

ONE DAY PERMIT APPLICATION

TYPE OF ACTIVITY: _____

PERMITS REQUESTED (check all that apply):

LIQUOR: Beer & Wine _____ All Alcoholic _____ MUSIC & DANCE _____ OTHER _____

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____ TELEPHONE NO.: _____

ADDRESS: _____

EVENT BEING HELD AT: _____

ADDRESS: _____

DAY/DATES REQUESTED: _____

RAIN DATE IF NECESSARY: _____

EXPECTED TIME: BEGINNING _____ ENDING _____

NUMBER OF ATTENDANCE EXPECTED: _____

Ludlow Police Chief, on behalf of the Select Board, has the right to determine the amount of police protection for each event to ensure proper crowd control.

Ludlow Fire Chief, on behalf of the Select Board, has the right to determine if a fire watch or ambulance detail is needed at the event.

Where liquor is being served and crowds exceed 1,000 people:

- Crowds that are over 1,000 requires four (4) officers assigned at detail rate
- Crowds that exceed 2,000 requires six (6) officers assigned at detail rate
- Crowds that exceed 4,000 additional officers will be assigned at the discretion of the Chief of Police.
- There will be clearly posted signs stating “no weapons allowed” and “all bags are subject to search”.

Where liquor is served, every applicant must submit an Insurance Certificate in the amount of one million dollars for each event.

All forms must be complete and submitted to the Select Board at least four (4) weeks prior to the event date requested.

Application must be signed by a duly authorized officer of the corporation.

Payment of Police Officers and/or Firefighters is the responsibility of the organization requesting the permits and must be paid in full three (3) days prior to the event.

Applicant agrees to release and hold the Town of Ludlow harmless from any liability arising out of the use herein described.

SIGNED: _____ DATE: _____