups, but the staff worked hard to make sure the children had a good summer.

The 4-6 year olds still had the option of signing up for the half-day program with the full-day program being available also for those ages. Those parents who still wished to only send their 4-6 year old half-day had the choice of signing them up for the 9:00 am to 1:00 pm session or 1:00 pm to 5:00 pm session.

In any event, both programs had participated in a variety of fun, safe and recreational activities. The all-day program operated from 9:00 am to 5:00 pm, Monday through Friday, July 8th to August 23rd, 2020. Both programs were under the direct supervision of Mario Rodrigues. The counselor staff for these programs included: Trista Auclair, Jonathan Beauregard, Brian Beem, Alexa Carner, Jacob Dias, Imani Doyle, Morgan Faria, Ryan Goncalves, Caleb Hansen, Regan Hoar, Husamettin Ibas, Ibrahim Ibas, Isabella Martinez, Grace McBride, Anthony Melanson, Victoria Melanson, Max Mortimer, Darren Peabody, Carlie Smith, Danielle Smith, Sydney Webb, and Cherone Yagmin.

The enrollment for the 2020 program was 34 children with an average daily attendance of 20. The daily activities included arts and crafts, outdoor sports, co-operative games, and swimming. There were no field trips or special events this year due to the pandemic and the restrictions/guidelines that needed to be followed.

The closing ceremony began with the lowering of the flag and ended with a summary of the events of the day.

Preschool Summer Program

The summer of 2020 was the 22nd year for the Preschool Program at Whitney Park, it served children ages 4-6. Preschool program was also under the direct supervision of Mario Rodrigues. The ratio of 1 counselor for every 5 children is imperative to the success of the program (the ratios are mandated by the State) which also makes it easier to provide the extra attention needed for the younger children.

The intent of the Preschool Program is to provide recreation for children ages 4-6 that normally would not have a program to attend until the age of 6. The program combined recreational activities with academic games, arts and crafts, swimming and physical education. Again, there were no field trips taken nor any special events held due to the pandemic and the restrictions/guidelines in place that needed to be followed. Mask breaks were in place, but if anyone felt they needed to remove their mask at any time, there were procedures in place so that could be done safely and as often as they felt it necessary.

We also have a Health Care Provider on staff from 10:00 am to 4:00 pm. This position was held by Jennifer Monson-Bishop. Jennifer is new to our program but did an excellent job in training our staff and the parents and campers that attended our programs as to what was to be expected of them to make sure the park remained safe for everyone. Temperatures needed to be taken upon arrival, screening questions needed to be asked of staff and campers and documentation of the results were also part of Jennifer's job.

Thompson Memorial State Pool

In a joint effort between Senator Gale Candaras, Representative Thomas Petrolati, the State (DCR), Recreation Commission, Board of Selectmen and the BPW, the Thompson Memorial State Pool was reopened in June of 2010. The pool is a partnership between the State (DCR) and the Town which means that the State remains the owner of the facility but the town (Recreation Department) is in charge of operations.

The hours of operation were different this year due to the pandemic. Public swim hours were Monday through Friday 4:00 to 7:00, Saturday and Sunday 10:00 to 7:00; and Monday, Thursday, Friday 9:30 to 11:30 (senior swim). The public swim hours were reduced Monday through Friday as the summer program could not interact with the public. Therefore, with the limited capacity at the pool the summer program attendance filled their capacity limit. Seniors were also allowed to swim for free this year during senior swim days/hours (only) as there were no pool passes available. We also added water aerobics on Wednesday and Thursdays (seniors only) due to the non-scheduling of swim lessons. These lessons were instructed by Elizabeth Pearson, certified instructor, and very well attended. Elizabeth was very entertaining as well as giving the seniors a good workout which made the lessons very enjoyable.

We did not offer swim lessons, pool passes, or birthday parties due to the limited hours and attendance allowed. The pool also offers a concession stand with drinks, ice cream and snacks. This year the pool was visited 1,387 times. Not included in that amount is the Whitney Park Summer Program which visits the pool daily for the 7 weeks that it is in operation and the seniors that attended for free. The daily entry fee for the pool is included in the enrollment fee for the Summer Program.

The Headguards were Brian Callahan and Abigail Potorski. The lifeguards were Jennifer Callahan, Jacob Fialho, Gabrielle Poindexter, Elizabeth Pearson, Thompson Pearson, Jelissa Powers-Bennett, Ethan Quill, Teagan Quill, Alexandra Silva, Arianna Silva and Laura Tomlinson.

The main responsibility of the lifeguards is for the safety of all swimmers. Secondary duties are to keep the facility and its grounds clean and free of all debris and trash. Headguards are to perform weekly skill trainings and rescue trainings with the lifeguards to keep them aware of incidents that could happen during the course of the day. In addition to these duties, a daily report is to be filled out with such information as weather conditions, number of bathers, accidents and incidents and any other pertinent information or comments that they feel is necessary to be brought to the attention of the Pool Manager and Recreation Commission.

The Assistant Pool Manager position this year was held by Luis Angel. The Assistant Pool Manager has the responsibility for the safety and control of all persons in and around the pool as well as managerial, administrative, and facility duties. This position works under the direct supervision of the Recreation Commission and the Certified Pool Operator Manager. This year due to the pandemic, the assistant manager also had the added responsibility of making sure that the staff followed the guidelines/restrictions in place for the pool to be operational. The staff was trained on how, what and how often equipment was to be cleaned and sanitized. Temperatures needed to be taken upon arrival of all staff and patrons, screening questions and all results needed to be documented daily for track tracing in case it was needed. All pool equipment and bathrooms were cleaned and sanitized before and after the summer program and each group/time slot for public swim visit.

Haviland Beach

Due to the pandemic the summer of 2020 Haviland Pond was not opened. This was a decision not made easily by the Recreation Commission. With limited budget restraints, opening the pool was thought to be the best option for swimming this year.

Campership Fund

The Campership Fund is a program in need of donations. These donations allow children of low-income families to attend the program even though they are unable to pay the one-time registration fee.

Whitney Park Before & Afterschool Program

The Ludlow Recreation Department offered a **Before & After School Programs** for the 2020/2021 year. This year due to the pandemic and the schools schedule being hybrid or staying home our attendance was very low. Our programs are able to have an enrollment of 40 children, we had a total enrollment of 10. The **Before school** program had an attendance of 6 children. The hours of operation are 6:15 am to 8:05 am which is when the bus picks them up to take them to their assigned school. We offer limited breakfast items and a drink for children should it be necessary. The Before School Program this year was available Monday/Tuesday and Thursday/Friday, with Wednesdays being at home for everyone so the schools could do cleaning and sanitizing, vacation weeks (we are open 9:00 to 5:00) and holidays.

Afterschool program at Whitney Park is growing, but due to the pandemic the enrollment was very low. This year the program had an enrollment of 6 children; (we are licensed for 40 children) through the Department of Early Education and Care. This program is offered to Ludlow Residents with children in grades K-5 with busing available through the Ludlow Public Schools Business Office. The hours of operation were Monday/Tuesday and Thursday/Friday from 3:00 pm to 6:00 pm, with the exception of school vacations when the times of operation are 9:00 am to 5:00 pm and early release days.

The staff and children had their temperature taken entering the clubhouse, screening questions were asked and documented daily. Cleaning and sanitizing procedures were in place and the staff trained on what, how and when to perform each task and how often they were to be done. Staff and children needed to wear a mask unless they were drinking or eating. Mask breaks were in place but if anyone felt they needed to remove their mask there were procedures in place so that could be done safely and as often as they felt it necessary. All equipment, arts and crafts, tables etc. were sanitized after each use including staff and children hands and before and after having snacks and drinks.

The program Director is Mario Rodrigues, the group leaders are Stephanie Ferreira and Isabella Martinez.

The Before School Program group leader is Susan James. Being our thirteenth year, we feel that this program is a great success and are confident that in the future our 40 slots will continue to be filled. We offer homework help, use of computers, do arts and crafts, play games, watch movies, and encourage outdoor play as much and whenever possible. The children are also provided with a daily drink and snack. We decorated pumpkins for Halloween, the children made decorations for Thanksgiving and also made a chart of what they are thankful for.

Whitney Park Easter Egg Hunt

For the past 21 years the Recreation Department has been putting on an Easter Egg Hunt at Whitney Park for Ludlow children ages 2-8. This event is free and scheduled the Saturday before Easter at 11:30 am. Unfortunately, this year the event was not held due to the pandemic.

The 2020 total revenue from this department is \$53,257.10 consisting of \$5,548.00 from pool entry; \$1,318.00 from pool concession; \$146.10 miscellaneous; collected \$38,070.00 from September to December 2019 and January to June 2020 for Before/Afterschool Program tuition; and \$8,175.00 collected from camp fees.

Respectfully submitted
Sean McBride, Chairman

VETERANS SERVICES

The Town of Ludlow Veterans' Services mission is to honor and recognize the service and sacrifice of our military Veterans and their families. By serving as their principal advocate, we are ensuring that they receive the care, support and recognition earned in service to their country. It is also our mission to provide them with quality support services, and to direct an emergency financial assistance program for those Veterans and their dependents in need. Massachusetts General Law, Chapter 115, Veterans Benefits, provides benefits in obtaining housing, food, medical reimbursements, and employment services to those in need. Veterans are encouraged to visit our office to learn about all local, state, and federal benefits they may be entitled to.

The Veterans Service Department provided approximately \$261,634 in benefit payments to veterans and widows in need for fiscal year 2020. 75% of this amount is reimbursed back to the town by the Commonwealth of Massachusetts under Massachusetts General Law Chapter 115. Federal benefit payments made by the Veterans Administration to Ludlow residents totaled approximately \$1,014,485 this past year, an increase of approximately \$498,419 from the previous year. These payments include, VA compensation for a disability due to military service, pensions payments for Non-Service-Connected Disability, which is a benefit paid to wartime veterans with limited income who are no longer able to work, and Dependency and Indemnity Compensation (DIC) payments, which is a tax free monetary benefit paid to eligible survivors of military service members who died in the line of duty or eligible survivors of Veterans whose death resulted from a service-related injury or disease, and Survivors Pension benefit, which may also be referred to as Death Pension, is a tax-free monetary benefit payable to a low-income, unremarried surviving spouse and/or unmarried child(ren) of a deceased Veteran with wartime service.

In addition to the above services, the Veterans Services Department is responsible for conducting patriotic events which showcases the town's deep commitment to our military and veterans. These events include, the Annual Memorial Day Parade, Veterans Day Ceremony, and Wreaths Across America, where this past December we laid over 1100 wreaths across all our Veterans graves in Ludlow Cemeteries. Our department is also responsible for replacing flags at all our Veterans graves just before Memorial Day and as needed throughout the year.

If we can be of any assistance, or have questions concerning any of the above programs and services, please call or email me at 413-583-5600 ext. 1290, or email esegundo@ludlow.ma.us, Monday through Friday 8:30 am to 4:30 pm.

Respectfully submitted,
Eric Segundo
Director of Veterans' Services



WESTOVER MUNICIPAL GOLF COURSE

The Westover Golf Commission would like to take this opportunity to thank the entire staff at the course for their efforts in making the 2020 golf season a great success. Golf Professional Bill Kubinski and Course Superintendent Ryan Linton and their staffs did a tremendous job dealing with the fast-changing state and local regulations to ensure the residents of Ludlow and surrounding communities had a safe place to recreate throughout the year.

The 2020 operating season was full of different challenges that no one could have predicted. Our maintenance staff did a great job keeping the course well maintained on a limited staff through the spring while we were forced to be closed during the early days of the pandemic. Once we were allowed to be open, the Pro Shop and Clubhouse staffs were second to none ensuring all protocols were followed. We accepted our new fleet of golf carts in October, significantly upgrading the quality of product we can our customers; we would like to thank everyone who made this capital improvement possible. Westover continues to be a valuable recreation facility, and this was shown in many ways throughout 2020, even while golf courses were closed, we were able to provide our community a safe place to walk, fish, go for a bicycle ride, or a family picnic during the quarantine months.

Again, the Commission extends its thanks to the entire staff for their continued hard work and diligence to ensure our patrons have a great experience at Westover Municipal Golf Course. Thank you again to everyone who came to the course last year and to the Town of Ludlow for allowing us to serve the local community. We look forward to seeing everyone this upcoming golf season!

Respectfully submitted,
Sean M. McBride, Chairman
Westover Golf Commission

OUR HERITAGE

LUDLOW AGRICULTURAL COMMISSION

Engine of Harmony

The Ludlow Agricultural Commission continues to be an Engine of Harmony for the town. It is a board of 7 Ludlow residents, including farmers, interested in creating and maintaining an amiable environment concerning Ludlow's agriculture and small farms. The board has been in existence since 2007 and has worked to promote local agriculture and small farms. We have been successful in helping to pass a Right to Farm bylaw which helps allow townspeople and farmers to co-exist comfortably.

Summary of 2020

2020 was a quiet year for us, as it was for many. The Agricultural Commission is always available to help guide and educate local land owners with issues involving their land or animals; we also are here for land owners that are trying to keep parcels of land within their family. We can show them ways to hang onto their land for enjoyment of future generations. We are always available to give land owners in town direction and information to help them with their intent to farm.

On October 5, 2020, Karen Pilon and William Ellison attended the special town meeting held at Ludlow High School in opposition of adding the words "and roosters" to SECTION III: GENERAL USE REGULATIONS 3.0 GENERAL REGULATIONS 3.3 ACCESSORY USE REGULATIONS 3.3.1 General Accessory Regulations c. Accessory Livestock Agriculture. Precinct voting members voted not to add the words "and roosters" at this time.

We look forward to a hopefully more active 2021 for our commission.

Respectfully submitted,
Karen Pilon, Chairman,
Mike Hogan, Secretary

Members:

William Ellison
Don Roberts
Jay Chenier

Ann Whitworth
Betty Kibbe

LUDLOW HISTORICAL COMMISSION

The Historical Commission's powers and duties are primarily to preserve, protect, and develop the historical and archeological assets of the town. The Commission shall conduct researches for places of historic and archeological value, shall cooperate with the state archeologist, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes. The Commission works very closely with the Massachusetts Historical Commission.

In April, a letter of support was forwarded to the Westmass Area Development Corporation. This was for the Massachusetts State Historic Tax Credit, 2nd Round 2020 Westmass' Mill #8 – Clock Tower Rehabilitation Project – Ludlow Mills.

In August, once again, a letter of support was forwarded to the Westmass Area Development Corporation in support of the 3rd Round 2020 Westmass' Mill #8 mixed use and redevelopment Clock Tower Building.

This redevelopment project will have affordable housing along with other mixed-uses and has over 200,000 square feet on several floors. The Commission members continue to be pleased with the future outlook for this area of Town.

The year has been a very quiet one due to the Coronavirus preventing our monthly meetings.

The Ludlow Historical Commission books on Ludlow's history are available for sale in the Town Clerk's office at Ludlow Town Hall. The books are as follows: A HISTORY OF LUDLOW, MASSACHUSETTS 1774-1974, IMAGES OF AMERICA: LUDLOW, REMEMBERING WORLD WAR II, and COLOR THE ABC'S OF LUDLOW.

Respectfully submitted,
Agnes (Betty) Kibbe, Chairperson

Members:

Karen E. Pilon, Secretary
John Moll
Angela Tierney
James (Chip) Harrington

PUBLIC SAFETY

AMBULANCE ABATEMENT COMMITTEE REPORT

The Ambulance Abatement Committee did not meet during fiscal year 2020.

The outsourcing of the Ambulance billing to Comstar started on July 1, 2015. Comstar will work with the Fire Department, the Town Treasurer and the Town Collector during this transition period. This should result in less duplication of work and a more efficient billing and processing procedure for Ambulance bills.

As always, we strongly recommend that all residents of the Town of Ludlow invest in the Ambulance Subscription Service. For the annual cost of \$40.00, when you use the ambulance, your insurance is billed and the balance, after insurance payment, is paid from the town subscription fund. This covers all members of your household.

Respectfully submitted,
Fred Pereira, Chairman

Members:

Ryan Pease, Fire Chief
Anthony Jarvis, Resident
Lori Barbeau, Resident

ANIMAL CONTROL

2020 was a year of many firsts and a difficult year for many. Mr. Gilles and Ms. Anne Turcotte retired in July after over 20 years of faithful and dedicated service as Animal Control Officers to the Town of Ludlow. Ms. Tammy Turcotte had served as interim ACO, responding to emergency calls from July to October. On October 15, Mrs. DeeAnn Smith was appointed to the position of Animal Control Officer for the Town of Ludlow. Ms. Smith had previously served as a Humane Law Officer with the San Diego Humane Society. This organization is one of the largest animal law enforcement divisions in California.

Overall, Ludlow Animal Control Officers responded to over 234 calls in 2020. These calls included Town by-law violations and/or complaints, stray animals, injured and deceased wildlife and animal welfare checks.

In 2020, Ludlow had over 911 dogs licensed. According to State and Town bylaws, all dogs six (6) months or older, must be licensed. The licensing period begins March 1st and expires March 31 the following year. Cost is \$15 per year for spayed/neutered dogs and \$20 per year for intact dogs. Mail in forms for licensing can be found on the Town website and can be handled by mail or dropped off at Town Hall. Owners must provide proof of a current rabies vaccination showing the expiration date and proof of spay/neuter (if necessary). After July 1st a \$10 late fee will be applied per dog. Please put the license tag on your dog's collar, this will help ensure you can be identified as the dog's owner and the dog can be returned to you much faster should he/she become lost. Also, please consider microchipping your pets, this is a very inexpensive way to identify animals and return them home quickly.

If your dog or cat is lost, please begin by posting a picture and all relevant information on local social media platforms. This has proven to be the fastest way to reunite pets and owners. Also report your pet lost by calling LPD non-emergency and the ACO will contact you and help any way that she can.

If you are feeding, or have feral cats in your neighborhood, Dakin Humane Society has a new program that can help by "TNR", Trap, Neuter, Return. This is the best option for controlling the population of feral cats. Eighty (80) percent of kittens born outside, as feral, do not survive to be one year old. Please contact Dakin Humane Society directly or call LPD non-emergency and the ACO will contact you to discuss your options. Remember, do not approach, attempt to capture or touch presumably sick or injured wildlife. Please call for assistance.

Please be a responsible pet owner and a respectful neighbor. Pets are extensions of our families and it is our responsibility as pet owners to keep them safe at all times.

If you find yourself unable to care for your pet, PLEASE do not abandon him/her. There are many options available, your ACO can help find a suitable option with no judgment. Domestic animals are not able to survive on their own, this includes domestic cats.

All calls for Animal Control are now being taken by the Ludlow Police Department Non-Emergency number at 413-583-8305 extension 0.

Respectfully submitted,
DeeAnn Smith
Animal Control Officer

DEPARTMENT OF INSPECTIONAL SERVICES

Calendar year 2020 saw a decrease in permits overall from the year 2019. The feeling is that the COVID-19 Coronavirus Pandemic affected the construction industry. The construction of new single-family homes increased by one (1) from last year and the construction of new condominium units decreased by six (6). Residents are consistently finding ways to keep their homes energy efficient with the installation of solar panels, insulation, new doors and windows. Additions, alterations and renovations to existing homes decreased as well compared to 2019.

Our department is projecting 2021 to be a busy year for new residential construction due to the availability of vacant lots and approval of new subdivisions in town. We will continue to strive towards excellence by ensuring that the permit process be as smooth and easy as possible for all contractors, residents and business owners and we look forward to being of service for all of your building and inspectional needs.

The following is a breakdown of the permit activity for the calendar year 2020:

No. of Permits	Type of Permit	Estimated Value
23	Single Family Dwellings	\$7,131,670.00
5	Condominium Dwellings	\$994,080.00
0	Two-Family Dwellings	\$0.00
42	Dwelling – Additions & Alterations	\$1,437,812.00
0	Footing & Foundation	\$0.00
5	Commercial – New Construction	\$3,235,256.00
13	Commercial – Renovations/Additions	\$492,099.00
3	Commercial – Demolition	\$39,500.00
4	Commercial – Cell Tower Antennas/Equipment	\$110,000.00
2	Commercial – Fire Suppression Systems	\$42,000.00
3	Commercial – Footing & Foundation	\$95,000.00
7	Commercial - Roofing	\$408,288.00
1	Commercial – Solar Panels/Arrays	\$4,664,268.00
37	Commercial – Signs	\$76,155.00
5	Commercial – Temporary Stage & Tents	\$4,362.00
2	Repair of Fire Damaged Structures	\$419,780.00
10	Decks	\$117,670.00
28	Swimming Pools/Hot Tubs	\$555,445.00
0	Fences	\$0.00
68	Re-shingle	\$827,845.00
5	Siding	\$109,334.00
92	Window & Door Replacement	\$668,501.00
12	Sheds, Barns, Garages	\$187,300.00
2	Temporary Structures	\$18,000.00
16	Chimneys, Wood-Burning, Pellet Stoves, etc.	\$50,973.00
69	Solar Panels/Arrays	\$1,737,041.00
142	Insulation	\$588,497.00
1	Retaining Walls	\$15,500.00
7	Permits to Demolish	\$7,367.00
604	TOTAL	\$24,033,743.00

604 Permits Issued at an estimated value of \$24,033,743.00

Total Fees Collected \$253,185.85

Number of ELECTRICAL Permits Issued: 395

Fees Collected \$49,812.20

Number of PLUMBING & GAS-FITTING Permits Issued: 368

Fees Collected \$40,515.00

Number of SHEET METAL permits issued: 23

Fees Collected \$3,889.00

Annual Inspection Fees Collected \$9,058.00

TOTAL FEES COLLECTED FOR 2020 \$356,460.05

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
1-Family	13	10	20	24	21	11	24	19	22	23
2-Family	0	0	0	0	1	1	0	1	1	0
Multi-Family 3+	0	0	29	0	0	0	0	0	0	0
Condominium Units	3	23	10	3	10	29	5	8	11	5
Additions/Alterations	107	98	92	86	67	77	70	64	60	42

I would like to extend our condolences to the family of Mr. Kevin Douville, Assistant Plumbing/Gas Inspector who passed away in April of 2020.

We welcomed two new inspectors to the Department: Mr. Paul Vona, Assistant Plumbing/Gas Inspector and Mr. David Sedelow, Assistant Inspector of Wires. Mr. Richard Chenevert is no longer the Assistant Inspector of Wires and we thank him for his years of service.

I would like to thank all of my inspectors, Mr. John Roda, Inspector of Wires; Mr. Steven Lopes, Plumbing & Gas Inspector; Mr. Paul Adzima, On-Call Local Building Inspector, Mr. Paul Vona, Assistant Plumbing/Gas Inspector, and Mr. David Sedelow, Assistant Inspector of Wires for their extra hard work and extreme dedication.

Respectfully submitted,
Justin Larivee, Building Commissioner

FIRE DEPARTMENT

The Fire Department continued to provide the Town with fire and emergency services twenty-four hours a day, seven days a week, with a dedicated staff of Firefighter/EMT's and Paramedics. Services included fire suppression, hazardous materials response, rescue, paramedic level ambulance service, carbon monoxide response, fire prevention and inspection, and fire education.

It was another busy year for the Department. COVID presented many challenges for our Department. I am happy to report that we have been able to continue to provide the town with a fully staffed department throughout this Pandemic. The pre-COVID months of January and February were two of our consecutive busiest months to date. We noticed a decrease in our call volume in March and April during the onset of the COVID Pandemic. Call volume has been returning to normally expected levels throughout 2020. We responded to 4,375 fire, rescue, and emergency medical service calls, reflecting an increase of 81 fire/rescue responses and a

decrease of 308 medical responses. This represented a 4.9% decrease in our call volume for 2020 following a 10% increase in 2019. Over the past ten years, we have seen a 40% increase to our overall call volume. Keeping up with the increasing demand for service with limited staffing is, and will continue to be, the greatest challenge facing the Department now and into the future.

During the year, our department experienced two retirements. Firefighter/Paramedic Michael Gallagher retired June 30, 2020. Mike was appointed as a full time Firefighter/Paramedic to the Ludlow Fire Department, on March 26, 2001, and served our department until his retirement. Along with fulfilling the duties of a Firefighter/Paramedic, during his 19 plus years of dedicated service to the Town of Ludlow, Mike served on negotiations teams, served the Firefighters' Union in many capacities including vice president, and was active in the Fire Department's Social Club. Mike was an experienced Paramedic when he was hired and was always willing to share his wealth of knowledge and experience with all of the newer firefighter/paramedics while working alongside them. Michael was a mentor to many on the ambulance and took time to educate and help train newer paramedics. His experience and knowledge will be missed by our Department, and we wish him well in his retirement.

On August 12, Brenda Wrona retired after 25 years of service to the Department. She began her career with the Department on July 3, 1995. Brenda worked as our Ambulance Billing Clerk. The knowledge that Brenda had accumulated over her 25 years is irreplaceable. Brenda was dedicated to her work and made sure to do her job to the fullest of her abilities at all times. She worked for four different Fire Chiefs and her role extended beyond ambulance billing. Brenda maintained records for the certification of all our Paramedics and EMTs, made sure all ambulance licenses were current, maintained all archived medical record of ambulance calls for service, responded to many legal requests, and filled other administrative roles when needed. Brenda will be missed by all and we wish her a happy and healthy retirement.

On July 27, Julie Batista started at the Department to fill the role of Ambulance Billing Clerk created from the retirement of Brenda Wrona. Julie comes to the Department with experience in the field of medical billing. After training with Brenda, Julie has transitioned well into her new role at our Department.

On July 20, Kieffer Kalesnik-Orszulak was hired as a full-time firefighter paramedic. Kieffer graduated from the 10-week Recruit Training Program at the Massachusetts Fire Academy in Springfield, on December 4. Firefighters Corey Gaouette and Nathaniel Keaton graduated from the 10-week Recruit Training Program at the Massachusetts Fire Academy in Springfield on August 14 and October 9 respectively.

The Department took delivery of its newest apparatus, a 2020 Pierce Enforcer Custom Pumper Truck in June. The new vehicle replaced a 1992 Pierce Arrow Custom Pumper that served the town well for over the past 28 years. This state-of-the-art truck, designated as Engine 3, is our front-line pumper that responds to all structure fires. This Engine is equipped with a Compressed Air Foam System (CAFS), that is designed to maximize the efficiency of the extinguishing features of water and Class A foam. Funding for this apparatus was approved through the Capital

Improvement Article of the May 2019 Annual Town Meeting, utilizing a 5-year lease purchase agreement.

To commemorate the nineteenth anniversary of the September 11, 2001, terrorist attacks in New York, Washington, D.C., and Shanksville, PA, and to honor all those affected by the events of that day, a Remembrance Ceremony was held on September 11 at the Town's 9/11 Memorial at the Public Safety Complex. Approximately 50 people, including firefighters, police officers, town employees, and members of the public, were present at this annual service.

This year was the first year that our Open House was canceled. We hope to see everyone in 2021!

The Fire Department responded to 1109 fire/rescue calls during 2020 - an increase of 81 calls from the previous year. The breakdown of these calls is as follows:

Structure Fires	27
Other Fires (<i>vehicle, brush, rubbish, etc.</i>)	24
Rescue, Vehicle Accidents, Assist Ambulance	448
Alarm Activations	260
Hazardous Materials Responses	88
Other Hazardous Responses	5
All Other Responses: (<i>Carbon Monoxide Incidents, lock-outs, flooded basements, investigations, burning complaints, etc.</i>)	257

The Fire Department remitted a total of \$25,090.00 to the Town Treasurer for fees collected for services, fire reports, donations and permits issued.

Ambulance Service

The Department continued to provide paramedic level ambulance service to the Town. We are currently licensed for, and are operating, three paramedic level transport ambulances, and one paramedic level non-transport ambulance. Staffing is provided by firefighters' cross-trained as EMT's - 31 EMT/Paramedics, and 1 EMT/Basics.

The Department continued its affiliation with Mercy Medical Center; Dr. Matthew Cauchon serves as our Affiliate Hospital Medical Director.

The Department responded to 3,266 emergency medical calls in 2020, a decrease of 308 calls over the previous year. Comstar continued to provide the Town's ambulance billing service, collecting a total of \$1,402,869.22. All revenues from ambulance billing are deposited to the Town's General Fund.

The Ambulance Subscription Program continues to be successful. The \$40.00 subscription fee covers balances after insurance company payments are made for emergency ambulance services provided by the Ludlow Fire Department for residents enrolled in the program. All residents living in the same household are covered under one subscription payment. 2,353 households subscribed to the program, resulting in \$94,120.00 being deposited to the Ambulance Subscription Fund. Balances remaining in this fund are used to offset ambulance service capital expenses, including the purchase of new ambulances. Total revenue generated by the Ludlow Fire Department Ambulance Service was \$1,579,047.95 in 2020. Ambulance revenues increased \$191,764.12 over 2019, due to a rate increase that started January 1, 2020.

Emergency Management

Fire Chief Ryan Pease currently serves as the Town Emergency Management Director. His duties include coordinating all emergency management and response activities during Town-wide emergencies and events; serving on the Town's Emergency Planning Committee; updating the Town's Comprehensive Emergency Response Plan; coordinating mandated National Incident Management Training for employees and officials; and serving as the point of contact between the Massachusetts and Federal Emergency Management Agencies.

The Town renewed its contract with Blackboard Connect, the provider of the Town-wide Mass Notification System. The system allows Town officials to create, and immediately disseminate, important safety and time-sensitive information, including extreme weather warnings, road closures, safety warnings, Amber Alerts, and other important data. The system was utilized in advance of Super Storm Sandy and is employed by numerous Town departments. On a regular basis Fire, Police, Department of Public Works and the Board of Health are able to quickly and efficiently deliver messages to employees, contractors, and volunteers within each agency. Funding for this program is provided by a combination of Grants and Town funds.

The Town's Local Emergency Planning Committee, or LEPC, held regular meetings throughout the year. The committee is certified through the Massachusetts Emergency Management Agency and the State Emergency Response Commission. The committee consists of representatives from all pertinent Town Departments, including Fire, Police, Department of Public Works, Board of Health, Schools, Town Administrator, Cable Access, and industry and citizen representatives. This year meetings were held remotely due to COVID.

Fire Prevention Report

Captain Seth M. Falconer continued the duties of Fire Prevention Officer for the Ludlow Fire Department. Captain Falconer attended training sessions concentrating on Inspections, Code Enforcement, Blasting, Report Writing, Fireworks, Oil Burners, Plans Review, Smoke Detector Inspections, Sprinkler Systems, Building Code Classes, and Arson Investigation. He conducted fire drills at schools, businesses and institutions, performed fire and life safety inspections, reviewed building and site plans, performed 21-E site assessments, investigated complaints of fire hazards,

conducted fire origin and cause investigations, and assisted local residents and businesses with fire code compliance issues. The Fire Prevention Office investigated seven structure fires in 2020.

The Student Awareness of Fire Education Program (S.A.F.E.) program was delivered in all the Town schools to children in pre-kindergarten through grade five. Firefighters Jan Thornton, Zac Ellison, and Joao Bernardo coordinated and delivered the program remotely with assistance from many members of the Fire Department and LCTV. Due to cooperative efforts by the Fire Department, School Department, Parent Teacher Organizations and the Ludlow Rotary Club, the S.A.F.E. program was again successfully provided to the students. Since the inception of the program statewide in 1995, fire deaths have fallen 92% for children under the age of 18. In 1994, 25 children ages 18 and under died in fires in Massachusetts. In 2006 that number dropped to 1. Fortunately, no children died in fires in Massachusetts in 2020. There were 39 fire deaths in 2020, down from 42 in 2019. The deaths were all adults and 15, or nearly 40%, were older adults over the age of 65. The majority, 31, died in the so-called safety of their own homes. Half of these deaths occurred in homes where there were no working smoke alarms.

One of the most important measures to take to keep your family safe at home is to install and maintain working smoke detectors and carbon monoxide alarms - this cannot be stressed enough. Residents with questions regarding placement or maintenance of smoke detectors may find more information on our website, found under ludlow.ma.us or by calling the Ludlow Fire Department at 413-583-8332. In addition to the S.A.F.E. program, additional public fire education efforts continued throughout the year. Fire extinguisher training and fire and life safety education programs were provided to various schools, businesses, and civic organizations.

The following is a list of permits issued by the Fire Prevention Office:

Smoke Detector	591
Oil Burners & Tanks	46
LP Gas Permits	78
Flammables Permits	7
Tank Truck Permits	105
Black Powder Permits	0
Blasting Permits	8
Tank Removal Permits	22
Sprinkler System Permits	4
Storage Tank Permits	12
Fire Alarm Permits	6
Cannon Permits	0
Fire Suppression Permits	2
Fireworks Permits	0
Vent Free Gas Heater Permits	0
Hazardous Process Permits	2
Hot Works Permits	1

A total of 591 permits were issued.
Permit fees collected totaled \$16,190.00

In closing, I would like to take this opportunity to thank the Officers, Firefighters and Staff of the Department for their hard work, dedication, and understanding during what has been another very challenging year. I would like to thank all the members of the Department for their assistance and continued support in delivering exceptional emergency services to the Town under some trying conditions. On behalf of the Fire Department, I would also like to thank the Board of Selectmen, all Town Departments, and members of the community for your cooperation and assistance during the past year.

I would like to remind all residents that properly installed and maintained smoke detectors and carbon monoxide alarms play a critical role in reducing related illnesses, injuries, and deaths. To keep you and your family safe, please install and maintain working smoke detectors and carbon monoxide alarms in your home.

Respectfully submitted,
Ryan M. Pease, Fire Chief



POLICE DEPARTMENT

2020 was certainly an arduous year for our nation and our community with the onset and continuation of the COVID-19 Pandemic. Many were affected by this virus and some people lost their lives. We will endure to persevere and hope for a much better 2021.

The following report was compiled by my dedicated staff, to include, my Command Staff Lieutenants Michael Brennan and David Irwin which are instrumental in the police department's operations and administration. Acting Detective Sergeant David Kornacki submitted the Detective Bureau report. Sergeant Sean Knox submitted the Bike Patrol Unit report and the SRT report. My Administrative and Evidence Officer, Ptlm. Jerome Mayou provided crime analysis data from our department's database software. Thank you to my Executive Administrative Assistant, Ms. Lisa Halpin, for her tireless work in providing budgetary reports throughout the year and for this annual report.

Statistical Data

The Ludlow Police Department ended the 2020 year with **16,636** logged requests for service. Of these requests, **1625** involved reports for investigations or incidents, **493** reportable motor

vehicle accidents, and **507** arrests, which is slightly lower than in 2019. Also, logged into the department were **20** destruction of private property offenses, **31** burglary/breaking and entering, **94** simple assault & batteries, aggravated assaults (see below), **41** thefts from a motor vehicle, **4** counterfeiting/forgery crimes, **88** all other larcenies, **15** narcotic/drug offenses, **2** disorderly conducts, **31** operating under the influence, **13** motor vehicle thefts, and **2** robberies.

In addition, there were 943 traffic citations issued.

Additional crime statistical data:

Assaults involving a Firearm - **3**

Assaults involving a Knife or Cutting Instrument - **14**

Assaults involving another Dangerous Weapon - **18**

Assaults coded as involving a Strong Arm Component - **14**

Arrests for persons involved in an "Aggravated Assault" - **43**

Shoplifting offenses for 2020 - **43**

Larcenies of bicycles - **6**

Sexual offenses (Forcible Rape) - **2**

Motor vehicles recovered, locally recovered - **3**

Personnel

Police Chief Pablo P. Madera retired on January 17, 2020, after a thirty-eight-year career with the Ludlow Police Department. Former Chief Madera was appointed as a Patrolman in 1982, as a Sergeant in 1992, as a Lieutenant in 2012, and as Acting Chief of Police in 2013. On July 1, 2014, he began his permanent appointment to Chief of Police, and he served honorably as the police department's Chief Executive for over six years. He is now the Elms College Director of Public Safety. We wish him well in his new position.

The Police Department also welcomed Officer Matthew Halastra and Officer Oguzhan Karaaslan after they graduated from the Springfield Police Academy. We also welcomed Officer Adam Roach who graduated from the Boylston Police Academy. All three patrolmen have completed their Field Training Officer Programs and are assigned to the midnight shift (12-8am). Congratulations to our three newest members and we wish them long and prosperous careers with the LPD.

MPAC

In November of 2020, The Ludlow Police Department underwent assessment for re-Certification by the Massachusetts Police Accreditation Commission (MPAC). The professional standards established by the Commission on Accreditation for Law Enforcement Agencies (CALEA) provide the basic framework for the professional standards of the Massachusetts Police Accreditation (MPAC) Program. The MPAC's Certification Program consists of 159 mandatory professional standards. These standards impact police officers and public safety agencies, address high

liability/risk management issues, and generally promote operational efficiency of the Police Department.

Some examples of these standards include but are not limited to: Discipline and Internal Affairs; Department Training; Patrol and Traffic Operations; Criminal Investigations; Emergency Response Planning; Detainee Transportation and Detention; Department Records and Communications; Collection and Preservation of Evidence; and Property and Evidence Control. The Ludlow Police Department's Accreditation Program is managed by Lt. Michael Brennan. The Department received achieved initial MPAC Certification in 2018. The Department is on track to be rewarded re-Certification in 2021. The Department's future goals in the area of professional standards are to continue to meet or exceed all certification standards, as well as implement additional accreditation standards, as established by the MPAC.

In addition to the MPAC standards, the Department will be reviewing existing current Department policies, and modifying where necessary, to be in full compliance with all aspects of the reforms as established by the Massachusetts Police Reform Legislation "*An Act Relative to Justice, Equity and Accountability in Law Enforcement in the Commonwealth,*". This legislation became effective on January 1, 2021, after being signed into law by Governor Charlie Baker. The new police reform law establishes a new mandatory certification process for all police officers in Massachusetts.

Training

During 2020, Ludlow Police Officers completed as much professional development and specialized training as possible while subject to COVID-19 restrictions. The Department was able to generate solutions to some of these challenges, including the purchase and designation of 8 laptops for virtual-based training. In-person training for practical skills was still employed but conducted using the best practices to mitigate the risk of contracting COVID-19.

The LPD Bike Patrol increased its compliment as Acting Sergeant Ricardi and Officers Vigneault, Stokowski, Cordeiro, Goodrow, Dent, and Roach became certified by completing the IPMBA Police Mountain Bike Course.

Officers Roxo and Collette completed Excited Delirium & Chaotic Events training. Officers Smolinski and Wielblad attended training on Dealing with Haters and Trolls, as it relates to Public Safety and First Amendment/Social Media Issues.

Officer Cordeiro completed ALICE Certified Instructor Training Certification as part of his SRO assignment, and also became certified as a Taser Instructor for annual recertification by all sworn personnel.

Sergeant Knox and Officer Roxo completed High Risk Warrant Service training, and Officer Churchill attended Resolution to a Barricaded Subject training – both of which increase the skill set of the HCSRT.

Lieutenant David Irwin and Officer Wielblad completed the MPTC Instructor Development Program which allows them to become certified in subject matter areas that are delivered to police officers, both within Ludlow and statewide.

Along with in-service training, all police officers and supervisors completed firearms and rifle qualification, firearms and rifle training, CPR/AED certification, Hazardous Materials and Communicable Diseases training, and training to maintain Massachusetts Office of Alcohol Breath-Testing certification, and Massachusetts Officer of Emergency Medical Services (OEMS) EMT continuing education.

Detective Bureau

The Ludlow Police Department Detective Bureau, like many of us, has worked to adapt to the challenges presented by the Covid-19 pandemic. As investigations are primarily driven by inquiry through human interaction, the indirect and impersonal contact imposed by reduced “face-to-face” interaction, social distancing and masks has proven to be quite a challenge. Police work in general and investigations particularly cannot be transitioned in any way to a “work-from-home” setting. Obstacles in every aspect of investigations have been overcome as they have presented themselves. The use of technology to investigate and solve crime has continued to grow exponentially as cyber-crime, such as online theft, harassment and fraud, have dominated the investigative landscape; detectives writing and receiving technology-related search warrants has become commonplace.

The Detective Bureau currently consists of Detective Alex Goncalves, whose primary responsibility is criminal investigations, and Detective Brandon Vigneault, who works primarily as a narcotics investigator. Sexual Assault investigations continue to be investigated primarily by S.R.O. Melissa Dion with training scheduled for early 2021 to add S.R.O Gabe Cordeiro to this facet of the Bureau.

Members of the Detective Bureau continue to receive training in crime scene processing and narcotics investigations to stay current with the latest legal and investigative techniques. Detective Goncalves and Detective Sergeant David Kornacki have each completed the FBI Cyber Investigation Certification Program (CICP), a multi-level curriculum designed in conjunction with Carnegie Mellon University which provides technical skills needed to conduct cyber investigations in the areas of cyber harassment, online fraud, child enticement, and identity theft. The Detective Bureau is supervised by Acting Detective Sergeant David Kornacki, who this past year was assigned to the United States Secret Service (USSS) - New England Electronic Crimes Task Force (NEECTF).

Bike Patrol Unit

The Ludlow Police Department reinstated and standardized the Bike Patrol Unit in 2020. This was done with the efforts and the progressiveness under Chief Daniel J. Valadas. The Ludlow

Police Department already had several Officers that were previously trained under the national standard, International Police Mountain Bike Association, (IPMBA). In 2020 the Ludlow Police Department was able to send 5 new Officers and 2 Special Police Officers to training offered through IMPBA. IMPBA is a 32-hour course that combines bike operations for Officers with emphasis on patrol procedures, tactics, night operations, scenario-based training, and basic bike maintenance on and off the road repairs. Officers learn the proper operation and mechanics to avoid crashes and a general overview of proper law that governs bike safety and operation on public ways.

The general purpose of the Ludlow Police Department's Bicycle Patrol is to promote positive community relations and provide a community-immersive approach to patrolling. While assigned to Bicycle Patrol Operations, Officers may respond to calls for service, but their main endeavor is to be highly visible and to provide positive community relations in their interactions with community members. Officers assigned to the Bike Patrol typically work in pairs and at a minimum must make several interactions with the general public throughout their shift. Bicycle Patrol Operations are to be utilized for community approached policing and Officers typically focus their efforts on areas such as public parks, schools, sporting events, summer camp facilities, pools, beachfront, walking paths, and bicycle paths.

During 2020 Officers conducted Bike Patrol from July through October. The presence of the Officers was highly viewed in a positive manner through countless citizen interaction. In one interaction, Sergeant Knox and Officer Wielblad had a conversation with an individual who wanted to explain how much he appreciates our efforts and that he owes his life to the police. In conversation, he spoke about how he was a victim of a gunshot back in the '80s and if it wasn't for the New York City Police Department he would have inevitably died. He explained to Officer Wielblad and Sergeant Knox that the efforts of the Police do not go unnoticed and that we truly make a difference even though the Police may not see it. The citizens of Ludlow and the Police Officers all have positive evaluations of the Bike Patrol program and hope to continue this in order to promote positive community relations.

During the course of these patrols in 2020, Officers made approximately 508 interactions with community members, conducted roughly 127 business checks and calls for service, and cycled nearly 441 miles.

SRT

In 2020 the Ludlow Police Department SRT ceased to exist as its members were combined with members of the Hampden County Sheriff's Department, Palmer Police Department, Ware Police Department, and Chicopee Police Department to form the Hampden County Regional Special Response Team. The newly expanded team continued to train regularly throughout the year meeting the training standards set for a part time Special Response Team by the National Tactical Officer's Association. Ludlow members of the SRT continued to provide assistance to the Ludlow School Department as instructors for scenario-based training for all staffing. The SRT was

activated in response to critical incidents such as barricade subjects, to serve high risk warrants and to assist in response to civil unrest. The team hosted a National Tactical Officers Association SWAT Barricade Resolution and a High Risk Warrant Service Course and has continued to update its equipment and training.

We continue to build the regional team with interest from other agencies. Additionally, we are building important working relationships with other area teams including Westfield SRT, Springfield ERT, Franklin County Regional SRT, and the UMASS Police Department Tactical Team. We have continued joint training sessions and shared tactics, techniques, and resources. The Hampden County Regional SRT will yield great benefits to the safety and security of the citizens in every involved community involved while keeping the financial burden at its lowest level.

We look forward to another year of training and providing the Town of Ludlow and the region with a highly trained team capable of handling critical incidents and saving lives.

K-9

The Ludlow Police Department's K9 Unit entered its 19th year in 2020 and its third K9, Max. This was Max's third full year of completed service. Officer Whitney and K9 Max are currently assigned to the 3pm-11pm patrol shift. Officer Whitney and Max remain certified in both patrol and narcotics detection through the North American Police Work Dog Association. They further participated in several advanced patrol classes.

With the continued support of the citizens of Ludlow, the program continues to thrive and is well-supported by our community. We take this opportunity to thank everyone for their support.

Special Police

The Special Police Officer (SPO) Unit and the Special Police Association ended the calendar year with eighteen members. Lieutenant David Irwin directs the day-to-day operations, and Officers Jerome Mayou and Andrew Roxo serve as advisers and trainers of the SPO unit. They provide training, schedule coordination, and direction for the SPOs, and they act as liaisons to the full-time police department staff on any matters involving the use of Special Police Officers.

The Special Police Supervisor Cadre currently consists of Sgts. Armand Saraiva and Jose Branco.

SPO Patrick Gaughan retired from the Unit after over sixteen years of dedicated service, finishing as the SP1 badge holder, recognizing him as the Senior officer. We commend him for his dedicated service with the Special Police Unit and we wish him well with his future endeavors. SPO John Wiecek also departed from the Special Police Unit as a member in good standing. We thank him for his service and also wish him well.

Each year a special police officer must complete mandated in-service training consisting of Legal Update and Defensive Tactics training (16 hrs.), annual firearms qualifications (8 hrs.), CPR/AED training (3 hrs.), Hazardous Materials training (3 hrs.), and Communicable Diseases training (3 hrs.).

The Special Police Unit did not add to its compliment of members this year, initially in large part because of the COVID-19 pandemic. Recruitment was further curtailed because of the legislative process focused on police reform. The future of the Special Police Unit will be decided in large part by the Massachusetts Police Officer Standards and Training Commission that is currently being created as a result of the bill, *An Act Relative to Justice, Equity and Accountability in Law Enforcement in the Commonwealth*, signed into law by Governor Baker on December 31, 2020.

Central Dispatch

The Ludlow Central Dispatch Center continues to serve as the primary 911 PSAP for all communication within the public safety sector for the Town of Ludlow, and the communications hub for both Police and Fire. In 2020, the Central Dispatch Center assumed additional duties and responsibilities during Fire calls as part of the internal Phase III transition, such as coordinating mutual-aid requests as both the host and receiving agency, initiating call-backs for station coverage, and documenting all significant events in each Fire/EMS call.

All Dispatchers are required to be certified in Emergency Medical Dispatch (EMD), CPR, and a minimum of 16 hours of continuing education courses each year. Staffing and scheduling for Central Dispatch remains largely the same with a current compliment of 9 full-time Dispatchers and 2 per diem positions to assist with coverage as needed, though with Stephanie Cusson, Christopher Kane, Sabrina Romano, and Benjamin Taylor as new additions to the roster. There is also a quality assurance position to review (EMD) calls.

Central Dispatch remains committed to serving our community with honor, integrity, and professionalism.

Total Fees collected by the Police Department during the year 2020 are as follows:

Administrative Fees	\$40,346.03
Firearm Permits	11,362.50
Photocopies	5,446.25
Fingerprints, Door-to-Door Solicitation	2,730.00
RMV Violations	33,176.89
Court Fines	<u>647.50</u>
Total Fees Collected	\$93,709.17

I would also like to take this opportunity to acknowledge and thank all the police officers, public safety dispatchers, special police, and civilian personnel of the Ludlow Police Department for their dedicated service, perseverance, and teamwork through this incredibly challenging year.

Their commitment, integrity, and dedication to duty provided a calming and stable presence in the Town of Ludlow that was much needed during the “Pandemic Year”.

Finally, I’d like to thank the residents of Ludlow for all of their past and continued support of the Ludlow Police Department.

Respectfully submitted,
Daniel J. Valadas, Chief of Police



SAFETY COMMITTEE

The Committee meets on the second Thursday of the month, at Town Hall, to review requests for Class I, II, and III licenses, site plans, and special permits. This Committee also reviews requests submitted by residents for signs, traffic lights and other traffic issues which they feel are of concern. The Safety Committee in turn makes a recommendation to the Board of Selectmen for further action. Members will sometimes make a request that those applicants applying for licenses, special permits, and/or site plan approvals, appear before the Safety Committee in order to address any issues that may be pertinent for review. This is done in the hope of clarifying any issues that cannot be ascertained by a review of any submitted plans.

2020 was another busy but constructive year for the Committee. Decisions and recommendations were made that would help to insure safety to the residents and motorists alike. Some of the recommendations to the Board of Selectmen included, but was not limited to, placing numerous “Stop” signs throughout the town to slow down the flow of traffic, recommendations that traffic studies be done in key areas throughout the town and before new construction sites were allowed to progress.

The Safety Committee wishes to thank the Board of Selectmen and the Board of Public Works for their cooperation in implementing our recommendations and all Town Departments for their assistance in these matters. To the citizens of the Town of Ludlow, we continue to request your input and suggestions. We can be reached by email at safety@ludlow.ma.us.

Respectfully submitted,
Sgt. Brian Shameklis, Chairman

MEMBERS:

Sgt. Brian Shameklis	Chairman	Police Department
Penny Lebel	Vice-Chair	Community

Capt. Seth Falconer	Member	Fire Department
Alexander Simao	Member	Department of Public Works
Justin Larivee	Member	Building Commissioner
Ryan Churchill	Member	Community
Christopher Coelho	Member	Planning Board
Barry Linton	Alternate Member	Department of Public Works
Dep. Chief Jeff Lavoie	Alternate Member	Fire Department
Off. Derek Smolinski	Alternate Member	Police Department

DEPARTMENT OF WEIGHTS AND MEASURES

The purpose of the Weights & Measures Department is to test, adjust and seal or condemn all weighing and measuring devices used for buying or selling. The Department is also involved in consumer protection and checks all scanning devices in all retail establishments.

DEVICES CHECKED

Scales:

Over 10,000 lbs.	4
5,000-10,000 lbs.	1
10-5,000 lbs.	75
Metric Weights	32
Apothecary Weights	30
Gasoline Pumps	123
Oil Trucks	10
Reverse Vending	2
Scanners	18
Total no. of devices	295

Amount of fees billed \$5,442.00

Respectfully submitted,
Douglas J. Wilk, Sealer of Weights &
Measures

PUBLIC WORKS

BOARD OF PUBLIC WORKS

The Board of Public Works is pleased to present this Annual Report to the Town of Ludlow which summarizes and describes the activities performed by the Department of Public Works during the 2020 calendar year.

Highway Division

The DPW provides services to maintain the Town's public ways and streets in a safe, passable condition for the convenience of the community. The administration office utilizes a computerized work order program to electronically record and log all inquiries from the public to systematically respond and address street and infrastructure deficiencies and problems in the public way and/or on public properties. The staff entered 733 inquiries into the system. The Board appreciates and encourages the community to report public improvement or facility problems to the Department of Public Works' Administration Office.

Road maintenance, rehabilitation and reconstruction projects continued throughout the year with funds appropriated by the Town through the annual budget process and with funds received through the Commonwealth Chapter 90 Highway Program. The Chapter 90 funds are generated from gasoline taxes and are distributed to towns annually for the maintenance of accepted public ways. The Town received \$699,828 in Chapter 90 funds in 2020. The Town has approximately 135 public road miles to maintain.

During the 2020 calendar year, the road reconstruction projects included the following streets:

STREET	FROM	TO
Paulding Road	Center Street	Edgewood Road
Winsor Street	East Street	Stevens Street
Warren Street	East Street	Winsor Street
Randall Road	West Street	3500 feet

In addition to the street paving projects, the DPW provides routine maintenance and improvements to the infrastructure. For example, the DPW maintains roadway markings, crosswalks and line striping, replaces and installs street signs, performs roadside mowing, and does street sweeping. The Department has continued with a preventative maintenance program including pavement crack sealing to extend the life of the asphalt pavement.

During the 2020 construction season, approximately 183 Construction within the Public Way Permits for projects within the public way were issued, resulting in \$22,515 in permit fees and

\$54,050 in bonds collected typically for the construction of new driveways and installation of utility services.

Sanitary Sewer Division

The DPW, through the Sewer Enterprise Fund, is responsible for the operation, inspection and maintenance of the sanitary sewer collection system including three (3) sanitary sewer lift stations located at Chapin Street, Lawton Street, and First Avenue. The three pump stations are equipped with the mission control and communication system to allow staff to monitor pump operation remotely and receive alarm notifications. The DPW has developed a sanitary sewer line maintenance program to flush and clean the sewer collection lines. The division responds on a 24-hour basis for sewer line obstructions and/or other problems with the system.

The Town is currently working with Mott MacDonald on plans and bid specifications for sewer extension projects on Motyka Street, Grimard Street, and Tower Road. The plans and bid specifications are being finalized with construction planned for 2021.

The DPW issued or renewed seven (7) Drain Layer Licenses which generated \$350 in fees and issued thirty-one (31) Sewer Service Connection Permits. The division collected a total of \$22,190 in sewer connection fees during 2020.

Forestry Division

The DPW provides tree maintenance for the town shade trees located within the public ways and on select public properties. The Division is responsible for the planting, trimming, pruning and/or removal of damaged, diseased or dangerous town trees. The trees and branches are chipped and stockpiled for use on town projects. Wood chips are available at the compost area for the residents as the supply allows.

Park Division

The DPW is responsible for the maintenance of the town playgrounds, parks, and athletic fields as well as providing routine maintenance to the School Department's athletic fields. The activities consist of lawn maintenance, athletic field striping for various sporting events and the restoration of the fields as funds allow.

DPW personnel assisted at special events during the year which are sponsored by the Town and/or organizations that included the Sunday Concerts in the Park, Veteran's Day activities, Christmas Tree Lighting Ceremonies and other functions conducted throughout the town and special events like Celebrate Ludlow.

Cemetery Division

The DPW maintains and operates the five cemeteries within the town: the largest cemetery is the Island Pond Cemetery located on Center Street. The other town cemeteries include the Ludlow Center Cemetery, Sikes Cemetery, Fuller Street Cemetery and the East “Ould” Cemetery. DPW continued with landscape betterments at Island Pond Cemetery.

Cemetery plans are finalized for the new cemetery on Center Street near the reservoir and construction will begin in 2021.

The following is a summary of activities and fees collected during FY 2020:

Number of lots sold	45	Income from lots sold	\$22,750
Number of burials	94	Income from burials	\$51,200
Number of monument foundations	46	Income from foundations	\$6,600
		Total Income	\$80,550

Engineering Division

The Engineering Division maintains the records for plans, plots and maps for the community. In addition, this Division maintains plan files for the Planning Board and Assessors Office, including the annual updates of the Town Street Maps, Assessors maps, zoning maps and Voter Precinct maps. This Division provides engineering and survey assistance and information to other departments, boards and committees upon request. The Engineering staff provides analyses and recommendations to the Planning Board for the various projects during the year including subdivisions and commercial developments. The division provides site inspections of all public and private improvement projects. They file all necessary state and federal mandated reports as well as file for grants and reimbursement paperwork for declared emergencies. They meet with consultants to discuss and review major projects proposed and ongoing in Town.

Completed Massachusetts Small MS4 General Permit under the National Pollutant Discharge Elimination System with consultant Mott MacDonald to meet the requirements of reporting to the Environmental Protection Agency and Massachusetts Department of Environmental Protection.

Worked with Planning Department, Conservation Department, Westmass, Selectmen, and consultant Wright Pierce on the development of construction plans for Riverside Drive behind the Ludlow Mills and the extension of the Riverwalk to provide improved access for development on the Mill’s property. Ludlow Construction has been awarded the construction contract and work will begin in 2021.

Solid Waste Collection and Disposal, Recycle Center/Transfer Station

The DPW operates the Solid Waste Transfer Station and Recycling Center for the residential community at the DPW facility on Sportsmen's Road which provides for the collection and disposal of trash and recycle material needs of the community. The DPW yard is accessed from Claudia Way for composting and brush disposal.

Residential curbside collection of trash and recyclables was provided by a private vendor. The recyclables are collected and transferred to the Materials Recycling Facility (MRF) in Springfield. The combination of the curbside trash collection and drop-off at the Transfer Station accounted for 5452 tons of trash. This recycling program generated 435 tons of paper, 341 tons of mixed containers (glass and cans), and an additional 693 tons of single stream recycling, 108 tons of scrap metal and approximately 2276 tons of vegetative material were processed for compost. The compost/loam is used on town projects.

The Solid Waste Collection and Disposal operational costs were augmented by fees generated from the sale of residential permits for the use of the Transfer Station. The DPW issued 1503 permits to the residents which generated \$21,945 in fees. Also, the DPW provided 1034 recycle bins at no charge to residents to encourage the recycling effort by the town. The DPW issued permits for the disposal of products identified as bulk materials that generated \$21,945 in disposal fees. The DPW issued waste reduction bags that generated \$216,550 in fees.

The Town had to implement a \$100 per residential unit and \$75 for residential unit owner 62 and over trash fee to offset the trash collection and disposal cost to the Town. The increase in cost is due to the fact that there is a charge for the disposal of recyclable material for the first time to the Town.

Grants

The following is a listing of grant applications and awards made during the past year:

- MassDEP Recycling Dividends Funds under the Sustainable Materials Recovery Program in the amount of \$11,000 to be used on recycling equipment.
- MIIA Risk Management Grant in the amount of \$10,000 for the purchase of tree safety and work zone safety equipment.

Capital Improvement Projects

The following is a description of the Capital Improvement Projects at the time of this publication:

- Jack Goncalves and Sons finished work on the awarded Massachusetts Highway Transportation Project for improvements for Center Street from Sewall Street to Beachside Drive.

Acknowledgement

The Board of Public Works wishes to take this opportunity to acknowledge and thank the staff of the Department of Public Works for their commendable efforts and performance during the year of 2020.

On behalf of the Department of Public Works, this Annual Report is submitted to the Town of Ludlow by the Board of Public Works.

Respectfully submitted,
Steve Santos, Chairman

Members:

Steve Santos
Alex Simao
Dan Soares
Barry Linton
John Davis

PLANNING AND DEVELOPMENT

BOARD OF APPEALS

The Board of Appeals consists of five regular members and at this time has two associate members who are all volunteers appointed by the Board of Selectmen. The Board of Appeals is charged with hearing appeals or petitions for Variances, Section 6 Findings, and Special Permits according to Massachusetts General Law, Chapter 40A, and the Town of Ludlow Zoning Bylaws. The Board of Appeals meets on an as needed basis at Ludlow Town Hall in the Selectmen's Conference Room, third floor at 7:00 PM, upon receipt of a request for a Hearing, Appeal, Variance, Section 6 Finding or Special Permit.

During the year of 2020, there were two (2) requests for Special Permits; two special permits were granted. There was one (1) request for an amendment to a Special Permit, which was granted. There were eight (8) requests for a Variance; six (6) variances were withdrawn without prejudice and two (2) variances were granted.

The Comprehensive Permit that was approved by the Board of Appeals for Way Finders' housing project at 188 Fuller Street was appealed by the applicant. The Massachusetts Housing Appeals Committee (HAC) held public hearings in October of 2019 and the decision of the HAC is still pending.

There were several member changes in 2020. Mr. Anthony Jarvis resigned from the Board in July

after many years of dedicated commitment and service. We thank Mr. Jarvis and wish him well in all his future endeavors. Ms. Kathleen Bernardo also resigned from the Board in October after many years of dedicated commitment and service. We thank Ms. Bernardo and wish her well in all her future endeavors. Ms. Nicole Parker became a regular member replacing Mr. Jarvis, which left an open associate member position. Ms. Elaine Hodgman became a regular member replacing Ms. Bernardo which left an open associate member position. Ms. Dolly Cincone was appointed as an associate member.

A special thanks to the Building Department, Board of Selectmen's Office, Planning Board, Assessors Office, and the Town Clerk's Office; without their help the task of obtaining the needed documentation and information would be extremely difficult.

Respectfully Submitted,
Manuel Lopes, Chairman

Members

Alan Aubin, Vice Chair
Joseph Wlodyka
Nicole Parker

Associate Members

Dolly Cincone

CONSERVATION COMMISSION

The Ludlow Conservation Commission is a State mandated board comprised of volunteers appointed by the Board of Selectmen for three-year terms. The Conservation Commission works on the Town's behalf in administering the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131, § 40), Rivers Protection Act, and Town of Ludlow Conservation Commission Bylaws (Chapter XV). The Commission is dedicated to the preservation of Ludlow's wetland resources for the benefit of our present and future residents.

Regular meetings of the Conservation Commission were held on the first and third Wednesday evenings of each month at 6:30 p.m. in 2020 and no meeting schedule changes are planned for 2021. Site inspections were scheduled on Saturday mornings prior to each meeting in the winter, and on Wednesday evenings prior to each meeting in the summer and attended by any/all members.

The Commission began 2020 with five (5) members and no vacancies on the Commission. The year ended with five (5) members and no vacancies.

During 2020, the Conservation Commission worked on sixteen (16) Notices of Intent. Three (3) Requests for Determination of Applicability were filed with the Commission, all of which resulted in a negative determination. The Commission is also holding one (1) Conservation Restriction. Emergency Certifications are requested when a project must take place immediately to prevent

danger to individuals and/or damage to property. The Commission issued five (5) Emergency Certifications in 2020. Wetland Regulations do not require a Public Hearing prior to the issuance of emergency permits. Otherwise, all permits issued by the Commission require a Public Hearing process. Only specific permit requests, however, mandate under the Massachusetts Wetlands Protection Act that abutters are individually notified.

Projects under the Conservation Commission's purview in 2020 continued to range from those as simple as shed installations to single family homes. We also continued to work with Westmass on the Ludlow Mills and the River Walk project. In 2020, the Commission continued the process to bring a dog park to the Town of Ludlow to be located at Camp White on Munsing Street. The total monies collected by the Conservation Commission in 2020 were \$6,752.50, which were collected from application filing fees.

Commissioners continue to enjoy attending MACC Conferences twice each year as well as other training classes that may be offered. These educational conferences assist Commissioners with staying informed about changes in regulations and/or policies and provide us with the necessary training so that we can remain current in our knowledge of conservation/wetland regulations, allowing us to make informed decisions on projects that require our involvement. Additionally, we continue to work with our local office of the Department of Environmental Protection when we need assistance with answering a complicated question or resolving difficult issues. The D.E.P. Circuit Rider Program allows us to have a personal contact at the Department and has provided us with guidance on many such occasions.

Members of the Conservation Commission continue to participate on committees such as the Community Preservation Act Committee, the Master Plan Committee, the Energy Committee, and the Disaster Preparedness Committee. Additionally, we work in conjunction with other town departments to maintain consistency with permitting procedures. We also review all permit applications submitted to the Planning Board, Building Department and Board of Health, some of which require a sign-off from the Commission Office. G.I.S. continues to be a valuable asset to us in this review process.

Respectfully submitted,
Jason Martowski, Chairman

Members:

Penny Lebel
Steve Hicks
Angela Tierney
Scott Urban

PLANNING BOARD

ZONING

CHANGES TO THE ZONING BYLAW

- SECTION III: GENERAL USE REGULATIONS 3.0 GENERAL REGULATIONS 3.0.4 Fences, by removing the last sentence. All fences four (4) feet and higher require a building permit.
– Passed October Town Meeting
- 3.3 ACCESSORY USE REGULATIONS 3.3.1 General Accessory Regulations by adding to b. 1. Accessory Buildings. “All accessory buildings over 200 square feet require a permit from the Building Department.”
– Passed October Town Meeting
- 3.3 ACCESSORY USE REGULATIONS 3.3.1 General Accessory Regulations by adding to c. Accessory Livestock Agriculture by adding “and roosters” to be excluded.
– Defeated October Town Meeting
- 3.3 ACCESSORY USE REGULATIONS 3.3.1 General Accessory Regulations by adding to g. Clothing Donation Receptacles, removing and replacing bylaw.
– Passed October Town Meeting
- Section 3.2.2 Table 1 Table of Principal Uses, removing current section and allowing Clothing Donation Receptacles through site plan approval (SPA).
– Passed October Town Meeting
- SECTION VI: SPECIAL LAND USE REGULATIONS 6.6 ACCESSORY APARTMENT BYLAW by removing section 6.6.3 j. Dwellings must be in existence, and not substantially altered for a period of three (3) years prior to the filing of the conversion permit.
– Passed October Town Meeting

ZONE CHANGES

- Todd & Jeanne Bousquet – 347 Miller Street (Map 26, Parcel 22) – Agriculture to Industrial A
Action Taken: Defeated – June Town Meeting
- Paul M. Santos – 326 & 0 Sewall Street (Map 15B, Parcels 7 & 5) – Residence A to Business A
Action Taken: Approved – June Town Meeting
- Jamie & Richard Jacobs – 193 Center Street (Map 12D, Parcel 53) – Residence B to Business B
Action Taken: Invalid – October Town Meeting
- Sodi Inc. c/o Ralph Capua – 0 Chapin Street (Map 11D, Parcel 115) – Residence A to Residence B
Action Taken: Withdrawn – October Town Meeting

SUBDIVISION CONTROL

There were **four (4)** applications for **PRELIMINARY or DEFINITIVE SUBDIVISIONS** submitted.

- Sofia's View & Rosa's Way (off Miller Street) (Map 26, Parcel 36A & Map 25, Parcel 24) Daniel's Gravel Bank, LLC
- Riverside Drive (100 State Street) (Map 14B, Parcel 130) Town of Ludlow
- 0 East Street (Map 27, Parcel 31) Ludlow Renewables, LLC
- Santina Drive (0 Chapin Street) (11D, Parcel 115) Sodi Inc. c/o Ralph Capua

Eighteen (18) applications for **APPROVAL NOT REQUIRED SUBDIVISIONS** were endorsed except as noted:

- | | |
|--------------------------------------|--------------------------------------|
| • 40 Belmont Street & 0 Clarence St | Bradley A. Smith |
| • 484 & 488 Center Street | Inspired by Opportunity LLC |
| • 590 & 596 Center Street | Mark Manganaro / CJM Properties Inc. |
| • 448 Fuller Street | Armand Deslauriers |
| • 368 Lyon Street | Brian Roberts |
| • 38 Lyon Street | Kenneth Butts |
| • 125 Munsing Street | Mary Rarogiewicz |
| • 41-43 Owens Way | Paul S. Smith |
| • 0 Poole Street (Map 31, Parcel 95) | Joseph Deponte Realty Inc. |
| • 314-316, 0, 326, 330 Sewall Street | Paul M. Santos |
| • 100 State Street | Westmass Area Development Corp. |
| • 29 & 0 Stivens Drive | Barry & Joanne Middleton |
| • 405 Ventura Street | Launa Beth Saleh |
| • 0 West Street (Map 8, Parcel 1A) | John C. Farr, Executor |
| • 0 West Street (Map 8, Parcel 1A) | John C. Farr, Executor |
| • 0 West Street / 62 Nash Hill Road | Joan Lupa & Wally Lupa |
| • 903 West Street / 0 Tilley Street | Carol E. Aurnhammer |
| • 865 West Street | Daniel Gerasimchuk |

SPECIAL PERMITS

Twenty-two (22) applications for **SPECIAL PERMITS** were approved except as noted:

- | | |
|--------------------------|------------------------------------|
| • 69 Amherst Street | Home Occupation |
| • 8 Auburn Street | Home Occupation |
| • 119 Barre Drive | Home Occupation |
| • 37 Brookhaven Drive | Home Occupation |
| • 29 Brownell Street | Home Occupation (Pending approval) |
| • 154 Cedar Street | Home Occupation |
| • 193 Center Street | Home Occupation (Denied) |
| • 85 Chapin Greene Drive | Home Occupation |

- 193 Center Street Home Occupation (Denied)
- 85 Chapin Greene Drive Home Occupation
- 50 East Akard Street Home Occupation
- 174 Erin Lane Home Occupation
- 97 Glenwood Street Accessory Apartment (Denied)
- 23 Helena Street Accessory Apartment
- 58 Libby Street Home Occupation
- 0 Lyon Street (Map 7, Parcel 32-1) Estate Lot
- 17 Maple Street Home Occupation
- 459 Moore Street Accessory Apartment
- 21 Nora Lane Accessory Apartment
- 0 Poole Street (Map 31, Parcel 95) Estate Lot
- 190 Sewall Street Home Occupation
- 169 Stevens Street Home Occupation
- 350 West Street, Lot #30 Home Occupation
- 26 Wilno Avenue Home Occupation

SITE PLANS

Seven (7) applications for **SITE PLANS** were approved except as noted:

- 251-253 Cady Street Brett Merrill
- 859 Center Street First Church (Alex Hillis) (Withdrawn)
- 0 East Street (Map 27, Parcels 26-31) Ludlow Renewables, LLC
- 321 Moody Street Meredith-Springfield Associates
- 314-316,0,326,330 Sewall Street Paul M. Santos
- 330 & 0 Sewall Street CPN & J Realty – Paul Santos
- 1 State Street Winn Development (Pending Approval)

Six (6) applications for **SITE PLAN ADDENDUMS** were approved except as noted:

- 450-456 Center Street Colvest/Wilbraham, LLC (People’s Bank)
- 471-485 Center Street Ludlow Center, LLC (The Colvest Group)
- 471-485 Center Street Ludlow Center, LLC (The Colvest Group)
- 1085 Center Street Manuel D. Silva
- 0 West Street (Map 9, Parcels 18 & 36) Andrew Bernstein (Kearsarge Solar LLC)
- 201 West Avenue David Fernandes

Twenty-three (23) applications for **CHANGE OF OCCUPANCY** were approved except as noted:

- 123 Center Street, Unit 1L Lair O’Lilith (tattoo shop)
- 200 Center Street, Unit 13 Ludlow Animal Clinic

- 433 Center Street, Suite 15
 - 456B Center Street
 - 477 Center Street
 - 534 Center Street
 - 563 Center Street
 - 8 Chestnut Street
 - 8 Chestnut Street
 - 154 East Street

 - 154 East Street

 - 154 East Street

 - 154 East Street

 - 154 East Street

 - 190 East Street
 - 41-43 Owens Way
 - 35 State Street
 - 100 State Street
 - 100 State Street, Bldg. 113
 - 199 West Avenue
 - 311 West Street
 - 407 West Street
 - 207 Winsor Street
- Jennr Ventures, LLC d/b/a Playnow!
 - Sakura Sushi
 - Westfield Bank
 - Madhukar Medipally DMD
 - Chiropractic Center
 - Nails by Tia Lynn
 - Abigail Teh (hair salon)
 - Elizabeth M. Jarry - Bella Couture Salon & Spa (botox/filler service)
 - Michelle Ruark, Daryle Ruark - Bella Couture Salon & Spa (botox/filler service)
 - Ariana Crespo - Bella Couture Salon & Spa (booth rental)
 - Randi Pereira – Bella Couture Salon & Spa (booth rental)
 - Michelle Barbeau - Bella Couture Salon & Spa (booth rental)
 - Thuy Vi Nguyen (nail salon)
 - Campora Construction Co. Inc.
 - Kitchen Works Plus
 - Dieselworks
 - Trickstar Athletics (Denied)
 - Pioneer Valley Wheel Repair
 - Springfield Woodworks Inc.
 - BMC Electric, Inc.
 - It Makes Scents / Outside the Box Gift Shop

OTHER NEWS

During the March election, Planning Board member Rafael Quiterio ran unopposed and was elected for a 5-year term on the Planning Board. Mr. Quiterio was appointed to fill the un-expired term of Planning Board member Edgar R. Minnie. Associate Planning Board member John Pedro resigned May 1, 2020. The Board thanks Mr. Pedro for his 15 years of dedicated service to the Planning Board. The position was advertised, and Mr. Joshua Carpenter was selected by the Planning Board to be the new Associate Planning Board member. The Board would like to also acknowledge and thank their staff, Town Planner Douglas Stefancik and Administrative Assistant Susan Urban for all their efforts and hard work.

This year saw the approval in July of a large scale, ground-mounted, solar photovoltaic system, proposed by Ludlow Renewables and to be located on 35 +/- acres off East Street between Reynolds Street. This will be a 4.07-megawatt ground-mounted solar array. This is the seventh large-scale, ground-mounted, solar photovoltaic system to be approved by the Planning Board.

In December, the Planning Board approved a site plan for Meredith-Springfield Associates, located at 321 Moody Street, where they were approved to construct a new 14,975 sq. ft. warehouse addition which includes the relocation of three existing loading docks.

Several new projects were being built during 2020 along the Center Street/Route 20 corridor. Legacy Fire Protection, located at 533 Center Street, constructed a 2,880 sq. ft. office building, with parking, stormwater, utilities, and landscaping improvements. A new 2,584 square foot Wendy's Restaurant was opened in September which included parking, landscaping, signage improvements, and included a connection to the Pride Station property. At 450-456 Center Street construction was completed for a 1,500 sq. ft. People's Bank building with a drive-thru.

The former Friendly's and Joy's Restaurants were razed, and construction commenced for a 5,230 sq. ft. medical building at 471 Center Street, a 2,382 sq. ft. Kentucky Fried Chicken fast food restaurant with a drive-thru was also completed. Lastly the foundation for a 5,991 sq. ft. retail building was begun, but there are no proposed tenants at this time. Work on this site included parking, landscaping, signage, drainage and utilities improvements.

Our currently approved subdivisions, Maria's Way, Sunset Ridge and Parker Lane Extension see a healthy amount of single-family residential development. These three subdivisions have a combined total of 89 buildable lots. Sofia's View and Maria's Way is a proposed 18 lot subdivision that received Preliminary Subdivision approval in January. In February, the Planning Board approved a Preliminary Subdivision plan for a one lot subdivision at the end of Reynolds Street. Sofia's Way is a proposed 8 lot subdivision which received Preliminary Subdivision approval in October and is pending Definitive Subdivision approval.

The Town received MassWorks Infrastructure Program funding in the amount of \$3.5 million for the Riverside Drive Infrastructure Project. This funding is to be combined with \$3.126 million from the Economic Development Administration for a total on \$6.626 million. This funding would be applied toward the development of 4,500 feet of new roadway connecting the Ludlow Mills main entrance on East Street to First Avenue. The Riverside Drive Infrastructure Project will open up over 60 contiguous acres of pre-permitted light industrial property in the eastern most section, consisting of undeveloped acreage that is in high demand within the New England region. In August 2019, Wright-Pierce was selected as the design engineer for the project and will take this project through design, permitting, and construction. Riverside Drive received approval in January for Preliminary Subdivision and was followed up with a Definitive Subdivision and received Planning Board approval in July. The construction of Riverside Drive will consist of approximately 4,500 linear feet of roadway and associated utility and infrastructure improvements connecting the main entrance to the Ludlow Mills on State Street to First Avenue, located along the Chicopee River. Redevelopment of this historic mill complex over the next fifteen years is projected to create 2,000 jobs, leverage \$200 million to \$300 million in private investment, and increase annual municipal property tax revenues to the Town of Ludlow by \$2 million at buildout.

In January, Mill #8 (the clock tower building) at the Ludlow Mills has received another \$400,000

in historic tax credits from Secretary of State William Galvin, bringing the total to \$1.6 million in historic tax credits from the state. The funding will help the developer, Winn Development complete a \$50 million restoration project that is expected to add 95 residential units and create up to 100 construction jobs. The tax credits would be used to offset various state business taxes such as corporate excise, employee withholding, sales and use taxes. The potential tax revenue is forecast to be between \$600,000 to \$900,000 once the housing and commercial units are filled.

In November, Winn Development submitted site plans to redevelop Mill #8 at the Ludlow Mills complex into 95 residential units for tenants aged 55 and over. The residential units will be a mix of one- and two-bedroom apartments. Approximately twenty-seven of the units will be one-bedroom, fifty-nine will be one-bedroom with a den area, five units will be two-bedroom, and four units will be two-bedroom with a den area. The development will also include tenant amenity spaces such as a community room, a fitness center, and outdoor recreation areas. There will be outdoor amenity space for tenants in the courtyard of the building, as well as new shared amenity space on both sides of the building. There will also be the development of a new parking lot with 147 parking spaces. Approvals are being requested from the Planning Board under the Smart Growth Overlay District, and from the Administrative Review Committee under the Mill Redevelopment District. The project is pending approval.

Total fees generated by the Planning Board were **\$31,824.50**.

Respectfully Submitted,
Christopher Coelho, Chairman

Members:

Joseph Queiroga
Raymond Phoenix
Kathleen Houle
Rafael Quiterio
Joshua Carpenter, Associate Member

TELEPHONE NUMBERS

TO REPORT AN EMERGENCY	911
Appeals, Board of	589-9678
Community TV	583-5654
Department of Public Works	583-5625
Fire Department	583-8332
To Report a Fire	911
Hubbard Memorial Library	583-3408
Ludlow Community Center/Randall Boys & Girls Club	583-2072
Ludlow Housing Authority	589-7272
Police Department	583-8305
Emergency Calls	911
Recreation Commission	583-8856
Sealer of Weights & Measures	626-0091
Senior Center	583-3564
Town Engineer	583-5625
TTY Phone	583-5668
Westover Golf Course	583-8456
Pro Shop	547-8610

School Department:

Superintendent's Office	583-8372
Business Office	583-5663
Instructional Services	583-5665
High School	589-9001
Middle School	583-5685
Chapin Street School	583-5031
East Street School	589-9121
Veterans Park School	583-5695

Ludlow Town Hall Main Number:

Accounting Department	x1240
Board of Assessors	x1220
Board of Health / Nursing	x1270
Board of Selectmen / Town Administrator	x1200
Building & Inspectional Services	x1210
Conservation Commission	x1285
Human Resources	x1237
Information Technology Department	x1295
Planning Board	x1280
Town Clerk	x1230
Town Collector	x1260
Town Treasurer	x1250
Veterans' Services / ADA Coordinator	x1290

