

The Town of Ludlow Massachusetts
Safety Committee

488 Chapin Street • Ludlow, Massachusetts 01056
safety@ludlow.ma.us

Sgt. Brian Shameklis
Chairperson

Peter Gallagher
Vice Chairperson

RECEIVED
TOWN CLERK'S OFFICE
2025 SEP 12 A 10: 01
Amy Kurtz
Secretary
TOWN OF LUDLOW

MEETING MINUTES
Thursday April 10, 2024 - 5:00 pm
Ludlow Town Hall, Hearing Room #1

Members present: Sgt. Brian Shameklis, Chairperson, Peter Gallagher-Vice Chairperson, Sharon Martins, Zac Ellison, Chris Coelho

Members absent: Melissa Graf, Jamie Tomas, Jeff Lavoie, BJ Church

5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Committee to reorganize after election.

Motion made by Mr. Coelho to appoint Sgt. Brian Shameklis as Chairperson. **Mr. Ellison second. All in favor. Motion passed 5-0.** **Motion made by Mr. Ellison** to appoint Peter Gallagher as Vice Chairperson. **Mr. Coelho second. All in favor. Motion passed 5-0.**

CORRESPONDENCE

25-016 Planning Board – Memorandum – Approval of Change of Occupancy – Selling & Making Handcrafted Goods – 1327 East Street. **Motion made by Mr. Gallagher** to file. **Mr. Coelho second. All in favor. Motion passed 5-0.**

25-017 Planning Board – Notice of Hearing – Proposed Zoning Bylaw Amendments – Agricultural to Industrial C – 0 West Street. **Motion made by Mr. Gallagher** to file. **Mr. Coelho second. All in favor. Motion passed 5-0.**

25-018 Planning Board – Legal Notice – Special Permit/Estate Lot – 0 Lyon Street. **Motion made by Mr. Gallagher** to file. **Mr. Coelho second. All in favor. Motion passed 5-0.**

25-019 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office – Online Doula Consultations – 242 James Street. **Motion made by Mr. Gallagher** to file. **Mr. Coelho second. All in favor. Motion passed 5-0.**

25-020 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office – Graphic Design/Art Business – 53 Wilson Street. **Motion made by Mr. Gallagher** to file. **Mr. Coelho second. All in favor. Motion passed 5-0.**

25-021 Planning Board – Notice of Decision – Special Permit/Estate Lot – 0 Lyon Street. **Motion made by Mr. Gallagher to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-022 Planning Board – Site Sketch Approval w/ Waiver – Mill 10, 68 State Street. **Motion made by Mr. Gallagher to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-023 Planning Board – Site Sketch Approval w/ Waiver – 76 Ravenwood Drive. **Motion made by Mr. Gallagher to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

24-024 Planning Board – Site Plan Approval w/ Waiver – 321 Center Street. **Motion made by Mr. Gallagher to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-025 Planning Board – Special Permit – Estate Lot – 0 Lyon Street – **COMMENTS DUE BY MARCH 13, 2025.** **Motion made by Mr. Gallagher to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-026 Planning Board – Site Sketch – Opening Hair & Beauty Salon – 459 East Street – **COMMENTS DUE BY MARCH 13, 2025.** **Motion made by Mr. Gallagher to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-027 Planning Board – Revised Site Plan – Construction of two (2) auto sales & office space buildings w/ associated site improvements – 592 Holyoke Street. **Motion made by Mr. Coelho to comment “No Comment”. Mr. Gallagher second. All in favor. Motion passed 5-0.**

25-028 Planning Board – Site Plan – To Construct New 30,200 SF Warehouse – 321 Moody Street. **COMMENTS DUE BY MARCH 27, 2025.** **Motion made by Mr. Gallager to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-029 Planning Board – Site Plan Addendum Approval – New Parking Lot – Ludlow Mills Parking Lots #2 & #2A. **Motion made by Mr. Gallager to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

25-030 Planning Board – Site Sketch Approval w/ Waiver – Parking Space from (7) to (6) – 459 East Street. **Motion made by Mr. Gallager to file. Mr. Coelho second. All in favor. Motion passed 5-0.**

OLD BUSINESS

Parking on Lakeview Avenue – tabled until Mr. Coelho at meeting.

Motion made by Mr. Gallagher to replace “No Parking Corner To Here” on the Chin’s Kitchen side of Lakeview Avenue (even side) up 20’ in accordance with DPW regulations. Also to place a “No Parking Here To Corner” on the opposite side of Lakeview Avenue (odd side) on the existing utility pole. And finally, to replace the worn out “No Parking” sign at the corner of East & Lakeview Streets. Mr. Ellison second. All in favor. Motion passed 5-0.

Request from Lusitano – Speed Bumps at 400 Winsor Street. (tabled)

Motion made by Mr. Ellison to table until DPW representative at meeting. **Mr. Coelho second. All in favor. Motion passed 5-0.**

Locations for 10 additional solar speed signs.

Sgt. Shameklis said he was able to purchase 10 solar speed signs due to an MGM grant. They are in stock. Possible locations are West & Libby, Miller Street, Swan Avenue, Riverside Drive, Fuller & Harris Brook Elementary School, West Avenue, East Street at Ludlow Country Club, Chapin Street by the Elks, West Street between Keystone Commons & the jail and Holyoke by Chapin Street. Committee will go out and look at feasibility for these areas and report back at the next meeting.

NEW BUSINESS

Resident Complaint - No Parking signs on Cul-de-sac on Haswell Circle.

Motion made by Mr. Gallagher to recommend inquiring if the DPW can get some large rocks from the new cemetery and place them on the cul-de-sac to deter people from parking in the circle. **Mr. Coelho second. All in favor. Motion passed 5-0.**

Parking on sidewalk near Sosa's Barber Shop.

Motion made by Mr. Coelho to forward complaint to Planning Board. **Mr. Gallagher second. All in favor. Motion passed 5-0.**

Resident Request for crosswalk @ Holyoke & West Streets.

Motion made by Mr. Gallagher to table until DPW representative at meeting. **Mr. Coelho second. All in favor. Motion passed 5-0.**

Resident complaint about traffic @ Harris Brook Elementary School.

Sgt. Shameklis to attend School Committee meeting to talk about "Safe Routes To School" program to try to encourage children to take the bus to and from school to ease ongoing traffic concerns. **Motion made by Mr. Ellison** to place a "Right Turn Only" at the exit of the Chapin Street side of Harris Brook Elementary School. **Mr. Gallagher second. All in favor. Motion passed 5-0.**

Request from Barburrito for outdoor dining.

Motion made by Mr. Ellison to forward to Planning Board and Board of Health. **Mr. Gallagher second. All in favor. Motion passed 5-0.**

Resident Request – Heavy Vehicle Exclusion sign on Chapin Street by Chapin Circle.

Motion made by Mr. Gallagher to table until DPW representative at meeting. Mr. Ellison second. All in favor. Motion passed 5-0.

Resident Request – Monitoring of parking at Reservoir Cemetery.

Committee discussed a social media request for cemetery etiquette. **Motion made by Mr. Ellison to get a site plan and past recommendations from Safety Committee to present to BOS indicating there would be a problem with parking in the future. Mr. Gallagher second. All in favor. Motion passed 5-0.**

Committee to approve and sign minutes from meeting of February 13, 2025.

Motion made by Mr. Gallagher to approve and sign minutes from February 13, 2025. Mr. Ellison second. Motion passed 3-0-2.

OPEN DISCUSSION

Next meeting scheduled for Thursday, May8, 2025.


Motion made by Mr. Gallagher to adjourn the meeting at 6:13 p.m. Mr. Coelho second. All in favor. Motion passed 5-0.

Brian Shameklis



Peter Gallagher

Sharon Martins



Zac Ellison



Chris Coelho